

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **EDGO17-0711-20**

Date of Adoption **JULY 11, 2017**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
Legislative Research Officer

PRESENTED BY COUNCIL MEMBER

HUDLEY

SECONDED BY

LYONS

AMEND OCDP 17-0509-4 AUTHORIZING THE SUBMISSION OF FISCAL YEAR 2017-2018 CPMP THIRD ANNUAL ACTION PLAN OF THE TOWNSHIP OF IRVINGTON PURSUANT TO THE REQUIREMENTS OF FEDERAL REGULATION 24 CFR PART 91 AND PART 92.

WHEREAS, Title I of the Housing and Community Development Act of 1974 as amended provides for a program of Community Development Block Grants AND title II of the Cranston-Gonzalez National Affordable Housing Act, as amended provides for a program of HOME Investment Partnerships; and

WHEREAS, the Township of Irvington is an entitlement and formula city as defined under said Acts, and is entitled to financial assistance; and

WHEREAS, the Township of Irvington anticipate that the United State Department of Housing and Urban Development will make available to the Township of Irvington the minimum sum of \$955,920.00 under the Fiscal Year 2017-2018 Community Development Block Grant Program and \$313,619.00 under the HOME Investment Partnerships Program; and

WHEREAS, the Township understands that the stated amount may decrease or increase when HUD officially makes its allocations of the subject funds for Fiscal Year 2017-2018; and

WHEREAS, the Township received final notice of the allotted amount and said notice changed the originally anticipated amount by awarding \$981,416.00 under the Fiscal Year 2017-2018 Community Development Block Grant Program (CDBG) and \$254,349.00 under the HOME Investment Partnerships Program;

WHEREAS, the Township of Irvington desires to receive said funds to conduct housing rehabilitation, economic development, physical improvements, slum clearance, and public service activities in the Township of Irvington; and

WHEREAS, federal regulations at 24 CF Part 91 and Part 92 require that the Township of Irvington prepare and submit a CPMP Third Program Year Action Plan as a prerequisite to receipt of entitlement Community Development Block Grant funds and formula HOME Investment Partnerships Program funds; and

WHEREAS, the Township of Irvington, pursuant to the requirements of federal regulation 24 CFR Part 91 and Part 92, has given citizens an opportunity to express their opinions regarding the Township of Irvington, and has held public meetings hearings, which were open to the public; and

WHEREAS, said public meetings and hearings were for the purpose of considering and obtaining the views of the citizens of the Township of Irvington on community development and housing needs, and for the purpose of providing the citizens with an opportunity to participate in the development of the CPMP Third Program Year Action Plan; and

WHEREAS, said CPMP Third Program Year Action Plan for federal assistance requires certain certifications to be submitted along with and as part of said plans:

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON, ESSEX COUNTY, NEW JERSEY:

SECTION 1: That the Mayor be and he is authorized and directed to submit the Township of Irvington CPMP Third Program Year Action Plan with the updated award of \$981,416.00 under the Fiscal Year 2017-2018 Community Development Block Grant Program (CDBG) and \$254,349.00 under the HOME Investment Partnerships Program to the U.S. Department of Housing and Urban Development as required by federal regulation 24 CFR Part 91 and Part 92, including all understandings and certifications contained therein, to act as the authorized representative of the Township of Irvington and to provide such additional information as may be required.

SECTION 2: That the Township of Irvington CPMP Third Program Year Action Plan shall request funding to the fullest extent of funding allowed and determined by the United States Department of Housing and Urban Development Act of 1974, as amended and Title II of the Cranston-Gonzales National Affordable Housing Act, as amended.

SECTION 3: That the Mayor and other authorized, appropriate and responsible officials be and they are hereby authorized and directed to duly consider the comments and recommendations received as part of the citizen participation process and to incorporate those comments and recommendations in the plan to the extent feasible and to provide a full and written response to all comments and recommendations as part of the final CPMP Third Program Year Action Plan submission.

SECTION 4: That the Mayor and other authorized, appropriate and responsible officials be and they are hereby authorized and directed to execute on behalf of the Township of Irvington such certifications and other documentation as may be required by the U.S. Department of Housing and Urban Development.

RECORD OF COUNCIL VOTE

X = Indicates Vote

N.V. = No Vote

A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN	X			
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC				X	LYONS, PRESIDENT	X			
DR. HUDLEY	X								

PRESIDENT OF COUNCIL

MUNICIPAL CLERK

DATE **JULY 11, 2017**

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK

DATE **7/11/17**

ADMINISTRATOR ☒ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ EDGO ☒ ENGINEER ☐ FIRE ☐ CF ☐ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐ LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ NPP ☐ OCDP ☒ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☐ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☐ SEC~PB/ZBA ☐ TRAFFIC ☐ ZONING~OFF ☐ DLGS ☐ GNCD ☐ OTHER(S):



**Tony Vauss
Mayor**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

**2017-2018
3rd Year Annual Action Plan**

**Irvington Municipal Building
1 Civic Square, Room 102
Irvington, New Jersey**

**Economic Development
and Grants Oversight**

Genia C. Philip, Esq.

May 2, 2017

1. Introduction

This is the 3rd Year of the 5 Year Consolidated Plan that the Township of Irvington prepared in response to the consolidated process developed by the U.S. Department of Housing and Urban Development (HUD) for the period July 1, 2017 through June 30, 2018. This Third Year Action Plan represents a one year implementation of the Consolidated Plan.

This plan addresses the needs of the low-income population of the Township of Irvington through the provision of local objectives that promote the fulfillment of the program's national goals to provide decent housing, to provide a suitable living environment, and to expand economic opportunities.

As required by federal regulations, citizen participation in the development of the action plan was implemented through publication of its summary in the Newark Star-Ledger and its availability for inspection at the Township's Clerk Office in the Municipal Building and at the Department of Economic Development and Grants Oversight, 1 Civic Square, Suite 402, Irvington, NJ.

