

REGULAR COUNCIL MEETING  
JANUARY 23, 2018

Council Chamber, Municipal Building  
Irvington, N.J. – Tuesday Evening  
January 23, 2018 - 8:00 P.M.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call

Present: Renee C. Burgess, Vernal Cox, Charnette Frederic, October Hudley, Paul Inman,  
Sandra R. Jones, David Lyons

Absent: None

President Lyons read the Statement of Proper Notice pursuant to the Sunshine Law.

4. Hearing of Citizens on Agenda Items Only (limited to three minutes per person and thirty minutes total)

There were no requests to be heard.

5. Hearing of Council Members

There were no requests to be heard.

6. Reports & Recommendations of Township Officers, Boards & Commissions

A. Reports

1. Minutes – Directors’ Meeting – January 9, 2018
2. Joint Meeting – 2018 Estimated Annual Assessment
3. Minutes - Joint Meeting – October 19, 2017
4. Municipal Court Electronic Collections Report Through December, 2017
5. Minutes - Joint Meeting – November 9, 2017

7. Reports of Committees

None

8. Ordinances, Bills & Claims

B. Ordinances on 2nd Reading

None

C. Bills & Claims

Jones – Frederic 2. Payrolls

December 16, 2017 through December 29, 2017

REGULAR	OVERTIME	OTHER EARNED	TOTAL
\$638,115.97	\$34,560.17	\$343,807.32	\$1,016,483.46

December 23, 2017 through January 26, 2018

REGULAR	OVERTIME	OTHER EARNED	TOTAL
\$918,960.21	\$104,547.06	(-\$20,119.63)	\$1,003,387.64

Adopted

9. Resolutions & Motions

A. Resolutions

Hudley – Frederic 1. Authorize Handicapped Parking Spaces in Front of 3 Elmwood Terrace, Apt. 1, 56 Osborne Place, 178 Myrtle Avenue and 36 – 42<sup>nd</sup> Street

WHEREAS, N.J.S.A. 39:4-197.5 provides that the Municipality may by resolution provide for restricted parking spaces in front of residences for use by any person who has been issued a special vehicle identification card pursuant to the provision of N.J.S.A. 39:4-205, when using a motor vehicle on which is displayed a certificate, for which a special vehicle identification card has been issued pursuant to N.J.S.A. 39:4-206; and

WHEREAS, request have been made for a restricted parking space in front of 3 Elmwood Terrace, Apt. 1, 56 Osborne Place, 178 Myrtle Avenue and 36 – 42<sup>nd</sup> Street:

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a parking space restricted for use by any person who has been issued a special vehicle identification card pursuant to the provisions of N.J.S.A. 39:4-205, when using a motor vehicle on which is displayed a certificate, for which a special vehicle identification card has been issued pursuant to N.J.S.A. 36:4-206, be established in front of 3 Elmwood Terrace, Apt. 1, 56 Osborne Place, 178 Myrtle Avenue and 36 – 42<sup>nd</sup> Street; and

BE IT FURTHER RESOLVED that the department of Public Works is directed to place a sign designating and handicapped parking spaces.

Adopted

Inman – Hudley 2. Authorize Issuance of Duplicate Tax Sale Certificate to William D. Wessells - 764 Grove Street, Block 139, Lot 5

**RESOLUTION OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997**

**WHEREAS**, the Tax Collector of this municipality has previously issued a tax sale certificate to William D. Wessells, which is dated May 12, 2005, covering premises commonly known and referred to as Block 139, Lot 5 as set out on the municipal tax map then in use which certificate bears number 05-107 and;

**WHEREAS**, the purchaser of the aforesaid tax sale certificate has indicated to the tax collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached hereto;

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that the Tax Collector of the Township of Irvington be and is hereby authorized, **upon receipt of the appropriately executed and notarized Loss Affidavit and the payment of a fee of \$100.00 per certificate to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost** as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997.

