

**TOWNSHIP OF IRVINGTON**

**COUNTY OF ESSEX**

**NEW JERSEY**

**REPORT ON**

**EXAMINATION OF ACCOUNTS**

**FOR THE YEAR 2015**

**SAMUEL KLEIN AND COMPANY  
CERTIFIED PUBLIC ACCOUNTANTS**

TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX, NEW JERSEY

CONTENTS

<u>PART I</u>	<u>PAGE</u>
Independent Auditor's Report.....	2

FINANCIAL STATEMENTS

CURRENT FUND

EXHIBIT

A	Comparative Balance Sheet - Regulatory Basis .....	5
A-1	Comparative Operations and Changes in Fund Balance - Regulatory Basis .....	7
A-2	Revenue - Regulatory Basis.....	8
A-2a	Revenue - Analysis of Tax Collections - Regulatory Basis .....	9
A-2b	Revenue - Analysis of Nonbudget Revenue - Regulatory Basis.....	10
A-3	Expenditures - Regulatory Basis .....	11

TRUST FUND

B	Comparative Balance Sheet - Regulatory Basis .....	20
---	--	----

GENERAL CAPITAL FUND

C	Comparative Balance Sheet - Regulatory Basis .....	22
C-1	Fund Balance - Regulatory Basis.....	23

CAPITAL FIXED ASSETS

E	Comparative Balance Sheet - Regulatory Basis .....	24
---	--	----

<u>NOTES TO FINANCIAL STATEMENTS .....</u>	<u>25</u>
--	-----------

SUPPLEMENTARY INFORMATION

CURRENT FUND

A-4	Cash Receipts and Disbursements - Treasurer .....	59
A-5	Cash Held by State of New Jersey.....	60
A-6	Change and Petty Cash Funds .....	61
A-7	Due (To)/From State of New Jersey per Chapter 20, P.L. 1971 .....	62
A-8	Taxes Receivable and Analysis of Property Tax Levy .....	63

**SUPPLEMENTARY INFORMATION**  
(Continued)

**CURRENT FUND**  
(Continued)

<b><u>EXHIBIT</u></b>		<b><u>PAGE</u></b>
A-9	Tax Title Liens .....	64
A-10	Property Acquired for Taxes - Assessed Valuation.....	64
A-11	Sewer User Charges Receivable .....	65
A-12	Special Improvement District Liens Receivable .....	66
A-13	Other Municipal Liens Receivable .....	66
A-14	Reserve for Terminal Payout.....	66
A-15	Revenue Accounts Receivable .....	67
A-16	Interfunds.....	68
A-17	Deferred Charges .....	69
A-18	Deferred Charges - N.J.S.A. 40A:4-53 Special Emergency.....	70
A-19	Appropriation Reserves .....	71
A-20	Accounts Payable .....	76
A-21	Reserve for Revaluation .....	76
A-22	Due to Special Improvement District.....	77
A-23	Tax Overpayments .....	78
A-24	Prepaid Taxes .....	79
A-25	Sewer Rent Overpayments .....	80
A-26	Special Improvement District Overpayments .....	80
A-27	Interfunds.....	81
A-28	County Taxes Payable .....	82
A-29	Local District School Tax.....	82
A-30	Tax Anticipation Note .....	83
A-31	Tax Abatements Overpayments .....	83
A-32	Grants Receivable .....	84
A-33	Reserve for Grants - Appropriated .....	86
A-34	Reserve for Grants - Unappropriated .....	88
A-35	Reserve for Codification of Ordinances.....	89
A-36	Tax Penalty Receivable.....	89

**TRUST FUND**

B-1	Cash Receipts and Disbursements - Treasurer .....	90
B-2	Federal Grant Awards Receivable .....	91
B-3	UDAG Loans Receivable.....	92
B-4	HUD Home Loans Receivable.....	93
B-5	Other Receivables .....	94
B-6	Interfunds.....	95
B-7	Deferred Charges .....	96
B-8	Due to State of New Jersey.....	97
B-9	Other Deposits.....	98
B-10	Payroll Deductions Payable.....	99
B-11	Due to Department of Housing and Urban Development.....	100
B-12	Interfunds.....	101
B-13	Reserve for Animal Control Expenditures .....	102
B-14	Reserve for Developers' Escrow Trust Deposits.....	103
B-15	Reserve for Outside Employment of Off-Duty Police Officers.....	103
B-16	Reserve for Insurance Expenditures .....	104
B-17	Reserve for Grant Expenditures.....	105
B-18	Reserve for State Unemployment Insurance .....	106
B-19	Reserve for Program Income .....	107

**SUPPLEMENTARY INFORMATION**  
(Continued)

**TRUST FUND**  
(Continued)

<b><u>EXHIBIT</u></b>		<b><u>PAGE</u></b>
B-20	Reserve for Net Payroll .....	108

**GENERAL CAPITAL FUND**

C-2	Cash Receipts and Disbursements .....	109
C-3	Analysis of Cash .....	110
C-4	Grants Receivable .....	111
C-5	Interfunds .....	112
C-6	Deferred Charges to Future Taxation - Funded .....	113
C-7	Deferred Charges to Future Taxation - Unfunded .....	114
C-8	Improvement Authorizations .....	115
C-9	Reserve for Grants Receivable .....	116
C-10	Bond Anticipation Notes .....	117
C-11	Green Trust Loans Payable .....	118
C-12	N.J. Environmental Infrastructure Trust Loan Payable .....	123
C-13	Type I School Bonds .....	129
C-14	Municipal Bonds .....	130
C-15	Bonds and Notes Authorized but Not Issued .....	132

**PART II**

**REPORT ON INTERNAL CONTROL AND SINGLE AUDIT ATTACHMENTS**

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	134
Report on Compliance for Each Major Program; Report on Internal Control Over Compliance and Report on the Schedule of Expenditures of Federal and State Awards Required by the Uniform Guidance and New Jersey Circular OMB 15-08 .....	136
Schedule of Expenditures of Federal Awards for the Year Ended December 31, 2015 .....	139
Schedule of Expenditures of State Financial Assistance for the Fiscal Year Ended December 31, 2015 .....	141
Notes to the Schedule of Expenditures of Federal Awards and State Financial Assistance for the Year 2015 .....	142
Schedule of Findings and Questioned Costs for the Year 2015 .....	143
Summary Schedule of Prior Year Audit Findings for the Year 2015 .....	148

**ROSTER OF OFFICIALS, COMMENTS AND RECOMMENDATIONS**

Roster of Officials and Certain Employees and Report on Surety Bonds - For the Year 2015 .....	150
Letter of Transmittal .....	151
Comments .....	152
Recommendations .....	164

**PART I**  
**REPORT ON EXAMINATION**  
**FINANCIAL STATEMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**AND SUPPLEMENTARY EXHIBITS**  
**YEAR ENDED DECEMBER 31, 2015**

# **SAMUEL KLEIN AND COMPANY**

CERTIFIED PUBLIC ACCOUNTANTS

550 BROAD STREET, 11TH FLOOR  
NEWARK, N.J. 07102-9969  
PHONE (973) 624-6100  
FAX (973) 624-6101

36 WEST MAIN STREET, SUITE 303  
FREEHOLD, N.J. 07728-2291  
PHONE (732) 780-2600  
FAX (732) 780-1030

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Members  
of the Township Council  
Township of Irvington  
Irvington, New Jersey 07111

### **Report on the Financial Statements**

We have audited the financial statements - regulatory basis of the various funds and account groups of the Township of Irvington, in the County of Essex, as of and for the years then ended December 31, 2015 and 2014 and the related notes to the financial statements - regulatory basis, as listed in the foregoing table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements - regulatory basis in accordance with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements - regulatory basis based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements - regulatory basis are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements - regulatory basis. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements - regulatory basis, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements - regulatory basis in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements - regulatory basis.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



## **Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As described in Note 1, these financial statements - regulatory basis have been prepared in conformity with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to demonstrate compliance with the modified accrual basis, with certain exceptions, and the budget laws of New Jersey. The effects on the financial statements - regulatory basis of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

## **Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matter discussed in the "*Basis for the Adverse Opinion on U.S. Generally Accepted Accounting Principles*" paragraph, the financial statements - regulatory basis referred to in the first paragraph, do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2015 and 2014, and the results of its operations for the years then ended

## **Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statements - regulatory basis referred to above, present fairly, in all material respects, the financial position of the various funds of the Township of Irvington at December 31, 2015 and 2014, and the results of operations and changes in fund balance, where applicable, of such funds, thereof for the years then ended, in accordance with accounting principles on the basis of financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in Note 1.

## **Other Matters**

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements - regulatory basis that collectively comprise the Township's financial statements - regulatory basis. The supplementary schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements - regulatory basis. The accompanying schedules of expenditures of federal awards and state financial assistance is not a required part of the financial statements - regulatory basis, and is presented for purposes of additional analysis as required by the Uniform Guidance and New Jersey OMB's Circular 15-08 *Single Audit Policy of Federal Grants, State Grants and State Aid*.

The supplementary schedules and the schedule of expenditures of federal awards and state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements - regulatory basis. Such information has been subjected to the auditing procedures applied in the audit of the financial statements - regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements - regulatory basis or to the financial statements themselves, and other additional procedures in accordance with auditing standards and the schedules of expenditures of federal awards and state financial assistance generally accepted in the United States of America. In our opinion, the supplementary schedules are fairly stated, in all material respects, in relation to the financial statements - regulatory basis taken as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2017 on our consideration of the Township of Irvington's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Irvington's internal control over financial reporting and compliance.



SAMUEL KLEIN AND COMPANY  
CERTIFIED PUBLIC ACCOUNTANTS



JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey  
March 31, 2017



TOWNSHIP OF IRVINGTON  
CURRENT FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

A  
Sheet #1

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2015</u>	<u>Balance</u> <u>Dec. 31, 2014</u>
<u>Regular Fund</u>			
Cash - Treasurer	A-4	\$ 7,498,784.95	\$ 8,273,561.16
Cash Held by State of New Jersey	A-5	5,446,288.94	5,647,568.04
Petty Cash	A-6		1,800.00
Change Funds	A-6	478.00	478.00
Due from State of New Jersey:			
Tax Exemptions (Ch. 20, P.L. 1971)	A-7	10,884.16	10,563.61
		<u>12,956,436.05</u>	<u>13,933,970.81</u>
Receivables with Full Reserves:			
Delinquent Property Taxes	A-8	774,262.69	648,320.90
Tax Title Liens	A-9	21,919,060.68	19,389,594.11
Property Acquired for Taxes - Assessed			
Valuation	A-10	2,877,300.00	2,877,300.00
Sewer User Charges	A-11	386,120.94	210,612.24
Sewer User Liens	A-11	1,200,971.65	1,111,736.09
Special Improvement District Liens			
Receivable	A-12	52,893.62	43,837.23
Other Municipal Liens Receivable	A-13	112,881.77	112,881.77
Revenue Accounts Receivable	A-15	160,805.44	124,056.29
Tax Penalty Receivable	A-36	22,350.69	
Interfunds Receivable	A-16	1,032,160.79	2,032,758.96
		<u>28,538,808.27</u>	<u>26,551,097.59</u>
Deferred Charges:			
Overexpenditure of Appropriations	A-17	2,821,998.14	861,769.71
Overexpenditure of Appropriation Reserves	A-17	431,314.62	
Special Emergency Authorization			
(N.J.S.A. 40A:4-53)	A-18	1,910,611.68	1,127,229.60
		<u>5,163,924.44</u>	<u>1,988,999.31</u>
		46,659,168.76	42,474,067.71
<u>Grant Fund</u>			
Grants Receivable	A-32	<u>8,356,169.76</u>	<u>7,076,389.22</u>
		<u>\$ 55,015,338.52</u>	<u>\$ 49,550,456.93</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

A  
Sheet #2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2015</u>	<u>Balance</u> <u>Dec. 31, 2014</u>
<u>Regular Fund</u>			
Appropriation Reserves:			
Encumbered	A-3,19	\$ 1,789,428.63	\$ 631,752.80
Unencumbered	A-3,19	850,465.63	1,067,316.94
Accounts Payable	A-20	107,398.33	73,375.00
Reserve for Revaluation	A-21	5,155.33	5,155.33
Reserve for Terminal Payout	A-14	62,438.81	62,438.81
Interfunds Payable	A-16		360.37
Due to Special Improvement District	A-22	381,545.87	294,611.97
Tax Overpayments	A-23	2,554,063.42	2,519,047.77
Prepaid Taxes	A-24	296,954.74	154,965.38
Sewer Rent Overpayments	A-25	12,908.58	15,399.35
Special Improvement District Overpayments	A-26	3,372.16	3,365.11
County Taxes Payable	A-28	19,526.04	2,971.13
Tax Abatements Overpayments	A-31	5,076.15	5,076.15
Codification of Ordinances	A-35	13,284.00	22,140.00
Tax Anticipation Note Payable	A-30	7,500,000.00	7,500,000.00
		<u>13,601,617.69</u>	<u>12,357,976.11</u>
Reserve for Receivables		28,538,808.27	26,551,097.59
Fund Balance	A-1	4,518,742.80	3,564,994.01
		<u>46,659,168.76</u>	<u>42,474,067.71</u>
<u>Grant Fund</u>			
Interfunds Payable	A-27	3,415,484.46	1,655,251.04
Appropriated Reserves for Grants	A-33	4,659,906.09	5,117,454.04
Unappropriated Reserves	A-34	280,779.21	303,684.14
		<u>8,356,169.76</u>	<u>7,076,389.22</u>
		<u>\$ 55,015,338.52</u>	<u>\$ 49,550,456.93</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON  
CURRENT FUND

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES  
IN FUND BALANCE - REGULATORY BASIS

A-1

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Revenue and Other Income</u>			
Miscellaneous Revenue Anticipated	A-2	\$ 28,014,409.82	\$ 24,871,445.19
Receipts from Delinquent Taxes	A-2a	2,678,768.32	2,922,187.31
Receipts from Current Taxes	A-2a	95,885,988.99	96,316,452.81
Nonbudget Revenue	A-2b	898,671.49	945,660.27
Other Credits to Income:			
Appropriation Reserves Lapsed	A-19	211,375.72	689,924.78
Interfund Returns	A-16	1,000,598.17	
Tax Overpayments Cancelled	A-23	352.10	496.22
Total Revenues		<u>128,690,164.61</u>	<u>125,746,166.58</u>
<u>Expenditures</u>			
Budget Appropriations	A-3	102,198,640.77	94,773,776.33
Prior Year Revenue Refund	A-4,23	474,925.68	273,774.42
Special Improvement District Taxes	A-22	412,182.11	320,006.61
Interfund Advances			822,361.29
County Taxes	A-28	11,251,136.40	12,420,835.17
Local District School Tax	A-29	17,459,529.00	17,459,529.00
Total Expenditures		<u>131,796,413.96</u>	<u>126,070,282.82</u>
Deficit in Revenue		(3,106,249.35)	(324,116.24)
Adjustments to Income before Surplus:			
Expenditures Included Above Which Are			
By Statute Deferred Charges to Budget			
of Succeeding Year	A-3	<u>4,059,998.14</u>	<u>813,089.60</u>
Statutory Excess to Fund Balance		953,748.79	488,973.36
<u>Fund Balance</u>			
Balance January 1	A	<u>3,564,994.01</u>	<u>3,076,020.65</u>
Balance December 31	A	<u>\$ 4,518,742.80</u>	<u>\$ 3,564,994.01</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF REVENUE - REGULATORY BASIS

A-2

	Ref.	Anticipated Budget	Realized	Excess or (Deficit)
<u>Miscellaneous Revenue</u>				
Alcoholic Beverage Licenses	A-15	\$ 57,208.00	\$ 59,739.00	\$ 2,531.00
Other Licenses	A-15	167,106.20	164,304.80	(2,801.40)
Fees and Permits	A-15	728,962.89	759,416.41	30,453.52
Municipal Court Fines and Costs	A-15	1,937,654.16	1,838,129.79	(99,524.37)
Interest and Costs on Taxes	A-15	1,318,731.28	1,537,237.33	218,506.05
Parking Meters	A-15	119,100.00	172,357.00	53,257.00
Sewer User Charges	A-11	5,117,609.40	5,327,705.93	210,096.53
Cablevision Franchise Fee	A-15	172,258.00	185,718.74	13,460.74
Consolidated Municipal Property Tax Relief	A-15	3,706,483.00	3,706,483.00	
Energy Receipts Tax	A-15	7,934,686.00	7,934,686.00	
State School Building Aid Allowance	A-15	1,234,064.00	1,234,064.00	
Uniform Construction Code Fees	A-15	379,024.00	311,766.80	(67,257.20)
Uniform Fire Safety Act	A-15	94,331.93	44,080.41	(50,251.52)
Joint Sewer Maintenance	A-15	389,667.17	389,667.19	0.02
Payment in Lieu of Taxes	A-15	235,686.96	250,436.71	14,749.75
Sale of Township-Owned Property	A-15	35,000.00		(35,000.00)
Rental Income	A-15	71,082.07	67,783.37	(3,298.70)
Agreement with the Irvington Board of Education	A-15	101,000.00	125,000.00	24,000.00
Agreement with the Irvington Housing Authority	A-15	78,000.00		(78,000.00)
Cancel Outstanding Checks Current Fund	A-15	300,607.81	300,607.81	
Cancel Trust Other Reserves	A-15	224,987.13	270,757.05	45,769.92
Irvington Hospital Development Fee	A-15	45,000.00	45,000.00	
		<u>24,448,250.00</u>	<u>24,724,941.34</u>	<u>276,691.34</u>
Grants:				
State of New Jersey Department of Health:				
Shaping NJ Grant		12,000.00	12,000.00	
Shaping NJ Grant		10,000.00	10,000.00	
Recycling Tonnage		21,729.09	21,729.09	
NJ American Water Tree Grant		9,000.00	9,000.00	
Clean Communities		73,000.28	73,000.28	
2014 COPS Hiring Program		1,000,000.00	1,000,000.00	
Body Armor Fund		13,152.62	13,152.62	
Housing Opportunities for People with AIDS		319,823.00	319,823.00	
Housing Opportunities for People with AIDS		34,227.98	34,227.98	
Robert Wood Johnson Foundation		200,000.00	200,000.00	
N.J. Department of Transportation		377,637.00	377,637.00	
FEMA Firefighters Assistance Grant		157,878.00	157,878.00	
Summer Food Program		255,524.13	255,524.13	
Municipal Alliance on Alcohol and Drugs		84,000.00	84,000.00	
NJ ACCHO Health Department Grant		12,150.00	12,150.00	
NJ ACCHO Health Department Grant		4,500.00	4,500.00	
NJ ACCHO Health Department Grant		1,254.00	1,254.00	
State of New Jersey Health CLIPP Grant 2014/2015		165,000.00	165,000.00	
Newark JAG Police		83,801.40	83,801.40	
Essex County:				
SSH		110,000.00	110,000.00	
SSH 2015/2016		110,000.00	110,000.00	
Community Services Block Grant (CSBG)		62,037.98	62,037.98	
Community Services Block Grant (CSBG) 2014		172,753.00	172,753.00	
	A-16,32	<u>3,289,468.48</u>	<u>3,289,468.48</u>	
Total Miscellaneous Revenue	A-1	<u>27,737,718.48</u>	<u>28,014,409.82</u>	<u>276,691.34</u>
Receipts from Delinquent Taxes	A-2a	<u>3,443,489.80</u>	<u>2,678,768.32</u>	<u>(764,721.48)</u>
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes	A-8	69,405,746.09		
Addition to Local District School Tax	A-8	1,859,749.00		
Library Tax	A-8	767,298.09		
Total Amount to be Raised by Taxes for Support of Municipal Budget	A-2a	<u>72,032,793.18</u>	<u>71,824,683.47</u>	<u>(208,109.71)</u>
Total General Revenue		103,214,001.46	102,517,861.61	(696,139.85)
Nonbudget Revenue	A-2b		898,671.49	898,671.49
	A-3	<u>\$ 103,214,001.46</u>	<u>\$ 103,416,533.10</u>	<u>\$ 202,531.64</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF REVENUE (Continued)  
ANALYSIS OF TAX COLLECTIONS - REGULATORY BASIS

A-2a

	<u>Ref.</u>		
<u>Allocation of Current Tax Collections</u>			
2015 Collections	A-1,8		\$95,885,988.99
Allocated to:			
County Taxes	A-28	\$ 11,251,136.40	
Local School Taxes	A-29	17,459,529.00	
Special Improvement District Taxes	A-22	<u>412,182.11</u>	
			<u>29,122,847.51</u>
			66,763,141.48
Plus: Appropriation for "Reserve for Uncollected Taxes"	A-3		<u>5,061,541.99</u>
Local Tax for Municipal Purposes	A-2		<u><u>\$71,824,683.47</u></u>
<u>Receipts from Delinquent Taxes</u>			
Delinquent Taxes	A-8		\$ 229,953.72
Tax Title Liens	A-9		2,434,285.61
Special Improvement District Liens	A-12		<u>14,528.99</u>
	A-1,2		<u><u>\$ 2,678,768.32</u></u>

---

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF REVENUE (Continued)  
ANALYSIS OF NONBUDGET REVENUE - REGULATORY BASIS

A-2b

	<u>Ref.</u>		
<u>Miscellaneous Revenue Not Anticipated</u>			
Prior Year Appropriation Refunds and Miscellaneous		\$364,173.12	
Division of Motor Vehicles - Inspection Fines		9,712.93	
Interest on Deposits		22,077.82	
Void Checks		15,570.72	
Service Charge Refunds		987.71	
Board of Education Election Contribution		2,000.00	
Health Fees from State of New Jersey		1,999.00	
State of New Jersey Senior Citizen			
Administration Fee		1,986.74	
Collectors Miscellaneous and Cost of Tax Sale		85,454.69	
Federal and State Reimbursements - Prior Year		<u>389,821.81</u>	
	A-4	893,784.54	
Add:			
Tax Penalty Receivable Collections	A-36	<u>4,886.95</u>	
	A-1,2		<u>\$ 898,671.49</u>

---

See accompanying notes to financial statements.



TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #1

Appropriations	Appropriations		Internals	Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget			Encumbered	Reserved Unencumbered		
<u>APPROPRIATIONS WITHIN "CAPS"</u>								
<u>OFFICE OF THE MAYOR</u>								
Mayor's Office:								
Salaries and Wages	\$ 385,375.36	\$ 404,858.32		\$ 404,858.32	\$	\$	\$	\$
Other Expenses	39,500.00	39,500.00		35,080.30	3,885.73	533.97		
Irvington Mental Health Center:								
Other Expenses	9,000.00	9,000.00		9,000.00				
Planning Board:								
Salaries and Wages	26,374.63	26,999.86		26,999.86				
Other Expenses	7,500.00	6,874.77		4,487.19	511.13	1,876.45		
Office of Emergency Management:								
Salaries and Wages	5,000.00							
Division of Community Development and Planning:								
Salaries and Wages	120,000.00	120,000.00		86,811.88		33,188.12		
Other Expenses	35,000.00	20,000.00		8,135.12	3,454.50	8,410.38		
Total Office of the Mayor	<u>627,749.99</u>	<u>627,232.95</u>		<u>575,372.67</u>	<u>7,851.36</u>	<u>44,008.92</u>		
<u>OFFICE OF THE TOWNSHIP CLERK</u>								
Municipal Clerk:								
Salaries and Wages	301,623.35	348,984.23		348,984.23				
Other Expenses	31,100.00	21,100.00		17,785.72	918.46	2,395.82		
Elections:								
Salaries and Wages	17,500.00	12,646.05		12,646.05				
Other Expenses	27,000.00	14,498.24		14,948.24				450.00
Council's Office:								
Salaries and Wages	319,000.00	319,000.00		311,028.27		7,971.73		
Other Expenses	25,000.00	25,000.00		23,028.30	1,971.70			
Zoning Board of Adjustment:								
Salaries and Wages	53,374.63	55,436.31		55,436.31				
Other Expenses	10,000.00	7,938.32		5,409.45	700.08	1,828.79		
Total Office of the Township Clerk	<u>784,597.98</u>	<u>804,603.15</u>		<u>789,266.57</u>	<u>3,590.24</u>	<u>12,196.34</u>		<u>450.00</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #2

Appropriations	Appropriations		Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget		Encumbered	Reserved Unencumbered		
<u>APPROPRIATIONS WITHIN "CAPS"</u>							
<u>OFFICE OF THE TAX ASSESSOR</u>							
Tax Assessment Administration:							
Salaries and Wages	\$ 135,740.68	\$ 147,772.88	\$ 147,772.88	\$	\$	\$	\$
Other Expenses	54,550.00	47,438.06	47,414.42	23.64			
Total Office of the Tax Assessor	190,290.68	195,210.94	195,187.30	23.64			
<u>ATTORNEY TO THE TOWNSHIP COUNCIL</u>							
Legislative Research Officer:							
Salaries and Wages	45,981.78	45,981.78	45,981.78				
Other Expenses	800.00	115.00	115.00				
Total Attorney to the Township Council	46,781.78	46,096.78	46,096.78				
<u>OFFICE OF THE TOWNSHIP ATTORNEY</u>							
Legal Services (Legal Department):							
Salaries and Wages	339,115.60	347,946.02	347,946.02				
Other Expenses	165,000.00	158,169.58	77,020.05	60,258.97	18,890.56		
Total Office of the Township Attorney	504,115.60	504,115.60	424,966.07	60,258.97	18,890.56		
<u>DEPARTMENT OF ADMINISTRATION</u>							
Office of the Business Administrator:							
Salaries and Wages	551,259.95	587,529.32	587,529.32				
Other Expenses	177,000.00	158,080.27	134,322.92	19,558.59	4,198.76		
Other Expenses - Postage	70,000.00	70,000.00	47,451.48		22,548.52		
Total Department of Administration	798,259.95	815,609.59	769,303.72	19,558.59	26,747.28		
<u>DEPARTMENT OF POLICE</u>							
Police:							
Salaries and Wages:							
Regular	16,430,501.52	16,112,036.29	16,112,036.29				
Overtime	1,000,000.00	1,505,904.24	1,505,904.24				
Other Expenses	721,974.00	721,974.00	591,980.38	69,248.54	60,745.08		

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #3

Appropriations	Appropriations		Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget		Encumbered	Reserved Unencumbered		
<u>APPROPRIATIONS WITHIN "CAPS"</u>							
<u>DEPARTMENT OF POLICE</u>							
School Guards:							
Salaries and Wages	\$ 640,358.16	\$ 594,286.58	\$ 594,286.58	\$ 625.00	\$ 0.00	\$	\$
Other Expenses	5,000.00	5,000.00	1,478.40		2,896.60		
Chaplains and Surgeons:							
Salaries and Wages	7,386.00	7,386.00	5,492.02		1,893.98		
Parking Division:							
Other Expenses	7,500.00	5,606.02	765.00		4,841.02		
Total Department of Police	<u>18,812,719.68</u>	<u>18,952,193.13</u>	<u>18,811,942.91</u>	<u>69,873.54</u>	<u>70,376.68</u>		
<u>DEPARTMENT OF FIRE</u>							
Fire:							
Salaries and Wages	12,029,998.19	12,387,067.57	12,387,067.57				
Other Expenses	201,958.00	201,958.00	184,252.47	12,001.31	5,704.22		
Uniform Fire Safety Act:							
Salaries and Wages	10,000.00	10,000.00	10,000.00				
Other Expenses	2,000.00	2,000.00	37.66		1,962.34		
Total Department of Fire	<u>12,243,956.19</u>	<u>12,601,025.57</u>	<u>12,581,357.70</u>	<u>12,001.31</u>	<u>7,666.56</u>		
<u>DEPARTMENT OF REVENUE AND FINANCE</u>							
Division of Finance:							
Salaries and Wages	440,850.56	484,073.05	484,073.05				
Other Expenses	98,250.00	98,250.00	100,721.92	250.00			2,721.92
Audit Services	107,500.00	107,500.00		28,125.00	79,375.00		
Insurance:							
Insurance and Surety Bonds	2,175,000.00	2,175,000.00	2,110,372.32	2,375.00	62,252.68		
Worker's Compensation Insurance	1,255,000.00	1,255,000.00	1,233,630.64	5,541.67	15,827.69		
Health Benefits Insurance	13,922,814.37	12,895,104.25	14,872,759.90	116,500.80			2,094,156.45
Division of Revenue - Tax Collection:							
Salaries and Wages	288,352.16	320,874.82	320,874.82				
Other Expenses	55,000.00	55,000.00	9,660.55	61,280.27			15,940.82
Division of Licenses:							
Salaries and Wages	90,908.98	92,565.64	92,565.64				
Other Expenses	4,000.00	4,000.00	2,335.91	500.00	1,164.09		

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #4

Appropriations	Appropriations		Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget		Encumbered	Reserved Unencumbered		
<u>APPROPRIATIONS WITHIN "CAPS"</u>							
<u>DEPARTMENT OF REVENUE AND FINANCE</u>							
Division of Central Purchasing:							
Salaries and Wages	\$ 135,043.44	\$ 135,043.44	\$ 135,043.44	\$	\$	\$	\$
Other Expenses	12,000.00	12,000.00	8,955.19		3,044.81		
Total Department of Revenue and Finance	<u>18,584,719.51</u>	<u>17,634,411.20</u>	<u>19,370,993.38</u>	<u>214,572.74</u>	<u>161,664.27</u>		<u>2,112,819.19</u>
<u>DEPARTMENT OF PUBLIC WORKS</u>							
Division of Engineering:							
Salaries and Wages	358,930.90	389,043.43	389,043.43				
Other Expenses	1,336,000.00	1,305,887.47	1,080,484.14	173,692.21	51,711.12		
Land Rental, Refuse Dumping:							
Other Expenses	2,920,000.00	3,180,000.00	3,178,879.17	708,070.24			706,949.41
Division of Streets and Sewers:							
Salaries and Wages	657,409.91	709,986.55	709,986.55				
Other Expenses	63,500.00	63,500.00	56,449.21	6,367.00	683.79		
Snow Removal:							
Salaries and Wages	60,000.00	62,186.21	62,186.21				
Other Expenses	75,000.00	72,813.79	48,094.71		24,719.08		
Division of Motorized Equipment:							
Salaries and Wages	197,062.18	168,963.51	168,963.51				
Other Expenses	162,500.00	157,500.00	121,893.29	31,448.49	4,158.22		
Division of Public Property:							
Salaries and Wages:							
Public Buildings	289,120.00	306,619.95	306,619.95				
Shade Trees	156,356.46	164,279.93	164,279.93				
Other Expenses:							
Public Buildings	112,250.00	94,750.05	58,344.47	35,972.53	433.05		
Shade Trees	12,000.00	12,000.00	8,218.96	2,864.56	916.48		
Total Department of Public Works	<u>6,400,129.45</u>	<u>6,687,530.89</u>	<u>6,353,443.53</u>	<u>958,415.03</u>	<u>82,621.74</u>		<u>706,949.41</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #5

Appropriations	Appropriations		Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget		Encumbered	Reserved Unencumbered		
<u>APPROPRIATIONS WITHIN "CAPS"</u>							
<u>DEPARTMENT OF HEALTH AND WELFARE</u>							
Division of Health:							
Salaries and Wages:							
Health Administration	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$	\$	\$	\$
Environmental Health	131,890.19	131,890.19	131,890.19				
Nursing	65,249.00	65,249.00	65,249.00				
Other Expenses:							
Health Administration	12,400.00	12,400.00	7,761.62	4,460.49	177.89		
Environmental Health	117,200.00	117,200.00	97,763.48	17,788.76	1,647.76		
Nursing	12,200.00	12,200.00	8,196.00	2,500.00	1,504.00		
Total Department of Health and Welfare	<u>518,939.19</u>	<u>518,939.19</u>	<u>490,860.29</u>	<u>24,749.25</u>	<u>3,329.65</u>		
<u>DEPARTMENT OF PARKS AND RECREATION</u>							
Division of Parks Maintenance:							
Salaries and Wages	366,254.65	406,911.56	406,911.56				
Other Expenses	10,250.00	10,250.00	7,250.00	2,217.99	782.01		
Division of Recreation:							
Salaries and Wages	300,688.05	319,085.67	319,085.67				
Other Expenses	48,300.00	48,300.00	44,582.32	3,717.68			
Public Events and Celebration:							
Other Expenses	14,400.00	14,400.00	13,607.93		792.07		
Senior Citizen Center:							
Salaries and Wages	173,904.09	164,241.12	154,374.43		9,866.69		
Other Expenses	12,250.00	5,718.08	5,718.08				
Irvington Municipal Pool:							
Salaries and Wages	38,000.00	28,554.18	28,554.18				
Other Expenses	25,000.00	25,000.00	25,000.00				
Total Department of Parks and Recreation	<u>989,046.79</u>	<u>1,022,460.61</u>	<u>1,005,084.17</u>	<u>5,935.67</u>	<u>11,440.77</u>		

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #6

Appropriations	Appropriations		Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget		Reserv'd	Unencumbered		
<u>APPROPRIATIONS WITHIN "CAPS"</u>							
<u>DEPARTMENT OF HOUSING</u>							
Housing Services:							
Salaries and Wages	\$ 332,607.74	\$ 359,678.05	\$ 359,678.05	\$	\$	\$	\$
Other Expenses	24,250.00	24,250.00	23,560.48		689.52		
Total Department of Housing	<u>356,857.74</u>	<u>383,928.05</u>	<u>383,238.53</u>		<u>689.52</u>		
<u>MUNICIPAL COURT</u>							
Operations:							
Salaries and Wages	960,793.15	963,397.82	963,397.82		0.00		
Other Expenses	109,650.00	107,045.33	91,347.92	10,840.72	4,856.69		
Public Defender (P.L. 1997, c. 256):							
Salaries and Wages	38,500.00	30,000.10	30,000.10				
Other Expenses	28,000.00	28,000.00	27,450.10	200.00	349.90		
Total Municipal Court	<u>1,136,943.15</u>	<u>1,128,443.25</u>	<u>1,112,195.94</u>	<u>11,040.72</u>	<u>5,206.59</u>		
<u>UNIFORM CONSTRUCTION CODE</u>							
Construction Code Official:							
Salaries and Wages	278,637.04	310,409.90	310,409.90		(0.00)		
Other Expenses	12,600.00	12,600.00	11,067.25		1,532.75		
Total Uniform Construction Code	<u>291,237.04</u>	<u>323,009.90</u>	<u>321,477.15</u>		<u>1,532.75</u>		
<u>UNCLASSIFIED</u>							
Electricity	705,000.00	655,000.00	530,074.24	65,690.76	59,235.00		
Telephone	450,000.00	552,778.00	468,961.60	60,768.97	23,047.43		
Telephone Equipment Lease	52,500.00	52,500.00	51,264.83		1,235.17		
Water	42,500.00	42,500.00	39,582.52	2,701.41	216.07		
Fire Hydrant	405,000.00	405,000.00	340,925.06	64,074.94			
Fuel Oil and Gasoline	400,000.00	300,000.00	209,595.20	11,765.80	78,639.00		
Street Lighting	705,000.00	705,000.00	523,660.92	181,339.08			
911 Emergency Transportation	184,000.00	184,000.00			184,000.00		
Severence Liabilities - 5 Year Emergency		1,238,000.00	1,238,000.00				
Total Unclassified	<u>2,944,000.00</u>	<u>4,434,778.00</u>	<u>3,402,664.57</u>	<u>386,340.96</u>	<u>28,372.67</u>		
Total Operations Within "CAPS"	<u>65,230,347.2</u>	<u>66,379,588.80</u>	<u>66,632,851.08</u>	<u>1,774,212.02</u>	<u>792,744.30</u>		<u>2,820,218.60</u>



TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #7

Appropriations	Appropriations		Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget		Encumbered	Reserved Unencumbered		
<u>APPROPRIATIONS WITHIN "CAPS"</u>							
Detail:							
Salaries and Wages	\$ 37,959,148.35	\$ 38,826,889.57	\$ 38,773,969.05	\$	\$ 52,920.52	\$	\$
Other Expenses	27,271,196.37	27,552,699.23	27,858,882.03	1,774,212.02	739,823.78		2,820,218.60
<u>STATUTORY EXPENDITURES</u>							
Grant Expenditures Without Appropriations	126,599.98	126,599.98	126,599.98				
Expenditures Without Appropriations	861,769.87	861,769.87	861,769.71			0.16	
Insurance Trust Deficit	299,040.74	299,040.74	299,037.87			2.87	
Grant Expenditures Overexpenditures	462,535.73	462,535.73	462,535.73				
Prior Year Expense - Legal Fees Scarinci - 2013	29,403.73	29,403.73	26,302.82	3,100.21	0.70		
Public Employees' Retirement System	1,219,827.00	1,219,827.00	1,219,827.00				
Social Security System (OASI)	1,250,000.00	1,338,755.92	1,339,787.51				1,031.59
Police and Firemen's Retirement System of N.J.	6,444,291.08	6,444,291.08	6,444,291.08				
State Unemployment Insurance Fund	310,000.00	310,000.00	305,557.59	1,949.73	2,492.68		
Defined Contribution Retirement Program	25,500.00	25,500.00	24,572.72		927.28		
Judgments	15,000.00	15,000.00	1,116.80		13,883.20		
Total Statutory Expenditures	11,043,968.13	11,132,724.05	11,111,398.81	5,049.94	17,303.86	3.03	1,031.59
Total Appropriations Within "CAPS"	76,274,312.85	77,512,312.85	77,744,249.89	1,779,261.96	810,048.16	3.03	2,821,250.19
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>							
<u>OTHER OPERATIONS</u>							
Insurance: N.J.S.A. 40A:4-45.3:							
Employee Group Health	52,461.00	52,461.00	52,461.00				
911 Dispatch Services	150,000.00	150,000.00	137,352.53	10,166.67	2,480.80		
Joint Sewer Maintenance	4,416,262.49	4,416,262.49	4,416,262.48		0.01		
Maintenance of Free Public Library	1,150,000.00	1,150,000.00	1,112,063.34		37,936.66		
Total Other Operations	5,768,723.49	5,768,723.49	5,718,139.35	10,166.67	40,417.47		
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUE</u>							
NJ Health Department Shaping NJ	12,000.00	12,000.00	12,000.00				
NJ Health Department Shaping NJ - Unappropriated	10,000.00	10,000.00	10,000.00				
NJ ACCHO	17,904.00	17,904.00	17,904.00				
Essex County:							
SSH The Homeless	110,000.00	110,000.00	110,000.00				
CSBG	62,037.98	62,037.98	62,037.98				
CSBG 2014	172,753.00	172,753.00	172,753.00				
SSH 2015/16	110,000.00	110,000.00	110,000.00				
COPS Grant 2014	1,000,000.00	1,000,000.00	1,000,000.00				
Clean Communities Program - Unappropriated	73,000.28	73,000.28	73,000.28				
New Jersey Department of Transportation	377,637.00	377,637.00	377,637.00				

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #8

Appropriations	Appropriations		Modified Budget	Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget				Encumbered	Reserved Unencumbered		
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>								
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUE</u>								
State of New Jersey - CLPP Lead Grant - 2015/16	\$ 165,000.00	\$ 165,000.00		\$ 165,000.00	\$	\$	\$	\$
Police Body Armor Replacement - Unappropriated	13,152.62	13,152.62		13,152.62				
Newark JAG Grant	83,801.40	83,801.40		83,801.40				
Recycling Tonnage Aid - Unappropriated	21,729.09	21,729.09		21,729.09				
FEMA Firefighter Assistance - Equipment:								
Grant	157,878.00	157,878.00		157,878.00				
Cash Match	17,542.00	17,542.00		17,542.00				
Robert Wood Johnson Foundation	200,000.00	200,000.00		200,000.00				
Housing Opportunities for People with Aids:								
Grant	319,823.00	319,823.00		319,823.00				
Unappropriated	34,227.98	34,227.98		34,227.98				
Municipal Alliance Grant - 2014/15	84,000.00	84,000.00		84,000.00				
Municipal Alliance Grant - 2014/15 Cash Match	10,000.00	10,000.00		10,000.00				
NJ American Water Tree Grant - Unappropriated	9,000.00	9,000.00		9,000.00				
Children's Summer Food Program	255,524.13	255,524.13		255,524.13				
Total Public and Private Programs Offset by Revenue	<u>3,317,010.48</u>	<u>3,317,010.48</u>		<u>3,317,010.48</u>		<u>-</u>		
Total Operations Excluded from "CAPS"	<u>9,085,733.97</u>	<u>9,085,733.97</u>		<u>9,035,149.83</u>	<u>10,166.67</u>	<u>40,417.47</u>		
Detail:								
Other Expenses	<u>9,085,733.97</u>	<u>9,085,733.97</u>		<u>9,035,149.83</u>	<u>10,166.67</u>	<u>40,417.47</u>		
<u>MUNICIPAL DEBT SERVICE</u>								
Payment of Bond Principal	5,342,378.00	5,342,378.00		5,342,377.50			0.50	
Payment of Bond Anticipation Notes and Capital Notes	735,211.00	735,211.00		730,911.00			4,300.00	
Interest on Bonds	2,636,061.00	2,636,061.00		2,636,061.00				
Interest on Notes	203,241.54	203,241.54		193,728.23			9,513.31	
Green Trust Loan Program:								
Loan Repayments of Principal and Interest	69,320.71	69,320.71		70,068.66				747.95
N.J. Environmental Infrastructure Trust Loan:								
Loan Repayments of Principal and Interest	257,769.48	257,769.48		257,769.48				
Total Municipal Debt Service	<u>9,243,981.73</u>	<u>9,243,981.73</u>		<u>9,230,915.87</u>			<u>13,813.81</u>	<u>747.95</u>
<u>DEFERRED CHARGES</u>								
Special Emergency Authorizations - 5 Years	454,617.92	454,617.92		454,617.92				
Total Deferred Charges Excluded from "CAPS"	<u>454,617.92</u>	<u>454,617.92</u>		<u>454,617.92</u>				
Total Appropriations Excluded from "CAPS" for Municipal Purposes	<u>18,784,333.62</u>	<u>18,784,333.62</u>		<u>18,720,683.62</u>	<u>10,166.67</u>	<u>40,417.47</u>	<u>13,813.81</u>	<u>747.95</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #9

Appropriations	Appropriations		Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget		Encumbered	Reserved Unencumbered		
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>							
<u>FOR LOCAL SCHOOL DISTRICT PURPOSES EXCLUDED FROM CAPS</u>							
Type 1 District Debt Service:							
Payment of Bond Principal	\$ 1,559,475.00	\$ 1,559,475.00	\$ 1,559,475.00	\$	\$	\$	\$
Interest on Bonds	<u>1,534,338.00</u>	<u>1,534,338.00</u>	<u>1,534,338.00</u>				
	<u>3,093,813.00</u>	<u>3,093,813.00</u>	<u>3,093,813.00</u>				
Total Appropriations Excluded from "CAPS"	<u>21,878,146.62</u>	<u>21,878,146.62</u>	<u>21,814,496.62</u>	<u>10,166.67</u>	<u>40,417.47</u>	<u>13,813.81</u>	<u>747.95</u>
Sub-Total General Appropriations	<u>98,152,459.47</u>	<u>99,390,459.47</u>	<u>99,558,746.51</u>	<u>1,789,428.63</u>	<u>850,465.63</u>	<u>13,816.84</u>	<u>2,821,998.14</u>
Reserve for Uncollected Taxes	<u>5,061,541.99</u>	<u>5,061,541.99</u>	<u>5,061,541.99</u>				
Total General Appropriations	<u>\$103,214,001.46</u>	<u>\$ 104,452,001.46</u>	<u>\$104,620,288.50</u>	<u>\$1,789,428.63</u>	<u>\$ 850,465.63</u>	<u>\$13,816.84</u>	<u>\$2,821,998.14</u>
Reference		Below	Below A-1	A, A-1	A, A-1		A, A-17
	Ref.						
Adopted Budget	A-2	\$ 103,214,001.46					
Special Emergency Appropriations by NJSA 40A:4-55	A-18	<u>1,238,000.00</u>					
	Above	<u>\$ 104,452,001.46</u>					
Reserve for Uncollected Taxes	A-2a		\$ 5,061,541.99				
Cash Disbursements	A-4		86,974,451.90				
Cash Held by State	A-5		7,978,438.50				
Deferred Charges	A-17		861,769.71				
Special Emergency Authorization	A-18		454,617.92				
Federal and State Grant Programs	A-16,33		<u>3,289,468.48</u>				
	Above		<u>\$104,620,288.50</u>				