The Township of Irvington receives entitlement funds from two of HUD's four formula grant programs, the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) Programs. HUD has advised the Township of its entitlement grant for fiscal year 2016-2017, the Township is allocated a grant award of \$955,920 in CDBG funds and \$313,619.00 in HOME funds. This funding returns the Township to normal funding levels after undergoing a Voluntary Grant Reduction over the previous two years.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Through its proposed expenditure of CDBG and HOME Program funds, the Township of Irvington plans intervention in four areas of Housing and Community Development for the purpose of fulfilling specific objectives identified for each initiative as follows:

1 Affordable Housing

- a. Provide a Rental Housing Rehabilitation Program
- b. Provide an Owner Occupied Housing Rehabilitation Program, including assistance to the households of the elderly and disabled
- c. Promote homeownership as a means of neighborhood revitalization, and stabilization
- d. Provide lead paint remediation services

2 Homelessness

- a. Provision of affordable housing for persons at risk of becoming homeless
- b. Provision of social services (i.e. transitional housing, family case management, employment counseling, placement, computer literacy and ESL classes, etc.) designed to cultivate self- sufficiency

3 Community Development Plan

- a. Improvement of Public Facilities
- b. Provide Infrastructure Improvements such as but not limited to streets and sewer system
- c. Provide Public Services to Township residents with specific services for low- income seniors
- d. Provide educational, recreational, health, and social services to Township residents including veterans, youth and seniors
- e. Provide Public and Fire Safety education to residents to foster neighborhood Improvement
- f. Provide support services to youth as a deterrent to drug and substance abuse and gang affiliation
- g. Provide support services to support career development, job readiness and training
- h. Provide environmental support services such as animal and pest control
- i. Economic and Business Improvement Activities aimed at providing services to new and existing businesses to increase capacity.

4 Non-Homeless Special Needs Housing

- a. Provide Housing Rehabilitation Program, assistance to the households of the elderly, persons with HIV/AIDS, the disabled and veterans
- b. Provide educational, recreational, health, and social services to Township residents with specific regard to our youth, persons with AIDS, our disabled and our seniors

The proposed outcome for each objective is specifically identified in each activity to be implemented during the 2017 program year appended to this plan. However, the overall intended outcome for each objective is to provide intervention that in some ways improves the quality of life of the beneficiaries (low- and very low-income persons/families) of the activities and/or services provided through improvement in their housing, their living environment, and/or their opportunities for economic improvement.

Regarding past performance, we rank our performance as satisfactory for the 2016-2017 program year based upon our having fulfilled most of our planned accomplishments.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Regarding past performance, we rank our performance as satisfactory for 2016--2017 program year. However, the goals and projects have been selected based on areas that the Township departments and community organizations are seeing an increased need.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The citizen participation process used in the development of this Annual Action Plan involved the meetings and hearings described above and the following schedule of actions:

- | | |
|--|-------------------|
| 1. Public Notice for citizen participation and funds availability published, including notice of availability of applications & next public hearing date | 1/12/17 & 1/16/17 |
| 2. Public Hearing-views, comments, questions, availability of applications | 1/19/17 |
| 3. Project proposal/application submission deadline | 1/19/17 - 2/17/17 |
| 4. Proposal/application review period | 2/20/17 - 2/24/17 |
| 5. Prepare Draft Annual Action Plan Summary & Budget | 3/07/17 - 3/10/17 |
| 6. Publish Draft Annual Action Plan Summary & Budget | 3/30/17 |
| 7. 30 Day Citizen Participation Comment Period | 3/30/17 – 4/30/17 |
| 8. Public Hearing-views, comments, questions | 4/28/17 |
| 9. Prepare Fiscal Year 2017-2018 Action Plan | 4/24/17 – 5/1/17 |
| 10. Municipal Council Authorization to apply for HUD grant | 5/9/17 |
| 11. Insert into IDIS for HUD submission | 5/12/17 |

See appended copies of public notices for the Public Hearings and Citizens' comments.

Public hearings were held on January 19, 2017 and April 28, 2017, to solicit public comment on housing and community development needs. As of this submission, no public comments have been received on this proposed plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The Township had one attendee during its public meeting regarding the Third Year Annual Action Plan

6. Summary of comments or views not accepted and the reasons for not accepting them.

The meeting attendee was curious about the application process for not-for-profits to access CDBG Funds. The attendee was provided with the application which contained all application and eligibility requirements.

7. Summary

The attendee upon reviewing the application inquired about the timeline for the application process.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
HOME Administrator	Genia C. Philip	Irvington Economic Development and Grants Oversight
CDBG Administrator	Genia C. Philip	Irvington Economic Development and Grants Oversight

Table 1 – Responsible Agencies

Narrative (optional)

The process for development of the Program Year 2 Action Plan involved the publishing of notices of the plan's preparation and the availability of funds. Citizen comments and project proposals were solicited. Public meetings and hearings were held to solicit citizen input and to obtain the views of citizens, public officials, agencies and other interested parties regarding the housing and community development needs and strategy of the jurisdiction.

The development of the Program Year 2 Action Plan involved consultation with those agencies involved in delivering housing and housing services within the Township. Meetings and discussions were held between staff of the Office of Community Development & Planning, the Township Engineer, and the Township's community action agency- the Irvington Neighborhood Improvement Consortium, the Irvington Housing Authority, the Essex County Division of Community Action, the Township's Department of Public Works, Department of Health and the Department of Housing Services.

In addition, there were meetings conducted with appropriate nonprofit public service agencies regarding the housing, social and public services needed in our communities. Such meetings are standard with the administration and this office anticipates that they will continue to take place during the next year to enhance the coordination between public and private housing, health, and social service agencies.

Consolidated Plan Public Contact Information

The Township of Irvington
Department of Economic Development and Grants Oversight
Genia C. Philip, Esq., Director
1 Civic Square, Room 402
Irvington, New Jersey 07111

Telephone: 973-399-6785 Facsimile: 973-399-6628
Email: gphilip@irvingtonnj.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The preparation of the 2017-2018 Annual Action Plan involved consultation with and coordination among government agencies, private groups (for-profit and non-profit) and individuals. Opportunities for public participation were offered throughout the Action Plan process. Residents, service providers and other interested parties were invited to provide comments on this Annual Action Plan by submitting written comments, email, calling agency staff or attending the public hearings. Notice of the planning process was posted in public places, and officially noticed in the Star Ledger newspaper.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Township of Irvington's Consolidated Plan was developed through a collaborative process with the Irvington Housing Authority, the Departments of Public Works, the County of Essex Department of Housing and Economic Development, Division of Community Action and all of the Township Departments including the Department of Housing, Public Works, Health and Senior Services, Fire and Recreation.

As part of the Consolidated Planning process, information on housing and community development needs of Township of Irvington's citizens was gathered and involved the coordination of planning documents and public hearings.

The Township works very closely and in partnership with the Irvington Housing Authority ("IHA") which administers the Public Housing and Section 8 Housing Choice Voucher program. During the period covered by this plan, the Township will take further steps to create a mechanism to transition those on the Irvington Public Housing waiting list to affordable housing while they wait for their vouchers and then work with the IHA to secure a voucher when one is available for them.

The Township's Irvington Neighborhood Improvement Consortium ("INIC") has the primary responsibility of addressing the needs of the homeless and persons and families with other special needs in the community. INIC is an active member of the Essex County Comprehensive Emergency Assistance Systems Committee and the Essex County Homeless Services Providers Network. As a result, INIC participates in the collaboration of organizations that work in tandem to serve the very-low and low-income citizens of the County, including the homeless, households threatened with homelessness, person living with HIV/AIDS and other special needs persons in our population.

Although the Township consulted in the past with the State Department of Community Affairs (DCA) and the County of Essex, during this Consolidated Plan term the Department of Economic Development and Grants

Oversight will work toward working more closely with and coordinating services with the County of Essex Division of Housing and Economic Development and the Division of Training and Employment. Under our previous Consolidated Plan the Township has worked and will continue under the 2015-2019 Consolidated Plan, to work in partnership with and provide funding to mental health and community service providers such as the Irvington Counseling Center, FamiCare, Inc., ARC of Essex County and Northern New Jersey Maternal Child Health.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Township meet with the Essex County Continuum of Care staff, shared data and reviewed the Essex County Continuum of Care's Consolidated Plan, Action Plans and Caper Reports. This provide the Township with the information needed to coordinate the delivery so services with the Continuum of care to ensure that in partnership we can address the needs of homeless persons and persons at risk of becoming homeless.

Additionally, on a regular basis, the Township participates as a member of the Essex County Continuum of Care Program through INIC the agency designated to deliver community services on behalf of the Township. As the Township's administrator of the Community Services Block Grant, Shelter Support, Social Services for the Homeless, Temporary Assistance for the Needy Families and Housing Opportunities for People living With HIV & AIDS (HOPWA) INIC provides services to the homeless, those at risk of becoming homeless, families in need of support services and special needs populations of the Township. Additionally, the Township through several of its sub-recipients and partnering organizations provide a host of services to youth and veterans. INIC also uses the HMIS data system to manage client data.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

See answer to 1) above.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

As the conduit through which the Township of Irvington implements its Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs, the Department of Economic Development and Grants Oversight has established liaisons with agencies with whom we share mutual goals. We have developed

close collaborations with public institutions and non-profit organizations that are committed to supporting the Township in carrying out its consolidated plan.

Public Institutions

The role of the Township in producing, rehabilitating and maintaining its housing stock ranges from its land use regulation and development controls to code enforcement, land disposition (tax liens, vacant land, and auctions), housing rehabilitation, rental and mortgage subsidies, and intervention for foreclosure prevention.

The Township's housing programs are administered by the Department of Economic Development and Grants Oversight the Department of Housing Services and the Irvington Housing Authority. This department also administers all redevelopment activities for the township as well as provides its workforce development and business services.

Using federal funds, the Department of Economic Development and Program Oversight carries out a housing rehabilitation program for houses owned by low- and moderate-income persons and for owner-developers who provide affordable rentals and sale of housing for low- income persons. The Office also cooperates with the Department of Housing and Buildings and the Department of Public Works in the implementation of improvements through property maintenance, street and sidewalk repairs in targeted areas of the community.

The Office of Community Development conducts planning and administers the Township's zoning, site planning and subdivision regulations in collaboration with the Housing and Buildings department and the Township Engineer as enabled by the New Jersey Municipal Land Use Law.

The Irvington Housing Authority, the Township's Public Housing Agency, is an independent agency formed in accordance with New Jersey enabling legislation. There are 670 housing units in three housing projects in Irvington.

Renters who become homeless in Irvington are assisted by the Irvington Housing Authority as required by the Federal Mandated Preferences for the Section 8 Program.

In other cases, the homeless are referred to the Irvington Neighborhood Improvement Consortium (INIC). The INIC does not provide for families with children below 18 years of age. Instead, they are referred to the Essex County Department of Citizen Services, Division of Community Action, Division of Welfare, and county Department of Planning and Economic Development for further housing assistance.

Non-profit Organizations

Irvington has non-profit organizations active in housing programs and services for low- and very low-income persons. These organizations can be important to the community in that they usually assist populations not served by the private sector, such as low- income and special needs households. Two such organizations are Gospel Services Benevolent Society, Inc., which provides shelter for adults 18 and over and supportive services

for those in need and Turning Point Community Services, Inc., which provides an emergency homeless shelter for women and children. Other area non-profits provide homeownership counseling and supportive services to residents living within their service areas.

Private Industry

In recent years, many private sector institutions have become involved in the affordable housing market as briefly discussed below:

The Federal Home Loan Bank of New York has established an affordable housing loan program as part of the fulfillment of the requirements of the Community Reinvestment Act (CRA). The program offers below-market-rate loans to qualified entities engaging in the production of affordable housing. This program will be pursued and fully utilized over the next year as needed and appropriate.

Wells Fargo Regional Foundation awards Neighborhood Implementation Grants to eligible non-profit community development organizations. The grant supports comprehensive community development projects that target specific neighborhoods. This grant was approved by the Foundation and the Plan was completed.

Coordination

Irvington realizes that the delivery of housing services relies on the improvement of coordination and cooperation at all levels of government. Improved coordination is essential since the provision of housing and attendant services requires participation at the Federal, State, and local levels.

Below is a list of the strategies and recommendations to improve service delivery:

1. Continue to increase the coordination between the Department of Economic Development and Grants Oversight and the Irvington Housing Authority.
2. Increase the uses of the funding resources that are available for affordable housing projects or programs.
3. Continue to provide assistance to local organizations that are addressing or propose to address local housing needs.
4. Improve efforts of the Township to increase and maintain the supply of affordable housing by being receptive to entities (owner-developers, for profit housing development businesses, community housing organizations) that attend Land Development Meetings. These weekly meetings serve to guide and support developers maneuvering through the Township's development process.