**BE IT FURTHER RESOLVED** that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word “Duplicate” as required by law.

Adopted

Lyons – Burgess 3. Resolution of Commemoration Upon Retirement “Ben” Reynold Benfield

Resolution of Commemoration Upon Retirement  
Reynold Benfield  
Tree Superintendent  
Township of Irvington  
Department of Public Works, Shade Tree Division

**WHEREAS**, the Irvington Municipal Council wishes to express their congratulations and best wishes to Reynold “Ben” Benfield upon his retirement as Tree Superintendent with the Department of Public Works; and

WHEREAS, Ben was born on May 28, 1950 in British Guyana. He grew up in the County of Demerara and attended T.J Campbell Academy School; and

WHEREAS, after graduating he went to work as an Apprentice in Taxidermy at the Natural History Museum and during his twelve years of employment he rose to the position of Taxidermist; and

WHEREAS, in 1978, Ben went to work for the Suriname Government as Chief Taxidermist in their Natural History Department; and

WHEREAS, in 1983, he immigrated to the United States and worked for Dunac Forestry Inc.; and

WHEREAS, in 1987, he worked for Asplundh Tree Experts where he elevated to Tree Forman; and

WHEREAS, in 1989, he started his own business as a Tree Expert; and

WHEREAS, in 2005, Ben commenced his employ with the Township of Irvington in the Department of Public Works, Shade Tree Division as a Tree Climber. Ben was promoted to Tree Supervisor and then served as Tree Superintendent until his retirement on December 31, 2017; and

WHEREAS, Reynold “Ben” Benfield's skill, knowledge, resourcefulness and leadership has resulted in him becoming an exceptional and reliable tree expert in the Township of Irvington:

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that is hereby commends our dear friend and consummate tree expert Reynold “Ben” Benfield for his unwavering dedication and public service for many years, as well as for his knowledge and dedication which has been unselfishly displayed for the benefit of the residents of the Township of Irvington; and

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of this governing body as a lasting tribute to Reynold “Ben” Benfield.

Adopted

Frederic – Jones 4. Introduction of Amendment to Springfield Avenue Center Business Improvement District (SACBID) 2017-2018 Budget

WHEREAS, the Springfield Avenue Center Special Improvement District FY 2017-2018 budget with a report that explains how the budget contributes to goals and objectives for the special improvement district was approved after public hearing on September 12, 2017; and

WHEREAS, Springfield Avenue Center Special Improvement District has given notice to the Municipal Council that it desires to amend said 2017-2018 budget:

NOW, BE IT THEREFORE RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON the Municipal Council of the Township of Irvington, New Jersey does hereby approve the detailed annual amended budget for the Springfield Avenue Center Special Improvement District for 2017-2018 and that this approval is subject to all requirements of N.J.S.A. 40:56-84, which includes public notice and hearing.

**AMENDED 2017-2018 IRVINGTON SPRINGFIELD AVENUE BID BUDGET**

REVENUES	BUDGET	LINE ITEM NARRATIVE
Cash on Hand	25,000	Bank Balance as of July 1, 2017
BID Tax: 2017-18 @ 4%	294,377	increase from 3% to 4% for additional sidewalk cleaning services
Misc.: Magazine, CCEF, Interest	4,000	Interest and Irvington Indeed! Magazine ads (2 issues)
<b>TOTALS</b>	<b>323,377</b>	
EXPENSES	BUDGET	
<b>CAPITAL IMPROVEMENTS:</b>		
Holiday Decorations	25,000	District-wide expanded annual display
Beautification/Spruce Up	4,000	AZ Landscaping @ clock gateway; PSE&G clock electric
Sidewalk Cleaning	85,800	District-wide expanded sidewalk cleaning by A Rescue Staffing*
Private Security Cameras	5,000	matching grants up to \$2500 to ISABID members
Property Improvement Grant Program**	60,500	\$55,000 in matching grants to businesses; \$5,500 project management fee to provide design
<b>SUBTOTAL</b>	<b>180,300</b>	
<b>MARKETING:</b>		
Irvington Indeed! Magazine	52,500	2 issues (Holidays 2017, Summer 2018) mailed to 26,000 residences
Media Advertisements	2,000	Shared irvington-nj.com website cost @ \$9.98/month + print ads
Promotions	9,000	3 Sidewalk Sales; Halloween; Senior Thanksgiving Lunch; ISABID Gift Certificates
Santa Photos	2,000	Annual free photos, Christmas stockings, cartoon characters
<b>SUBTOTAL</b>	<b>65,500</b>	

