# REGULAR COUNCIL MEETING DECEMBER 4, 2018

Council Chamber, Municipal Building Irvington, N.J. – Tuesday Evening December 4, 2018 - 8:00 P.M.

- 1. Pledge of Allegiance
- 2. Moment of Silence
- 3. Roll Call

Present: Renee C. Burgess, Vernal Cox, Charnette Frederic, October Hudley, Paul Inman, Sandra R. Jones, David Lyons

Absent: None

President Lyons read the Statement of Proper Notice pursuant to the Sunshine Law.

4. Hearing of Citizens on Agenda Items Only (limited to three minutes per person and thirty minutes total)

There were no requests to be heard.

5. Hearing of Council Members

There were no requests to be heard.

- 6. Reports & Recommendations of Township Officers, Boards & Commissions
- A. Reports
- 1. Minutes Directors' Meeting November 20, 2018
- 2. Irvington Counselling Center Annual Report #6
- 7. Reports of Committees
- A. Request for Proposals Results Grant Writing and Bid Results Animal Control Services (No Bids Received) November 16, 2018
- 8. Ordinances, Bills & Claims
- A. Ordinances on 1st Reading

None

B. Ordinances on 2nd Reading

None

C. Bills & Claims

Jones – Frederic 1. Bill Lists

RESOLVED THAT THE BILLS AND CLAIMS AGAINST THE TOWNSHIP OF IRVINGTON FOR A PERIOD DECEMBER 4, 2018, AS ENUMERATED ON THIS LIST FOR MATERIALS, SUPPLIES AND SERVICES FURNISHED, DELIVERED AND/OR PERFORMED HAVE BEEN CERTIFIED BY THE DEPARTMENTS AS CORRECT, EACH CLAIM AND PURCHASE ORDER HAVE BEEN VERIFIED AND REVIEWED FOR THE AVAILABILITY OF FUNDS, ACCURACY OF ACCOUNT CODING AND COMPLETENESS BY THE ADMINISTRATION, THEREFORE:

BE IT RESOLVED, BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON THAT THE FOLLOWING BE PAID BY THE CHIEF FINANCIAL OFFICER:

BILL LIST \$291,672.68 SUPPLEMENTAL \$18,650.00 TOTAL \$310,322.68

Adopted No: Inman

Jones – Frederic 2. Payrolls

November 3, 2018 through November 16, 2018

REGULAR	OVERTIME	OTHER EARNED	TOTAL
\$1,560,612.06	\$132,691.31	\$205,781.87	\$1,899,085.24
	Adopted No: Inman		

9. Resolutions & Motions

A. Resolutions

Hudley – Inman 1. Resolution of Sorrow – Angelina Draughn

## RESOLUTION OF SORROW - ANGELINA DAUGHN

WHEREAS, Angelina Draughn was born on September 5<sup>th</sup> 1965 on a Sunday evening around 5 pm at City Hospital in Newark, NJ to the Late Annie Jarmond and James Donald; and

WHEREAS, Angelina Draughn had one brother James Wilcox; and

WHEREAS, Angelina Draughn's Grandmother help raise me because her mother had to work to support the family; and

WHEREAS, Angelina Draughn grew up with a lot of love in her family and graduated in 1983 from Barringer High School, then went to Wilberforce University and Katherine Gibbs Schoolp; and

WHEREAS, Angelina Draughn married the late Jackey Draughn on August 28<sup>th</sup> 1988 and three sons, Aaron Draughn, Darren Draughn, Dwayon Draughn, and three daughters Rasheeda Draughn, Laleshia Leonard, Jasmine Draughn, and one granddaughter Masiyah Mosley were borne from this relationship of Love; and

WHEREAS, Angelina Draughn from 1987-1997 worked for Federated Logistics as a Vendor Relation/Appointment Clerk, from 1997-2002 for Bell Atlantic Paging/Aquis Communications as a Customer Care Representative/ Corporate Care Representative and worked at the Children Are Blessings Family Day Care as Owner/Director; and