1	<div data-bbox="180 1234 235 1950"> <p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> </div> <div data-bbox="180 201 1057 1234"> <p>Essex County Continuum of Care</p> <p>Housing Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Other government - County Regional organization</p> <p>Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth</p> <p>A meeting was held with the Coordinator for the local Continuum of Care where the components of our plan in the areas detailed above were discussed. Additionally, the Continuum provided recommendations on items that should be included in our plan and on its regional strategies throughout the continuum. The anticipated outcome of the consultation is that the Township and Continuum will continue the method developed to coordinate strategies and services throughout the five years and in particular as part of each annual plan.</p> </div>
2	<div data-bbox="1068 1234 1282 1950"> <p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> </div> <div data-bbox="1068 201 1282 1234"> <p>IRVINGTON HOUSING AUTHORITY</p> <p>Housing PHA Services - Housing Other government - Local</p> </div>

	<p>What section of the Plan was addressed by Consultation?</p> <p>Housing Need Assessment Public Housing Needs Market Analysis</p>	
	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p> <p>A meeting was held with all Directors of the Township and key leadership of which the Irvington Housing Authority attended. The anticipated outcome is that the IHA and the Township will facilitate a partnership to provide rental assistance program wherein persons and families on the IHA waiting list will be provided HOME Rental Assistance. We will also over the next year explore the possibility of IHA managing the Rental Assistance Program for the Township.</p>	
3	<p>Agency/Group/Organization</p> <p>IRVINGTON NEIGHBORHOOD IMPROVEMENT CONSORTIUM</p>	
	<p>Agency/Group/Organization Type</p> <p>Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Community Development Financial Institution</p>	
	<p>What section of the Plan was addressed by Consultation?</p> <p>Housing Need Assessment Homelessness Strategy Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs HOPWA Strategy Market Analysis Anti-poverty Strategy</p>	

<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>A meeting was held with all Directors of the Township and key leadership of INIC was an attendee. Additionally, in addition to verbal input at the meeting a follow-up meeting was held with the Executive Director of INIC individually. Also, INIC had the opportunity to review the strategies, goals, objectives and priorities proposed and to provide comment and feedback both verbally and in writing. The anticipated outcome is that the Township will further strengthen coordination of services with INIC and will outline a strategy to work with INIC to improve its facilities and to enhance delivery of services.</p>
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Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The Office of Community Development interacts and consults with any agency responsible for providing affordable housing and benefiting residents in target neighborhoods. The Office maintains a process of continual communication with agencies so that none are intentionally left out.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Newark Master Plan	City of Newark	Promote, support and facilitate affordable housing
Township of Maplewood Master Plan	Township of Maplewood	Promote, support and facilitate affordable housing
Township of Union Master Plan	Township of Union	Promote, support and facilitate affordable housing
Township of Hillside Master Plan	Township of Hillside	Promote, support and facilitate affordable housing
Essex County Transportation Plan	Essex County	Promote access and mobility of low and very low income households in journey to work and shopping
North Jersey Regional Transportation Plan	North Jersey Regional Planning Authority	Promote access and mobility of low and very low income households in journey to work and shopping

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-Targeted-Broad Community	No attendees	No comments received	No comments received	
2	Public Meeting	Non-Targeted-Broad Community	One attendees	No comments received	No comments received	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The Department of Economic Development and Grants Oversight uses the awarded HOME and CDBG funds to carry out its programs. As show below in the Priority Table over \$4.3 million dollars are allocated over the 2015-2019 Consolidated Plan period to achieving the goals of constructing affordable housing, providing resident social services, and investing in infrastructure upgrades for the Township.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2			Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
HOME	public- federal	Acquisition Homebuyer assist Homeowner rehab Multifamily new construction Multifamily rehab New construction for ownership	313, 619.00	12,000	80,000	403,930	936,000
CDBG	public- federal	Public Services Public Facilities	955,920	100,000	0	955,920	2,900,000
Other	private	Acquisition Other	10,000,000	0	0	10,000,000	500,000
							Residential and Commercial projects are either approved or pending approval at the Planning Board. Designated Redevelopers selected and committing funds to projects.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Township will leverage additional resources by increasing the number of private investors who are investing in the Township, working with developers to secure Low Income Housing Tax Credit funds, developing relationships with other potential funders such as the Local Initiative Support Corporation (LISC) and local banks to spur their use of CRA funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Over that last decade the Township sold vacant land through auctions and redevelopment to private individuals and firms for commercial and affordable housing development. There is remaining 1,400 vacant lots and structures held by private owners. These are scattered parcels. The Township has initiated foreclosure of approximately 400 properties which are predominantly vacant lots and abandoned properties. From now and throughout the next five years the Township expects to foreclose on the overwhelming majority of this land and create opportunities for private development of affordable housing.

Also, through partnerships with redevelopment firms and CHDO's Irvington will acquire land, demolish deteriorated buildings, and have them rebuilt or rehabilitated.

The Township of Irvington will leverage federal funds using the cash equivalents and/or value of township-owned properties donated to or minimally sold to investor/developers and/or a CHDO as HOME match funds. Also, funds to be contributed by the township will be the value of tax abatements and/or waived tax interest associated with the purchase of property within the Township for HOME projects.

Discussion

See above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2015	2019	Affordable Housing	East Ward South Ward North Ward West Ward	Housing/Real Estate Redevelopment	CDBG: \$120,000 HOME: \$210,000	Rental units rehabilitated: 6 Household Housing Unit
2	Homelessness	2015	2019	Homeless	East Ward South Ward North Ward West Ward	Homeless	CDBG: \$35,000	Homelessness Prevention: 70 Persons Assisted
3	Special Needs Assistance	2015	2019	Non-Homeless Special Needs	East Ward South Ward North Ward West Ward	Special Needs Population	CDBG: \$149,000	Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted
4	Non Housing Community Development	2015	2019	Non-Housing Community Development	East Ward South Ward North Ward West Ward	Community/Economic Development	CDBG: \$380,000	Public service other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
5	Public Facilities	2015	2019	Economic and public facility improvement Development	East Ward South Ward North Ward West Ward	Non-Community Infrastructure upgrade Economic Development	CDBG: \$120,000	Jobs created/retained: 40 Jobs Businesses assisted: 30 Number of facilities improved: 5

Table 6 -- Goals Summary

No Goals Found

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Increase supply of affordable housing
2	Goal Name	Homelessness
	Goal Description	Reduce the incidence of homelessness
3	Goal Name	Special Needs Assistance
	Goal Description	Increase housing and community services to special needs persons
4	Goal Name	Non Housing Community Development
	Goal Description	Fund public social services that are non-community development
5	Goal Name	Public Facilities
	Goal Description	Fund Township infrastructure improvements in target areas
6	Goal Name	Planning and Administration
	Goal Description	Support the CDBG-HOME programs and provide for the continual collection of relevant data

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

114 Extremely

57 Low Income

86 Moderate Income

AP-35 Projects – 91.220(d)

Introduction

Since taking Office on July 2014, Mayor Tony Vauss and his administration have been working aggressively to advance an economic recovery strategy developed to build a better quality of life for the Township's residents. This strategy entails activities aimed at creating safe, vibrant and healthy neighborhoods, bolster its business and commercial sectors and public facilities; creating economic opportunities for residents; and stabilize and enhance the real estate market. Towards this end, the following projects have been aggressively advanced will either begin or be completed with the 2016-2017 program year.