OPERATIONS

Administration	60,000	FirstTEAManagement staff & fully-equipped office
Organizational Expenses	8,000	Insurances; Office Phone; Office Supplies; Annual Audit
Staff/Board Training	800	seminars, workshops, membership dues
SUBTOTAL	68,800	
Reserve	8,777	Non-allocated expenses + Community donations & scholarships
Total Expenditures	323,377	

\*Current Sidewalk Cleaning service: ARescue provides 4 men Saturdays & Sundays for 8 hrs each day. Starts Memorial Day weekend through Labor Day; resumes Thanksgiving weekend through January 1 weekend; a total of approximately 20 weeks.

Area cleaned is Springfield Avenue between Stuyvesant Avenue and NJ Transit bus depot.

Expanded service: ARescue will provide 4 men for 6 hrs. on Friday, 5 hrs. on Saturday, 5 hrs. on Sunday year-round (52 weeks). The area serviced will be Springfield Avenue expanded to the Maplewood and Newark lines.

Sidewalk cleaning services include removing litter from streets & sidewalks and emptying overflowing trash cans.

\*\*PIG program awards matching grants for aesthetic improvements (signs, awnings, facades, interior mesh gates, parking lots, fences, etc) by individual businesses. New signs & awnings must follow design guidelines.

Adopted

Frederic – Jones 5. Establish 2018 Sewer User Charge at \$180.00 Per Unit

**Resolution for Annual Sewer User Charge**

**WHEREAS**, the Joint Meeting of Essex and Union County Sewer Commission has forwarded a schedule of assessments to the Chief Financial Officer covering domestic and industrial unit sewer user charges; and

**WHEREAS**, the Chief Financial Officer has analyzed the said schedule and costs of collection attached thereto; and

**WHEREAS**, the Chief Financial Officer has recommended that the domestic unit user charge be \$180.00 for 2018; and

**WHEREAS**, the annual sewer charge is due March 1<sup>st</sup> of each year;

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON** that the Tax Collector, Supervisor of Sewer User Charges be and is hereby authorized to charge and bill for 2018 at the unit rate of **\$180.00**.

Adopted

Burgess – Frederic 6. Reject Proposals for Prescription Insurance Benefits Brokerage Services – Need to Substantially Revise the Specifications

**REJECT RFPs FOR INSURANCE BROKERAGE (PRESCRIPTION)**

**WHEREAS**, on November 02, 2017 the Township of Irvington accepted and opened RFPs for Insurance Brokerage (Prescription); and

**WHEREAS**, the Township received one RFPs for this service; and

**WHEREAS**, the Administration wishes to reject all bids on the basis on the Township wants to substantially revise the specifications for the goods or services; and

**WHEREAS**, the Local Public Contract Law, 40A:11-13.2.(d) provide that a municipality may reject all RFPs when wants to substantially revise the specifications for the goods or services; and

**NOW THEREFORE BE IT RESOLVED** by the Council of Township of Irvington, in the County of Essex, that all RFPs received for Insurance Brokerage (Prescription) is hereby rejected in accordance with the Local Public Contracts Law, NJSA40A:11-13.2.(d)

**BE IT FURTHER RESOLVED** that the Qualified Purchasing Agent is hereby authorized and directed to rebid this service.

Adopted

Burgess – Jones 7. Resolution of Sorrow – East Orange Police Sergeant Tahmesha N. Dickey

**RESOLUTION OF SORROW  
EAST ORANGE POLICE SERGEANT TAHMESHA N. DICKEY**

**WHEREAS**, the Municipal Council of the Township of Irvington wishes to express their deep sorrow on the passing of East Orange Police Sergeant Tahmesha N. Dickey who departed this life on January 7, 2018 and leaves a legacy that will be remembered by many; and