WHEREAS, Angelina Draughn was a District Leader for many years, and was a member of the East Ward Joint Block Association and served well as the Education Chairperson of that organization; and

WHEREAS, Angelina Draughn was a foster parent (resource parent) for 17 years and ever since she was a child always had a great yearning and love for taking care of children, as witnessed by always having a lot of friends and family at her house; and

WHEREAS, as time went Angelina Draughn often given it much though I realized that it was not only her gift, talent and calling, but also her responsibility to take care of those who could not properly take care of themselves contributing to making a better life for children and helping them to grow in a more positive and productive manner so that they will have a better chance at life than others; and

WHEREAS, Angelina Draughn opened her heart and her home and made a difference by giving these children a beginning so that they know that's somebody cares about them, having a motherly instant, being a caregiver, and possessing understanding, caring, giving, honesty, as well as being a good listener while always loving those children she helped; and

WHEREAS, God blessed Angelina Draughn with his calling, talent and a gift and she always know if she would make these children happy and safe then tomorrow would be a better day for them; and

WHEREAS, Angelina Draughn took into her home so many children and started taking teenagers with babies during the Mommy and Me Program, proving rewarding with the tenagers and their babies assisting the teenagers while they finished school, showing them how to love and care fore their babies and for her efforts receiving several awards of appreciation for being a foster and adoptive parent; and

WHEREAS, after being laid off Angelina Draughn decided to bring the love again into her home and open up a day care serving over a decade in that capacity, being responsible for caring for children and providing a safe, healthy, clean and stimulating environment for children, providing nutritious meals and snacks, practicing good hygiene, providing daily

activity for children, a clean play area and educational material daily, and working closely with parents; and

WHEREAS, Angelina Draughn had her my Child Development Associate (CDA) for Family Child Care Settings and Child Development Associate (CDA) for Center Based Settings, received several awards of appreciation and the Golden Circle award for over 10 years of Dedicated Services to children and was always willing to educate herself and learn to do her job more professionally and sharing knowledge with my parents; and

WHEREAS, Angelina Draughn's motto was "Good, better, best, never let it rest until my good is my better and my better is my best";

NOW THEREFORE BE IT RESOLVED THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the Township of Irvington mourns the loss of Angelina Draughn while joining with her family and friends in celebrating the workings of her life as described above; and

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of this governing body in lasting tribute to Angelina Draughn.

# Adopted

Hudley – Frederic 2. Resolution of Sorrow - Dr. William A. Scaife

Resolution of Sorrow - Dr. William A. Scaife

WHEREAS, GOD, in His infinite wisdom, has taken from among our ranks Dr. William A. Scaife; and

WHEREAS, Dr. William A. Scaife was born in Birmingham, Alabama, moved to Newark, New Jersey at the age four, attended and graduated from South Side High School and was employed by Central Company immediately after graduating High School, beginning as a Telephone Clerk after having his college education funded by the company, was promoted to Credit Manager ultimately Administrative Assistant and retired after 37 years of impeccable service.

WHEREAS, Dr. William A. Scaife started his musical career taking lessons at the Lauters and Griffith Piano Studio located in Newark, New Jersey and followed his calling to preach the Gospel of GOD by attending the Newark Deliverance Bible Institute of New Jersey and North Eastern Seminary in Essex Falls, New Jersey, being ordained as he was ordained a minister in 1976; and

WHEREAS, Dr. William A. Scaife also attended Upsala College in East Orange, New Jersey, receiving a Master's Degree in Social Science.