#	Project Name
1	Housing Rehabilitation
2	Demolition
3	Public Facilities
4	Public Services/Special Needs
5	Homelessness
6	CDBG Administration
7	CHDO (Acquisition, Rehabilitation)
8	HOME Administration

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Office is responding to urgent needs. Because of this and the limited funds it has to address all the Township needs the Office determines by priority, which needs get funded first. The Office believes that assisting the low and very low income households, the homeless, seniors and the disabled is the best way to allocate funds based on the underserved needs of the community.

Projects

AP-38 Projects Summary

Project Summary Information

1	Project Name	Housing Rehabilitation
	Target Area	East and South wards
	Goals Supported	Affordable Housing
	Needs Addressed	Housing/Real Estate Redevelopment
	Funding	CDBG: \$226,532 HOME: \$50,000
	Description	The Township will conduct homeowner and rental rehabilitation.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Extremely Low income: 6 Low income: 10
	Location Description	Prevalence of vacant and dilapidated housing
	Planned Activities	Secure developers and contractors to improve the physical condition of housing
2	Project Name	Code Enforcement
	Target Area	East Ward South Ward North Ward West Ward

3	Goals Supported	Public Facilities
	Needs Addressed	Housing/Real Estate Redevelopment
	Funding	CDBG: \$70,000
	Description	Code Enforcement.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	14,403
	Location Description	Aged and obsolete facilities
	Planned Activities	Public facility improvements including library, police and fire department, parks and recreation, and health and senior center,
	Project Name	Public Services
	Target Area	East Ward South Ward North Ward West Ward
	Goals Supported	Non Housing Community Development
	Needs Addressed	Community/Economic Development
	Funding	CDBG: \$510,000
	Description	
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	500.
	Location Description	Underserved residents seeking social services assistance

	Planned Activities		Provide support and treatment of suffering residents
4	Project Name		Public Services/Special Needs
	Target Area		East Ward South Ward North Ward West Ward
	Goals Supported		Non Housing Community Development
	Needs Addressed		Special Needs Population
	Funding		CDBG: \$149,000
	Description		Services disabled, veterans, mentally ill, and HIV Aids persons.
	Target Date		6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities		41% Extremely Low: 22,550 21% Low: 11,550 16%: Moderate: 8,800
	Location Description		
	Planned Activities		
5	Project Name		Homelessness
	Target Area		East Ward South Ward North Ward West Ward
	Goals Supported		Homelessness

6	Needs Addressed	Homeless
	Funding	CDBG: \$20,000
	Description	Homelessness
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	2 low income persons.
	Location Description	
	Planned Activities	Provide funds to help with closing costs.
	Project Name	CDBG Planning and Administration
	Target Area	East Ward South Ward North Ward West Ward
	Goals Supported	Affordable Housing Homelessness Special Needs Assistance Non Housing Community Development
	Needs Addressed	Housing/Real Estate Redevelopment Homeless Special Needs Population Community/Economic Development
	Funding	CDBG: \$191,184
	Description	Administration.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	10
	Location Description	
7	Planned Activities	Management of expenditures. Assembly of neighborhood data for analysis
	Project Name	HOME Buyer
	Target Area	East and South wards
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing sales
	Funding	HOME: \$50,000
	Description	Down payment assistance.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	10 families: low income
	Location Description	
8	Planned Activities	Provide funds to help with closing costs.
	Project Name	HOME Administration
	Target Area	East Ward South Ward North Ward West Ward
	Goals Supported	Affordable Housing

Needs Addressed	HOME program management
	Data assembly and analysis
Funding	HOME: \$31,193
Description	Home administration.
Target Date	6/30/2017
Estimate the number and type of families that will benefit from the proposed activities	14,403
Location Description	High residential vacancy and dilapidation
Planned Activities	Manage the Office of Community and Planning

Table 9 – Project Summary

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

As explained earlier in this 2016-2017 Annual Action Plan, although the housing needs are disbursed through the Township, as detailed in the Consolidated Plan, the greatest housing needs are in the East and South Wards.

East Ward Census Tracts: 119 (part), 126, 130, 132, and 133

South Ward Census Tracts: 124 (part), 127, 128, 129, 131 119 (part)

Geographic Distribution

Target Area	Percentage of Funds
East Ward	40
South Ward	30

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for allocation resources was based on the information obtained from the Tables in the 2015-2019 Consolidated Plan that shows the need in these areas by Census Tracts. The percentage was made based on the percentage of households that were 51% or more of the residents are low to moderate income in addition to the following factors: have the lowest median incomes; have the highest density of housing units; have the most overcrowding; have the highest incidence of crime and fire; have the oldest housing stock with high incidence of lead based paint; have the highest concentration of homeless persons; have the greatest substandard housing conditions; and, have the greatest concentration of blight.

Discussion

The Township has numerous vacant lots scattered throughout the Township, which can be used for the development of new, lead-free affordable housing. One obvious place to concentrate affordable housing is in the East Ward and South Ward, where many older residential buildings have been abandoned and the neighborhoods have experienced a dramatic reduction in their housing stock. The concentration of new housing in those areas would be consistent with the provisions of the Land Use Element (Chapter 3) and the Economic Plan Element (Chapter 5), which call for the redevelopment of areas near the Township's eastern border with Newark. In addition, there may be many, smaller, scattered sites throughout the Township that may be suitable for affordable housing.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

There are a significant number of low and moderate income households in need of affordable housing. These needs were related to housing costs and/or housing condition and affect both renter and owner type households.

