

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **MCT16-0712-1**

Date of Adoption **JULY 12, 2016**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
Legislative Research Officer

PRESENTED BY COUNCIL MEMBER **JONES**

SECONDED BY **COX**

AWARD CONTRACT FOR PRIVATE DEBT COLLECTION SERVICES FOR THE MUNICIPAL COURT

WHEREAS, sealed proposals were received on June 22, 2016 for private debt collection service for the Municipal Court in response to public advertisement in the New Jersey Star Ledger on May 31, 2016; and

WHEREAS, one proposal was received and opened by the Township Clerk and Purchasing Agent; and

WHEREAS, said qualification was referred to the Municipal Court Administrator; and

WHEREAS, the qualifications satisfied the proposal requirements; and

WHEREAS, it is recommended that the award be made to First Credit Services, 371 Hoes Lane, Piscataway, NJ 08854 on the basis of their responsible response to the request for proposal that meets the criteria and qualifications.

NOW THEREFORE BE, IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Private Collection Agency Services for the Municipal Court of the Township of Irvington be awarded to First Credit Services, 371 Hoes Lane, Piscataway, NJ 08854 for two years starting on July 11, 2016 – July 10, 2018; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and the Township Clerk are authorized and directed to sign the same; and

BE IT FURTHER RESOLVED that all payments by the debtors will be collected by the Municipal Court of the Township of Irvington and the vendor (First Credit Services) will receive an amount not to exceed seventeen point fifty percent (17.50%) of the total amount collected by the fifteenth of the following month of collections. Payment will be forwarded by the Municipal Court Director pursuant to rules governing the Courts.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN	X			
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

PRESIDENT OF COUNCIL *David Lyons* MUNICIPAL CLERK *[Signature]* DATE **JULY 12, 2016**

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *[Signature]*

DATE **JUL 12 2016**

ADMINISTRATOR ☐ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☒ ENGINEER ☐ FIRE ☒ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐
LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☒ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☒ SEC ☐ PB/ZBA ☐
TRAFFIC ☐ ZONING ☒ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): **TC RFP Folder**

SERVICE REQUESTED:	Private Collection for the Municipal Court
VENDOR NAME:	
CONTACT PERSON:	First Credit Services Paul Brennan
ADDRESS:	371 Hoes Lane Suite 300 B, Piscataway, NJ 08554
TELEPHONE:	732-305-8365
FAX NUMBER:	
EMAIL ADDRESS:	
Total cost :- July 12, 2016 - July 13, 2017	17.50 percent of collected amount
Total cost :- July 14, 2017 - July 13, 2018	17.50 percent of collected amount
Business Disclosure Entity Certification	x
Bidder's Affidavit	x
Non-Collusion Affidavit	x
Disclosure Ownership	x
Insurance Requirement	x
Affirmative Action	x
Professional Service Entity Info	x
Qualification Submission form	x
NJ BRC	x
Acknowledgement of Corrections	x
Disclosure of Investment in Iran	x
Addendum	None