WHEREAS, Dr. William A. Scaife held his first Minister of Music position at Mount Hermon Baptist Church in Newark, New Jersey under Pastor Jeremiah Ford, later joining the Pleasant Grove Baptist Church under the leadership Rev. W. J. Harris as the Minister of Music and Church Administrator where he was responsible for the direction of five choirs; and

WHEREAS, over years Dr. William A. Scaife trained and directed choirs encompassing over 200 voices, including 1st Timothy's Senior and Male Chorus, Allen A.M.E. Inspirational and Male Chorus and the Mack Family and he also recorded with Rev. Lawrence Roberts, performed with Alex Bradford in "Arms too Short to box with God" along with the W. J. Chorus and recorded with Antioch Gospel Singers and the Ephesians Faberge; and

WHEREAS, Dr. William A. Scaife served in many church administrations and organizations helping the Fellowship Baptist Church in Staten Island, New York with the late Rev. R. P. Means and Rev. Phillips, and serving as the church administrator; and

WHEREAS, Dr. William A. Scaife was the National President of the World Gospel Music Association; and

WHEREAS, Dr. William A. Scaife spent his professional life as a Social Worker assisting other in improving their lives, serving as a member of the Homeless Taskforce with Newark Emergency Family Services and DYFS advisor board; and

WHEREAS, Dr. William A. Scaife had fifteen years of service with the Essex County Literacy Program as volunteer and has organized a reading and writing empowerment program, served as the Chair of Essex County Juvenile Court Conference and is a member of the Evangelistic Prison Ministry; and

WHEREAS, during his journey as a Social Worker, Dr. William A. Scaife gained years of experience and insight into effective strategies for interacting with clients; and

WHEREAS, after two short years of retirement, Dr. Scaife became the full-time Administrator of Pleasant Grove Baptist Church and also served as the Overseer of the pulpit while simultaneously becoming employed with the Township of Irvington's Neighborhood Improvement Corporation as a Social Worker, serving as the Coordinator for the Township Advisory Board, Back to School Program, and Thanksgiving and Christmas Giveaways:

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the Township of Irvington mourns the loss of Dr. William A. Scaife along with his family, friends and the Irvington community; and

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of this governing body in lasting tribute to Dr. William A. Scaife.

# Adopted

Burgess – Hudley 3. Authorize Purchases Over the Pay to Play Threshold of 17,500.00 and Under the Bid Threshold of 40,000.00 From Stuyvesant Press

AUTHORIZING PURCHASE OVER THE PAY TO PLAY THRESHOLD OF \$17,500.00

WHEREAS, the Township of Irvington intends to enter into contracts with vendors over the pay-to-play threshold of \$17,500.00 through this resolution and properly executed

purchase orders as needed, which shall be subject to all the conditions applicable law of N.J.A.C. 5:34- et seq; and,

WHEREAS, in compliance with 19:44a-20.13 et., seq., Shred It will exceed the Pay-to-Play threshold of \$17,500.00 for calendar year 2018; and,

WHEREAS, Shred It USJV LLC of 28883 Network Place, Chicago, IL 60673 will exceed the Pay-to-Play threshold; and

WHEREAS, Shred It has completed the Township C-271, elect reports and political disclosure forms. These forms are on file in the Division of Purchasing Office and the Municipal Clerk; and

WHEREAS, all purchases to the above vendor will not exceed the bid threshold of \$40,000.00; and

NOW, THEREFORE, BE IT RESLOVED, that the Municipal Council of the Township of Irvington hereby authorizes the Qualified Purchasing Agent to pay the above vendor in excess of pay to play threshold \$17,500.00 but under the bid threshold of \$40,000.00; and

BE IT FURTHER RESOLVED by the Township Council that, pursuant to the N.J.A.C. 5:30-5.5(b), the certification of available funds and resolutions shall be certified at such time as the goods or services are called for prior to placing the order for good or service in excess of \$17,500.00, and a certification of availability of funds is made by the Chief Financial Officer via an authorized purchase order; and

BE IT FURTHER RESOLVED that the duration of this authorization shall be until December 31, 2018

BE IT FURTHER RESOLVED a separate resolution will be submitted to the Municipal Council for all addition vendors exceeding the bid threshold of \$17,500.00.

#### Adopted

Frederic – Cox 4. Authorize Purchases Over the Pay to Play Threshold of \$17,500.00 and Under the Bid Threshold of \$40,000.00 From Shred It

AUTHORIZING PURCHASE OVER THE PAY TO PLAY THRESHOLD OF  $\$17,\!500.00$ 

WHEREAS, the Township of Irvington intends to enter into contracts with vendors over the pay-to-play threshold of \$17,500.00 through this resolution and properly executed purchase orders as needed, which shall be subject to all the conditions applicable law of N.J.A.C. 5:34- et seq; and,

WHEREAS, in compliance with 19:44a-20.13 et., seq., Stuyvesant Press Inc will exceed the Pay-to-Play threshold of \$17,500.00 for calendar year 2018; and,

WHEREAS, Stuyvesant Press Inc of 119 Coit Street, Irvington, NJ 07111 will exceed the Pay-to-Play threshold; and

WHEREAS, Stuyvesant Press has completed the Township C-271, elect reports and political disclosure forms. These forms are on file in the Division of Purchasing Office and the Municipal Clerk; and

WHEREAS, all purchases to the above vendor will not exceed the bid threshold of \$40,000.00; and

NOW, THEREFORE, BE IT RESLOVED, that the Municipal Council of the Township of Irvington hereby authorizes the Qualified Purchasing Agent to pay the above vendor in excess of pay to play threshold \$17,500.00 but under the bid threshold of \$40,000.00; and

BE IT FURTHER RESOLVED by the Township Council that, pursuant to the N.J.A.C. 5:30-5.5(b), the certification of available funds and resolutions shall be certified at such time as the goods or services are called for prior to placing the order for good or service in excess of \$17,500.00, and a certification of availability of funds is made by the Chief Financial Officer via an authorized purchase order; and

BE IT FURTHER RESOLVED that the duration of this authorization shall be until December 31, 2018

BE IT FURTHER RESOLVED a separate resolution will be submitted to the Municipal Council for all addition vendors exceeding the bid threshold of \$17,500.00.

# Adopted

Cox – Lyons 5. Authorize Use of \$22,125.00 in Housing Rehabilitation Funds for 76 Durand Place

#### RESOLUTION FOR HOME REHABILITATION PROGRAM

WHEREAS, the Township of Irvington has been awarded HOME Partnership Funds by the Department of Housing and Urban Development (HUD) and it has obligated funds for the purpose of financing its HOMEOWNER Housing Rehabilitation Program administered by the Department of Economic Development and Grants Oversight; and

WHEREAS, the Township of Irvington, Department of Economic Development and Grants Oversight has identified that the applicant, Theresa Campbell and whose address is 76 Durand Place Irvington, NJ 07111 is eligible to receive assistance through the HOMEOWNER Housing Rehabilitation Program per the Township's adopted policies and procedures; and

WHEREAS, the Department of Economic Development and Grants Oversight certifies that the Contractor selected to perform the Rehabilitation work on the herein property has been vetted and meets the requirement to be an eligible contractor and was awarded the BID through a competitive Bidding process;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the Township of Irvington does ratify and approve the provision of HOMEOWNER Housing Rehabilitation funds to the applicant(s) in the amount not to exceed \$22,125.00, for a period of affordability of ten (10) years; and

BE IT FURTHER RESOLVED that the aforesaid funds of \$ 22,125.00 will be disbursed in three (3) installments the amount of \$7,375.00 each installment after review of work performed and proof of funds expended to facilitate the Rehabilitation; and

BE IT FURTHER RESOLVED that the aforesaid funds are to use for the rehabilitation of the subject property and related soft cost associated with the rehabilitation of the subject property as set forth in Exhibit A (the BID Spec), attached hereto for the premises known as, 76 Durand Place, Irvington, New Jersey, 07111, 1 family unit(s) and owned by Theresa Campbell; and

BE IT FURTHER RESOLVED that any such funds not expended in the rehabilitation and related soft cost associated with the rehabilitation of the subject property in accordance with adopted policy and procedures shall be recaptured by the TOWNSHIP OF IRVINGTON for use in assisting other HUD/HOME Program applicant(s); and

BE IT FURTHER RESOLVED that the Contractor selected through competitive BID to perform the Rehabilitation work is MJ Rich Construction LLC and said funds shall be disbursed to the Contractor for the benefit of the applicant; and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 5:34-5.2, the required Certificate of Fund Req. No. C8-00407 in the amount of \$22,125.00 for the above has been obtained from the Chief Financial Officer of the Township of Irvington. The appropriation to be charged for this expenditure is Account No. T-21-41-850-801 in the amount of \$22,125.00.

