

# RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. MC17-0613-34

Date of Adoption JUNE 13, 2017

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

*[Signature]*  
Legislative Research Officer

PRESENTED BY COUNCIL MEMBER LYONS      SECONDED BY BURGESS

AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR BUDGET CONSULTANT

WHEREAS, the Request for Proposals for professional Budget Consultant Services was publicly advertised in the New Jersey Star Ledger on May 11, 2017 with a deadline for qualifications to be submitted on May 31, 2017; and

WHEREAS, one qualification was received and publicly opened by the Purchasing Agent and Municipal Clerk; and

WHEREAS, said qualification was referred to the Chief Financial; and

WHEREAS, the Chief Financial Officer has recommended award should be made to the following firm:

Cheryl G. Fuller, CPA  
PO Box 418  
Maplewood, NJ 07040

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Budget Consultant be awarded to Cheryl G. Fuller, CPA, PO Box 418 Maplewood, NJ 07040, on the basis of their response to the request for proposal selection criteria and qualifications, for an annual amount of \$30,000.00. The provider will be paid \$2,500.00 per month for one year starting on July 01, 2017 until June 30, 2018; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT RESOLVED that the required certification of availability of funds C7-00241 in the amount of \$2,500.00 from account number 7-01-20-110-113-256 has been obtained from the Chief Financial Officer for the first month payment and the remaining balance will be certified upon the adoption of the 2017 and 2018 budget.

### RECORD OF COUNCIL VOTE

X = Indicates Vote      N.V. = No Vote      A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN	X			
COX	X				JONES, 2ND VICEPRESIDENT				X
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

PRESIDENT OF COUNCIL *[Signature]*      MUNICIPAL CLERK *[Signature]*      DATE JUNE 13, 2017

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *[Signature]*      DATE JUN 13 2017



ADMINISTRATOR  ASSESSOR  BLDG  CFO  COLLECTOR  COURT  EDGO  ENGINEER  FIRE  CF  HEALTH  HOUSING  INIC  JUDGE  LEGAL  LIBR  LICEN  MAYOR  NPP  OCDP  PARKS  PAYROLL  PUBLIC SAFETY  DIR  PUBLIC WORKS  PURCHASING  REC  PB/ZBA  TRAFFIC  ZONING  OFF  DLGS  GNCD  OTHER(S): TC Bid Folder

Certification of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

Resolution Date: 06/05/17  
Resolution Number: MC17121-1

Vendor: FULLER01 FULLER, CHERYL GIBSON  
P.O. BOX 418  
MAPLEWOOD, NJ 07040

Contract: C7-00241 2017-2018 BUDGET CONSULTANT  
CONTRACT

Account Number	Amount	Department Description
7-01-20-110-113-256	2,500.00	OFFICE OF THE MAYOR
Total	2,500.00	

Only amounts for the 2017 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.




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Chief Financial Officer

SERVICE REQUESTED:	Budget Consultant
VENDOR NAME:	Cheryl G. Fuller, CPA
CONTACT PERSON:	Cheryl G. Fuller, CPA
ADDRESS:	7 Boyden Ave, Maplewood, NJ 07040
TELEPHONE:	973-763-2999
FAX NUMBER:	973-763-1585
EMAIL ADDRESS:	CGFCPA@aol.com
TOTAL COST	\$30,000.00
Business Disclosure Entity Certification	x
Bidder's Affidavit	x
Non-Collusion Affidavit	x
Disclosure Ownership	x
Qualification Affidavit	x
Insurance Requirement	x
Affirmative Action	x
NJ Business Registration Cert	x
Professional Service Entity info	x
Submission Form	x
Statement of indebtedness form	x
Payment Commodity	x
Iran Disclosure	x
Addendum	None