Rental Housing – Subsidized Units

The Township has a disproportionate ratio of rental housing units in its jurisdiction. Additionally, there is the presence of a significant number of renter type households with a housing need related to housing costs exceeding the HUD established criteria of 30% of income for monthly housing costs. The Section 8 Housing Assistance Program provides rental subsidies to very low income (below 50% of median) households to reduce their housing costs to 30% of their income

One Year Goals for the Number of Households to be Supported	
Homeless	10
Non-Homeless	125
Special-Needs	75
Total	225

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	10
The Production of New Units	50
Rehab of Existing Units	15
Acquisition of Existing Units	50
Total	125

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The Township is going to undertake the following activities to achieve the goals and objectives outlined above:

Allocate resources to provide continued rental subsidies to currently qualified and contracted Section 8 Housing Assistance Program households; and,

Expand the outreach of the program by transitioning 10% of assisted households to self-sufficiency over the five year term of the Consolidated Plan; and,

Increase the number of available contracts by 10% annually is proposed as an objective.

Introduction

Undertaking these activities is a high priority for the Township. The main obstacle to Meeting the Underserved Needs is the unavailability of Section 8 vouchers because of federal funding limitations. The Irvington Housing Authority has approximately 800 applicants on its waiting list waiting for its Public Housing Units and its Section 8 Voucher program.

Actions planned during the next year to address the needs to public housing

To address this obstacle, the Township working in partnership with the Irvington Housing Authority intends to:

Continue assistance to 238 households annually;

Transition 3 to 5 Township households to self-sufficiency annually and 15 to 25 households over the 5 year plan term; and,

Secure an additional 20 to 25 new Section 8 certificates and/or vouchers annually (100 to 125 households over the 5 year plan term) for non- elderly Township households.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Over the course of the next year, the Township will facilitate a partnership with the Irvington Housing Authority to develop and enhance a resident participation plan that will provide a guideline and activities to ensure that residents are meaningfully involved in management and to facilitate a process to identify residents who are suitable for and to facilitate their transition to homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Discussion

Irvington Housing Authority is not a troubled agency.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Township's Irvington Neighborhood Improvement Consortium (I.N.I.C.) has the primary responsibility of addressing the needs of the homeless and other special needs of persons in the community. As an active member of the Essex County Comprehensive Emergency Assistance Systems Committee and the Essex County Homeless Services Providers Network, I.N.I.C. is included in the collaboration of organizations that work in tandem to serve the very-low and low-income citizens of the County, including the homeless, households threatened with homelessness, and other special needs persons in our population.

As a member of the Essex County Continuum of Care Program and as the designated community action agency of the Township, I.N.I.C. is the Township's administrator of Community Services Block Grant, Shelter Support, Social Services for the Homeless, Temporary Assistance for the Needy and HIV & AIDS Care Program which are all dedicated to servicing the needs of the homeless, those at risk of becoming homeless, and special needs population of the Towns. The services provided by I.N.I.C. are augmented by the Irvington Housing Authority, which administers a Section 8 program with clients in the Township of Irvington. These programs will continue and are an important resource in assistance to homeless persons or persons who might otherwise become homeless. To the extent permitted, homeless persons are given priority consideration for assistance.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

The Department of Economic Development and Grants Oversight as a Township agency is working in conjunction with regional agencies to house the homeless. Our goal is to provide 10 homeless persons/families with permanent shelter over the five years of the 2015-2019 Consolidated Plan.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In addition to the items listed in the discussion section below, the Township through INIC will participate in the annual PITC to identify the number of homeless persons in the Township. This will enable the Township to keep track off and to develop a strategy to ensure service delivery to that population.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Township will work towards identifying private for-profit developers who are interested in building transitional housing within the Township using their own resources to work in partnership to facilitate the securing the necessary building and the approvals from the state to run an emergency shelter and transitional housing facility.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Township will work with INIC to identify additional transitional housing funding to increase our ability to provide a housing first and rapid rehousing to our homeless population.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

A continuum of care of providers in the Township will be developed to establish a mechanism to identify families and individual that are in jeopardy of becoming homeless to provide an intensive case management, coordinated ad support services to prevent them from becoming homeless.

Discussion

Additionally, the Township's Annual Action Plan includes funding of social services designed:

- to assist dysfunctional youth and families via individual and group counseling and related services,
- to provide early childhood health, mental health, social and educational services for children and their families with emphasis on father-child parenting,
- to provide day care, transportation, recreational, social services, and health care services for seniors, many of whom would spend their day in isolation and despair were it not for the Irvington Senior Citizens Center, the Irvington Counseling Center, and Jewish Family Service of Metro West .

Addressing the needs of these special needs persons is an important component of the Township's action plan as we seek to assist the homeless and those at risk of becoming homeless through a coordinated effort with the Township's Irvington Neighborhood Improvement Consortium, the Essex County public and non-profit agencies that provide homeless prevention services, and the Irvington Housing Authority.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

There are numerous factors that create barriers to affordable housing in the Township: the most restrictive being the insufficient allocation of Federal and State resources for affordable housing initiatives; the limited availability of vacant land in a landlocked community; the inability of lower income families to qualify for mortgages due to poor credit reports; and an excessive property tax burden that invariably results in lower income families not qualifying for a mortgage once the property tax is factored into the cost of the purchase of the house.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Despite these barriers and other impeding factors (conservative building codes, and extensive permit delays that often contribute to increased construction cost), the Township has sought to neutralize these barriers by actively engaging in and supporting initiatives that lend to the preservation and development of affordable housing.

Investors have been invited to the Township of Irvington by its establishment of the Land Development Group, which meets weekly to foster private investment in the Township and to provide guidance and direction in site plan preparation. Through these meetings, investors avoid unnecessary red-tape bureaucracy and projects are implemented more efficiently in regards to time and procedures.

Further, the Township will continue to work with realtors and organizations that provide homeowner seminars and home buying counseling for potential homeowners and it will provide forums for lending institutions to meet with potential developers that have an interest in providing affordable housing.

Discussion

See above

AP-85 Other Actions – 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

Continue to work in partnership with INIC, Essex County Department of Citizen Services, Division of Welfare and Division of Community Action to ensure effective and adequate provision of services to the homeless.

Continue to fund local nonprofit homeless assistance providers and homeless referral services to provide interim assistance to homeless individuals and households by providing temporary housing and food.

Continue to work with the Essex County Department of Citizen Services, Division of Welfare and Division of Community Action which provides longer term assistance for individuals and is the primary source of assistance for families with children.