WHEREAS, Sgt. Tahmesha N. Dickey was born on April 9, 1979 in Newark, NJ to Toni A. Holmes and Linwood D Hamlett; and

WHEREAS, she has one younger sister, Khalilah Smith, and three children, Jay'Naisha Nelson, Mehki Nunn, and Mushin Shabazz; and

WHEREAS, Tahmesha received her education in the Newark Public School System. She graduated from Weequahic High School in 1997; and

WHEREAS, Sgt. Dickey started her spiritual journey at a young age and joined the Love of Jesus Baptist Church in Newark, NJ; and

WHEREAS, Sgt. Dickey began her career with the East Orange Police Department on January 7, 2002, where she started the Essex County Police Academy. She graduated the police academy on May 24, 2002 where she went on to join the Patrol Division. She was moved shortly after to the Vice/Narcotics Unit where she excelled before leaving to give birth to her son, Mehki. When she returned she joined the Patrol Division again before being placed in the Detective Bureau in 2007. Sgt Dickey remained in the Detective Bureau until she was promoted to Sergeant in 2014. She then rejoined the Patrol Division where she remained until her untimely death; and

WHEREAS, during Sgt. Dickey's time at the East Orange Police Department she received various trainings and many accolades. Most of her training was focused on enhancing her investigative skills as a detective. She received several departmental and command citations throughout her career; and

WHEREAS, She leaves to cherish her precious memories: one daughter, Jay'naisha Nelson; two sons, Mehki Nunn (Terry Nunn) and Muhsin Shabazz (Mustafa Shabazz); her parents Toni A. Holmes and Linwood D Hamlett; sister, Khalilah Smith; significant other, Mustafa Shabazz; a host of nieces, nephews, cousins, other relatives, friends, East Orange Police Department family, and the entire community of East Orange, where she had the pleasure of serving:

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the Township of Irvington hereby mourns the loss of Sgt. Tahmesha N. Dickey and offers its sincerest condolences to her family and friends during this period of bereavement; and

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of this governing body as a lasting tribute to Sgt. Tahmesha N. Dickey.

Adopted

A. Communications

1. Mayor Vauss – Appointment – Alternate Member of Planning Board – Alison Bryant



11. Pending Business

None

12. Miscellaneous

A. Bingos and Raffles

Jones - Burgess 1. Good Shepherd Parish

Adopted

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NON-CONSENT AGENDA ITEMS

8. Ordinances, Bills & Claims

A. Ordinances on 1st Reading

Inman - Jones 1. Authorize Quit Claim Deed for 99 Ellis Avenue, Block 207, Lot 33

AN ORDINANCE ACCEPTING A QUIT CLAIM DEED FOR 99 ELLIS AVENUE, IRVINGTON, NEW JERSEY, 07111 IN THE TOWNSHIP OF IRVINGTON FROM SUKHVINDER LONGIA

Adopted

Frederic – Burgess 2. Authorize Quit Claim Deed for 11 Grove Terrace, Block 217, Lot 21

AN ORDINANCE ACCEPTING A QUIT CLAIM DEED FOR 11 GROVE TERRACE, IRVINGTON, NEW JERSEY, 07111 IN THE TOWNSHIP OF IRVINGTON FROM SAMELLA SPIKES

Adopted

Jones – Frederic 3. Authorize Quit Claim Deed for 16 Union Avenue, Block 278, Lot 8

AN ORDINANCE ACCEPTING A QUIT CLAIM DEED FOR 16 UNION AVENUE, IRVINGTON, NEW JERSEY, 07111 IN THE TOWNSHIP OF IRVINGTON FROM OLUWASHOL A. ADEDEJI

Adopted

Inman – Burgess 4. Authorize Deed in Lieu of Foreclosure for 439 – 21<sup>st</sup> Street, Block 162,

Lot 33

AN ORDINANCE ACCEPTING A DEED IN LIEU OF FORECLOSURE FOR 439 21<sup>ST</sup> STREET, IRVINGTON, NEW JERSEY, 07111, IN THE TOWNSHIP OF IRVINGTON FROM ISSAC MORADI

Council Member Frederic and Council President Lyons spoke.

