

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **MC16-0209-7**

Date of Adoption **FEBRUARY 9, 2016**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

PRESENTED BY COUNCIL MEMBER **FREDERIC** SECONDED BY **BURGESS**

WHEREAS, a vacancy exist in the Membership of the Zoning Board of Adjustment due to the expiration of the terms of some of its members:

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the following named person is hereby re-appointed as a member of the Zoning Board of Adjustment for term as indicated below:

NAME	ADDRESS	TYPE OF MEMBER	TERM TO EXPIRE
Anna Scott	53 Orchard Place	REGULAR	12-10-19
Cootchill Nelson	599 Stuyvesant Avenue	ALTERNATE #1	12-10-17
Zorano M. Figueroa	67 Lindsley Avenue 2nd Floor	ALTERNATE #2	12-10-17

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				JONES, 2ND VICEPRESIDENT				X
COX	X				LYONS	X			
HUDLEY				X	FREDERIC, PRESIDENT	X			
INMAN	X								

PRESIDENT OF COUNCIL *Cox* MUNICIPAL CLERK *Shirley E. Jones* DATE **FEB 9, 2016**

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *Shirley E. Jones* DATE **FEB 09 2016**

ADMINISTRATOR ☒ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ ENGINEER ☐ FIRE ☐ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐ LEGAL ☐ LIBR ☐ LICEN ☐ MAYOR ☐ OCDP ☐ PARKS ☐ PAYROLL ☒ PUBLIC SAFETY ☐ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☐ SEC ☐ PB/ZBA ☒ TRAFFIC ☐ ZONING ☐ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

Cootchill Nelson

599 Stuyvesant Ave.
Irvington, NJ 07111
(973) 757-8323
cootchill@hotmail.com

OBJECTIVE

To be part of a dynamic and vibrant organization, which requires competent and adept organizational skills where I can efficiently employ my abilities, enhance my interest and improve myself, and simultaneously be a valuable asset in the accomplishment of organization's goals.

EDUCATION

Saint Peter's College Jersey City, NJ Master of Arts in Education, GPA: 3.65	2010 - 2012
Montclair State University Montclair, NJ Bachelor of Arts in French w/concentration in translation GPA: 3.10	2003-2007
Essex County College Newark NJ Civil Engineering GPA: 3.00	1997-1998
Superior Technical Institute of Haiti Port au Prince, Haiti Bachelor of Science in Civil Engineering, GPA: 3.10	1988-1992

WORK EXPERIENCE

Multi Voice, Inc., Pembroke Pines, FL <i>Regional Sales Manager, NJ</i>	2010 - Present
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- Developed strong sales teams and master agents to drive sales in targeted areas.
- Monitored sales performance of each sales representative.
- Developed a formula and routine to evaluate individual agent's performance.
- Developed strategies to increase sales from existing network.
- Worked with regional distributors to drive sales in their networks.
- Developed and managed a test plans to make sure that all agents are selling to their full potential.
- Analyzed daily, weekly & monthly sales reports.
- Established plan to reactivate inactive agents.
- Established plan with retention managers for low performing agents.

STUDENT TEACHER, Nine to Twelve Grades Irvington High School, Irvington, NJ 07111	2011 - 2012
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- Prepared executed lesson plans for twenty five students per class.
- Developed, administered and graded test.
- Created and Implemented lesson plans on a weekly basis.

- Served as translator for ESL students as needed.
- Supervised and managed students in class or in the cafeteria.
- Taught French in the absence of the teacher.

Uni-Transfer, USA, Brooklyn, NJ, NY

2007 - 2009

Assistant Manager

- Analyzed competitor's marketing campaigns in the regions.
- Supervised and trained sales representatives and developed the company's core customer service.
- Assisted Regional Manager in formulating annual fiscal business plans.
- Maintained close relationship with big accounts.
- Supervised that all stores are branded to our guidelines.
- Analyzed competitors' marketing campaigns in stores and formulated ideas to counteract.
- Managed and supervised retention representatives in all territories.
- Participated in event promotions.

Tower Architectural Group, West Paterson, NJ

2001-2005

Draftsperson

- Prepared Architectural drawings as required from detailed sketches, layouts and specific instructions.
- Preparation of complete Architectural Drawings based on client requirements.
- Preparation of preliminary drawings, presentation drawings, drawings for information, tender drawings, drawings for construction and revision drawings.
- Preparation of presentation drawings using AutoCAD software for client presentation.
- Preparation of detailed shop drawings.
- Assisted in the preparation of materials for proposals, presentations, submittals, and other technical publications.
- Provided daily updates on work in progress.
- Organized and maintained drawing files (paper and electronic) in proper order and condition for future retrieval and use.
- Worked independently under the direction from the Senior Architects and Designers.

SKILLS

- Bilingual: French and Creole
- Proficient in Power point, Word, Excel

CERTIFICATIONS

- K-12 French Teacher Certificate (Saint Peter's College, 2012)

VOLUNTEER WORK

- Irvington Police Auxilliary

2004-2008

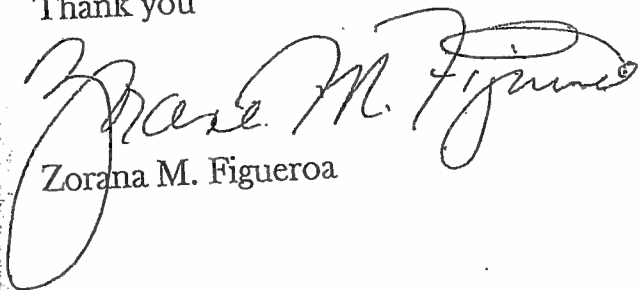
References Available Upon Request

Bio Reference for:
Zorana Monique Figueroa
91 University Place
Irvington, New Jersey 07111
(862) -900-0886
straw1zf@yahoo.com
zfigueroa@irvington.k12.nj.us

Zorana Monique Figueroa is Supervisor of Buildings and Grounds for the Irvington Board of Education. She has been employed with the Irvington Board of Education for 15 years with her New Jersey State Black Seal Boiler license. Ms. Figueroa continued her education at UMDNJ School of Public Health majoring in Health and Safety for Hazardous Waste Site Personnel and Mold Inspection and Testing in the indoor Environment. Then she attended Rutgers State University of New Jersey majoring in Management Supervision and Human Resources, Information Systems, Structural and Mechanical, Energy Management, Preventive Maintenance and Financial Management and Purchasing which lead to her State certification for Educational Facilities Manager and certificate of completion of POESH Respiratory Protection Preparedness for Emergency Response. Ms. Figueroa is a single mother of three daughters Zahliah 23, Tumaria 21, Jecholia 16 and one grandson Ibn 1 year old.

For more information, please feel free to contact me at 862- 900-0886

Thank you



Zorana M. Figueroa

Anna B. Scott
53 Orchard Terrace
Irvington, N.J. 07111

- ❖ Long Time Irvington Resident and Homeowner
- ❖ Long Time West Ward Democratic District Leader
- ❖ Former Member and President of the Irvington Board of Education
- ❖ Commissioner and Current Chair Person of the Irvington Housing Authority
- ❖ Long time Member of the Irvington Zoning Board of Adjustment
- ❖ Long Time Community Civic Leader
- ❖ Long Time Educator