

**RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ**

**DA16-1213-49**

No. \_\_\_\_\_

Date of Adoption DEC. 13, 2016

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY \_\_\_\_\_

*[Signature]*  
Legislative Research Officer

**BURGESS**

**LYONS**

PRESENTED BY COUNCIL MEMBER \_\_\_\_\_

SECONDED BY \_\_\_\_\_

**RESOLUTION QUALIFYING LAW FIRMS PURSUANT TO A FAIR AND OPEN PROCESS FOR GRANT CONSULTING SERVICE**

WHEREAS, the Request for Qualifications for Grant Consulting service was publicly advertised in the New Jersey Star Ledger on October 19, 2016 with a deadline for qualifications to be submitted on November 03, 2016; and

WHEREAS, such services are to be acquired through a fair and open process pursuant to the provisions of NJSA 19:44A-20.4; and

WHEREAS, three qualifications were received and publicly opened; and

WHEREAS, said qualifications were referred to the Business Administrator; and

WHEREAS, the Business Administrator has recommended that the following firms are qualified:

Bruno and Associates  
1373 Broad Street, Suite 304  
Clifton, NJ 7013

CCP&H, LLC  
101 Interchange Plaza, Suite 301  
Cranbury, NJ 08512

Millennium Strategies  
60 Roseland Avenue  
Caldwell, NJ 07006

**NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON:**

1. The Business Administrator will provided separate resolution with respect to each grant application and fee charged by the above firm for all grant applications.
2. The Township Attorney will prepare the appropriate contract for this service.
3. The above three vendors are qualified for one year from December 14, 2016 until December 15, 2017

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same.

**RECORD OF COUNCIL VOTE**

X = Indicates Vote    N.V. = No Vote    A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	<b>X</b>				INMAN	<b>X</b>			
COX	<b>X</b>				JONES, 2ND VICEPRESIDENT				<b>X</b>
FREDERIC	<b>X</b>				LYONS, PRESIDENT	<b>X</b>			
DR. HUDLEY				<b>X</b>					

PRESIDENT OF COUNCIL *David Lyons* MUNICIPAL CLERK *Sheldene* DATE DEC. 13, 2016

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *Sheldene* DATE 12/14/16

ADMINISTRATOR  ASSESSOR  BLDG  CFO  COLLECTOR  COURT  ENGINEER  FIRE  HEALTH  HOUSING  INIC  JUDGE  LEGAL  LIBR  LICEN  MAYOR  OCDP  PARKS  PAYROLL  PUBLIC SAFETY  DIR  PUBLIC WORKS  PURCHASING  SEC  PB/ZBA  TRAFFIC  ZONING  OFF  DLGS  GNCD  OTHER(S): \_\_\_\_\_

100-100-100-100

SERVICE REQUESTED:	Grants Consultant Services			
VENDOR NAME:	CCP&H, LLC	Bruno and Associates	Millennium Strategies	
CONTACT PERSON:	Randall Gottesman	John R. Bruno	Ed Farmer	
ADDRESS:	101 Interchange Plaza, Suite 301, Cranbury, NJ 08512	1373 Broad Street, Suite 304, Clifton, NJ 7013	60 Roseland Avenue, Caldwell, NJ 07006	
TELEPHONE:	609-664-2769 ext.12	973-249-6225	973-226-3329	
FAX NUMBER:	609-664-2786	973-249-6301	973-226-3399	
EMAIL ADDRESS:	randy@ccph.net	john.bruno@brunoassociatesinc.com	asinclair@m-strat.com	
TOTAL COST:	\$150.00 per hour for an amount not to exceed \$30,150.00	\$50.00/hr	Ed Farmer (President & CEO) - \$150/hr Chris Sprague (Grants Manager) \$135/hr Danielle Anderson (Grants Associate) \$120/hr	
Business Disclosure Entity Certification	X	X	X	
Bidder's Affidavit	X	X	X	
Non-Collusion Affidavit	X	X	X	
Disclosure Ownership	X	X	X	
Qualification Affidavit	X	X	X	
Insurance Requirement	X	X	X	
Affirmative Action	X	X	X	
NJ Business Registration Cert	X	X	X	
Professional Service Entity info	X	X	X	
Submission Form	X	X	X	
Statement of indebtedness form	X	X	X	
Payment Commodity	X	X	X	
Iran Disclosure	X	X	X	
Addendum	None	None	None	