

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DPW18-0327-12**

Date of Adoption **MARCH 27, 2018**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
Legislative Research Officer

PRESENTED BY COUNCIL MEMBER **JONES**

SECONDED BY **HUDLEY**

AWARD AN EMERGENCY CONTRACT TO PURCHASE FUEL FOR VARIOUS TOWNSHIP VEHICLES

WHEREAS, on February 13, 2018, the Department of Public Works was unable to obtain fuel from the gas/diesel tanks for various Township vehicles, and;

WHEREAS, the gas/diesel tanks were not inspected and certified as required by NJDEP to receive gas/diesel, and;

WHEREAS, the Business Administrator declared an emergency and authorized Township employees to use a retail fuel vendor to purchase gas/diesel, and;

WHEREAS, Township employees obtained gas/diesel from Jimmy's Service Center, 919 Springfield Ave, Irvington, NJ 07111, and;

WHEREAS, this situation constitutes a threat to public health, safety, welfare, and Assistant Public Safety Director declared an Emergency and Jimmy's Service Center, 919 Springfield Ave, Irvington, NJ 07111 provided the Township with the necessary gas/diesel, and;

WHEREAS, the Mayor concurred with the Business Administrator and approved said emergency, and;

WHEREAS, the Township purchased a total sum of \$10,000.00 in gas/diesel, and;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that it ratifies the decision of the Business Administrator and the Mayor to authorize an emergency contract in the amount of \$10,000.00 with Jimmy's Service Center, 919 Springfield Ave, Irvington, NJ 07111 for gas/diesel for various Township vehicles, and;

BE IT FURTHER RESOLVED, that the required certification of availability of funds C8-00287 in the amount of \$10,000.00 from account number 8-01-31-460-460-298 has been obtained from the Chief Financial Officer for this contract.

RECORD OF COUNCIL VOTE

X = Indicates Vote

N.V. = No Vote

A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN		X		
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

RESIDENT OF COUNCIL *[Signature]* MUNICIPAL CLERK *[Signature]* DATE **MARCH 27, 2018**

hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *[Signature]*

DATE

MAR 27 2018



ADMINISTRATOR ☐ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ EDGO ☐ ENGINEER ☐ FIRE ☐ CF ☐ HEALTH ☐ HOUSING ☐ INIC ☐
UDGE ☐ LEGAL ☐ LIBR ☐ LICEN ☐ MAYOR ☐ NPP ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☐ DIR ☐ PUBLIC WORKS ☒ PURCHASING ☒
EC~PB/ZBA ☐ TRAFFIC ☐ ZONING~OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

Certification Of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

Resolution Date: 03/06/18


Resolution Number: C8-00287

Vendor: JIMMYS01 JIMMY'S SERVICE CENTER D/B/A
JIMMY'S TRANSPORTATION
919 SPRINGFIELD AVENUE
IRVINGTON, NJ 07111

Contract: C8-00287 EMERGENCY FUEL 2018

Account Number	Amount	Department Description
8-01-31-460-460-298	10,000.00	GASOLINE
Total	10,000.00	

Only amounts for the 2018 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer



TOWNSHIP OF IRVINGTON
DEPARTMENT OF ADMINISTRATION
MUNICIPAL BUILDING - CIVIC SQUARE
IRVINGTON, NJ 07111

Tel. (973) 399-6621 Fax: (973) 399-6766

Anthony Vauss
Mayor

Musa A. Malik
Business Administrator

MEMORANDUM

DATE: February 14, 2018

TO: Tony Vauss, Mayor

Cc: Althea Headley, PA/ABA; John Wiggins, Township Engineer; Jamel Holley, Public Works Director

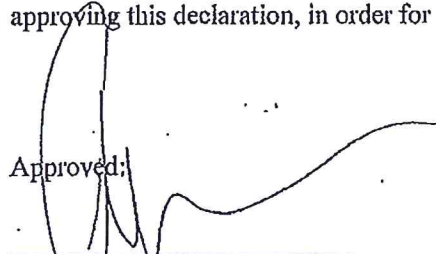
FROM: Musa A. Malik, Business Administrator

RE: Emergency Declaration Certification of Gas Tanks

I am declaring an emergency for the Certification of the Township's gasoline tanks. I learned on February 13, 2018 that there was no reply from an LSRP to address the lack of certification for the gasoline tanks. Without this document, our supplier Rachele's Michelle cannot deliver gasoline to the Township and all emergency vehicles will cease to operate, thus causing a threat to public safety.

As such, I am contracting with a local retail supplier to distribute gasoline to Township vehicles until such time as the emergency is abated (i.e. the certification of the gasoline tanks is accepted by the NJDEP). Please sign below approving this declaration, in order for us to move forward.

Approved:

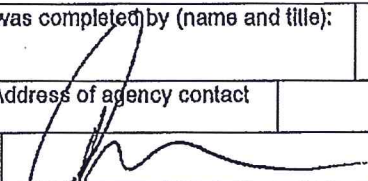

Tony Vauss, Mayor

N.J. Division of Local Government Services

EMERGENCY PROCUREMENT REPORT

This report is to be filed by the contracting agent of the public agency with the Director of the Division of Local Government Services within 30 days of the date the emergency contract was issued. Please provide the necessary information to satisfactorily complete the report. Refer to the Instructions accompanying this form and the statutory and regulatory citations on the reverse of this form.

This form is designed to be completed using Microsoft Word; if not completed that way, please print it out.

1. Name of Public Agency:	Township of Irvington		County:	Essex
2. Date Emergency occurred:	2/13/2018	Time emergency occurred:	9:00 am	
3. Date emergency declared:	2/14/2018	Time emergency declared:	9:30 am	
4. Agency/department responsible for determining there was an emergency:	Department of Public Works			
5. Name and title of the official in charge of that agency:	Director of Public Works - Jamel C. Holley			
6. Describe the condition or circumstance pertaining to the emergency (attach additional sheets if necessary): The Township's Fuel Vendor is unable to deliver to fuel because our temporary certification from the State DEP for a fuel drop has expired. Without fuel to keep Township vehicles running i.e. Fire Trucks, Street Sweepers, Police Vehicles etc. this issue would constitute a threat to public health, safety and welfare of the residents.				
7. Name and title of the individual who determined the matter was an emergency and authorized award of contract(s):	Deputy Director - Glenn Vlok			
8. The total (or estimated) cost of providing the goods or performing services was:	\$ 10,000			
9. List the names the contractors/suppliers receiving 25% or more of the contracts awarded under the emergency:				
Jimmy's Service Center				
10. When was the notification reduced to writing and filed with the purchasing agent?			3/6/2018	
11. Has the public agency adopted a "chain of command" procedure pursuant to N.J.A.C.5:34-6.1?			Yes	
This report was completed by (name and title):		Cassandra Chatman, Assistant to the Director		
Name and Address of agency contact person:		Mayor Tony Vauss		
Signature:			Date:	

Submit by mail or fax to:

Director, Division of Local Government Services
P.O. Box 803
Trenton, New Jersey 08625-0803

Fax: 609-633-6243