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON  
TRUST FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

B  
Sheet #1

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2015</u>	<u>Balance</u> <u>Dec. 31, 2014</u>
<u>Animal Control Trust Fund</u>			
Cash	B-1	\$ 17,850.53	\$ 15,929.53
Interfunds	B-6	4,367.40	4,367.40
		<u>22,217.93</u>	<u>20,296.93</u>
 <u>General Trust Fund</u>			
Cash	B-1	\$ 4,429,182.20	2,656,439.45
Interfunds	B-12	255,502.87	1,043,360.37
Deferred Charges:			
Deficit in Operations	B-7	0.41	299,038.28
Expenditures Without Appropriations	B-7		126,599.98
Overexpenditure of Grant Appropriations	B-7		462,535.73
Federal Grant Awards Receivable	B-2	2,267,424.60	1,666,787.94
UDAG Loans Receivable	B-3	68,325.28	68,325.28
HUD Home Loans Receivable	B-4	512,348.68	541,303.00
Other Receivables	B-5	467,612.03	467,612.03
		<u>8,000,396.07</u>	<u>7,332,002.06</u>
		<u>\$ 8,022,614.00</u>	<u>\$ 7,352,298.99</u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

B  
Sheet #2

<u>LIABILITIES, RESERVES AND FUND BALANCES</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2015</u>	<u>Balance</u> <u>Dec. 31, 2014</u>
<u>Animal Control Trust Fund</u>			
Interfunds Payable	B-6	\$ 13,515.13	\$ 13,620.13
Due to State of New Jersey	B-8	372.20	59.60
Reserve for Animal Control Expenditures	B-13	8,330.60	6,617.20
		<u>22,217.93</u>	<u>20,296.93</u>
 <u>General Trust Fund</u>			
Reserve for UDAG Loans Receivable	B-3	68,325.28	68,325.28
Reserve for HUD Home Loans Receivable	B-4	512,348.68	541,303.00
Due to State of New Jersey	B-8	928,679.78	935,000.78
Other Deposits	B-9	1,813,330.73	1,578,737.70
Reserve for Net Payroll	B-20	1,337.64	
Payroll Deductions Payable	B-10	362,458.05	673,098.81
Due to Department of Housing and Urban Development	B-11	105,691.15	
Interfunds	B-12	4,367.40	4,367.40
Reserve for Developers' Escrow Trust Deposits	B-14	35,347.70	35,347.70
Reserve for Outside Employment of Off-Duty Police Officers	B-15	351,834.60	63,610.01
Reserve for Insurance Expenditures	B-16	1,371,296.45	1,220,368.65
Reserve for Grant Expenditures	B-17	2,264,791.69	2,060,210.13
Reserve for State Unemployment Insurance	B-18	47,250.09	47,250.09
Reserve for Program Income	B-19	133,336.83	104,382.51
		<u>8,000,396.07</u>	<u>7,332,002.06</u>
		<u>\$ 8,022,614.00</u>	<u>\$ 7,352,298.99</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

C

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	Balance <u>Dec. 31, 2015</u>	Balance <u>Dec. 31, 2014</u>
Cash - Treasurer	C-2	\$ 919,324.03	\$ 2,981,875.82
Grants Receivable	C-4	149,905.66	227,484.82
Interfunds Receivable	C-5	2,396,838.80	113,429.08
Deferred Charges to Future Taxation:			
Funded	C-6	92,016,717.86	97,804,579.13
Unfunded	C-7	17,316,853.83	20,264,801.99
		<u>\$ 112,799,640.18</u>	<u>\$ 121,392,170.84</u>
 <u>LIABILITIES AND RESERVES</u>			
Bonds Payable:			
Municipal	C-14	\$ 52,877,713.80	\$ 58,220,091.30
School	C-13	35,289,083.60	36,848,558.60
N.J. Environmental Infrastructure Loan			
Payable	C-12	3,171,612.39	1,997,673.77
Green Trust Loans Payable	C-11	678,308.07	738,255.46
Bond Anticipation Notes	C-10	8,136,167.00	6,082,578.00
Improvement Authorizations:			
Funded	C-8	788,768.81	849,602.11
Unfunded	C-8	7,817,483.08	11,281,297.57
Interfunds Payable	C-5	255,502.87	1,520,316.87
Reserve for Grants Receivable	C-9		77,579.16
Fund Balance	C-1	<u>3,785,000.56</u>	<u>3,776,218.00</u>
		<u>\$ 112,799,640.18</u>	<u>\$ 121,392,170.84</u>
 Bonds and Notes Authorized but Not Issued	 C-15	 <u>\$ 10,444,675.65</u>	 <u>\$ 14,596,933.65</u>

See accompanying notes to financial statements.



TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE - REGULATORY BASIS

C-1

	<u>Ref.</u>	
Balance December 31, 2014	C	\$ 3,776,218.00
Increased by:		
Premium on Refunding Bonds and Notes	C-2	<u>8,782.56</u>
Balance December 31, 2015	C	<u><u>\$ 3,785,000.56</u></u>

---

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON  
CAPITAL FIXED ASSETS

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

E

<u>CAPITAL FIXED ASSETS</u>	Balance <u>Dec. 31, 2015</u>	Balance <u>Dec. 31, 2014</u>
Buildings and Construction	\$ 9,918,456.00	\$ 9,762,500.00
Machinery and Equipment	16,057,986.22	15,402,366.22
Land Improvements	<u>3,989,300.00</u>	<u>3,989,300.00</u>
	<u>\$ 29,965,742.22</u>	<u>\$ 29,154,166.22</u>
 <u>RESERVE</u>		
Investments in Capital Fixed Assets	<u>\$ 29,965,742.22</u>	<u>\$ 29,154,166.22</u>

---

See accompanying notes to financial statements.

## **NOTES TO FINANCIAL STATEMENTS**

## TOWNSHIP OF IRVINGTON

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2015

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### A. Reporting Entity

The Township of Irvington is organized as a Council-Mayor municipality under the provisions of N.J.S. 40:69A-115 et seq. The Township is "governed by an elected Council and an elected Mayor, and by such other officers and employees as may be duly appointed. The Council shall consist of seven members, three of which are elected at large by voters of the municipality and shall serve for a term of four years beginning on the first day of July next following their election. The Mayor is also elected directly by the voters of the municipality at the regular municipal election and shall also serve a term of four years beginning the first day of July following the election".

Governmental Accounting Standards Board (GASB) Statement No. 14 establishes certain standards for defining and reporting on the financial reporting entity. In accordance with these standards, the reporting entity should include the primary government and those component units which are fiscally accountable to the primary government. The financial statements of the Township of Irvington include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township, as required by the provisions of N.J.S. 40A:5-5. The financial statements, however, do not include the operations of the Municipal Library, which is a separate entity subject to a separate examination.

##### B. Description of Funds

The Governmental Accounting Standards Board ("GASB") is the recognized standard setting body for establishing governmental accounting and financial reporting principles. The GASB establishes three fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

However, the accounting policies of the Township of Irvington conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, and State of New Jersey. These principles are an "Other Comprehensive Basis of Accounting" (OCBOA) which differs from accounting principles generally accepted in the United States of America ("GAAP") for governmental entities. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of Irvington accounts for its financial transactions through the following separate funds and an account which differs from GAAP:

Current Fund - Encompasses resources and expenditures for basic governmental operations. Fiscal activity of Federal and State grant programs are reflected in a segregated section of the Current Fund.

Trust Funds - The records of receipts, disbursements and custodianship of monies in accordance with the purpose for which each account was created are maintained in Trust Funds. These include the Animal Control Trust Fund, General Trust Fund, Insurance Trust Fund and Grant Trust Fund for specific programs. The General Trust Fund encompasses accounts of activity for Payroll Deductions, Special Deposits and other purposes.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Description of Funds (Continued)**

General Capital Fund - The receipts and expenditure records for the acquisition of general infrastructure and other capital facilities, other than those acquired in the Current Fund, are maintained in this Fund, as well as related long-term debt accounts.

Public Assistance Trust Fund - Receipts and disbursements of funds that provide assistance to certain residents of the Township of Irvington pursuant to the provisions of Title 44 of the New Jersey statutes are maintained in the Public Assistance Trust Fund. This Trust Fund has been closed and administration of the General Assistance Program was transferred to Essex County.

Capital Fixed Assets - These accounts reflect estimated valuations of land, buildings and certain movable fixed assets of the Township as discussed under the caption of "Basis of Accounting".

**C. Basis of Accounting**

The accounting principles and practices prescribed for municipalities by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, differ in certain respects from accounting principles generally accepted in the United States of America. The accounting system is maintained on the modified accrual basis with certain exceptions. Significant accounting policies in New Jersey are summarized as follows:

**Property Taxes and Other Revenue**

Property taxes and other revenue are realized when collected in cash or approved by regulation for accrual from certain sources of the State of New Jersey and the Federal Government. Accruals of taxes and other revenue are otherwise deferred as to realization by the establishment of offsetting reserve accounts. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

**Grant Revenue**

Federal and State grants, entitlements or shared revenue received for purposes normally financed through the Current Fund are recognized when anticipated in the Township of Irvington budget. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual.

**Expenditures**

Expenditures for general and utility operations are generally recorded on the accrual basis. Unexpended appropriation balances, except for amounts which may have been cancelled by the governing body or by statutory regulation, are automatically recorded as liabilities at December 31st of each year, under the title of "Appropriation Reserves". Amounts unexpended at the end of the second year are lapsed and are recorded as income.

Grant appropriations are charged upon budget adoption to create separate spending reserves.

Budgeted transfers to the Capital Improvement Fund are recorded as expenditures to the extent permitted by law.

Expenditures from Trust and Capital Funds are recorded upon occurrence and charged to accounts statutorily established for specific purposes.

Budget Appropriations for interest on General Capital Long-Term Debt is raised on the cash basis and is not accrued on the records; interest on Utility Debt is raised on the accrual basis and so recorded.



**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Basis of Accounting (Continued)**

**Expenditures (Continued)**

GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

**Encumbrances**

As of January 1, 1986, all local units were required by Technical Accounting Directive No. 85-1, as promulgated by the Division of Local Government Services, to maintain an encumbrance accounting system. The directive states that contractual orders outstanding at December 31st are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

**Appropriation Reserves**

Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

**Compensated Absences**

Expenditures relating to obligations for unused vested accumulated sick and vacation pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

**Property Acquired for Taxes**

Property Acquired for Taxes (Foreclosed Property) is recorded in the Current Fund at the assessed valuation during the year when such property was acquired by deed or foreclosure and is offset by a corresponding reserve account. GAAP requires such property to be recorded in the capital fixed assets account at market value on the date of acquisition. A foreclosed property register is not maintained by the Township.

**Self-Insurance Contributions**

Contributions to self-insurance funds are charged to budget appropriations. GAAP requires that payments be accounted for as an operating transfer and not as an expenditure.

**Interfunds Receivable**

Interfunds Receivable in the Current Fund are generally recorded with offsetting reserves which are established by charges to operations. Collections are recognized as income in the year that the receivables are realized. Interfunds Receivable of all other funds is recorded as accrued and are not offset with reserve accounts. Interfunds Receivable of one fund is offset with Interfunds Payable of the opposite fund. GAAP does not require the establishment of an offsetting reserve.



**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Basis of Accounting (Continued)**

**Inventories of Supplies**

Materials and supplies purchased by all funds are recorded as expenditures.

An annual inventory of materials and supplies for utilities is required, by regulation, to be prepared by Township personnel for inclusion on Utility Operating Fund Balance Sheets. Annual charges in valuations, offset with a Reserve Account, are not considered as affecting results of operations. Materials and supplies of other funds are not inventoried nor included on their respective balance sheets.

**Capital Fixed Assets**

In accordance with Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from GAAP, the Township of Irvington has developed a fixed asset accounting and reporting system.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available. Depreciation on utility fixed assets should also be recorded.

Capital fixed assets used in governmental operations (general fixed assets) are accounted for in the Capital Fixed Assets. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Acquisitions of land, buildings, machinery, equipment and other capital assets are recorded on a perpetual fixed asset record.

Vehicles, furniture, equipment and other items are reflected at replacement values at time of inventory preparation. Additions to the established fixed assets are valued at cost.

Depreciation of assets is not recorded as an operating expense of the Township.

**D. Basic Financial Statements**

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Township of Irvington presents the financial statements listed in the table of contents which are required by the Division of Local Government Services and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

**2. CASH, CASH EQUIVALENTS AND INVESTMENTS**

**A. Cash and Cash Equivalents**

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation (FDIC) or any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund.

## **2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)**

### **A. Cash and Cash Equivalents (Continued)**

The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities which mature or are redeemed within one year. Twenty-five percent of the Fund may be invested in eligible securities which mature within two years provided, however, the average maturity of all investments in the Fund shall not exceed one year. Collateralization of Fund Investments is generally not required.

In addition, by regulation of the Division of Local Government Services, municipalities are allowed to deposit funds in the Municipal Bond Insurance Association (MBIA) through their investment management company, the Municipal Investors Service Corporation.

In accordance with the provisions of the Governmental Unit Deposit Protection Act of New Jersey, ("GUDPA"), public depositories are required to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal five percent of the average daily balance of public funds or

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, The Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

### **B. Investments**

New Jersey statutes permit the Township to purchase the following types of securities:

- . Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury bills, notes and bonds.
- . Government money market mutual funds.
- . Any Federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- . Bonds or other obligations of the local unit or school districts of which the local unit is a part.
- . Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
- . Local government investment pools, such as New Jersey CLASS, and the New Jersey Arbitrage Rebate Management Program.
- . New Jersey State Cash Management Fund.
- . Repurchase agreements of fully collateralized securities, subject to special conditions.

In addition, a variety of State laws permit local governments to invest in a wide range of obligations issued by State governments and its agencies.

## 2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

### B. Investments (Continued)

As of December 31, 2015, the Township had funds on deposit in checking and New Jersey Cash Management accounts. The amount on deposit of the Township's Cash and Cash Equivalents as of December 31, 2015 was \$18,311,908.65. These funds constitute "deposits with financial institutions" as defined by GASB Statement No. 40. There were no securities categorized as investment as defined by GASB Statement No. 40.

## 3. TAXES AND TAX TITLE LIENS RECEIVABLE

Property assessments are determined on true values and taxes are assessed based upon these values. The residential tax bill includes the levies for the Township, County and School (and any special districts) purposes. Certified adopted budgets are submitted to the County Board of Taxation by each taxing district. The tax rate is determined by the Board upon the filing of these budgets.

The tax bills are mailed by the Tax Collector annually in June and are payable in four quarterly installments due the first of August and November of the current year and a preliminary billing due the first of February and May of the subsequent year. The August and November billings represent the third and fourth quarter installments and are calculated by taking the total year tax levy less the preliminary first and second quarter installments due February and May. The preliminary levy is based on one-half of the current year's total tax.

Tax installments not paid by the above due dates are subject to interest penalties determined by a resolution of the governing body. The rate of interest in accordance with the aforementioned resolution is 8% per annum on the first \$1,500.00 of delinquency and 18% on any delinquency in excess of \$1,500.00. The resolution also sets a grace period of ten days before interest is calculated. In addition, any delinquency in excess of \$10,000.00 at the end of the calendar year is subject to a 6% penalty on the unpaid balance.

Taxes unpaid on the 11<sup>th</sup> day of the eleventh month in the fiscal year when the taxes became in arrears are subject to the tax sale provisions of the New Jersey statutes. The municipality may institute in rem foreclosure proceedings after six months from the date of the sale if the lien has not been redeemed.

The following is a five year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years:

	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>TY 2011</u>
Tax Rate	<u>\$ 5.423</u>	<u>\$ 5.456</u>	<u>\$ 3.510</u>	<u>\$ 3.399</u>	<u>\$ 3.310</u>
Apportionment of Tax Rate:					
Municipal	\$ 3.737	\$ 3.706	\$ 2.364	\$ 2.287	\$ 2.265
Library	0.041	0.044	0.032	0.033	
County	0.587	0.646	0.430	0.416	0.415
School	1.040	1.040	0.670	0.649	0.615
County Open Space	0.018	0.020	0.014	0.014	0.015



### 3. TAXES AND TAX TITLE LIENS RECEIVABLE (Continued)

#### Assessed Valuations

<u>Year</u>	<u>Amount</u>
2015	\$ 1,857,415,749.00
2014	1,867,019,415.00
2013	2,898,434,038.00
2012	2,993,855,601.00
TY 2011	3,132,329,051.00

#### Comparison of Tax Levies

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2015	\$ 101,306,007.15	\$ 95,885,988.99	94.64 %
2014	102,208,925.84	96,316,452.81	94.23
2013	102,056,879.04	95,290,099.96	93.37
2012	102,305,119.86	95,545,487.81	93.39
TY 2011	50,767,123.70	45,646,005.35	89.71

#### Delinquent Taxes and Tax Liens

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2015	\$ 21,919,060.68	\$ 774,262.69	\$ 22,693,323.37	22.40 %
2014	19,389,594.11	648,320.90	20,037,915.01	19.60
2013	16,487,749.50	911,569.99	17,399,319.49	17.05
2012	12,470,455.63	1,065,234.02	13,535,689.65	13.23
TY 2011	8,630,630.33	2,448,233.31	11,078,863.64	21.82 *

\*Based upon a tax levy for six months for transition year requirements.

### 4. SPECIAL IMPROVEMENT DISTRICT

Two special improvement districts, the Springfield Avenue Center Special Improvement District and the Camptown Business Improvement District were established by ordinances of the Township of Irvington adopted on November 25, 1997 and November 9, 2000, respectively. These districts were established in accordance with the provisions of N.J.S.A. 40:56-65 for the purposes of promoting the economic and general welfare of the district and the Township and to make improvements designated to increase the safety and attractiveness of the district to prospective businesses.

A special assessment is levied on property within each district at a rate of 3% or 5% of the general real estate taxes. Assessments are performed on a yearly basis.

As noted in the general comments of the report, tax levies were not calculated on individual tax rates based on the fiscal year budgetary requirements for each district, rather on a 3% or 5% levy of the general real estate taxes.

## 5. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens, on the basis of the last assessed valuation of such properties in the year of acquisition, was as follows:

<u>Year</u>	<u>Amount</u>
2015	\$ 2,877,300.00
2014	2,877,300.00
2013	2,877,300.00
2012	2,877,300.00
TY 2011	2,877,300.00

## 6. SEWER CHARGE ACCOUNTS RECEIVABLE

The Township of Irvington maintains a Utility Account within the Current Fund for the billing and collection of sewer rents. The Township is divided into six sections for the purposes of billings which are done once a year.

A comparison of sewer rent billings and collections for the past five years are as follows:

<u>Year</u>	<u>Billing</u>	<u>Collections</u>
2015	\$ 5,532,970.41	\$ 5,030,786.17
2014	5,575,468.16	5,116,834.09
2013	4,781,653.09	4,291,472.84
2012	4,767,839.17	4,312,914.07
TY 2011	-	83,327.28

The sums of billings and collections include interest penalties in undetermined amounts. Realization of prior year unpaid balances are also included in the collections above.

## 7. PENSION PLANS

### Description of Systems

Substantially all of the Township's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Public Employees' Retirement System (PERS) or the Police and Firemen's Pension Fund (PFRS). These systems are sponsored and administered by the New Jersey Division of Pensions and Benefits. The Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) are considered cost-sharing multiple-employer plans. The PERS and PFRS issue publicly available financial reports that includes financial statements and required supplementary information and separate actuarial valuations. Those reports may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at [www.state.nj.us/treasury/pensions/financial-rpts-home.shtml](http://www.state.nj.us/treasury/pensions/financial-rpts-home.shtml).

## 7. PENSION PLANS (Continued)

### Description of Systems (Continued)

#### Public Employees' Retirement System

The Public Employees' Retirement System (PERS) was established January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage, including post-retirement health care, to substantially all full-time employees of the State or any county, municipality, school district or public agency provided the employee is not a member of another State-administered retirement system. Membership is mandatory for such employees and vesting occurs after eight to ten years of service and twenty-five years for health care coverage. Members are eligible for retirement at age sixty with an annual benefit generally determined to be 1/55<sup>th</sup> of the average annual compensation for the highest three fiscal years' compensation for each year of membership during years of creditable service. Pension benefits for members enrolled in the system after May 21, 2010 would be based on 1/60<sup>th</sup> of the average annual compensation for the last five (5) years of service or any five fiscal years of membership that provide the largest benefit to the member of the member's beneficiary. Early retirement is available to those under age sixty with twenty-five or more years of credited service. Anyone who retires early and is under age fifty-five receives retirement benefits as calculated in the above-mentioned formula but at a reduced rate (one quarter of one percent for each month the member lacks of attaining age fifty-five).

#### Police and Firemen's Retirement System

The Police and Firemen's Retirement System (PFRS) was established July 1, 1944 under the provisions of N.J.S.A. 43:16A to provide coverage to substantially all full time county and municipal police or firemen and State firemen appointed after June 30, 1944. Membership is mandatory for such employees. Members may opt for Service Retirement if over age 55 or Special Retirement at any age if they have a minimum of 25 years of service or 20 years of service if enrolled in the PFRS as of January 18, 2000. Retirement benefits vary depending on age and years of service.

### Significant Legislation

P.L. 2011, c.78, effective June 28, 2011 made various changes to the manner in which PERS operates and to the benefit provisions of that system.

This new legislation's provisions impacting employee pension and health benefits include:

- New members of PERS hired on or after June 28, 2011 (Tier 5 members), will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of ¼ to 1 percent for each month that the member is under age 65.
- The eligibility age to qualify for a service retirement in the PERS is increased from age 62 to 65 for Tier 5 members.
- The annual benefit under service retirement for new PERS members enrolled after June 28, 2011 (Tier 3 members), will be 60 percent instead of 65 percent of the member's final compensation plus 1 percent for each year of creditable service over 25 years but not to exceed 30 years.
- Active member contribution rates will increase. PERS active member rates increase from 5.5 percent of annual compensation to 6.5 percent plus an additional 1 percent phased-in over 7 years. The phase-in of the additional incremental member contributions for PERS members will take place in July of each subsequent fiscal year.
- The payment of automatic cost-of-living adjustment (COLA) additional increases to current and future retirees and beneficiaries is suspended until reactivated as permitted by this law.



## 7. PENSION PLANS (Continued)

### Significant Legislation (Continued)

In addition, this new legislation changes the method for amortizing the pension systems' unfunded accrued liability (from a level percent of pay method to a level dollar of pay).

### Contributions Required to be Made

Employee contributions for 2015 were 6.92% through June 30, 2015 and 7.06% thereafter for PERS and 10% for PFRS of the employee's base wages. Employer's contributions are actuarially determined annually by the Division of Pensions. The Township's contributions to the plan for the past three (3) years are as follows:

	PERS		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Covered Payroll	\$ 8,784,217	\$ 7,295,975	\$ 7,105,864
Covered Employee - Payroll	10,411,629	8,923,387	8,443,829
Actuarial Contribution Requirements	1,160,455	1,040,269	1,199,767
Total Contributions Employer Share	1,160,455	1,040,269	1,199,767
Percent of Covered Employee - Payroll	8.40%	8.20%	8.40%
Employee's Share	630,936	616,814	644,159
Percent of Covered Payroll	6.91%	6.86%	6.71%

### Pension (PERS) Accrual

The Township is required to report on its financial statements on an "Other Comprehensive Basis of Accounting" (OCBOA) Regulatory Basis, which does not require an accrual for its obligations inclusive of pension. If the Township were required to reflect the obligation under Generally Accepted Accounting Principles (GAAP) then an accrual for the PERS obligation due April 1, 2016 would be needed in the amount of \$1,107,516.00 since the obligation relates to the period December 31, 2015 and prior. The accrual would affect the fund balance at year end.

	PFRS		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Covered Payroll	\$ 25,148,741	\$ 25,333,600	\$ 24,396,456
Covered Employee - Payroll	30,864,776	31,306,908	31,107,716
Actuarial Contribution Requirements	5,893,388	5,787,187	6,887,415
Total Contributions Employer Share	5,893,388	5,787,187	6,887,418
Percent of Covered Employee - Payroll	12.22%	9.41%	18.99%
Employee's Share	2,514,574	2,533,360	2,439,645
Percent of Covered Payroll	10.00%	10.00%	9.50%

All contributions were equal to the required contributions for each of the three (3) years, respectively.

### Pension (PFRS) Accrual

The Township is required to report on its financial statements on an "Other Comprehensive Basis of Accounting" (OCBOA) Regulatory Basis, which does not require an accrual for its obligations inclusive of pension. If the Township were required to reflect the obligation under Generally Accepted Accounting Principles (GAAP) then an accrual for the PFRS obligation due April 1, 2016 would be needed in the amount of \$6,171,154.00 since the obligation relates to the period December 31, 2015 and prior. The accrual would affect the fund balance at year end.



7. PENSION PLANS (Continued)

*Government-Wide Financial Statements GASB #68*

Public Employees' Retirement System (PERS)

The information for PERS was abstracted from State of New Jersey Public Employees' Retirement System Schedules of Employer Allocations and Schedules of Pension Amounts by Employer as of June 30, 2015 and June 30, 2014 Independent Auditor's Report dated April 14, 2016 and November 13, 2015, respectively.

The Township's reported liability of \$30,466,029.00 and \$26,355,254.00 for its proportionate share of the net pension liability at December 31, 2015 (*measurement date of June 30, 2015*) and December 31, 2014 (*measurement date of June 30, 2014*), respectively. The net pension liability was measured as of June 30, 2015 and June 30, 2014 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of those dates. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined.

	June 30, (Measurement Date)	
	<u>2015</u>	<u>2014</u>
Local Group Share	\$ 22,447,996,119	\$ 18,722,735,003
Township Proportionate Percentage	0.1357182548%	0.1407660484%
Difference - Decrease	0.050744936%	

For the year ended December 31, 2015, the Township's recognizable pension expense was \$1,715,811.00. At December 31, 2015, the Township reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes in assumptions	\$ 3,271,808	\$
Net difference between expected and actual experience	726,812	
Net difference between projected and actual investment earnings on pension plan investment		489,835
Changes in proportion	356,301	801,812
Authority contributions subsequent to the	-	
	<u>\$ 4,354,921</u>	<u>\$ 1,291,647</u>

7. PENSION PLANS (Continued)

*Government-Wide Financial Statements GASB #68 (Continued)*

Public Employees' Retirement System (PERS) (Continued)

The \$4,354,921.00 reported as deferred outflows of resources related to pensions resulting from entities' contributions subsequent to the measurement date (i.e. for the Township year ending December 31, 2015, the plan measurement date is June 30, 2015) will be recognized as a reduction of the net pension liability in the Township for the year ended December 31, 2015. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense based on the local share is as follows:

<u>Year Ended December 31,</u>	<u>Amount</u>
2016	\$ 63,877,696
2017	63,877,696
2018	63,877,696
2019	101,735,477
2020	57,510,718

Additional Information

Collective (local and state employers) balances at June 30, 2015 and June 30, 2014 are as follows:

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
Collective Deferred Outflows of Resources:		
Local Group	\$ 3,578,755,666	\$ 952,194,675
State Group	2,244,541,929	500,510,863
	<u>\$ 5,823,297,595</u>	<u>\$ 1,452,705,538</u>
Collective Deferred Inflows of Resources:		
Local Group	\$ 993,410,455	\$ 1,479,224,662
State Group	221,779,892	667,494,350
	<u>\$ 1,215,190,347</u>	<u>\$ 2,146,719,012</u>
Collective Net Pension Liability:		
Local Group	\$ 22,447,996,119	\$ 18,722,735,003
State Group	23,722,135,537	20,127,103,950
	<u>\$ 46,170,131,656</u>	<u>\$ 38,849,838,953</u>
Township's Proportion (of Local Group)	<u>0.1357182548%</u>	<u>0.1407660484%</u>

## 7. PENSION PLANS (Continued)

### *Government-Wide Financial Statements GASB #68 (Continued)*

#### Public Employees' Retirement System (PERS) (Continued)

##### Actuarial Assumptions

The total pension liability for the June 30, 2015 measurement date was determined by an actuarial valuation as of July 1, 2014, which rolled forward to June 30, 2015. The total pension liability for the December 31, 2015 measurement date was determined by an actuarial valuation as of June 30, 2015. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation	3.04 Percent
Salary Increases:	
2012-2021	2.15 - 4.40 Percent (based on age)
Thereafter	3.15 - 5.40 Percent (based on age)
Investment Rate of Return	7.90 Percent

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

##### Mortality Rates

Mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback one year for males and females) for service retirement and beneficiaries of former members with adjustments for mortality improvements from the base year of 2012 based on Projection Scale AA. The RP-2000 Disabled Mortality Tables (setback 3 years for males and setback 1 year for females) are used to value disabled retirees.

## 7. PENSION PLANS (Continued)

### *Government-Wide Financial Statements GASB #68 (Continued)*

#### Public Employees' Retirement System (PERS) (Continued)

##### Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2015 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00 %	1.04%
U.S. Treasuries	1.75	1.64
Investment Grade Credit	10.00	1.79
Mortgages	2.10	1.62
High Yield Bonds	2.00	4.03
Inflation-Indexed Bonds	1.50	3.25
Broad U.S. Equities	27.25	8.52
Developed Foreign Equities	12.00	6.88
Emerging Market Equities	6.40	10.00
Private Equity	9.25	12.41
Hedge Funds/Absolute Return	12.00	4.72
Real Estate (Property)	2.00	6.83
Commodities	1.00	5.32
Global Debt ex U.S.	3.50	-0.40
REIT	4.25	5.12
	<u>100.00 %</u>	

##### Discount Rate

The discount rate used to measure the total pension liability was 4.90% as of June 30, 2015. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.9%, and a municipal bond rate of 3.80% as of June 30, 2015 based on the *Bond Buyer* GO 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the average of the last five years of contributions made in relation to the last five years of recommended contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2033. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2033, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

## 7. PENSION PLANS (Continued)

### *Government-Wide Financial Statements GASB #68 (Continued)*

#### Public Employees' Retirement System (PERS) (Continued)

#### Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of (*measurement dates*) June 30, 2015 and June 30, 2014, respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is one percentage point lower or one percentage-point higher than the current rate:

	December 31, 2015		
	At 1% Decrease <u>3.90%</u>	At Current Discount Rate <u>4.90%</u>	At 1% Increase <u>5.90%</u>
Township's proportionate share of the pension liability	<u>\$ 3,786,554</u>	<u>\$ 3,046,602</u>	<u>\$ 2,426,367</u>

	December 31, 2014		
	At 1% Decrease <u>4.39%</u>	At Current Discount Rate <u>5.39%</u>	At 1% Increase <u>6.39%</u>
Township's proportionate share of the pension liability	<u>\$ 3,315,580</u>	<u>\$ 2,635,525</u>	<u>\$ 2,064,452</u>

#### Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees' Retirement System (PERS).

#### Police and Firemen's Retirement System (PFRS)

The information for PFRS was abstracted from the State of New Jersey Police and Firemen's Retirement System Schedules of Employer Allocations and Schedules of Pension Amounts by Employer as of June 30, 2015 and June 30, 2014 Independent Auditor's Report dated April 19, 2016 and November 13, 2015, respectively.



7. PENSION PLANS (Continued)

*Government-Wide Financial Statements GASB #68 (Continued)*

Police and Firemen's Retirement System (PFRS) (Continued)

The Township's reported liability of \$132,356,313.00 and \$105,451,995.00 for its proportionate share of the net pension liability at December 31, 2015 (*measurement date of June 30, 2015*) and December 31, 2014 (*measurement date of June 30, 2014*), respectively. The net pension liability was measured as of June 30, 2015 and June 30, 2014 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of those dates. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined.

	June 30, (Measurement Date)	
	<u>2015</u>	<u>2014</u>
Local Group Share	\$ 16,656,514,197	\$ 12,579,072,493
Township Proportionate Percentage	0.7946219221%	0.7672992252%
Difference - Increase	0.0273226969%	

For the year ended December 31, 2015, the Township's recognizable pension expense was \$16,178,308.00. At December 31, 2015, the Township reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Changes in assumptions	\$ 24,436,263	\$
Net difference between expected and actual experience		1,141,615
Net difference between projected and actual investment earnings on pension plan investment		2,301,545
Changes in proportion	<u>2,329,312</u>	
	<u>\$ 26,765,575</u>	<u>\$ 3,443,160</u>

## 7. PENSION PLANS (Continued)

### *Government-Wide Financial Statements GASB #68 (Continued)*

#### Police and Firemen's Retirement System (PFRS) (Continued)

The \$27,433,301.00 reported as deferred outflows of resources related to pensions resulting from entities contributions subsequent to the measurement date (i.e. for the Township year ending December 31, 2015, the *plan measurement date* is June 30, 2015) will be recognized as a reduction of the net pension liability in the Township year ended December 31, 2015. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense based on local share is as follows:

<u>Year Ended December 31,</u>	<u>Amount</u>
2016	\$ 398,659
2017	398,659
2018	398,659
2019	653,638
2020	249,468

#### Additional Information:

Collective (local and state employers) balances at June 30, 2015 and June 30, 2014 are as follows:

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
Collective Deferred Outflows of Resources:		
Local Group	\$ 3,512,729,953	\$ 750,532,959
State Group	<u>464,261,671</u>	<u>82,119,052</u>
	<u>\$ 3,976,991,624</u>	<u>\$ 832,652,011</u>
Collective Deferred Inflows of Resources:		
Local Group	\$ 871,083,367	\$ 1,659,597,993
State Group	<u>44,897,905</u>	<u>97,674,059</u>
	<u>\$ 915,981,272</u>	<u>\$ 1,757,272,052</u>
Collective Net Pension Liability:		
Local Group	\$ 16,656,514,197	\$ 12,579,072,492
Special Funding Situation	1,460,730,421	1,354,554,686
State Group	<u>4,293,672,366</u>	<u>3,553,051,440</u>
	<u>\$ 22,410,916,984</u>	<u>\$ 17,486,678,618</u>
Township's Proportion (of Local Group)	<u>0.7946219221%</u>	<u>0.7672992252%</u>



## 7. PENSION PLANS (Continued)

### *Government-Wide Financial Statements GASB #68 (Continued)*

#### Police and Firemen's Retirement System (PFRS) (Continued)

##### Actuarial Assumptions

The total pension liability for the June 30, 2015 measurement date was determined by an actuarial valuation as of July 1, 2014, which rolled forward to June 30, 2015. The total pension liability for the December 31, 2015 measurement date was determined by an actuarial valuation as of June 30, 2015. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation	3.04 Percent
Salary Increases:	
2012 - 2021	2.60 - 9.48 Percent (based on age)
Thereafter	3.60 - 10.48 Percent (based on age)
Investment Rate of Return	7.90 Percent

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

##### Mortality Rates

Mortality rates were based on the RP-2000 Combined Healthy Mortality Tables projected one year using Projection Scale AA and one year using Projection Scale BB for male service retirements with adjustments for mortality improvements from the base year based on Projection Scale BB. Mortality rates were based on the RP-2000 Combined Healthy Mortality Tables projected fourteen years using Projection Scale BB for female service retirements and beneficiaries with adjustments for mortality improvements from the base year of 2014 based on Projection Scale BB.

## 7. PENSION PLANS (Continued)

### *Government-Wide Financial Statements GASB #68 (Continued)*

#### Police and Firemen's Retirement System (PFRS) (Continued)

##### Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2015 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00 %	1.04%
U.S. Treasuries	1.75	1.64
Investment Grade Credit	10.00	1.79
Mortgages	2.10	1.62
High Yield Bonds	2.00	4.03
Inflation-Indexed Bonds	1.50	3.25
Broad U.S. Equities	27.25	8.52
Developed Foreign Equities	12.00	6.88
Emerging Market Equities	6.40	10.00
Private Equity	9.25	12.41
Hedge Funds/Absolute Return	12.00	4.72
Real Estate (Property)	2.00	6.83
Commodities	1.00	5.32
Global Debt ex U.S.	3.50	-0.40
REIT	4.25	5.12
	<u>100.00 %</u>	

##### Discount Rate

The discount rate used to measure the total pension liability was 5.79% as of June 30, 2015. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.9%, and a municipal bond rate of 3.80% as of June 30, 2015 based on the *Bond Buyer* GO 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the average of the last five years of contributions made in relation to the last five years of recommended contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2033. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2033, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

## 7. PENSION PLANS (Continued)

### *Government-Wide Financial Statements GASB #68 (Continued)*

#### Police and Firemen's Retirement System (PFRS) (Continued)

#### Sensitivity of The Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of (*measurement dates*) June 30, 2015 and June 30, 2014, respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	December 31, 2015		
	At 1% Decrease	At Current Discount Rate	At 1% Increase
	<u>4.79%</u>	<u>5.79%</u>	<u>6.79%</u>
Township's proportionate share of the pension liability	<u>\$ 18,978,962</u>	<u>\$ 14,396,350</u>	<u>\$ 10,659,643</u>
	December 31, 2014		
	At 1% Decrease	At Current Discount Rate	At 1% Increase
	<u>5.32%</u>	<u>6.32%</u>	<u>7.32%</u>
Township's proportionate share of the pension liability	<u>\$ 14,407,849</u>	<u>\$ 10,691,261</u>	<u>\$ 7,629,287</u>

#### Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS).

#### Post-Employment Retirement Benefits

The Public Employees' Retirement System and Police and Firemen's Retirement System provide certain post-employment retirement benefits.

#### Pension Reports

The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the pension plans and an annual actuarial valuation report. Those reports may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at [www.state.nj.us/treasury/pensions/financial-rpts-homes-shtml](http://www.state.nj.us/treasury/pensions/financial-rpts-homes-shtml).

## 7. PENSION PLANS (Continued)

### Contributions Required and Made

Contributions made by employees for PERS and PFRS are currently 7.06% and 10.0% of their base wages, respectively. Employer contributions are actuarially determined on an annual basis by the Division of Pensions. Contributions to the plan for the past three (3) years are as follows:

<u>Year</u>	<u>PERS</u>		<u>PFRS</u>	
	<u>Township</u>	<u>Employees</u>	<u>Township</u>	<u>Employees</u>
2015	\$ 1,160,455.00	\$ 630,936.04	\$ 5,893,388.00	\$ 2,537,602.80
2014	1,040,269.00	616,813.83	5,787,187.00	2,546,765.30
2013	1,199,767.00	644,158.93	6,887,415.10	2,439,645.60

Township contributions were as follows:

<u>Year</u>	<u>Pension Adjustments</u>	<u>CPFPP</u>	<u>Pension Adjustment</u>	
		<u>Administrative Charges</u>	<u>PFRS</u>	<u>PERS</u>
2015	\$ 493,155.00	\$	N/A	N/A
2014	483,347.00		N/A	N/A
2013	224,999.17	1,284.60	N/A	N/A

The Township of Irvington, in accordance with the provisions of Public Law 2009, c. 19 (S21), elected by resolution of the governing body to defer the 50% of their 2009 normal and accrued pension liability for the PERS and PFRS pension retirement system obligation in the amount of \$3,278,923.00. This deferred pension liability will be repaid over a 15 year period and started in April 2012.

## 8. DEFINED CONTRIBUTION RETIREMENT PROGRAM

### Description of System

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. The program provides eligible members, with a minimum base salary of \$1,500.00 or more, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. If the eligible elected or appointed official will earn less than \$5,000.00 annually, the official may choose to waive participation in the DCRP for that office or position.

The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee and employer and through investment earnings. It is similar to a Deferred Compensation Program where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment options provided by the employer.

The law requires that three classes of employees enroll in the DCRP, detailed as follows:

- All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service may remain in the Public Employees' Retirement System (PERS).
- A Governor appointee with the advice and consent of the Legislature or who serves at the pleasure of the Governor only during that Governor's term of office.



## 8. DEFINED CONTRIBUTION RETIREMENT PROGRAM (Continued)

### Description of System (Continued)

- Employees enrolled in the PERS on or after July 1, 2007 or employees enrolled in the PERS after May 21, 2010 who earn salary in excess of established "maximum compensation" limits.
- Employees otherwise eligible to enroll in the PERS on or after November 2, 2008 who do not earn the minimum salary for PERS Tier 3, but who earn salary of at least \$5,000.00.
- Employees otherwise eligible to enroll in the PERS after May 21, 2010, who do not work the minimum number of hours per week required for PERS Tier 4 or Tier 5 enrollment (32 hours per week) but who earn salary of at least \$5,000.00 annually.

Notwithstanding the foregoing requirements other employees, who hold a professional license or certificate or meet other exceptions, are permitted to remain to join or remain in PERS.

### Contributions Required and Made

Contributions made by employees for DCRP are currently at 5.5% of their base wages. Member contributions are matched by a 3.0% employer contribution.

During the year 2015, there were eighteen (18) to twenty-six (26) employees enrolled in the DCRP.

Contributions to the Plan for the past three (3) years are as follows:

<u>Year</u>	<u>Township</u>	<u>Employees</u>
2015	\$ 28,110.26	\$ 51,535.48
2014	8,868.85	18,023.45
2013	8,087.30	12,632.73

## 9. POST-EMPLOYMENT BENEFITS OTHER THAN PENSION

### Plan Description

The Township of Irvington, by contractual agreement, provides medical benefits to Township employees who retire in accordance with the Police and Firemen's Retirement System. The Township also provides medical coverage to surviving spouses and their eligible dependents of any officer retiring with 25 years or more of service. Such coverage expires when the spouse becomes eligible for Medicare at which time the Township will pay the Part B premium.

In addition, by resolution of the Township Council the Township provides medical benefits to other retired employees with 25 years of service and to their surviving spouses and eligible dependents. The Township will also reimburse the retired employee for Medicare Part B premiums when they become eligible for Medicare.

The Township will also provide medical coverage to employees that retire on disability prior to obtaining 25 years of service at discounted rates.

### Actuarial Valuation

An actuarial valuation for the annual payment for currently retired employees and the future costs for these employees is \$6,902,425.00 as of December 31, 2015.

## 10. MUNICIPAL DEBT

The Local Bond Law governs the issuance of bonds and notes to finance general capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Pursuant to N.J.S.A. 40A:2-8, bond anticipation notes, which are issued to temporarily finance capital projects, cannot be renewed past the third anniversary unless an amount equal to at least the first legal requirement is paid prior to each anniversary and must be paid off within ten years and five months or retired by the issuance of bonds.

### Summary of Municipal Debt (Excluding Operating and School Debt)

	<u>Year 2015</u>	<u>Year 2014</u>	<u>Year 2013</u>
<u>Issued</u>			
General:			
Serial Bonds	\$ 52,877,713.80	\$ 58,220,091.30	\$ 65,624,935.90
Loans Payable	3,849,920.46	2,735,929.23	3,098,324.84
Bond Anticipation Notes	8,136,167.00	6,082,578.00	2,475,800.00
	<u>64,863,801.26</u>	<u>67,038,598.53</u>	<u>71,199,060.74</u>
<u>Authorized but Not Issued</u>			
General:			
Bonds and Notes	<u>10,444,675.65</u>	<u>14,596,933.65</u>	<u>60,109,349.65</u>
Total Debt	<u>75,308,476.91</u>	<u>81,635,532.18</u>	<u>131,308,410.39</u>
Less: Pension Refunding Bonds			
(N.J.S.A. 40A:2-52)	2,655,000.00	3,715,000.00	4,680,000.00
Cash on Hand to Pay Notes	1,268,288.82	414,709.66	
Estimated Proceeds of			
Refunding Debt	-	-	46,450,000.00
Due from State	-	77,579.16	1,526,000.00
	<u>3,923,288.82</u>	<u>4,207,288.82</u>	<u>52,656,000.00</u>
Net Bonds and Notes Issued and			
Authorized but Not Issued	<u>\$ 71,385,188.09</u>	<u>\$ 77,428,243.36</u>	<u>\$ 78,652,410.39</u>

### Summary of Statutory Debt Condition - Annual Debt Statement

The summary statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 3.149%:

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 35,289,083.60	\$ 35,289,083.60	\$
General Debt	<u>75,308,476.91</u>	<u>3,923,288.82</u>	<u>71,385,188.09</u>
	<u>\$ 110,597,560.51</u>	<u>\$ 39,212,372.42</u>	<u>\$ 71,385,188.09</u>

Net Debt, \$71,385,188.09 divided by Equalized Valuation Basis per N.J.S. 40A:2-2 as amended, \$2,266,427,787.67 equals 3.149%.

**10. MUNICIPAL DEBT (Continued)**

**Borrowing Power Under N.J.S. 40A:2-6 as Amended**

3 1/2% of Equalized Valuation Basis	\$ 2,266,427,787.67
Net Debt	<u>71,385,188.09</u>
Remaining Borrowing Capacity	<u>\$ 2,195,042,599.58</u>

The foregoing debt information is in agreement with the Revised Annual Debt Statement filed by the Chief Financial Officer.

**Long-Term Debt**

Long-Term Debt at December 31, 2015 is as follows:

**Municipal Bonds**

**Fiscal Year Adjustment Refunding Term Bonds - Series 2003D:**

\$8,490,000.00, 2003 Qualified and Federally Taxable Bonds Due in Annual Installments of \$1,255,000.00 through July 2016, Interest at 5.14%	\$ 1,255,000.00
--	-----------------

**General Improvement Refunding Term Bonds - Series 2008:**

\$10,837,090.40, 2006 Qualified Bonds Due in Annual Installments of \$782,288.00 to \$2,215,238.30 through July 2018. Bonds Will Not Bear Interest. Accredited Value Paid at Maturity	4,569,713.80
---	--------------

**General Improvement Bonds - Series 2008:**

\$9,067,000.00, 2008 Qualified Bonds Due in Annual Installments of \$300,000.00 to \$1,532,000.00 through January 2023, Interest at 4.50% to 5.00%	6,967,000.00
--	--------------

**General Obligation Refunding Bonds - Series 2012:**

\$8,288,000.00, 2012 Qualified Bonds Due in Annual Installments of \$540,000.00 to \$1,404,000.00 through April 2020, Interest at 2.70%	4,076,000.00
---	--------------

**General Obligation Refunding Bonds - Series 2013A:**

\$3,555,000.00, 2012 Qualified Bonds Due in Annual Installments of \$450,000.00 to \$510,000.00 through 2012, Interest at 4.00% to 5.00%	2,540,000.00
--	--------------



10. **MUNICIPAL DEBT (Continued)**

**Long-Term Debt (Continued)**

**Municipal Bonds (Continued)**

General Obligation Refunding Bonds - Series 2013B:

\$4,715,000.00, 2013 Qualified Bonds Due in Annual  
Installments of \$35,000.00 to \$1,285,000.00 through  
April 2021, Interest at 2.880% to 4.994% \$ 2,655,000.00

Fiscal Year Adjustment Refunding Term Bonds - Series 2014A-1:

\$21,095,000.00, 2014 Qualified Bonds Due in Annual  
Installments of \$3,800,000.00 to \$4,660,000.00 through  
July 2033, Interest at 5.00%. 21,095,000.00

General Improvement Refunding Bonds - Series 2014A:

\$9,720,000.00, 2014 Qualified Bonds Due in Annual  
Installments of \$1,760,000.00 to \$2,140,000.00 through  
July 2033, Interest at 5.00% 9,720,000.00

\$52,877,713.80

**Green Acres Trust Loan**

Expansion of Orange Park:

\$250,000.00, 2006 Loan Due in Semi-Annual Installments  
of \$6,873.20 to \$8,221.40 through March 2024, Interest at  
2.0% \$ 129,222.37

Irvington Township Orange Avenue:

\$225,000.00, 2007 Loan Due in Semi-Annual Installments  
of \$5,696.45 to \$7,232.98 through March 2028, Interest at  
2.0% 160,886.00

Irvington Township Playground Improvements:

\$250,000.00, 2008 Loan Due in Semi-Annual Installments  
of 6,121.67 to \$7,695.97 through July 2027, Interest at  
2.0% 165,122.71

Irvington Township Playground Improvements:

\$300,000.00, 2010 Loan Due in Semi-Annual Installments  
of \$7,692.31 through April 2030, Interest at 2.0% 223,075.99

\$ 678,308.07

# 10. MUNICIPAL DEBT (Continued)

## **N.J. Environmental Infrastructure Trust Loan**

Loan agreements were entered into by the Township of Irvington with the New Jersey Department of Environmental Protection for various improvements with interest rates of 3.00% to 5.00%. Loans payable at December 31, 2015 in the amount of \$3,171,612.39 are detailed as follows:

	<u>Total</u>	<u>Year 2002</u>	<u>Year 2006</u>	<u>Year 2010</u>	<u>Year 2015</u>
Trust Share	\$ 1,210,000.00	\$ 260,000.00	\$ 215,000.00	\$ 335,000.00	\$ 400,000.00
Fund Share	<u>1,961,612.39</u>	<u>221,980.30</u>	<u>512,341.64</u>	<u>296,492.04</u>	<u>930,798.41</u>
	<u>\$3,171,612.39</u>	<u>\$ 481,980.30</u>	<u>\$ 727,341.64</u>	<u>\$ 631,492.04</u>	<u>\$ 1,330,798.41</u>

## **Bond Anticipation Notes**

Outstanding Bond Anticipation Notes are summarized as follows:

<u>Notes</u>	<u>Interest Rate</u>	<u>Amount</u>
General Capital	3.25%	\$ 8,135,167.00

Statutory requirements for providing sums equivalent to legally payable installments for the redemption of notes (Budget Appropriations) and permanent funding (Bond Issues) are summarized as follows:

<u>Legal Installments Due</u>	<u>Funding Required as of May 1</u>
2015 - 2022	2023
2016 - 2023	2024
2017 - 2024	2025

## **Bonds and Notes Authorized but Not Issued**

	<u>Balance Dec 31, 2015</u>	<u>Balance Dec. 31, 2014</u>
General Capital Fund:		
General Improvements	<u>\$ 10,444,675.65</u>	<u>\$ 14,596,933.65</u>

## **School Debt**

School debt is deductible up to the extent of 4.0% of the Average Equalized Assessed Valuations of real property for the Local School Debt.

The Board of Education of the Township of Irvington is a Type II school district. The members of the Board of Education are elected by the voters of the school district on the third Tuesday in April. At each annual school election the Board of Education shall submit to the voters of the district the amount of money fixed and determined in its budget, excluding interest and debt redemption charges, to be voted upon for use of the public schools of the district for the ensuing school year.

**10. MUNICIPAL DEBT (Continued)**

**Type I School Bonds**

School Refunding Capital Appreciation Bonds:

\$29,110,713.60, 2003 Series 2003C Bonds  
Due in Annual Installments of \$1,362,375.00  
to \$2,124,950.00 through July 2026, Interest  
at 4.74% to 5.40%

\$ 19,769,083.60

School Refunding Bonds:

\$15,635,000.00, 2014 Series Bonds Due  
in Annual Installments of \$30,000.00 to  
\$6,655,000.00 through July 2028, Interest  
at 3.00% to 4.00%

15,520,000.00

\$ 35,289,083.60

10. MUNICIPAL DEBT (Continued)

Schedule of Annual Debt Service for Principal and Interest for Loans and Bonded Debt Issued and Outstanding

Calendar Year	Municipal Bonds		
	Total	Principal	Interest
2016	\$ 7,966,660.75	\$ 5,240,288.00	\$ 2,726,372.75
2017	9,242,057.45	5,533,238.30	3,708,819.15
2018	6,259,938.40	2,957,187.50	3,302,750.90
2019	3,285,237.45	1,390,000.00	1,895,237.45
2020	4,272,337.50	2,460,000.00	1,812,337.50
2021	3,195,313.05	1,475,000.00	1,720,313.05
2022	3,121,565.00	1,475,000.00	1,646,565.00
2023	3,107,220.00	1,532,000.00	1,575,220.00
2024	1,540,750.00		1,540,750.00
2025	1,540,750.00		1,540,750.00
2026	1,540,750.00		1,540,750.00
2027	1,540,750.00		1,540,750.00
2028	1,540,750.00		1,540,750.00
2029	7,100,750.00	5,560,000.00	1,540,750.00
2030	7,137,750.00	5,875,000.00	1,262,750.00
2031	7,114,000.00	6,145,000.00	969,000.00
2032	7,096,750.00	6,435,000.00	661,750.00
2033	7,140,000.00	6,800,000.00	340,000.00
	<u>\$ 83,743,329.60</u>	<u>\$ 52,877,713.80</u>	<u>\$ 30,865,615.80</u>

Calendar Year	Green Trust Loan			N.J. Environmental Infrastructure Trust Loan		
	Total	Principal	Interest	Total	Principal	Interest
2016	\$ 62,148.20	\$ 53,231.87	\$ 8,916.33	\$ 277,301.23	\$ 223,463.73	\$ 53,837.50
2017	61,372.15	53,992.59	7,379.56	279,206.02	229,368.52	49,837.50
2018	61,356.57	54,768.62	6,587.95	272,835.73	227,098.23	45,737.50
2019	62,148.19	55,560.24	6,587.95	280,787.94	239,150.44	41,637.50
2020	62,148.19	56,367.75	5,780.44	282,335.00	244,797.50	37,537.50
2021	62,148.20	57,191.54	4,956.66	274,977.30	241,989.80	32,987.50
2022	62,148.19	58,031.83	4,116.36	301,451.50	272,639.00	28,812.50
2023	62,148.18	58,889.04	3,259.14	203,718.77	179,868.77	23,850.00
2024	53,844.62	51,459.95	2,384.67	199,283.95	178,283.95	21,000.00
2025	45,541.05	43,798.42	1,742.63	208,741.95	190,741.95	18,000.00
2026	45,541.14	44,369.53	1,171.61	203,698.62	188,761.12	14,937.50
2027	45,541.07	44,952.16	588.91	137,167.37	125,167.37	12,000.00
2028	22,689.93	22,617.60	72.33	134,967.37	125,167.37	9,800.00
2029	15,384.62	15,384.62		132,767.55	125,167.55	7,600.00
2030	7,692.31	7,692.31		79,389.38	73,989.38	5,400.00
2031					73,989.38	4,400.00
2032					73,989.38	3,400.00
2033					78,989.38	2,400.00
2034					78,989.57	1,200.00
	<u>\$ 731,852.61</u>	<u>\$ 678,308.07</u>	<u>\$ 53,544.54</u>	<u>\$ 3,268,629.68</u>	<u>\$ 3,171,612.39</u>	<u>\$ 414,375.00</u>

Calendar Year	Type 1 School Bonds		
	Total	Principal	Interest
2016	\$ 2,972,047.93	\$ 1,392,375.00	\$ 1,579,672.93
2017	3,339,556.36	1,825,360.00	1,514,196.36
2018	3,727,653.03	2,301,252.10	1,426,400.93
2019	3,547,715.70	2,229,837.50	1,317,878.20
2020	3,866,296.36	2,654,950.00	1,211,346.36
2021	3,603,811.41	2,522,250.00	1,081,561.41
2022	2,986,205.14	2,029,241.50	956,963.64
2023	2,760,513.54	1,909,722.50	850,791.04
2024	2,595,075.27	1,845,110.00	749,965.27
2025	2,392,272.88	1,740,610.00	651,662.88
2026	2,206,786.00	1,648,375.00	558,411.00
2027	7,004,968.75	6,535,000.00	469,968.75
2028	6,896,243.75	6,555,000.00	241,243.75
	<u>\$ 47,899,146.12</u>	<u>\$ 35,289,083.60</u>	<u>\$ 12,610,062.52</u>

The above Schedule of Type I School District Debt is a direct liability of the Township.

## 11. FUND BALANCES APPROPRIATED

	<u>Fiscal Year</u>	<u>Balance Year Ended</u>	<u>Budgets of Succeeding Year</u>
Current Fund:	2015	\$ 4,518,742.80	\$ -
	2014	3,564,994.01	-
	2013	3,076,020.65	-
	2012	1,167,102.28	-
	TY 2011	773,019.50	-

## 12. INTERFUND RECEIVABLES AND PAYABLES

As of December 31, 2015, interfund receivables and payables that resulted from various interfund transactions were as follows:

	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
Current Fund	\$ 1,032,160.79	\$ -
Grant Fund		3,415,484.46
Animal Control Trust Fund	4,367.40	13,515.13
General Trust Fund	255,502.87	4,367.40
General Capital Fund	<u>2,396,838.80</u>	<u>255,502.87</u>
	<u>\$ 3,688,869.86</u>	<u>\$ 3,688,869.86</u>

## 13. DEFERRED COMPENSATION PLAN

The Township of Irvington offers its employees a deferred compensation plan created in accordance with the provisions of N.J.S. 43:15B-1 et seq., and the Internal Revenue Code, Section 457. The plan, available to all municipal employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until terminations, retirement, death or unforeseeable emergency.

Statutory and regulatory requirements governing the establishment and operation of Deferred Compensation Plans have been codified in the New Jersey Administrative Code under the reference N.J.A.C. 5:37.

The "Small Business Job Protective Act of 1996" revised several provisions of Section 457 of the Internal Revenue Code. A provision of the act required that all existing plans be modified to provide that the funds be held for the exclusive benefit of the participating employees and their beneficiaries. The Township of Irvington authorized such modifications to their plan by resolution of the Township Council.

The Deferred Compensation Plan is administered by the Hartford Variable Annuity Life Insurance Company, Nationwide and City Street Incorporated.



#### 14. RISK MANAGEMENT

Self-insurance funds for Workers' Compensation and Health Benefits were established by resolutions of the Township Council on December 31, 1981 and July 12, 1983, respectively. The Township of Irvington is self-insured to the extent of deductibles for excess insurance coverage.

During the year ended December 31, 2015, activity of these funds are shown on Exhibit B-16.

Excess insurance coverage currently in force is carried for Workers' Compensation and Health Benefits with specified limits detailed as follows:

##### Workers' Compensation:

##### 1. Specific Loss:

The Township can pay no more than \$500,000.00 for any one accident or occurrence. Above that amount, insurance coverage will pay further benefits to the extent of \$7,000,000.00.

##### Health Benefits:

##### 1. Specific Loss:

The Township can pay no more than \$175,000.00 for any one accident or occurrence. Above that amount, insurance coverage will pay further benefits to the extent of \$825,000.00.

##### 2. Aggregate Loss:

Total losses exceeding was \$13,634,373.96 for the year ended December 31, 2015 and will be covered by insurance to the extent of \$1,000,000.00.

There have been no provisions included in the financial statements for claims incurred but not reported as of December 31, 2015.

In addition, the Township of Irvington is self-insured with respect to state unemployment compensation claims under the State reimbursement method and there was a report dated December 29, 2016 that indicated estimated cost for other post-employment benefits (OPEB) under GASB No.45 as of December 31, 2015 in the amount of \$18,145,406.00.

# **15. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING YEARS BUDGETS**

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2015, the following deferred charges are shown on the Current Fund balance sheet:

	Balance Dec. 31, 2015	2016 Budget Appropriation	To be Raised in Budgets of Succeeding Years
Overexpenditure of Appropriation Reserves	\$ 431,314.62	\$ -	\$ 431,314.62
Special Emergency Authorization (N.J.S. 40A:4-53)	1,910,611.68	410,217.92	1,500,393.76
Overexpenditure of Appropriations	<u>2,821,998.14</u>	<u>-</u>	<u>2,821,998.14</u>
	<u>\$ 5,163,924.44</u>	<u>\$ 410,217.92</u>	<u>\$ 4,753,706.52</u>

The following deferred charges are shown on the General Trust Fund balance sheet:

	Balance Dec. 31, 2015	2016 Budget Appropriation	To be Raised in Budgets of Succeeding Years
General Trust Fund: Unemployment Compensation Insurance	<u>\$ 0.41</u>	<u>\$ 0.41</u>	<u>\$ -</u>

# **16. CASH HELD BY STATE OF NEW JERSEY**

The amount of \$5,446,288.04 represents the Township's share for debt service for the period January 1, 2016 to June 30, 2016 that was allocated under the Qualified Bond Act by the State of New Jersey for the Calendar Year 2015.

# **17. CONTINGENT LIABILITIES**

## **a. Compensated Absences**

The policy of the Township of Irvington concerning unused sick and vacation days, as well as compensating time, is summarized as follows:

- Upon separation (not retirement) an employee would be compensated for any unused vacation days and any compensatory time accumulated but nothing for unused sick days.
- In cases of prolonged illness, an employee would be paid up to the number of sick days accumulated.
- Upon retirement, an employee (except for police and fire) would be paid for one-half of his accumulated sick days, limited to \$8,500.00, plus payment, in full, for unused vacation days and compensatory time.



## **17. CONTINGENT LIABILITIES (Continued)**

### **a. Compensated Absences (Continued)**

The future liability for compensated absences was estimated at \$5,660,751.06. This amount was not verified by audit.

Provisions for the above are not reflected on the Financial Statements of the Township.

### **b. Tax Appeals**

Assessed Valuations for the last several years were subject to approximately two hundred fifty-five (255) tax appeals pending in the Tax court of New Jersey on December 31, 2015. The estimated liability on the tax appeals per the Tax Assessor is undeterminable.

Judgments favorable to the taxpayers generally extend to two years following the year judged and would also subject the Township to a liability for statutory interest on the amount of taxes refunded from the date of payment to the date of refund (R.S. 54:3-27.2).

County taxes paid on the reductions in assessed valuations are subject to credits against the County tax levy of the year subsequent to the year in which the appeals are adjudicated.

### **c. Federal and State Awards**

The Township participates in several federal and state grant programs which are governed by various rules and regulations of the grantor agencies; therefore to the extent that the Township has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectibility of any related receivable at December 31, 2015, may be impaired. In the opinion of management, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provisions have been recorded in the accompanying statutory basis financial statements for such contingencies.

### **d. Due to State of New Jersey**

A restructuring of Irvington Township's school bonds occurred in 2002 and 2003. The Township received debt service aid for these school bonds between 2002 and 2007 based on the pre-refinancing principal and interest payments. A state aid overpayment in the amount of \$8,156,849.86, which is to be refunded to the State, was the result of the pre-financing payment schedule being utilized. The repayment method will consist of annual payments in the amount of \$407,842.00 over a period of twenty years which began in fiscal year 2009 which was deducted from the Township's debt service aid.

### **e. Arbitrage Rebate Calculation**

In 1985, under the Tax Reform Act, the Arbitrage Rebate Law went into effect requiring issuers of tax-exempt debt obligations to rebate to the Federal Government all of the earnings in excess of the yield on investments or proceeds of such debt issuances (the "Rebate Arbitrage"). The Rebate Regulations apply to obligations issued after August 31, 1986. The arbitrage rebate liability must be calculated every installment computation date (last day of the fifth bond year) or earlier if the bonds are retired, defeased or refunded and pay at least 90% of the rebatable arbitrage (plus any earnings thereon) within 60 days from such date.

### **f. Payments in Lieu of Taxes (PILOT)**

Under N.J.S.A. 40A:20-12, each municipality is required to annually remit to the County five percent (5%) of the annual service charge for each long-term PILOT financial agreement entered into by the municipality.

**17. CONTINGENT LIABILITIES (Continued)**

**g. Litigation**

The Township Attorney's letter did not indicate any litigation, claims or contingent liabilities that are either not covered by the Township's insurance carrier or would have a material financial impact on the Township.

**18. SUBSEQUENT EVENT**

The Township of Irvington has evaluated subsequent events that occurred after the balance sheet date, but before March 31, 2017 and it was determined the following items required disclosure:

The Township issued a Bond Anticipation Note of \$6,641,400.00 on June 16, 2016 with a maturity date of June 16, 2017. On November 4, 2016, the Township issued a Refunding Bond, Series 2016 for \$6,535,000.00 and a Bond Anticipation Note of \$4,415,220.00 with a maturity of November 3, 2017.

**19. SECONDARY MARKET DISCLOSURE**

Solely for purposes of complying with Rule 1602-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the requirements in accordance with Paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the municipality shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof various financial documents relating to the financial conditions of the Municipal Securities Rulemaking Board through the Electronic Municipal Access Data Port (the "MSRB").

**20. PRIOR PERIOD ADJUSTMENTS**

An adjustment was made to properly record a deferred charge for codification of ordinances and a reserve for codification of ordinances to reflect an approved resolution by the Township Council dated September 23, 2014.

TOWNSHIP OF IRVINGTON  
CURRENT FUND

CASH RECEIPTS AND DISBURSEMENTS - TREASURER

A-4

	<u>Ref.</u>	<u>Regular Fund</u>	<u>Federal and State Grant Fund</u>
Balance December 31, 2014	A	\$ 8,273,561.16	\$
Increased by Receipts:			
Nonbudgeted Revenue	A-2b	\$ 893,784.54	\$
Cash Held by State of New Jersey	A-5	3,575,867.12	
Cash Held by State of New Jersey -			
Excess School Debt	A-5	288,142.48	
Petty Cash	A-6	3,300.00	
Due from State of New Jersey	A-7	119,929.45	
Taxes Receivable	A-8	95,744,308.87	
Tax Title Liens	A-9	2,427,124.69	
Sewer User Charges	A-11	5,312,018.36	
Special Improvement District Liens			
Receivable	A-12	14,528.99	
Revenue Accounts Receivable	A-15	7,756,066.41	
Interfunds	A-16	1,000,598.17	
Tax Overpayments	A-23	419,465.29	
Prepaid Taxes	A-24	294,411.64	
Sewer Rent Overpayments	A-25	12,908.58	
Special Improvement District			
Overpayments	A-26	3,372.16	
Interfunds	A-27		2,283,409.72
Tax Anticipation Note	A-30	7,500,000.00	
Grants Receivable	A-32		1,848,577.97
Local Match	A-33		27,542.00
Reserve for Grants - Unappropriated	A-34		138,205.04
Tax Penalty Receivable	A-36	4,886.95	
		<u>125,370,713.70</u>	<u>4,297,734.73</u>
		133,644,274.86	4,297,734.73
Decreased by Disbursements:			
Prior Year Revenue Refund	A-1	80,471.66	
Budget Appropriations	A-3	86,974,451.90	
Petty Cash	A-6	1,500.00	
Interfunds	A-16	360.37	
Appropriation Reserves	A-19	1,811,610.31	
Accounts Payable	A-20	73,375.00	
Due to Special Improvement District	A-22	325,248.21	
Tax Overpayments	A-23	675,505.97	
Interfunds	A-27		523,176.30
County Taxes	A-28	11,234,581.49	
Local District School Taxes	A-29	17,459,529.00	
Tax Anticipation Note	A-30	7,500,000.00	
Grants Appropriated	A-33		3,774,558.43
Codification of Ordinances	A-35	8,856.00	
		<u>126,145,489.91</u>	<u>4,297,734.73</u>
Balance December 31, 2015	A	\$ 7,498,784.95	\$ -

TOWNSHIP OF IRVINGTON  
CURRENT FUND

CASH HELD BY STATE OF NEW JERSEY

A-5

	<u>Ref.</u>		
Balance December 31, 2014	A		\$ 5,647,568.04
Increased by:			
Anticipated State Aid Revenue	A-15		<u>11,641,169.00</u>
			17,288,737.04
Decreased by:			
Current Appropriations	A-3	\$7,978,438.50	
Cash Receipts	A-4	3,575,867.12	
Cash Receipts Excess School Debt	A-4	<u>288,142.48</u>	
			<u>11,842,448.10</u>
Balance December 31, 2015	A		<u><u>\$ 5,446,288.94</u></u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

CHANGE AND PETTY CASH FUNDS

A-6

	<u>Ref.</u>	<u>Petty Cash Funds</u>	<u>Change Funds</u>	<u>Total</u>
Balance December 31, 2014	A	\$ 1,800.00	\$478.00	\$2,278.00
Increased by:				
Cash Disbursements	A-4	<u>1,500.00</u> 3,300.00	<u>478.00</u>	<u>1,500.00</u> 3,778.00
Decreased by:				
Cash Receipts	A-4	<u>3,300.00</u>	<u>          </u>	<u>3,300.00</u>
Balance December 31, 2015	A	<u>\$ -</u>	<u>\$478.00</u>	<u>\$ 478.00</u>

Analysis of Balance

Police	\$ 20.00	\$ 20.00
Municipal Court	100.00	100.00
Tax Collector	350.00	350.00
Free Public Library	<u>8.00</u>	<u>8.00</u>
	<u>\$478.00</u>	<u>\$ 478.00</u>



TOWNSHIP OF IRVINGTON  
CURRENT FUND

DUE (TO)/FROM STATE OF NEW JERSEY  
PER CHAPTER 20, P.L. 1971

A-7

	<u>Ref.</u>		
Balance December 31, 2014:			
Due From	A		\$ 10,563.61
Decreased by:			
Exemptions per Tax Billings		\$ 118,000.00	
Deductions Allowed by Tax Collector		<u>2,250.00</u>	
	A-8		<u>120,250.00</u>
			130,813.61
Increased by:			
Collections		99,336.99	
Prior Year Deductions Disallowed by Tax Collector		<u>20,592.46</u>	
	A-4		<u>119,929.45</u>
Balance December 31, 2015:			
Due From	A		<u>\$ 10,884.16</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

A-8

Year	Balance Dec. 31, 2014	2015 Levy	Collections		Overpayments Applied	Cancelled	Tax Title Liens	Balance Dec. 31, 2015
			2014	2015				
FY 2007	\$ 2,754.88	\$	\$	\$	\$	\$	\$ 2,754.68	\$
FY 2008	4,258.89						4,258.89	
FY 2009	4,814.20						4,814.20	
FY 2010	5,754.63						5,754.63	
FY 2011	32,348.67			4,266.75			11,991.08	16,090.84
TY 2011	26,172.56			4,266.76			10,088.06	11,817.74
2012	78,398.77			6,525.00	2,143.53		24,846.95	44,883.29
2013	137,842.71			28,975.77			13,960.08	94,906.86
2014	355,975.79			180,133.16	3,642.75	11,383.55	2,079.11	158,737.22
	648,320.90			224,167.44	5,786.28	11,383.55	80,547.68	326,435.95
2015		101,306,007.15	154,965.38	95,640,391.43	90,632.18	325,525.64	4,646,665.78	447,826.74
	<u>\$ 648,320.90</u>	<u>\$ 101,306,007.15</u>	<u>\$ 154,965.38</u>	<u>\$ 95,864,558.87</u>	<u>\$ 96,418.46</u>	<u>\$ 336,909.19</u>	<u>\$ 4,727,213.46</u>	<u>\$ 774,262.69</u>

Reference

A

Below

A-2a,24

A-2a,Below

A-2a,23,26

Reserve

Below

A

Ref.

Ref.

Cash Collector  
Due from State of New Jersey

A-4

\$ 95,744,308.87

A-8

120,250.00

Above

\$ 95,864,558.87

Tax Title Liens  
Special Improvement  
District Liens

A-9

\$ 4,703,628.08

A-12

23,585.38

Above

\$ 4,727,213.46

ANALYSIS OF PROPERTY TAX LEVY

Ref.

Ref.

Tax Yield

General Property Tax  
Added and Omitted Tax

\$ 100,727,660.78  
166,184.26

100,893,825.04

Special Improvement  
District Taxes

412,182.11

Tax Levy

Local School District  
Addition to Local School District  
Tax (Budget)

A-29

\$ 17,459,529.00

A-2

1,859,749.00

\$ 19,319,278.00

County Taxes:  
County Tax  
Added Tax

11,231,610.33  
19,526.07

A-28

11,251,136.40

Special Improvement District Taxes  
Local Taxes for Municipal Purposes (Budget)  
Library Taxes  
Additional Taxes Levied

A-22

412,182.11

A-2

69,405,746.09

A-2

767,298.09

150,366.46

70,735,592.75

Above

\$ 101,306,007.15

Above

\$ 101,306,007.15

TOWNSHIP OF IRVINGTON  
CURRENT FUND

TAX TITLE LIENS

A-9

	<u>Ref.</u>		
Balance December 31, 2014	A		\$ 19,389,594.11
Increased by:			
Transferred from Taxes Receivable	A-8	\$ 4,703,628.08	
Interest and Costs on Tax Sale of			
December 21, 2015		<u>260,124.10</u>	
			4,963,752.18
			<u>24,353,346.29</u>
Decreased by:			
Collections	A-4	2,427,124.69	
Tax Overpayments Applied	A-23	<u>7,160.92</u>	
	A-2a		<u>2,434,285.61</u>
Balance December 31, 2015	A		<u><u>\$ 21,919,060.68</u></u>

PROPERTY ACQUIRED FOR TAXES  
ASSESSED VALUATION

A-10

	<u>Ref.</u>	
Balance December 31, 2014	A	<u>\$ 2,877,300.00</u>
Balance December 31, 2015	A	<u><u>\$ 2,877,300.00</u></u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

SEWER USER CHARGES RECEIVABLE

A-11

	<u>Ref.</u>	<u>Total</u>	<u>Sewer Rents</u>	<u>Sewer Liens</u>
Balance December 31, 2014	A	\$ 1,322,348.33	\$ 210,612.24	\$ 1,111,736.09
Increased by:				
Sewer Charges	Reserve	5,532,970.41	5,532,970.41	
Transferred from Sewer Rents Receivable	A-11	326,675.54		326,675.54
Interest and Costs on Tax Sale of December 21, 2015	Reserve	61,421.64		61,421.64
		<u>7,243,415.92</u>	<u>5,743,582.65</u>	<u>1,499,833.27</u>
Decreased by:				
Collections	A-2,4	5,312,018.36	5,015,098.60	296,919.76
Cancelled	Reserve	1,941.86		1,941.86
Tax Overpayments Applied	A-2,23	288.22	288.22	
Sewer Rents Overpayments Applied	A-2,25	15,399.35	15,399.35	
Transferred to Sewer Liens Receivable	A-11	326,675.54	326,675.54	
		<u>5,656,323.33</u>	<u>5,357,461.71</u>	<u>298,861.62</u>
Balance December 31, 2015	A	<u>\$ 1,587,092.59</u>	<u>\$ 386,120.94</u>	<u>\$ 1,200,971.65</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

SPECIAL IMPROVEMENT DISTRICT LIENS RECEIVABLE

A-12

	<u>Ref.</u>	
Balance December 31, 2014	A	\$ 43,837.23
Increased by:		
Transferred from Taxes Receivable	A-8	<u>23,585.38</u> 67,422.61
Decreased by:		
Collections	A-2a,4	<u>14,528.99</u>
Balance December 31, 2015	A	<u>\$ 52,893.62</u>

OTHER MUNICIPAL LIENS RECEIVABLE

A-13

	<u>Ref.</u>	
Balance December 31, 2014	A	<u>\$112,881.77</u>
Balance December 31, 2015	A	<u>\$112,881.77</u>

RESERVE FOR TERMINAL PAYOUT

A-14

	<u>Ref.</u>	
Balance December 31, 2014	A	<u>\$ 62,438.81</u>
Balance December 31, 2015	A	<u>\$ 62,438.81</u>



TOWNSHIP OF IRVINGTON  
CURRENT FUND

REVENUE ACCOUNTS RECEIVABLE

A-15

	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Accrued</u>	<u>Collections</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
<u>Revenue and Finance</u>					
Alcoholic Beverage Licenses	A-2	\$	\$ 59,739.00	\$ 59,739.00	\$
Other Licenses	A-2		164,304.80	164,304.80	
Fees and Permits	A-2		759,416.41	759,416.41	
Municipal Court- Fines and Costs	A-2	124,056.29	1,874,878.94	1,838,129.79	160,805.44
Interest and Costs on Taxes	A-2		1,537,237.33	1,537,237.33	
Parking Meters	A-2		172,357.00	172,357.00	
Cablevision Fee Franchise	A-2		185,718.74	185,718.74	
Consolidated Municipal Property Tax Relief	A-2		3,706,483.00	3,706,483.00	
Energy Receipts Tax	A-2		7,934,686.00	7,934,686.00	
State School Building Aid Allowance	A-2		1,234,064.00	1,234,064.00	
Construction Code Official Fees	A-2		311,766.80	311,766.80	
Uniform Fire Safety Act	A-2		44,080.41	44,080.41	
Joint Sewer Maintenance	A-2		389,667.19	389,667.19	
Payment in Lieu of Taxes	A-2		250,436.71	250,436.71	
Rental Income	A-2		67,783.37	67,783.37	
Agreement with the Irvington Board of Education	A-2		125,000.00	125,000.00	
Cancel Outstanding Checks Current Fund	A-2		300,607.81	300,607.81	
Cancel Trust Other Fund Reserves	A-2		270,757.05	270,757.05	
Irvington Hospital Development Fee	A-2		45,000.00	45,000.00	
		<u>\$ 124,056.29</u>	<u>\$ 19,433,984.56</u>	<u>\$ 19,397,235.41</u>	<u>\$ 160,805.44</u>
<u>Reference</u>					

A

Reserve

Below

A

Ref.

Cash Receipts

A-4

\$ 7,756,066.41

Cash Held by State of New Jersey

A-5

11,641,169.00

Above

\$ 19,397,235.41

TOWNSHIP OF IRVINGTON  
CURRENT FUND

INTERFUNDS

A-16

	<u>Ref.</u>	<u>Total</u>	<u>Grant Fund</u>	<u>Animal Control Trust Fund</u>	<u>General Trust Fund</u>	<u>General Capital Fund</u>
Balance December 31, 2014:						
Due From	A,Below	<u>\$ 2,032,758.96</u>	<u>\$ 1,541,821.96</u>	<u>\$ 13,620.13</u>		<u>\$ 477,316.87</u>
Due To	A	<u>\$     360.37</u>			<u>\$ 360.37</u>	
Budget Appropriations	A-3	3,289,468.48	3,289,468.48			
Cash Receipts	A-4	<u>1,000,598.17</u>	<u>523,176.30</u>	<u>105.00</u>		<u>477,316.87</u>
		<u>4,290,066.65</u>	<u>3,812,644.78</u>	<u>105.00</u>		<u>477,316.87</u>
Anticipated Revenue	A-2	3,289,468.48	3,289,468.48			
Cash Disbursements	A-4	<u>360.37</u>			<u>360.37</u>	
		<u>3,289,828.85</u>	<u>3,289,468.48</u>		<u>360.37</u>	
Balance December 31, 2015:						
Due From	A,Below	<u>\$ 1,032,160.79</u>	<u>\$ 1,018,645.66</u>	<u>\$ 13,515.13</u>		<u>\$           -</u>
Analysis of Net Interfund Account						
<u>Credit to Operations</u>						
Balance December 31, 2014 (Due From)	Above	\$ 2,032,758.96				
Balance December 31, 2015 (Due From)	Above	<u>1,032,160.79</u>				
Net Credit to Operations	A-1	<u>\$ 1,000,598.17</u>				

TOWNSHIP OF IRVINGTON  
CURRENT FUND

DEFERRED CHARGES

A-17

	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
Overexpenditure of 2015 Appropriations	\$861,769.71	\$ 2,821,998.14	\$861,769.71	\$2,821,998.14
Overexpenditure of Appropriation Reserves	<u>                    </u>	<u>431,314.62</u>	<u>                    </u>	<u>431,314.62</u>
	<u>\$861,769.71</u>	<u>\$ 3,253,312.76</u>	<u>\$861,769.71</u>	<u>\$3,253,312.76</u>
<u>Reference</u>	<u>A</u>	<u>A-1,3,19</u>	<u>A-3</u>	<u>A</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

DEFERRED CHARGES  
N.J.S.A. 40A:4-53 SPECIAL EMERGENCY

A-18

<u>Date Authorized</u>	<u>Purpose</u>	<u>Net Amount Authorized</u>	<u>1/5 of Net Amount Authorized</u>	<u>Balance Dec. 31, 2014</u>	<u>Increase</u>	<u>Budget Appropriation</u>	<u>Balance Dec. 31, 2015</u>
02-23-11	Terminal Payout	\$ 1,580,000.00	\$ 316,000.00	\$ 292,000.00	\$	\$ 292,000.00	\$
10-14-14	Codification of Ordinance	22,140.00	4,428.00	22,140.00			22,140.00
12-09-14	Terminal Payout	813,098.60	162,619.72	813,089.60		162,617.92	650,471.68
4-04-15	Severance	1,238,000.00	247,600.00		1,238,000.00		1,238,000.00
				<u>\$ 1,127,229.60</u>	<u>\$ 1,238,000.00</u>	<u>\$ 454,617.92</u>	<u>\$ 1,910,611.68</u>
			<u>Reference</u>	<u>A</u>	<u>A-3</u>	<u>A-3</u>	<u>A</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

APPROPRIATION RESERVES

A-19  
Sheet #1

	Balance Dec. 31, 2014		Balance After Transfers	Expended		Balance Lapsed	Over- expended
<u>APPROPRIATIONS WITHIN "CAPS"</u>	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash Disbursed</u>	<u>Accounts Payable</u>		
<u>OFFICE OF THE MAYOR</u>							
Mayor's Office:							
Salaries and Wages	\$	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$	\$	\$
Other Expenses	110.00	3.57	113.57	215.39			101.82
Planning Board:							
Other Expenses		5,038.69	5,038.69	1,192.03		3,846.66	
Division of Community Development and Planning:							
Salaries and Wages		22,286.96	22,286.96			22,286.96	
<u>OFFICE OF THE TOWNSHIP CLERK</u>							
Municipal Clerk:							
Other Expenses	3,897.32	1,651.60	5,548.92	4,938.04		610.88	
Council's Office:							
Salaries and Wages		17,500.00	17,500.00	17,500.00			
Other Expenses	4,411.72	1,574.48	5,986.20	3,674.28		2,311.92	
Zoning Board of Adjustment:							
Other Expenses		1,046.47	1,046.47	997.97		48.50	
<u>OFFICE OF THE TAX ASSESSOR</u>							
Tax Assessment Administration:							
Other Expenses	6,557.06	9,008.07	15,565.13	15,565.13			
<u>ATTORNEY TO THE TOWNSHIP COUNCIL</u>							
Legislative Research Officer:							
Other Expenses		750.00	750.00			750.00	
<u>OFFICE OF THE TOWNSHIP ATTORNEY</u>							
Legal Services (Legal Department):							
Salaries and Wages		0.60	0.60			0.60	
Other Expenses	21,519.13	13,076.88	34,596.01	34,182.45		413.56	



TOWNSHIP OF IRVINGTON  
CURRENT FUND

APPROPRIATION RESERVES

A-19  
Sheet #2

	Balance Dec. 31, 2014		Balance After Transfers	Expended		Balance Lapsed	Over- expended
	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash Disbursed</u>	<u>Accounts Payable</u>		
<u>APPROPRIATIONS WITHIN "CAPS"</u>							
<u>DEPARTMENT OF ADMINISTRATION</u>							
Office of the Business Administrator:							
Other Expenses	\$ 5,062.64	\$ 1,600.03	\$ 6,662.67	\$ 14,365.26	\$	\$	\$ 7,702.59
Other Expenses - Postage				4,068.00			4,068.00
<u>DEPARTMENT OF POLICE</u>							
Police:							
Other Expenses	46,356.71	1,287.87	47,644.58	47,206.56		438.02	
School Guards:							
Salaries and Wages:		12.94	12.94			12.94	
Chaplains and Surgeons:							
Salaries and Wages		896.45	896.45			896.45	
Parking Division:							
Other Expenses		4,076.53	4,076.53			4,076.53	
<u>DEPARTMENT OF FIRE</u>							
Fire:							
Other Expenses	22,656.88	17,328.84	39,985.72	34,862.95		5,122.77	
Uniform Fire Safety Act:							
Other Expenses		334.88	334.88			334.88	
<u>DEPARTMENT OF REVENUE AND FINANCE</u>							
Division of Finance:							
Other Expenses		1,042.82	1,042.82	1,042.82			
Audit Services	103,500.00		103,500.00	29,125.00	74,375.00		
Insurance:							
Insurance and Surety Bonds		91,597.11	91,597.11	89,109.15		2,487.96	
Health Benefits Insurance		8,943.04	8,943.04	177,663.56			168,720.52

TOWNSHIP OF IRVINGTON  
CURRENT FUND

APPROPRIATION RESERVES

A-19  
Sheet #3

<u>APPROPRIATIONS WITHIN "CAPS"</u>	Balance Dec. 31, 2014		Balance After Transfers	Expended		Balance Lapsed	Over- expended
	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash Disbursed</u>	<u>Accounts Payable</u>		
<u>DEPARTMENT OF REVENUE AND FINANCE</u>							
Division of Revenue - Tax Collection:							
Other Expenses	\$ 1,182.03	\$ 51,877.75	\$ 53,059.78	\$ 53,059.78	\$	\$	\$
Division of Licenses:							
Other Expenses	2,700.00	251.00	2,951.00	2,711.98		239.02	
Division of Central Purchasing:							
Other Expenses	863.00	8.89	871.89	863.00		8.89	
<u>DEPARTMENT OF PUBLIC WORKS</u>							
Division of Engineering:							
Other Expenses	68,562.55	25,704.35	94,266.90	243,590.37	32,766.82		182,090.29
Land Rental, Refuse Dumping:							
Other Expenses	84,579.79	143,327.67	227,907.46	259,651.28	150.01		31,893.83
Division of Streets and Sewers:							
Other Expenses	2,024.70	1,907.07	3,931.77	3,811.32		120.45	
Snow Removal:							
Other Expenses	32,425.23	7,198.61	39,623.84	19,381.31		20,242.53	
Division of Motorized Equipment:							
Salaries and Wages		18.18	18.18			18.18	
Other Expenses	21,193.98	9,224.34	30,418.32	30,188.42	106.50	123.40	
Division of Public Property:							
Salaries and Wages:							
Public Buildings	24,228.49	19,544.52	43,773.01			43,773.01	
Shade Trees	0.90	2,262.46	2,263.36			2,263.36	
Other Expenses:							
Public Buildings				29,302.57			29,302.57
Shade Trees				1,849.48			1,849.48

TOWNSHIP OF IRVINGTON  
CURRENT FUND

APPROPRIATION RESERVES

A-19  
Sheet #4

<u>APPROPRIATIONS WITHIN "CAPS"</u>	<u>Balance</u> <u>Dec. 31, 2014</u>		<u>Balance</u> <u>After</u>	<u>Expended</u>		<u>Balance</u>	<u>Over-</u>
	<u>Encumbered</u>	<u>Unencumbered</u>	<u>Transfers</u>	<u>Cash</u> <u>Disbursed</u>	<u>Accounts</u> <u>Payable</u>	<u>Lapsed</u>	<u>expended</u>
<u>DEPARTMENT OF HEALTH AND WELFARE</u>							
Division of Health:							
Other Expenses:							
Health Administration	\$ 2,521.36	\$ 2,394.64	\$ 4,916.00	\$ 3,004.77	\$	\$ 1,911.23	\$
Environmental Health	19,201.64	4,512.13	23,713.77	4,512.13		19,201.64	
Nursing	2,378.94	465.56	2,844.50	2,395.94		448.56	
<u>DEPARTMENT OF PARKS AND RECREATION</u>							
Division of Parks Maintenance:							
Other Expenses	1,025.27	542.28	1,567.55	1,093.41		474.14	
Division of Recreation:							
Other Expenses	255.86	3,202.96	3,458.82	1,224.98		2,233.84	
Public Events and Celebration:							
Other Expenses		3.60	3.60			3.60	
Senior Citizen Center:							
Salaries and Wages		47.20	47.20			47.20	
Other Expenses		1,600.00	1,600.00	758.05		841.95	
Irvington Municipal Pool:							
Other Expenses		7,793.96	7,793.96	7,793.50		0.46	
<u>DEPARTMENT OF HOUSING</u>							
Housing Services:							
Other Expenses	4,647.10	11,346.06	15,993.16	10,460.96		5,532.20	
<u>MUNICIPAL COURT</u>							
Operations:							
Other Expenses	9,818.55	2,837.79	12,656.34	18,241.86			5,585.52

TOWNSHIP OF IRVINGTON  
CURRENT FUND

APPROPRIATION RESERVES

A-19  
Sheet #5

	Balance Dec. 31, 2014		Balance After Transfers	Expended		Balance Lapsed	Over- expended
<u>APPROPRIATIONS WITHIN "CAPS"</u>	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash Disbursed</u>	<u>Accounts Payable</u>		
<u>MUNICIPAL COURT</u>							
Public Defender (P.L.1997, c. 256):							
Other Expenses	\$ 1,500.00	\$ 1,678.18	\$ 3,178.18	\$ 3,150.00	\$	\$ 28.18	\$
<u>UNIFORM CONSTRUCTION CODE</u>							
Construction Code Official:							
Other Expenses		4,091.03	4,091.03	4,035.29		55.74	
<u>UNCLASSIFIED</u>							
Electricity, Gas	209,836.85		209,836.85	201,470.35		8,366.50	
Telephone	7,137.02	2,651.17	9,788.19	9,771.46		16.73	
Water	366.46	637.86	1,004.32	956.86		47.46	
Fire Hydrant	109,144.40		109,144.40	109,144.40			
Fuel Oil and Gasoline	36,642.79		36,642.79	23,998.40		12,644.39	
Street Lighting	210,969.85		210,969.85	210,969.85			
<u>STATUTORY EXPENDITURES</u>							
State Unemployment Insurance Fund		2,969.94	2,969.94	2,969.94			
Public Employees' Retirement System	38.72	334.52	373.24	373.24			
Social Security System (OASI)		44,645.00	44,645.00			44,645.00	
<u>JUDGMENTS</u>		3,331.71	3,331.71			3,331.71	
<u>OTHER OPERATIONS</u>							
911 Dispatch Services		67,166.82	67,166.82	67,166.82			
Maintenance of Free Public Library		1,117.72	1,117.72			1,117.72	
	<u>\$ 1,067,316.94</u>	<u>\$ 631,752.80</u>	<u>\$ 1,699,069.74</u>	<u>\$ 1,811,610.31</u>	<u>\$ 107,398.33</u>	<u>\$ 211,375.72</u>	<u>\$ 431,314.62</u>
<u>Reference</u>	<u>A</u>	<u>A</u>		<u>A-4</u>	<u>A-20</u>	<u>A-1</u>	<u>A-17</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

ACCOUNTS PAYABLE

A-20

	<u>Ref.</u>	
Balance December 31, 2014	A	\$ 73,375.00
Increased by:		
Commitments	A-19	<u>107,398.33</u> 180,773.33
Decreased by:		
Payments	A-4	<u>73,375.00</u>
Balance December 31, 2015	A	<u><u>\$107,398.33</u></u>

RESERVE FOR REVALUATION

A-21

	<u>Ref.</u>	
Balance December 31, 2014	A	<u>\$ 5,155.33</u>
Balance December 31, 2015	A	<u><u>\$ 5,155.33</u></u>



TOWNSHIP OF IRVINGTON  
CURRENT FUND

DUE TO SPECIAL IMPROVEMENT DISTRICT

A-22

	<u>Ref.</u>	
Balance December 31, 2014	A	\$294,611.97
Increased by:		
Special Improvements Assessment		
Levy	A-1,2a,8	<u>412,182.11</u>
		706,794.08
Decreased by:		
Payments	A-4	<u>325,248.21</u>
Balance December 31, 2015	A	<u><u>\$381,545.87</u></u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

TAX OVERPAYMENTS

A-23

	<u>Ref.</u>		
Balance December 31, 2014	A		\$2,519,047.77
Increased by:			
Prior Year Paid Taxes Cancelled	A-1	\$394,454.02	
Collections	A-4	<u>419,465.29</u>	
			<u>813,919.31</u>
			3,332,967.08
Decreased by:			
Applied to Taxes Receivable	A-8	93,053.35	
Refunded	A-4	675,505.97	
Applied to Sewer User Charges Receivable	A-11	288.22	
Applied to Tax Title Liens Receivable	A-9	7,160.92	
Applied to Prepaid Taxes	A-24	2,543.10	
Cancelled	A-1	<u>352.10</u>	
			<u>778,903.66</u>
Balance December 31, 2015	A		<u>\$2,554,063.42</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

PREPAID TAXES

A-24

	<u>Ref.</u>		
Balance December 31, 2014	A		\$ 154,965.38
Increased by:			
Collections	A-4	\$ 294,411.64	
Transferred from Tax Overpayments	A-23	<u>2,543.10</u>	
			<u>296,954.74</u>
			451,920.12
Decreased by:			
Applied	A-8		<u>154,965.38</u>
Balance December 31, 2015	A		<u><u>\$ 296,954.74</u></u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

SEWER RENT OVERPAYMENTS

A-25

	<u>Ref.</u>	
Balance December 31, 2014	A	\$ 15,399.35
Increased by:		
Collections	A-4	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: right;">12,908.58</div> <div style="width: 10px;"></div> </div>
		28,307.93
Decreased by:		
Overpayments Applied to Sewer User		
Charges Receivable	A-11	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: right;">15,399.35</div> <div style="width: 10px;"></div> </div>
Balance December 31, 2015	A	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 3px double black; width: 100px; text-align: right;">\$ 12,908.58</div> <div style="width: 10px;"></div> </div>

SPECIAL IMPROVEMENT DISTRICT OVERPAYMENTS

A-26

	<u>Ref.</u>	
Balance December 31, 2014	A	\$ 3,365.11
Increased by:		
Collections	A-4	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: right;">3,372.16</div> <div style="width: 10px;"></div> </div>
		6,737.27
Decreased by:		
Overpayments Applied to Taxes		
Receivable	A-8	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: right;">3,365.11</div> <div style="width: 10px;"></div> </div>
Balance December 31, 2015	A	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 3px double black; width: 100px; text-align: right;">\$ 3,372.16</div> <div style="width: 10px;"></div> </div>

TOWNSHIP OF IRVINGTON  
GRANT FUND

INTERFUNDS

A-27

	<u>Ref.</u>	<u>Total</u>	<u>Grant Fund</u>	
			<u>Current Fund</u>	<u>General Capital Fund</u>
Balance December 31, 2014:				
Due To	A	<u>\$1,655,251.04</u>	<u>\$1,541,821.96</u>	<u>\$ 113,429.08</u>
Budget Appropriations	A-33	3,289,468.48	3,289,468.48	
Cash Receipts	A-4	<u>2,283,409.72</u>		<u>2,283,409.72</u>
		<u>5,572,878.20</u>	<u>3,289,468.48</u>	<u>2,283,409.72</u>
Decreased by:				
Miscellaneous Anticipated Revenue	A-32	3,289,468.48	3,289,468.48	
Cash Disbursements	A-4	<u>523,176.30</u>	<u>523,176.30</u>	
		<u>3,812,644.78</u>	<u>3,812,644.78</u>	
Balance December 31, 2015:				
Due To	A	<u><u>\$3,415,484.46</u></u>	<u><u>\$1,018,645.66</u></u>	<u><u>\$2,396,838.80</u></u>



TOWNSHIP OF IRVINGTON  
CURRENT FUND

COUNTY TAXES PAYABLE

A-28

	<u>Ref.</u>		
Balance December 31, 2014	A		\$ 2,971.13
Increased by:			
2015 Levy		\$ 10,903,790.31	
2015 Open Space Levy		327,820.02	
		<u>11,231,610.33</u>	
Added County Taxes		19,526.07	
	A-1,2a,8		<u>11,251,136.40</u>
			11,254,107.53
Decreased by:			
Payments	A-4		<u>11,234,581.49</u>
Balance December 31, 2015	A		<u>\$ 19,526.04</u>

LOCAL DISTRICT SCHOOL TAX

A-29

	<u>Ref.</u>		
Increased by:			
Levy - Calendar Year 2015	A-1,2a,8		\$ 17,459,529.00
Decreased by:			
Payments	A-4		<u>17,459,529.00</u>
			<u>\$ -</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

TAX ANTICIPATION NOTE

A-30

	<u>Ref.</u>	
Balance December 31, 2014	A	\$ 7,500,000.00
Increased by:	A-4	
Cash Receipts		<u>7,500,000.00</u>
		15,000,000.00
Decreased by:		
Payments	A-4	<u>7,500,000.00</u>
Balance December 31, 2015	A	<u><u>\$ 7,500,000.00</u></u>

TAX ABATEMENTS OVERPAYMENTS

A-31

	<u>Ref.</u>	
Balance December 31, 2014	A	<u>\$ 5,076.15</u>
Balance December 31, 2015	A	<u><u>\$ 5,076.15</u></u>

TOWNSHIP OF IRVINGTON  
GRANT FUND

GRANTS RECEIVABLE

A-32  
Sheet #1

	Balance Dec. 31, 2014	Realized in 2015	Collections	Balance Dec. 31, 2015
Aggressive Driving Enforcement	\$ 7,500.00	\$	\$ 7,500.00	\$
Baseball Tomorrow Fund	49,624.47			49,624.47
Children's Summer Food Service Program	40,403.11			40,403.11
Children's Summer Food Service Program		255,524.13	121,421.28	134,102.85
Clean Communities		73,000.28	73,000.28	
COPS MORE Program	8,563.00			8,563.00
COPS Hiring Recovery Program - 2011	1,780,899.21		667,608.00	1,113,291.21
COPS Hiring Recovery Program		1,000,000.00		1,000,000.00
COPS Technology Grant - 2010	630.78			630.78
Essex County:				
Open Space	270,394.56		150,000.00	120,394.56
Community Service Block Grant - 2014		172,753.00	95,737.48	77,015.52
Community Service Block Grant		62,037.98	36,980.60	25,057.38
SSH Block Grant	23,022.83			23,022.83
SSH Block Grant Homeless		110,000.00	77,267.95	32,732.05
SSH Block Grant 2014/2015		110,000.00	110,000.00	
FEMA Emergency Food and Shelter	12,500.00			12,500.00
FEMA Firefighters Assistance	87.00			87.00
FEMA Firefighters Assistance Equipment		157,878.00	157,878.00	
Gateway Enhancement	29,011.24			29,011.24
GREAT:				
Fiscal Year 2004	13,562.00			13,562.00
Fiscal Year 2005	13,504.00			13,504.00
Green Acres Chancellor and Green Playground				
Improvements	24,281.97			24,281.97
Housing Opportunities for People with AIDS		354,050.98	167,140.58	186,910.40
HUD - Transitional Housing	18,084.00			18,084.00
Hurricane Sandy Temporary Worker	34,989.06		15,734.44	19,254.62
Hurricane Sandy Temporary Worker (2013/2014)	507.72			507.72
Irvington Weed and Seed	297,000.00			297,000.00
Irvington Youth Violent Prevention Initiative	110,087.00			110,087.00
Office of Juvenile Justice Delinquent Prevention	109,579.68		51,145.16	58,434.52
Newark - JAG Police Grant		83,801.40		83,801.40
Local Disaster Preparedness	200,000.00			200,000.00
Milton Eisenhower Foundation - Youth Safe Haven	9,025.00			9,025.00
Essex County:				
Municipal Alliance on Alcoholism and Drug Abuse	12,636.50			12,636.50
Municipal Alliance on Alcoholism and Drug Abuse		84,000.00	42,565.46	41,434.54
Neighborhood Preservation	608.56			608.56
New Jersey American Water Tree Grant		9,000.00	9,000.00	
New Jersey Department of Environmental Protection:				
Forestry Grant	20,000.00			20,000.00
Green Communities Grant	3,000.00			3,000.00
New Jersey Health Officers' Association:				
2011 Mass Vaccination Exercise Grant	12,500.00		12,000.00	500.00
Mass Vaccination Mini-Grant	622.00			622.00
ACCHO		17,904.00		17,904.00
Shaping Grant		22,000.00	10,000.00	12,000.00
New Jersey Transportation Trust Fund Authority:				
38th Street (FY 2004)	65,000.00			65,000.00
Clinton Avenue (FY 2000)	300,000.00			300,000.00
Columbia Avenue (FY 2002)	268,000.00			268,000.00
Eastern Parkway (FY 2007)	89,738.00			89,738.00
Grove Street (FY 2000)	26,000.00			26,000.00
Smith Street (FY 2001)	49,911.89			49,911.89
Nye Avenue (CY 2013)	297,900.00			297,900.00

TOWNSHIP OF IRVINGTON  
GRANT FUND

GRANTS RECEIVABLE

A-32  
Sheet #2

	Balance Dec. 31, 2014	Realized in 2015	Collections	Balance Dec. 31, 2015
New Jersey Transportation Trust Fund Authority:				
Washington and Clinton Avenues (FY 2004)	\$ 85,000.00	\$	\$	\$ 85,000.00
Civic West (FY 2010)	1,579.29			1,579.29
Paine Avenue (FY 2011)	297,360.00			297,360.00
Park Place (CY 2015)		377,637.00		377,637.00
Obey the Signs	3,750.00			3,750.00
Pandemic Influenza Preparedness	232.61			232.61
Pandemic Influenza Phase II	1,922.00			1,922.00
Pandemic Influenza Preparedness Grant III	6,020.00			6,020.00
Pedestrian Safety Education and Enforcement	16,193.43			16,193.43
Police Body Armor Replacement		13,152.62	13,152.62	
Police Institute of Rutgers University - Rutgers				
Cease Fire	286,853.40			286,853.40
Recycling Tonnage Grant		21,729.09	21,729.09	
RMS	236.04			236.04
Robert Wood Johnson Foundation Grant		200,000.00	50,000.00	150,000.00
PARIS	4,096.90			4,096.90
Safe and Secure Communities	17,608.00			17,608.00
Secure Our Schools	15,659.00			15,659.00
Sharing Available Resources Efficiency - SHARE	139,875.10			139,875.10
State Health Service	1,242.00			1,242.00
State of New Jersey - CLPP Grant 2015/16		165,000.00	119,827.00	45,173.00
State of New Jersey - HIV/AIDS Grant	11,345.47			11,345.47
Statewide Livable Communities:				
Local Library Aid	9,203.75			9,203.75
Capital Improvements	144,364.00			144,364.00
Summer Food Program	96,021.46			96,021.46
Summer Food Program	68,172.31			68,172.31
Summer Recreational Swimming	2,500.00			2,500.00
Tobacco Age-of-Sale Enforcement	480.00			480.00
Urban Enterprise Zone Authority	1,435,330.88			1,435,330.88
U. S. Energy Block Grant	232,170.00			232,170.00
	<u>\$ 7,076,389.22</u>	<u>\$ 3,289,468.48</u>	<u>\$ 2,009,687.94</u>	<u>\$ 8,356,169.76</u>

Reference

A

A-2.27

Below

A

Ref.

Collections  
Unappropriated Reserves  
Realized

A-4

\$ 1,848,577.97

A-34

161,109.97

Above

\$ 2,009,687.94

TOWNSHIP OF IRVINGTON  
GRANT FUND

RESERVE FOR GRANTS - APPROPRIATED

A-33  
Sheet #1

	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Increase</u>	<u>Expended</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
Alcohol Education and Rehabilitation	\$ 10,271.12	\$	\$	\$ 10,271.12
Bridge Summer Worker	29,394.70		29,394.70	
Child and Adolescent Health Program	9,956.64		8,352.56	1,604.08
Children's Summer Food Service	76,210.92			76,210.92
Summer Food Program	97,998.00			97,998.00
Summer Food Program		255,524.13	225,723.95	29,800.18
Clean Communities	8,070.06	73,000.28	81,070.34	
COPS Universal Hiring (9/1/11 to 2/1/16)	1,146,723.48		692,272.00	454,451.48
COPS Universal Hiring (9/1/14 to 8/1/17)		1,000,000.00		1,000,000.00
Essex County:				
County Community Service Block Grant ( 2014)		172,753.00	172,753.00	
County Community Service Block Grant		62,037.98	61,425.75	612.23
County Community Services for Homeless (SSH)		110,000.00	60,290.83	49,709.17
SSH Block Grant 2014/2015		110,000.00	68,725.05	41,274.95
Open Space	293,428.05		133,634.76	159,793.29
Cultural Enrichment	1,723.03		1,723.03	
DEP Hazardous Discharge	114,409.47			114,409.47
Drunk Driving Enforcement	9,839.42			9,839.42
FEMA Emergency Food Shelter - Newark Emergency	6,398.31			6,398.31
FEMA Fire Apparatus Driving Simulator	176,000.00		176,000.00	
FEMA Firefighters Assistance:				
Federal Aid	704,501.96		600,000.00	104,501.96
Federal Aid - Equipment		157,878.00	157,878.00	
Local Match - Equipment		17,542.00		17,542.00
FM Global Foundation	406.80			406.80
Gateway Enhancement	23,249.53			23,249.53
Green Acres Playground Improvements	51,622.53			51,622.53
GREAT (FY 07)	95,214.00		68,148.00	27,066.00
Healthy Community Development Grant	71,056.67		63,515.27	7,541.40
Healthy Mothers/Healthy Babies	38,872.00		38,872.00	
Housing Opportunities for People with AIDS		354,050.98	354,050.98	
HUD Transitional Housing	208,262.12		102,760.83	105,501.29
Irvington Youth Violence Prevention Initiative	83,910.30		80,588.66	3,321.64
Office of Juvenile Justice Delinquent Prevention		83,801.40		83,801.40
Law and Public Safety Grant	1,722.56			1,722.56
Lead Based Paint Abatement	15,874.80		11,731.03	4,143.77
Lead Identification and Field Testing	769.98			769.98
Local Disaster Preparedness	475.00			475.00
Milton Eisenhower Foundation - Youth Safe Haven	14,587.48		5,562.48	9,025.00
Municipal Alliance for Alcoholism and Drug Abuse:				
State Aid - 2013	2,897.16		2,897.16	
Local Match - 2013	6,770.23		6,770.23	
State Aid - 2015		84,000.00	30,525.34	53,474.66
Local Match - 2015		10,000.00	9,525.00	475.00
Municipal Building Improvements	3,155.40		3,155.40	
Municipal Storm Water Regulation	15,464.00		15,464.00	
Neighborhood Preservation	755.22			755.22
New Jersey Transit Shuttle	26,456.40		26,456.40	
New Jersey American Water Tree Grant		9,000.00	9,000.00	
New Jersey Department of Environmental Protection:				
Forestry Grant	20,000.00			20,000.00
Green Communities Grant	3,000.00			3,000.00

TOWNSHIP OF IRVINGTON  
GRANT FUND

RESERVE FOR GRANTS - APPROPRIATED

A-33  
Sheet #2

	Balance Dec. 31, 2014	Increase	Expended	Balance Dec. 31, 2015
New Jersey Department of Transportation:				
Clinton Avenue	\$ 12,456.18	\$	\$	\$ 12,456.18
Grove Street	100,000.00			100,000.00
Smith Street (FY 01)	324.42			324.42
Smith Street (FY 08)	5,372.98			5,372.98
Cordier Street	1,398.50			1,398.50
Columbia Avenue	113,900.72			113,900.72
38th Street	9,641.37			9,641.37
Eastern Parkway	199,520.10			199,520.10
Civic West	2,000.00			2,000.00
Paine Avenue (FY 11)	120,535.04			120,535.04
Nye Avenue	297,900.00			297,900.00
Park Place (CY 2015)		377,637.00	15,650.00	361,987.00
New Jersey Health Officers' Association:				
H1N1 Corrective Actions	8.24			8.24
ACCHO		17,904.00	12,000.00	5,904.00
Obey the Signs	2,450.00			2,450.00
Pandemic Influenza Phase III	571.78			571.78
PARIS	35,930.06		31,833.16	4,096.90
Pedestrian Safety	19,900.00			19,900.00
Police Body Armor Replacement	61,919.04	13,152.62	23,467.80	51,603.86
Police Institute of Rutgers University:				
Cease Fire Partnership	33,114.33			33,114.33
Police Reserve 911	3,578.00			3,578.00
Recycling Tonnage Grant	19,075.62	21,729.09	40,804.71	
Regional Efficiency Development	11,548.50		11,548.50	
RMS	236.04			236.04
Robert Wood Johnson Foundation		200,000.00	20,411.48	179,588.52
Secure Our Schools	77,612.00		56,382.36	21,229.64
Sharing Available Resources Efficiency	119,941.60			119,941.60
Shaping New Jersey Mini-Grant	10,000.00	22,000.00	14,173.96	17,826.04
State Health Service	6,170.86		377.78	5,793.08
State of New Jersey:				
CLPP Grant (2014/2015)	155,648.25		155,648.25	
CLPP Grant (2015/2016)		165,000.00	83,186.53	81,813.47
Statewide Livable Communities:				
Local Library Aid	4,347.71			4,347.71
Street Paving	10,807.15		10,807.15	
Summer Recreational Swimming	2,500.00			2,500.00
Targeting Violent Crime Initiative	746.76			746.76
Tobacco Age-of-Sale Enforcement	2,574.18			2,574.18
U.S. Department of Technology	20.01			20.01
U.S. Energy Block Grant	77,591.70			77,591.70
Urban Enterprise Zone Authority	228,165.56			228,165.56
WIC and Senior FMNP	500.00			500.00
	<u>\$5,117,454.04</u>	<u>\$3,317,010.48</u>	<u>\$3,774,558.43</u>	<u>\$4,659,906.09</u>

Reference

A

A-3,27

A-4

A

Ref.

