

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DA 18-0530-16**

Date of Adoption **MAY 30, 2018**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
TOWNSHIP CLERK

PRESENTED BY COUNCIL MEMBER

BURGESS

SECONDED BY

JONES

RESOLUTION AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR WEB HOSTING AND OTHER SPECIAL SERVICES

WHEREAS, request for proposals (RFP) for Webmaster service was publicly advertised in the New Jersey Star Ledger on April 10, 2018 with a deadline for proposals to be submitted on May 02, 2018; and

WHEREAS, one proposal was received and publicly opened; and

WHEREAS, said proposals were referred to Township Administrator; and

WHEREAS, the Township Administrator has recommended award should be made to the following firm:

Craig Felder
Precise Virtual Development
30 Knightsbridge Road
Suite 525
Piscataway, NJ 08854

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for webmaster service be awarded to Precise Virtual Development, 30 Knightsbridge Road, Suite 525, Piscataway, NJ 08854 on the basis of their response to the request for an amount not to exceed \$ 17,640.00 starting July 13, 2018 until July 12, 2019; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract for one year from the date that this resolution is adopted and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT RESOLVED that the required Certification of Availability of Funds C8-00324 in the amount of \$4,000.00 from account number 8-01-20-100-100-299 has been obtained from the Chief Financial Officer for three months of service and the remaining balance will be certified upon adoption of the 2018 and 2019 calendar year budget.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN	X			
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

PRESIDENT OF COUNCIL

[Signature]

MUNICIPAL CLERK

[Signature]

DATE **MAY 30, 2018**

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK



DATE **MAY 30 2018**

ADMINISTRATOR ☒ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ EDGO ☐ ENGINEER ☐ FIRE ☐ CF ☐ HEALTH ☐ HOUSING ☐ INIC ☐
JUDGE ☐ LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ NPP ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☒ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☒
SEC ☐ PB/ZBA ☐ TRAFFIC ☐ ZONING ☐ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

Certification of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.


Resolution Date: 05/03/18
Resolution Number: C8-00324

Vendor: PRECISE1 Precise Virtual Development
30 Knightsbridge Rd., Ste. 525
Piscataway, NJ 08854

Contract: C8-00324 WEBMASTER SERVICE

Account Number	Amount	Department Description
8-01-20-100-100-299	4,000.00	BUSINESS ADMINISTRATION
Total	4,000.00	

Only amounts for the 2018 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

PROPOSAL - AUTHORIZATION

Rate and/or Fee Schedule for Professional Services

\$1,299.00	Per / Year	Managed Web Hosting
\$1,100.00	Per / Month	[20] Hrs Webmaster Services & Content Support
\$3,499.00	One -Time	Accessibility / Compliance Audit [OPTIONAL]
\$125	Per / Hour	Scripting / Coding beyond project scope
\$75	Per / Hour	Design / Development services not in scope
\$75	Per / Hour	Onsite Trainings and/or Meetings
\$50	Per 1/2 Hour	Emergency Management / Notifications

Precise Virtual Development agrees to honor the above pricing for a period of 30 Days after the designated submission date and time of this proposal. We agree to abide by "Non-Payment of Penalties and Interest on Overdue Bills" as referenced in section 2.16 of this proposal.

The Township of Irvington, New Jersey, hereby agrees to the rate / fees listed in this proposal and will attempt to satisfy payment(s) in the "normal circumstance" of 60 days. The Township of Irvington, New Jersey also agrees to Precise Virtual Development's Acceptable Use policy, Terms of Service and Privacy Policy which are available at www.precisev.com and are incorporated herein by reference; and authorizes Precise Virtual Development to perform the service(s) and/or duties listed in this proposal.

Precise Virtual Development

Township of Irvington

Signed By:

Signed By:

Craig Felder

Musa Malik

Date:

Date:

Please sign and date this page. A completed copy of this agreement will be available for download to print for your records.