Develop a strategy to increase the availability of funding and facilities to achieve rapid rehousing and to provide transitional housing to time homeless or those at risk of becoming homeless

Strengthen the coordination of services among Continuum of Care of services providers in Irvington to provide a comprehensive services delivery system to address the needs of homeless residents

Actions planned to foster and maintain affordable housing

Allocate resources to provide continued rental subsidies to currently qualified and contracted Section 8 Housing Assistance Program households; and,

Expand the outreach of the program by transitioning 10% of assisted households to self-sufficiency over the five year term of the Consolidated Plan; and,

Increase the number of available contracts by 10% annually is proposed as an objective.

Continue assistance to 238 households annually

Secure an additional 20 to 25 new Section 8 certificates and/or vouchers annually (100 to 125 households over the 5 year plan term) for non- elderly Township households.

Provide a continuing housing rehabilitation program to assist elderly and non- elderly households.

Provide rehabilitation assistance to 25 low and very low income non-elderly/non-disabled households during the plan term

Provide realistic opportunities for the development of affordable owner occupied housing units through zoning, development incentives and/or financial assistance supporting construction and sale of affordable housing units over the term of the consolidated plan.

Provide the realistic opportunities for development of a substantial number of affordable owner occupied family housing units during the consolidated plan term.

Implement a HOME Program sales housing units program which would require certain private developers to set aside assisted housing units they develop as affordable units in accordance with the Township's housing program and the Irvington Zoning ordinance.

Actions planned to reduce lead-based paint hazards

A conservative estimate is that at least 50% of the pre-1980 units (approximately 43, 000 units) could contain lead based paint. National data indicates that housing units occupied by low and very low income families tend to comprise the greatest number of units with lead based paint hazards.

Lead-based paint remediation can be costly. Low-income households are often unable to afford to the necessary repairs to remediate their homes. The City of Newark has administered a Lead Hazard Reduction Demonstration Grant (LHRDG) program for a number of years. CFWB's Division of Childhood Lead Poisoning Prevention Program has worked to abate over 725 housing units of lead-based paint hazards over the past seven years. Lead hazard programs have repaired hundreds of homes over the years however the magnitude of the numbers of potential housing units with lead hazards suggests that there is potentially thousands of housing units containing lead-based paint that are not being addressed. The continued funding of Lead Hazard Reduction programs will continue the City's progress in addressing lead-based paint hazards.

The Township is in the process of updating its policies and procedures to ensure that all housing programs and service delivery have effective LBP remediation strategies.

Actions planned to reduce the number of poverty-level families

The Township intends to develop a Continuum of Care to provide a comprehensive service delivery and support services aimed and working towards reducing poverty. Although the Township of Irvington wishes to reduce poverty among those who reside in the Township, it is difficult to conceive of a solely Township based anti-poverty strategy that would significantly reduce or assist in reducing the number of households in the municipality with income below the poverty line. However, the Township is committed to helping its residents by facilitating the available resources to build viable neighborhoods and foster self-sufficiency for individuals and families. The Township fully supports these efforts. Recognizing the severity of the recession in Irvington due to foreclosures, property abandonment and double digit unemployment, the Township is inclined to believe that the incidence of poverty has NOT improved during the past year. However, this administration is committed to having a positive impact on the lives of the poor that we serve, and we are optimistic that improved economic conditions are within reach for our less fortunate citizens. July 2008, David Baston reported that per the US Census, the poverty rate in New Jersey was 8.4%. This meant that New Jersey had the third lowest poverty rate in the United States. Yet this low poverty rate overall would be hard to believe for many people who live with the stigma associated with life in the inner city. Such is the case in Irvington, New Jersey. Poverty data made available from the America Community Survey for the Township of Irvington provides estimates that 9,154 persons are living below poverty with an error of +/- 1,139. The adult age population of 19-64 below poverty was estimated to be 4,793. Of an estimated 3,613 White persons, 19.4 were below poverty. The percentage of persons of Hispanic ethnicity below poverty was estimated to be 17.8% of 5, 137 persons

Actions planned to develop institutional structure

The institutional structure for providing affordable housing and meeting community development needs in the Township of Irvington involves many agencies, including the Irvington Department of Housing Services, Department of Economic Development and Grants Oversight, Irvington Neighborhood Improvement Consortium (INIC) and the Irvington Housing Authority (IHA). In addition, there are several offices within the Township's departmental structure that provide housing, economic, and community development services to residents of the Township. These include:

- The Long Range Planning and Zoning Unit of OCDP is responsible for administering the land use regulations of Irvington, preparing data reports, preparing the long range plan and conducting studies and surveys.
- Department of Economic Development and Grants Oversight assists the City by acquiring and assembling parcels of land for development as affordable and market-rate housing, as well as industrial, commercial, and retail use.
- The Department of Neighborhood Preservation is responsible for registering abandoned properties and registering vacant land to get unproductive properties developed, especially for affordable housing.
- Department of Economic Development and Grants Oversight promotes business expansion, creation, retention, recruitment, financial assistance, and expansion.
- The Irvington Housing Authority (IHA) is responsible for managing public housing and administering the Section 8 Rental Assistance Housing CHOICE Voucher Program.
- The Irvington Department of Health oversees human services activities for the Township.

In addition to these activities, a continuum of care will be developed to facilitate identification of service need, coordination and delivery of services and resources. Moreover, the Township will continue to include the township department directors involved in the planning and implementation of all projects to maximize the use of resources, better coordinate delivery of services and to ensure all residents' needs are being compressively addressed.

Actions planned to enhance coordination between public and private housing and social service agencies

The Township will maintain on-going communication through meetings, seminars, webinars and sharing literature and research with the following:

1. *The State Institutions*
2. *The Federal Government*
3. *Private Non Profit Organizations*
4. *Private For Profit Organizations*
5. *Financial Institutions*

Discussion

See above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan
3. The amount of surplus funds from urban renewal settlements
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.
5. The amount of income from float-funded activities

Total Program Income

Other CDBG Requirements

1. The amount of urgent need activities

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Resale Provisions

The HOME resale requirements are established in the HOME rule at 92.254(a)(5)(i). Under HOME resale provisions, the PJ is required to ensure that, when a HOME-assisted buyer sells his or her property, either voluntarily or involuntarily, during the affordability period,

1. The property is sold to another low-income homebuyer who will use the property as his or her principal residence;

2. The original homebuyer receives a fair return on investment, (i.e., the homebuyer's down payment plus capital improvements made to the house); and
3. The property is sold at price that is "affordable to a reasonable range of low-income buyers."