## Adopted

Jones - Lyons 6. Authorize Use of \$18,600.00 in Housing Rehabilitation Funds for 84 Maple Avenue

#### RESOLUTION FOR HOME REHABILITATION PROGRAM

WHEREAS, the Township of Irvington has been awarded HOME Partnership Funds by the Department of Housing and Urban Development (HUD) and it has obligated funds for the purpose of financing its HOMEOWNER Housing Rehabilitation Program administered by the Department of Economic Development and Grants Oversight; and

WHEREAS, the Township of Irvington, Department of Economic Development and Grants Oversight has identified that the applicant, Sara Scott-Farrar and whose address is 84 Maple Avenue Irvington, New Jersey, 07111 is eligible to receive assistance through the HOMEOWNER Housing Rehabilitation Program per the Township's adopted policies and procedures; and

WHEREAS, the Department of Economic Development and Grants Oversight certifies that the Contractor selected to perform the Rehabilitation work on the herein property has been vetted and meets the requirement to be an eligible contractor and was awarded the BID through a competitive Bidding process;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the Township of Irvington does ratify and approve the

provision of HOMEOWNER Housing Rehabilitation funds to the applicant(s) in the amount not to exceed \$18,600.00, for a period of affordability of ten (10) years; and

BE IT FURTHER RESOLVED that the aforesaid funds of \$18,600.00 will be disbursed in three (3) installments the amount of \$6,200.00 each installment after review of work performed and proof of funds expended to facilitate the Rehabilitation; and

BE IT FURTHER RESOLVED that the aforesaid funds are to use for the rehabilitation of the subject property and related soft cost associated with the rehabilitation of the subject property as set forth in Exhibit A (the BID Spec), attached hereto for the premises known as, 84 Maple Avenue Irvington, New Jersey, 07111, 1 family unit(s) and owned by Sara Scott-Farrar; and

BE IT FURTHER RESOLVED that any such funds not expended in the rehabilitation and related soft cost associated with the rehabilitation of the subject property in accordance with adopted policy and procedures shall be recaptured by the TOWNSHIP OF IRVINGTON for use in assisting other HUD/HOME Program applicant(s); and

BE IT FURTHER RESOLVED that the Contractor selected through competitive BID to perform the Rehabilitation work is Maharaj General Contracting LLC. and said funds shall be disbursed to the Contractor for the benefit of the applicant; and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 5:34-5.2, the required Certificate of Fund Req. No. C8-00406 in the amount of \$18,600.00 for the above has been obtained from the Chief Financial Officer of the Township of Irvington. The appropriation to be charged for this expenditure is Account No. T-21-41-850-15A-801 in the amount of \$18,600.00.

# Adopted

Cox - Jones 7. Authorize Use of \$28,000.00 in Housing Rehabilitation Funds for 89 Laventhal Avenue

#### RESOLUTION FOR HOME REHABILITATION PROGRAM

WHEREAS, the Township of Irvington has been awarded HOME Partnership Funds by the Department of Housing and Urban Development (HUD) and it has obligated funds for the purpose of financing its HOMEOWNER Housing Rehabilitation Program administered by the Department of Economic Development and Grants Oversight; and

WHEREAS, the Township of Irvington, Department of Economic Development and Grants Oversight has identified that the applicant, Jeniah Wilson-Lamb and whose address is 79 Laventhal Avenue Irvington, New Jersey, 07111 is eligible to receive assistance through the HOMEOWNER Housing Rehabilitation Program per the Township's adopted policies and procedures; and