Lyons – Inman

Motion to Table  
Adopted

Jones – Burgess 5. Authorize Deed in Lieu of Foreclosure for 148 – 21<sup>ST</sup> Street, Block 159, Lot 7

AN ORDINANCE ACCEPTING A DEED IN LIEU OF FORECLOSURE FOR 148 21<sup>ST</sup> STREET IN THE TOWNSHIP OF IRVINGTON FROM ISAAC MORADI

Adopted

Inman – Frederic 6. Authorize Acceptance of a Deed for 404 – 14<sup>th</sup> Avenue from Tracie Shorte and Gregory Shorte

AN ORDINANCE ACCEPTING A DEED FOR 404 14<sup>th</sup> AVENUE IN THE TOWNSHIP OF IRVINGTON FROM TRACIE SHORTE AND GREGORY SHORTE

NOTE: THIS ITEM WAS NOT ACTED UPON BY THE MUNICIPAL COUNCIL UPON RECOMMENDATION OF THE ADMINISTRATION

#### C. Bills & Claims

Jones – Burgess 1. Bill Lists

RESOLVED THAT THE BILLS AND CLAIMS AGAINST THE TOWNSHIP OF IRVINGTON FOR A PERIOD JANUARY 23, 2018, AS ENUMERATED ON THIS LIST FOR MATERIALS, SUPPLIES AND SERVICES FURNISHED, DELIVERED AND/OR PERFORMED HAVE BEEN CERTIFIED BY THE DEPARTMENTS AS CORRECT, EACH CLAIM AND PURCHASE ORDER HAVE BEEN VERIFIED AND REVIEWED FOR THE AVAILABILITY OF FUNDS, ACCURACY OF ACCOUNT CODING AND COMPLETENESS BY THE ADMINISTRATION, THEREFORE:

BE IT RESOLVED, BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON THAT THE FOLLOWING BE PAID BY THE CHIEF FINANCIAL OFFICER:

BILL LIST	\$630,007.67
TOTAL	\$630,007.67

Adopted

No: Inman

9. Resolutions & Motions

A. Resolutions

Cox – Burgess 8. Award Bid - Municipal Payroll Services - Balance Point - One Year Not to Exceed \$100,000.00

**RESOLUTION AUTHORIZING A BID FOR MUNICIPAL PAYROLL SERVICES**

WHEREAS, RFP for Municipal Payroll services was publicly advertised in the New Jersey Star Ledger on November 24, 2017 with a deadline for bids to be submitted on December 14, 2017; and

WHEREAS, three RFPs were received and publicly opened; and

WHEREAS, said RFPs were referred to the Chief Financial Officer (CFO) and Payroll Supervisor; and

WHEREAS, the RFP satisfied the RFP requirement; and

WHEREAS, the Chief Financial officer has recommended award should be made to the following firm: Balance Point, 65 Harristown Road, 3rd floor, Glenn Rock, NJ 07452.

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Municipal Payroll services be awarded to Balance Point, 65 Harristown Road, 3rd floor, Glenn Rock, NJ 07452 an amount not to exceed \$100,000.00 starting on January 01, 2018 until December 31, 2018; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT FURTHER RESOLVED, that the required certification of availability of funds C8-00258 in the amount of \$8333.33 from account number 8-01-20-130-130-256 has been obtained from the Chief Financial Officer for this service and the remaining balance of \$91,666.67 will be certified on the adoption of the Calendar year 2018 budget.

Council Member Burgess and Council President Lyons spoke.

Adopted

12. Miscellaneous

B. General Hearing of Citizens and Council Members (limited to five minutes per person)

Council Members Hudley and Burgess spoke.

13. Adjournment

There being no further business, the meeting was adjourned at 8:18 P.M.

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David Lyons, Council President

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Harold E. Wiener, Municipal Clerk