

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DRF 17-0110-4**

Date of Adoption **JANUARY 10, 2017**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
Legislative Research Officer

PRESENTED BY COUNCIL MEMBER **COX** SECONDED BY **HUDLEY**

AUTHORIZE FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR AUDITING SERVICES FOR CALENDAR YEAR 2017

WHEREAS, the Request for Proposals for professional auditing service was publicly advertised in the New Jersey Star Ledger on November 30, 2016 with a deadline for proposals to be submitted on December 15, 2016; and

WHEREAS, one qualification was received and publicly opened; and

WHEREAS, said qualification was referred to the Chief Financial Officer (CFO); and

WHEREAS, the qualification satisfied the bid requirement; and

WHEREAS, the Chief Financial Officer has recommended award should be made to the following firm:

Samuel Klein & Co.
550 Broad Street, 11th Floor
Newark, N.J. 07102

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for auditing services be awarded to Samuel Klein & Company, 550 Broad Street, Newark, NJ 07102 on the basis of their response to the request for proposal meeting the selection criteria and qualifications, for an amount not to exceed \$108,675.00 starting on January 01, 2017 until December 31, 2017; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT RESOLVED that the required Certification of Availability of Funds in the amount not to exceed \$108,675.00 for the Auditing services will be obtained from the Chief Financial Officer contingent on the adoption of the Calendar year 2017 budget.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN	X			
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

PRESIDENT OF COUNCIL *[Signature]* MUNICIPAL CLERK *[Signature]* DATE **JANUARY 10, 2017**

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *[Signature]*

DATE **1/10/17**

ADMINISTRATOR ☐ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ ENGINEER ☐ FIRE ☒ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐
LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☒ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☒ SEC ☐ PB/ZBA ☐
TRAFFIC ☐ ZONING ☒ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

SERVICE REQUESTED:	Auditor
VENDOR NAME:	Samuel Klein and Company
CONTACT PERSON:	Joseph Faccone
ADDRESS:	550 Broad Street, Newark, NJ 07102
TELEPHONE:	973-624-6100
FAX NUMBER:	973-624-6101
EMAIL ADDRESS:	jfaccone@sklein-cpa.com
TOTAL COST:	\$108,675.00
	Partner \$145.00-\$185.00/hr
	Manager & Senior Staff \$125.00-\$145.00/hr
	Staff Assistants \$75.00-\$125.00/hr
	Support Staff \$50.00-\$75.00/hr
Business Disclosure Entity Certification	x
Bidder's Affidavit	x
Non-Collusion Affidavit	x
Disclosure Ownership	x
Qualification Affidavit	x
Insurance Requirement	x
Affirmative Action	x
NJ Business Registration Cert	x
Professional Service Entity info	x
Submission Form	x
Statement of indebtedness form	x
Payment Commodity	x
Iran Disclosure	x
Addendum	x