WHEREAS, the Department of Economic Development and Grants Oversight certifies that the Contractor selected to perform the Rehabilitation work on the herein property has been vetted and meets the requirement to be an eligible contractor and was awarded the BID through a competitive Bidding process;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the Township of Irvington does ratify and approve the provision of HOMEOWNER Housing Rehabilitation funds to the applicant(s) in the amount not to exceed \$28,000.00, for a period of affordability of ten (10) years; and

BE IT FURTHER RESOLVED that the aforesaid funds of \$ 28,000.00 will be disbursed in three (3) installments the amount of \$9,333.00 each installment after review of work performed and proof of funds expended to facilitate the Rehabilitation; and

BE IT FURTHER RESOLVED that the aforesaid funds are to use for the rehabilitation of the subject property and related soft cost associated with the rehabilitation of the subject property as set forth in Exhibit A (the BID Spec), attached hereto for the premises known as, 79 Laventhal Avenue Irvington, New Jersey 07111, 1 family unit(s) and owned by Jeniah Wilson-Lamb; and

BE IT FURTHER RESOLVED that any such funds not expended in the rehabilitation and related soft cost associated with the rehabilitation of the subject property in accordance with adopted policy and procedures shall be recaptured by the TOWNSHIP OF IRVINGTON for use in assisting other HUD/HOME Program applicant(s); and

BE IT FURTHER RESOLVED that the Contractor selected through competitive BID to perform the Rehabilitation work is Maharaj General Contracting LLC. and said funds shall be disbursed to the Contractor for the benefit of the applicant; and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 5:34-5.2, the required Certificate of Fund Req. No. C8-00405 in the amount of \$28,000.00 for the above has been obtained from the Chief Financial Officer of the Township of Irvington. The appropriation to be charged for this expenditure is Account No. T-21-41-850-15A-801\_ in the amount of \$28,000.00.

#### Adopted

Hudley – Jones 8. Authorize Acceptance of Liens Sold, Bids Submitted and Revenue Collected at Special Tax Sale

RESOLUTION ACCEPTING LIENS SOLD, BIDS SUBMITTED AND REVENUE COLLECTED AT A SPECIAL TAX SALE PURSUANT TO THE ABANDONED PROPERTY REHABILITATION ACT (ASSIGNMENT SALE UNDER N.J.S.A. 55:19-101)

WHEREAS, the Township of Irvington is the owner of certain tax sale certificates within the Township of Irvington;

WHEREAS, the Township of Irvington desired to make available for public sale said tax sale certificates in accordance with N.J.S.A. 55:19-101;

WHEREAS, the public sale took place in the Township of Irvington, New Jersey on November 20, 2018;

WHEREAS, The Township of Irvington via resolution authorizing Max Spann Real Estate & Auction Co. (hereinafter "Auctioneer"), to offer for sale township liens to the highest bidder by open public sale at the auction;

WHEREAS, The Township reserves the right to waive any and all defects and informalities in any bid and to accept or reject any and all bids made at the public sale and to not award to the highest bidder. No bid shall be considered finally accepted until passage of this resolution by the Municipal Council;

WHEREAS, a total of forty-one (41) Township owned liens were sold at the sale for a value of \$1,468,136 as detailed in Schedule A below;

WHEREAS, a total of seven (7) Township owned liens were redeemed as a result of the Special Tax Sale for a value of \$82,874. as detailed in Schedule A below; and,

WHEREAS, the Mayor of the Township of Irvington hereby submits this revenue collected from the herein referenced Special Tax Sale and lien redemption payments collected thereof in the total amount of \$1,551,010. into the general operation 2018 Township budget.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNUCIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON THAT:

SECTION 1. The Township of Irvington does approve the liens for sale and accept the bids listed in Schedule A below:

SECTION 2. The Township of Irvington does hereby accept the amount of \$1,551,010. into the 2018 general operation budget.

SECTION 3. This Resolution shall authorize the public notice to be published in a newspaper circulating in the Township at least once a week for two (2) consecutive weeks after the adoption of said resolution.

SECTION 4. This resolution shall take effect immediately.

#### SCHEDULE A

Adopted

10. Communications and Petitions

A. Communications

None

11. Pending Business