

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. DA 16-0712-25

Date of Adoption JULY 12, 2016

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

Legislative Research Officer

PRESENTED BY COUNCIL MEMBER FREDERIC

SECONDED BY JONES

RESOLUTION AUTHORIZING AN AWARD OF FAIR AND OPEN PROFESSIONAL CONTRACT FOR MEDICAL CLAIMS PROCESSING SERVICE

WHEREAS, the Request for Proposals for medical claims processing services was publicly advertised in the New Jersey Star Ledger on June 14, 2016 with a deadline for proposals to be submitted on June 29, 2016; and

WHEREAS, sealed proposals were submitted on or before June 29, 2016 in response to the Township's publicly advertised Request for Proposals; and

WHEREAS, one proposal was received and publicly opened; and

WHEREAS, said proposal was referred to the Business Administrator and the Township Attorney; and

WHEREAS, the Business Administrator has recommended award should be made to the following firm:

Insurance Design Administrators (IDA)
153 Bauer Drive
Oakland, NJ 07436

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Medical Claims Processing service be awarded to Insurance Design Administrators (IDA), 153 Bauer Drive, Oakland, NJ 07436 on the basis of their response to the request for proposals meeting the selection criteria and qualifications; and

BE IT FURTHER RESOLVED, the Township Health Insurance Provider -Fairview Insurance will remit payment to vendor for an amount not to exceed \$28.00 per process claims; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN	X			
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

PRESIDENT OF COUNCIL David Lyons MUNICIPAL CLERK Shirley E. Miller DATE JULY 12, 2016

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK

DATE JUL 12 2016

ADMINISTRATOR ☒ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ ENGINEER ☐ FIRE ☒ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐ LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☒ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☐ SEC ☐ PB/ZBA ☐ TRAFFIC ☐ ZONING ☒ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): TC REP Folder

VENDOR NAME:	Insurance Design Administrators (IDA)
CONTACT PERSON:	Daniel W. Roslokken, Esq.,
ADDRESS:	153 Bauer Drive, Oakland, NJ 07436
TELEPHONE:	201-337-0007
FAX NUMBER:	201-337-1391
EMAIL ADDRESS:	
Claims Funding & Fees	\$28.00 per processed claims
Business Disclosure Entity Certification	x
Bidder's Affidavit	x
Non-Collusion Affidavit	x
Disclosure Ownership	x
Insurance Requirement	x
Affirmative Action	x
Professional Service Entity info	x
Qualification Submission form	x
NJ BRC	x
Statement of Indebtedness	x
Acknowledgement of Corrections	x
Payment agreement	x
Disclosure of Investment in Iran	x
Addendum	x