

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. DA 16-0913-37

Date of Adoption SEPT. 13, 2016

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
Legislative Research Officer

PRESENTED BY COUNCIL MEMBER COX

SECONDED BY LYONS

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR THE LEASE OF OFFICE SPACE

WHEREAS, sealed bids were received on July 28, 2016 for Lease of Office Space in response to published advertisement for bids in the New Jersey Star Ledger on July 13, 2016; and

WHEREAS, one bid was received and opened by the Municipal Clerk and the Purchasing Agent; and

WHEREAS, the bid received was reviewed according to the New Jersey Local Public Contract law, and referred to the Business Administration for review and recommendation; and

WHEREAS, the Township Administrator has recommend that an award be made to The BSR Group LLC of 660 Stuyvesant Ave, Irvington, NJ 07111 for the lease of office space; and

WHEREAS, this lease agreement is for one year starting July 01, 2016 until August 01, 2017; and,

WHEREAS, the landlord, The BSR Group LLC will be paid a monthly sum of \$3,325.00 for the rental of the office space and the Township; and,

NOW THEREFORE, BE IT RESOLVED that the Municipal Council of the Township of Irvington authorizes the award of a and open contract to The BSR Group LLC of 660 Stuyvesant Ave, Irvington, NJ 07111 for a yearly amount not to exceed \$39,900.00; and,

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract, and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT RESOLVED that the required Certification of Availability of Funds, certification number C6-00220 was obtained from the Chief Financial Officer for the first three months for an amount of \$9,975.00 and the appropriation to be charged for this expenditure is 6-01-20-100-100-299 and the remaining balance of \$36,575.00 will be obtained from the Chief Financial Officer upon the adoption of the 2016 and 2017 Municipal Budget.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN		X		
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

PRESIDENT OF COUNCIL David Lyons MUNICIPAL CLERK John E. Olsen DATE SEPT. 13, 2016

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK John E. Olsen DATE SEP 13 2016

ADMINISTRATOR ☒ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ ENGINEER ☐ FIRE ☒ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐
LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☒ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☒ SEC ☐ PB/ZBA ☐
TRAFFIC ☐ ZONING ☒ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

Certification Of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

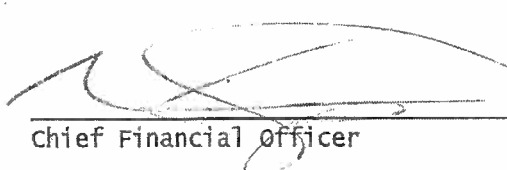
Resolution Date: 08/10/16
Resolution Number: C6-00220

Vendor: THEBSR01 THE BSR GROUP, LLC
660 STUYVESANT AVE.
IRVINGTON, NJ 07111

Contract: C6-00220 MONTHLY RENT
660 STUYVESANT AVENUE
IRVINGTON, NJ 07111

Account Number	Amount	Department Description
6-01-20-100-100-299	9,975.00	BUSINESS ADMINISTRATION
Total	9,975.00	

Only amounts for the 2016 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer