

# RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. DPW 17-0110-2

Date of Adoption JANUARY 10, 2017

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY \_\_\_\_\_

*[Signature]*  
Legislative Research Officer

PRESENTED BY COUNCIL MEMBER FREDERIC SECONDED BY HUDLEY

## PROFESSIONAL SERVICES CONTRACT FOR THE RENOVATION OF THE KITCHEN AT THE SENIOR CITIZENS CENTER.

WHEREAS, it has been determined that there is a need to renovate and upgrade the kitchen facilities at the Irvington Senior Citizen Community Center, located at 1077 Springfield Avenue in order to better serve the senior population who utilize this facility; and

WHEREAS, the design of this facility involves the practice of architecture and is beyond the scope of current Township staff; and

WHEREAS, the Township Engineer has solicited proposals for this work from the various architectural firms that are under an annual contract with the Township as per resolution number DPW 15-1027-44; and

WHEREAS, after a review of the proposals received the Township Engineer has determined that the proposal of James Guerra Architects, Elizabeth, New Jersey, for these services at an hourly fee not to exceed \$10,000.00 to be the economical fee proposal and recommends that a professional services contract be awarded to this firm for this work.

NOW, THEREFORE, BE IT RESOLVED BY MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a professional services contract for the design and contract administration for the renovation of the kitchen at the Senior Citizen Community Center be awarded to James Guerra Architects, Elizabeth, New Jersey in an amount not to exceed \$10,000.00.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 5:34-5.2, the required Certificate of Availability of Funds No.C6-00258 for the above has been obtained from the Chief Financial Officer of the Township of Irvington and the appropriation number charged for this expenditure is in the amount of \$10,000.00 is Account No. 6-01-21-165-165-299.

### RECORD OF COUNCIL VOTE

<i>X = Indicates Vote</i>		<i>N.V. = No Vote</i>		<i>A.B. = Absent</i>					
COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	<b>X</b>				INMAN	<b>X</b>			
COX	<b>X</b>				JONES, 2ND VICEPRESIDENT	<b>X</b>			
FREDERIC	<b>X</b>				LYONS, PRESIDENT	<b>X</b>			
DR. HUDLEY	<b>X</b>								

PRESIDENT OF COUNCIL *[Signature]* MUNICIPAL CLERK *[Signature]* DATE JANUARY 10, 2017

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *[Signature]* DATE 1/10/17



ADMINISTRATOR  ASSESSOR  BLDG  CFO  COLLECTOR  COURT  ENGINEER  FIRE  HEALTH  HOUSING  INIC  JUDGE   
 LEGAL  LIBR  LICEN  MAYOR  OCDP  PARKS  PAYROLL  PUBLIC SAFETY  DIR  PUBLIC WORKS  PURCHASING  SEC  PB/ZBA   
 TRAFFIC  ZONING  OFF  DLGS  GNCD  OTHER(S): \_\_\_\_\_

Certification Of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

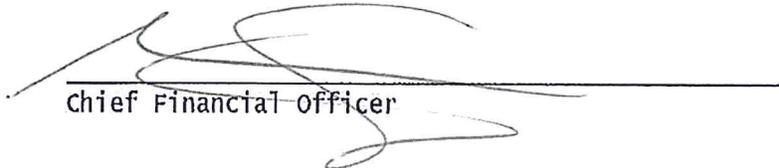
Resolution Date: 12/22/16  
Resolution Number: C6-00258

Vendor: GUERRA01 GUERRA, JAMES P.A.  
55 JEFFERSON AVENUE  
ELIZABETH, NJ 07201

Contract: C6-00258 Senior Ctr Kitchen Renovations

Account Number	Amount	Department Description
6-01-21-165-165-299	10,000.00	DEPARTMENT OF ENGINEERING
Total	10,000.00	

Only amounts for the 2016 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
\_\_\_\_\_  
Chief Financial Officer



TOWNSHIP OF IRVINGTON  
Department of Public Works  
Division of Engineering  
Irvington Municipal Building  
Civic Square, Irvington, NJ 07111  
Tel: 973-399-6690 Fax: 973-399-6798

Tony Vauss, Mayor  
Jamel Holley, Director  
John A. Wiggins, P.E., P.P.,  
Township Engineer

TO: Mayor Tony Vauss

FROM: John A. Wiggins, P.E., P.P., Township Engineer

RE: Senior Citizen Center Kitchen Renovations -  
Architectural Services

Date: June 29, 2016

Quotes were received for Architectural Services for the Senior Citizen Center Kitchen Renovations at the Irvington Senior Citizen Center on Springfield Avenue. These quotes were received from the 4 architectural firms that under annual contracts with the Township.

The quotes received were as follows:

Firm	Phase 1			Phase 2		
	Concept & Design	Contract Admin.	Total	Concept & Design	Contract Admin.	Total
James Guerra	\$ 9,000	\$ 3,500	\$ 12,500	\$ 3,000	\$ 1,500	\$ 4,500
Elements Arch.	\$ 14,950	\$ 4,850	\$ 19,750	\$ 9,675	\$ 3,900	\$ 13,575
The Musial Group	\$ 16,425	\$ 9,000	\$ 25,425	\$ 9,995	\$ 9,000	\$ 18,995
SMR Architects			No Quote			No Quote

The Phase 1 portion of the proposals were for the design and contract administration for a new commercial kitchen at the Senior Citizen Center while the Phase 2 work was for renovation of the 2nd floor space.

In an effort to better control the costs on this project, it is recommended that a professional services contract be awarded to James Guerra Architects on an hourly basis for the Phase 1 work in an amount not to exceed \$ 10,000.00. I have spoken to the Architect and he is amenable to this arrangement.

A proposed form of resolution is attached.

/jaw