Recapture Provisions

Per its recapture provision, the Township of Irvington will collect a pro-rated amount of the assistance granted, if the secured property is sold, title is transferred, or the secured property is not maintained as the principal residence of the homebuyer during the Period of Affordability. The amount of the Recapture by the Township will be based on the Affordability Chart as follows:

HOME Investment Per Unit	Affordability Period
Less than \$15,000	5 Years
\$15,000 - \$40,000	10 Years
\$40,000 and more	15 Years

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME subsidy will be forgiven based on the number of months occupied by the homeowner. This provision is enforced by the filing of a mortgage and it does not prohibit the sale of the property by the owner(s) without the knowledge of the Township. The property may be sold to any buyer and at any price that the market may bear.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The Township does not plan the use of HOME Program funds for the purpose of refinancing housing project debt.

Discussion

Fulfillment of Match Obligation.

The Township of Irvington will generate its required HUD match by using the cash equivalents and/or value of township-owned properties donated to or minimally sold to investor/developers and/or a CHDO as HOME match funds. A second source of HOME match funds to be contributed by the township will be the value of waived tax and/or waived tax interest associated with the purchase of property within the Township for HOME projects. Finally, in the event that there are any infrastructure improvements (i.e. street repairs, demolition) made by the Township in an area of or for the purposes of the development of a HOME project, that cost would be used as part of the HOME match.



Tony Vauss, Mayor
Township of Irvington
Department of Economic Development and Grants Oversight
Genia C. Philip, Esq., Director
FY 2017-2018 ANNUAL ACTION PLAN

REHABILITATION ASSISTANCE	\$35,214.25
CHDO (ACQUISITION, REHABILITATION, SALE) (15% MINIMUM)	\$47,042.85
NEW CONSTRUCTION & REHABILITATION	\$130,000.00
HOMEBUYER PROGRAM	\$70,000.00
ADMINISTRATION (10% ALLOWABLE)	\$31,361.90
TOTAL HOME PROGRAM HUD ALLOCATION:	\$313,619.00
<u>C.D.B.G. Program</u>	
<u>SLUM & BLIGHT – REVITALIZATION SERVICES:</u>	\$60,338.00
REHABILITATION SERVICES	
NEW CONSTRUCTION AND REHABILITATION	\$96,611.76
NEIGHBORHOOD SERVICES-CODE ENFORCEMENT	\$50,000.00
Total Slum & Blight:	\$190,338.00
<u>Public Services: (Non-Profits/Organizations/Recreational):</u>	
IRVINGTON COUNSELING CENTER	\$19,000.00
(ARC) ASSOCIATION FOR RETARDED CITIZENS	\$19,000.00
PARTNERSHP FOR MATERNAL & CHILD HEALTH OF NO. NJ	\$19,000.00
C.O.M.B.A.T.T.	\$10,000.00
URBAN LEAGUE OF ESSEX COUNTY	\$19,000.00
YOUNG MEN STRIVING FOR GREATNESS	\$10,000.00
IRVINGTON HEALTH	\$10,000.00

IRVINGTON RECREATION	\$10,000.00
IRVINGTON POLICE	\$10,000.00
IRVINGTON FIRE	\$9,000.00
IRVINGTON PUBLIC LIBRARY	\$8,388.00
TOTAL PUBLIC SERVICES: (15% ALLOWABLE)	\$143,388.00
ECONOMIC DEVELOPMENT	\$51,010.00
<u>Public Facilities</u>	
IRVINGTON PUBLIC LIBRARY	\$16,612.24
IRVINGTON PUBLIC WORKS	\$75,000.00
INIC COMMUNITY SERVICE CENTER	\$25,000.00
HARMONY EDUCATION & LIFE PARTNERS	\$19,000.00
IRVINGTON HEALTH	\$30,000.00
IRVINGTON RECREATION	\$30,000.00
IRVINGTON POLICE	\$66,000.00
IRVINGTON FIRE	\$66,000.00
CODE ENFORCEMENT	\$35,776.00
TOTAL PUBLIC FACILITIES:	\$363,388.24
ADMINISTRATION (20% ALLOWABLE)	\$191,184.00
<u>TOTAL C.D.B.G. PROGRAM</u> HUD ALLOCATION:	\$955,920.00
<u>TOTAL HOME/CDBG</u>	\$1,269,539.00

AMENDMENT OCDP17-0509-4 AUTHORIZING THE SUBMISSION OF FISCAL YEAR 2017-2018 CPMP THIRD ANNUAL ACTION PLAN OF THE TOWNSHIP OF IRVINGTON PURSUANT TO THE REQUIREMENTS OF FEDERAL REGULATION 24 CFR PART 91 AND PART 92.

WHEREAS, Title I of the Housing and Community Development Act of 1974 as amended provides for a program of Community Development Block Grants AND title II of the Cranston-Gonzalez National Affordable Housing Act, as amended provides for a program of HOME Investment Partnerships; and

WHEREAS, the Township of Irvington is an entitlement and formula city as defined under said Acts, and is entitled to financial assistance; and

WHEREAS, the Township of Irvington anticipate that the United State Department of Housing and Urban Development will make available to the Township of Irvington the minimum sum of \$955,920.00 under the Fiscal Year 2017-2018 Community Development Block Grant Program and \$313,619.00 under the HOME Investment Partnerships Program; and

WHEREAS, the Township understands that the stated amount may decrease or increase when HUD officially makes its allocations of the subject funds for Fiscal Year 2017-2018; and

WHEREAS, the Township received final notice of the allotted amount and said notice changed the originally anticipated amount by awarding \$981,416.00 under the Fiscal Year 2017-2018 Community Development Block Grant Program (CDBG) and \$254,349.00 under the HOME Investment Partnerships Program;

WHEREAS, the Township of Irvington desires to receive said funds to conduct housing rehabilitation, economic development, physical improvements, slum clearance, and public service activities in the Township of Irvington; and

WHEREAS, federal regulations at 24 CF Part 91 and Part 92 require that the Township of Irvington prepare and submit a CPMP Third Program Year Action Plan as a prerequisite to receipt of entitlement Community Development Block Grant funds and formula HOME Investment Partnerships Program funds; and

WHEREAS, the Township of Irvington, pursuant to the requirements of federal regulation 24 CFR Part 91 and Part 92, has given citizens an opportunity to express their opinions regarding the Township of Irvington, and has held public meetings hearings, which were open to the public; and

WHEREAS, said public meetings and hearings were for the purpose of considering and obtaining the views of the citizens of the Township of Irvington on community development and housing needs, and for the purpose of providing the citizens with an