Budget Appropriation

A-3

\$3,289,468.48

Local Share - Budget Appropriation

A-4

27,542.00

Above

\$3,317,010.48



TOWNSHIP OF IRVINGTON  
GRANT FUND

RESERVE FOR GRANTS - UNAPPROPRIATED

A-34

	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Increase</u>	<u>Anticipated as</u> <u>Revenue in</u> <u>2015 Budget</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
Body Armor Replacement	\$ 13,152.62	\$ 13,381.71	\$ 13,152.62	\$ 13,381.71
Clean Communities	73,000.28	88,764.54	73,000.28	88,764.54
Housing Opportunities for People with AIDS	39,452.75		34,227.98	5,224.77
County of Essex:				
CSBG Block Grant - 2015		19,827.36		19,827.36
CSBG Block Grant - 2015		14,977.72		14,977.72
SSH for Homeless (2014/2015 )		1,253.71		1,253.71
Community Service SSH Grant	43,998.00			43,998.00
Community Service Block Grant	67,666.49			67,666.49
Community Service SSH Grant	25,684.91			25,684.91
N.J. American Water Tree Grant	9,000.00		9,000.00	
Shaping New Jersey Mini-Grant	10,000.00		10,000.00	
Recycling Tonnage State Aid	21,729.09		21,729.09	
	<u>\$ 303,684.14</u>	<u>\$ 138,205.04</u>	<u>\$ 161,109.97</u>	<u>\$ 280,779.21</u>
<u>Reference</u>	<u>A</u>	<u>A-4</u>	<u>A-32</u>	<u>A</u>

TOWNSHIP OF IRVINGTON  
CURRENT FUND

RESERVE FOR CODIFICATION OF ORDINANCES

A-35

	<u>Ref.</u>	
Balance December 31, 2014	A	\$22,140.00
Decreased by:		
Payments	A-4	<u>8,856.00</u>
Balance December 31, 2015	A	<u>\$13,284.00</u>

TAX PENALTY RECEIVABLE

A-36

	<u>Ref.</u>	
Increased by:		
Charges		\$27,237.64
Decreased by:		
Collections	A-2b,4	<u>4,886.95</u>
Balance December 31, 2015	A	<u>\$22,350.69</u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

CASH RECEIPTS AND DISBURSEMENTS - TREASURER

B-1

	<u>Ref.</u>	<u>Animal Trust Fund</u>	<u>Other Trust Fund</u>
Balance December 31, 2014	B	\$ 15,929.53	\$ 2,656,439.45
Increased by Receipts:			
Federal Grant Awards Receivable	B-2	\$	\$ 405,078.34
HUD Home Loans Receivable	B-4		28,954.32
Interfunds - Animal Control	B-8	312.60	
Budget Appropriations	B-7		888,173.58
Due to State Agencies	B-8		20,454.00
Other Deposits	B-9		6,303,263.39
Payroll Deductions	B-10		19,633,093.70
Interfunds	B-12		787,497.13
Reserve for Animal Control Expenditures	B-13	1,997.40	
Reserve for Outside Employment of			
Off-Duty Police Officers	B-15		1,168,001.99
Reserve for Insurance Expenditures	B-16		15,645,406.95
Due to HUD	B-11		105,691.15
Reserve for Net Payroll	B-20		26,575,624.49
		<u>2,310.00</u>	
		18,239.53	<u>71,561,239.04</u>
			74,217,678.49
Decreased by Disbursements:			
Interfunds	B-6	105.00	
Due to State Agencies	B-8		26,775.00
Other Deposits	B-9		5,797,395.31
Payroll Deductions Payable	B-10		19,943,734.46
Interfunds	B-12		270,914.68
Reserve for Animal Control Expenditures	B-3	284.00	
Reserve for Outside Employment of			
Off-Duty Police Officers	B-15		879,777.40
Reserve for Insurance Expenditures	B-16		15,494,479.15
Reserve for Grant Expenditures	B-17		801,133.44
Reserve for Net Payroll	B-20		26,574,286.85
		<u>339.00</u>	
			<u>69,788,496.29</u>
Balance December 31, 2015	B	<u>\$ 17,850.53</u>	<u>\$ 4,429,182.20</u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

FEDERAL GRANT AWARDS RECEIVABLE

B-2

	<u>Ref.</u>	<u>Total</u>	<u>Community Development Block Grant</u>	<u>HOME Investment Partnership</u>
Balance December 31, 2014	B	\$ 1,666,787.94	\$ 924,566.93	\$ 742,221.01
Increased by:				
Grant Awards	B-17	<u>1,005,715.00</u>	<u>917,961.00</u>	<u>87,754.00</u>
		2,672,502.94	1,842,527.93	829,975.01
Decreased by:				
Collections	B-1	<u>405,078.34</u>	<u>154,084.04</u>	<u>250,994.30</u>
Balance December 31, 2015	B	<u><u>\$ 2,267,424.60</u></u>	<u><u>\$ 1,688,443.89</u></u>	<u><u>\$ 578,980.71</u></u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

UDAG LOANS RECEIVABLE

B-3

	<u>Ref.</u>	
Balance December 31, 2014	B	<u>\$ 68,325.28</u>
Balance December 31, 2015	B	<u><u>\$ 68,325.28</u></u>

Analysis of Balance

<u>Date of Loan</u>	<u>Loan Number</u>	<u>Amount</u>
10/18/79	1	\$ 11,636.92
08/01/83	4	5,254.17
07/01/92	7	9,058.08
05/16/95	8	7,565.13
03/31/03	13	<u>34,810.98</u>
		<u><u>\$ 68,325.28</u></u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

HUD HOME LOANS RECEIVABLE

B-4

	<u>Ref.</u>	
Balance December 31, 2014	B	\$ 541,303.00
Decreased by:		
Collections	B-1,19	<u>28,954.32</u>
Balance December 31, 2015	B	<u><u>\$ 512,348.68</u></u>



TOWNSHIP OF IRVINGTON  
TRUST FUND

OTHER RECEIVABLES

B-5

	<u>Ref.</u>	
Balance December 31, 2014	B	<u>\$ 467,612.03</u>
Balance December 31, 2015	B	<u>\$ 467,612.03</u>
 <u>Analysis of Balance</u>		
New Visions Community Development		\$ 84,000.00
Crest New Construction		6,823.87
455 South 21st Street		38,380.00
Topaz Housing Development		79,000.00
Topaz Management		199,408.16
Phoenix Fox LLC		<u>60,000.00</u>
		<u>\$ 467,612.03</u>

TOWNSHIP OF IRVINGTON  
ANIMAL CONTROL TRUST FUND

INTERFUNDS

B-6

	<u>Ref.</u>	<u>Current Fund</u>	<u>General Trust Fund</u>
Balance December 31, 2014:			
Due From	B	\$	\$ 4,367.40
Due (To)	B	13,620.13	
Disbursements	B-1	<u>105.00</u>	<u>                    </u>
Balance December 31, 2015:			
Due From	B		<u>\$ 4,367.40</u>
Due (To)	B	<u>\$ 13,515.13</u>	

TOWNSHIP OF IRVINGTON  
TRUST FUND

DEFERRED CHARGES

B-7

	<u>Ref.</u>	<u>Total</u>	<u>Other Deposits</u>	<u>HOME Investment Partnerships</u>	<u>Health Benefits</u>	<u>Unemployment Compensation</u>
Balance December 31, 2014:						
Deficit in Operations	B	\$ 299,038.28	\$	\$	\$ 299,037.87	\$ 0.41
Expenditures Without Appropriations	B	126,599.98	126,599.98			
Overexpenditures of Grant Appropriations	B	462,535.73		462,535.73		
		<u>888,173.99</u>	<u>126,599.98</u>	<u>462,535.73</u>	<u>299,037.87</u>	<u>0.41</u>
Decreased by:						
Budget Appropriation	B-1	<u>888,173.58</u>	<u>126,599.98</u>	<u>462,535.73</u>	<u>299,037.87</u>	
Balance December 31, 2015	B	<u><u>\$ 0.41</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 0.41</u></u>
<u>Analysis of Balance</u>						
Deficit in Operations	B	<u><u>\$ 0.41</u></u>				

TOWNSHIP OF IRVINGTON  
TRUST FUND

DUE TO STATE OF NEW JERSEY

B-8

	<u>Ref.</u>	<u>Dog Registration Fees</u>	<u>General Trust</u>				<u>Unemployment Insurance Claims</u>
			<u>Total</u>	<u>Building Construction Fees</u>	<u>Marriage License Fees</u>	<u>Burial Fees</u>	
Balance December 31, 2014	B	\$ 59.60	\$ 935,000.78	\$ 15,823.00	\$ 12,678.00	\$ 285.00	\$ 906,214.78
Increased by:							
Collections	B-1	<u>312.60</u>	<u>20,454.00</u>	<u>13,817.00</u>	<u>6,602.00</u>	<u>35.00</u>	
		372.20	955,454.78	29,640.00	19,280.00	320.00	906,214.78
Decreased by:							
Payments	B-1	<u>          </u>	<u>26,775.00</u>	<u>18,875.00</u>	<u>7,900.00</u>	<u>          </u>	<u>          </u>
Balance December 31, 2015	B	<u>\$372.20</u>	<u>\$ 928,679.78</u>	<u>\$10,765.00</u>	<u>\$11,380.00</u>	<u>\$ 320.00</u>	<u>\$ 906,214.78</u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

OTHER DEPOSITS

B-9

	Balance Dec. 31, 2014	Increase	Decrease	Balance Dec. 31, 2015
Street Opening Permits	\$ 5,737.82	\$	\$ 5,737.82	\$
Auto Damage	1,800.00		1,800.00	
Public Defender	39,543.19	7,296.10	3,600.00	43,239.29
Lien Redemptions	761,955.56	5,959,347.80	5,640,746.82	1,080,556.54
Performance Bonds	25,500.00			25,500.00
Recycling Trust	74,298.39	1,565.36	54,705.08	21,158.67
Security Deposit	18,566.89			18,566.89
Essex County - Confiscated Funds	68,125.14	30,088.23	10,439.90	87,773.47
Parking Offense Adjudication Act	123,037.82	23,967.00	13,562.06	133,442.76
Municipal Alliance - Mayor's Office	1,763.00		1,763.00	
Elevator Inspections - Building	8,455.00		8,455.00	
I.N.I.C.	3,000.58	100.00	3,100.58	
Contributions to Irvington Day Celebration	4,368.32	6,950.00	11,318.32	
Recreation Activities	8,887.04	30,483.50	20,103.85	19,266.69
Office of Emergency Management	1,111.41		1,111.41	
Federal Forfeiture Funds - Police	7,048.38			7,048.38
Miscellaneous Fees - CDBG	9,833.87		9,833.87	
Miscellaneous - Health	725.00		725.00	
Escrow Deposits	102,197.01	20,000.00	99.56	122,097.45
Unclaimed Bail	44,384.96	5,568.34	49,953.30	
Annual Mayor's Address	687.12		687.12	
Premium on Tax Sale	70,178.15	181,800.00	40,441.00	211,537.15
Diamond Cheerleaders	20.51		20.51	
Senior Citizen Fund Raising	5,156.06	2,090.00		7,246.06
Fire Department FIRSTEC	7,500.00			7,500.00
Rental Income - Irvington General Hospital	47,027.16		47,027.16	
Public Found Money	8,950.00		8,950.00	
East Ward Community Garden	3,190.74		3,190.74	
Municipal Court DWI	3,062.26			3,062.26
Annual 18th Avenue Day	1,037.57		1,037.57	
Police Armor Vest Donations	633.00			633.00
Police Donations		4,550.00	1,000.00	3,550.00
Property Auction Deposits	107,697.60		107,697.60	
Drug Enforcement Agency		27,165.98	6,013.86	21,152.12
Miscellaneous	13,258.15	2,291.08	15,549.23	
	<u>\$ 1,578,737.70</u>	<u>\$ 6,303,263.39</u>	<u>\$ 6,068,670.36</u>	<u>\$ 1,813,330.73</u>

Reference

B

B-1

Below

B

Ref.

Cash Disbursements  
Cancellations

B-1

B-12

Above

\$ 5,797,395.31  
271,275.05

\$ 6,068,670.36

TOWNSHIP OF IRVINGTON  
TRUST FUND

PAYROLL DEDUCTIONS PAYABLE

B-10

	<u>Ref.</u>	
Balance December 31, 2014	B	\$ 673,098.81
Increased by:		
Payroll Deductions	B-1	<u>19,633,093.70</u>
		20,306,192.51
Decreased by:		
Payments	B-1	<u>19,943,734.46</u>
Balance December 31, 2015	B	<u><u>\$ 362,458.05</u></u>



TOWNSHIP OF IRVINGTON  
TRUST FUND

DUE TO DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

B-11

	<u>Ref.</u>	
Increased by:		
Collections	B-1	<u>\$ 105,691.15</u>
Balance December 31, 2015	B	<u><u>\$ 105,691.15</u></u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

INTERFUNDS

B-12

	<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>Animal Control Trust Fund</u>	<u>General Capital Fund</u>
Balance December 31, 2014:					
Due From	B	<u>\$ 1,043,360.37</u>	<u>\$ 360.37</u>	\$	<u>\$ 1,043,000.00</u>
Due (To)	B	<u>4,367.40</u>		<u>4,367.40</u>	
Receipts	B-1	787,497.13			787,497.13
Cancellation of Reserve	B-9	<u>271,275.05</u>	<u>271,275.05</u>		<u>787,497.13</u>
		1,058,772.18	271,275.05		
Disbursements	B-1	<u>270,914.68</u>	<u>270,914.68</u>		
Balance December 31, 2015:					
Due From	B	<u>\$ 255,502.87</u>			<u>\$ 255,502.87</u>
Due (To)	B	<u>\$ 4,367.40</u>		<u>\$ 4,367.40</u>	

TOWNSHIP OF IRVINGTON  
TRUST FUND

RESERVE FOR ANIMAL CONTROL EXPENDITURES

B-13

	<u>Ref.</u>	
Balance December 31, 2014	B	\$ 6,617.20
Increased by:		
Collections:		
Dog License Fees		\$ 1,955.40
Cat License Fees		<u>42.00</u>
	B-1	<u>1,997.40</u>
		8,614.60
Decreased by:		
Disbursements	B-1	<u>284.00</u>
Balance December 31, 2015	B	<u><u>\$ 8,330.60</u></u>

License Revenue

<u>Year</u>	
2015	\$ 1,955.40
2014 Unknown	<u>-</u>
Maximum Fund Balance	<u><u>\$ 1,955.40</u></u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

RESERVE FOR DEVELOPERS' ESCROW TRUST DEPOSITS

B-14

	<u>Ref.</u>	
Balance December 31, 2014	B	\$ 35,347.70
Balance December 31, 2015	B	<u>\$ 35,347.70</u>

RESERVE FOR OUTSIDE EMPLOYMENT  
OF OFF-DUTY POLICE OFFICERS

B-15

	<u>Ref.</u>	
Balance December 31, 2014	B	\$ 63,610.01
Increased by:		
Collections	B-1	<u>1,168,001.99</u>
		1,231,612.00
Decreased by:		
Cash Disbursements	B-1	<u>879,777.40</u>
Balance December 31, 2015	B	<u>\$ 351,834.60</u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

RESERVE FOR INSURANCE EXPENDITURES

B-16

	<u>Ref.</u>	<u>Total</u>	<u>Health Benefits</u>	<u>General Liability</u>	<u>Workers' Compensation</u>
Balance December 31, 2014	B	\$ 1,220,368.65	\$ 397,746.03	\$ 362,359.66	\$ 460,262.96
Increased by:					
Collections	B-1	<u>15,645,406.95</u>	<u>13,457,109.82</u>	<u>1,694,000.00</u>	<u>494,297.13</u>
		16,865,775.60	13,854,855.85	2,056,359.66	954,560.09
Decreased by:					
Insurance Claims	B-1	<u>15,494,479.15</u>	<u>13,067,239.72</u>	<u>1,860,105.19</u>	<u>567,134.24</u>
Balance December 31, 2015	B	<u>\$ 1,371,296.45</u>	<u>\$ 787,616.13</u>	<u>\$ 196,254.47</u>	<u>\$ 387,425.85</u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

RESERVE FOR GRANT EXPENDITURES

B-17

	<u>Ref.</u>	<u>Total</u>	<u>Community Development Block Grant</u>	<u>HOME Investment Partnership</u>	<u>UDAG Revolving Loan</u>
Balance December 31, 2014	B	\$ 2,060,210.13	\$ 1,152,206.80	\$ 829,781.54	\$ 78,221.79
Increased by:					
Grant Awards	B-2	<u>1,005,715.00</u>	<u>917,961.00</u>	<u>87,754.00</u>	<u>                    </u>
Sub-Total		3,065,925.13	2,070,167.80	917,535.54	78,221.79
Decreased by:					
Program Expenditures:					
Cash Disbursed	B-1	<u>801,133.44</u>	<u>522,345.89</u>	<u>278,787.55</u>	<u>                    </u>
Balance December 31, 2015	B	<u><u>\$ 2,264,791.69</u></u>	<u><u>\$ 1,547,821.91</u></u>	<u><u>\$ 638,747.99</u></u>	<u><u>\$ 78,221.79</u></u>



TOWNSHIP OF IRVINGTON  
TRUST FUND

RESERVE FOR STATE UNEMPLOYMENT INSURANCE

B-18

	<u>Ref.</u>	
Balance December 31, 2014	B	<u>\$ 47,250.09</u>
Balance December 31, 2015	B	<u><u>\$ 47,250.09</u></u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

RESERVE FOR PROGRAM INCOME

B-19

	<u>Ref.</u>	<u>Total</u>	<u>Community Development Block Grant</u>	<u>HOME Investment Partnership</u>
Balance December 31, 2014	B	\$ 104,382.51	\$ 1,036.43	\$ 103,346.08
Increased by:				
Collections Applied	B-4	<u>28,954.32</u>	<u>                    </u>	<u>28,954.32</u>
Balance December 31, 2015	B	<u><u>\$ 133,336.83</u></u>	<u><u>\$ 1,036.43</u></u>	<u><u>\$ 132,300.40</u></u>

TOWNSHIP OF IRVINGTON  
TRUST FUND

RESERVE FOR NET PAYROLL

B-20

	<u>Ref.</u>	
Increased by:		
Cash Receipts	B-1	\$ 26,575,624.49
Decreased by:		
Payments	B-1	<u>26,574,286.85</u>
Balance December 31, 2015	B	<u>\$ 1,337.64</u>

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

CASH RECEIPTS AND DISBURSEMENTS

C-2

	<u>Ref.</u>		
Balance December 31, 2014	C		\$ 2,981,875.82
Increased by Receipts:			
Premium on Refunding Bonds and Notes	C-1	\$ 8,782.56	
Grants Receivable	C-4	77,579.16	
Deferred Charges - Unfunded		776,000.00	
Bond Anticipation Notes	C-10	8,136,167.00	
NJFIT Trust Loan Payable	C-12	<u>1,363,458.00</u>	
			<u>10,361,986.72</u>
			13,343,862.54
Decreased by Disbursements:			
Improvement Authorizations	C-8	3,524,647.79	
Interfunds	C-5	3,548,223.72	
Bond Anticipation Notes	C-10	<u>5,351,667.00</u>	
			<u>12,424,538.51</u>
Balance December 31, 2015	C		<u>\$ 919,324.03</u>

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

ANALYSIS OF CASH

C-3

<u>Ordinance Number</u>	<u>Account</u>	<u>Balance Dec. 31, 2015</u>
	Fund Balance	\$ 3,785,000.56
	Interfunds Receivable	(2,396,838.80)
	Interfunds Payable	255,502.87
	Cash on Hand to Pay Notes	1,268,288.82
	<u>Improvement Authorizations</u>	
MC-3124	Joint Sewer Capital Assessment	(237.95)
MC-3142i	Town-Wide Telephone System	(494.70)
MC-3196	Joint Sewer Capital Assessment	(38,165.00)
MC-3208	Demolition of Unsafe Buildings	(25,067.00)
MC-3349	Various Capital Improvements	(103,473.00)
MC-3354/3374/3376	Various Capital Improvements	
3386/3398		356,413.54
MC-3401	Various Redevelopment Plan Activities	(144,418.20)
MC-3411	Replacement of 911 Telephone System	(110,730.11)
MC-3414	Court-Ordered Judgment	237,515.10
MC-3439	Emergency Operations Center - Fire	18,157.97
MC-3440	Fire Pumper	19,286.55
MC-3450	Communication Radio System and Equipment	(473,551.05)
MC-3463	Redevelopment Activities	1,815.49
MC-3478	Demolition of Unsafe Buildings	(828,945.00)
MC-3479	Revaluation of Real Property	92,424.70
MC-3480	Playground Improvements	44,893.16
MC-3481	Refunding Bonds	41.35
MC-3489	Refunding Bonds	(2,860,911.05)
MC-3501	Redevelopment Activities	(684.29)
MC-3505	Various Capital Improvements	120,713.33
MC-3506	Tax Appeals	(716.28)
MC-3522	Various Capital Improvements	1,703,503.02
		<u>\$ 919,324.03</u>

Reference

C

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

GRANTS RECEIVABLE

C-4

	<u>Ref.</u>	
Balance December 31, 2014	C	\$ 227,484.82
Decreased by:		
Cash Receipts	C-2	<u>77,579.16</u>
Balance December 31, 2015	C	<u>\$ 149,905.66</u>

Analysis of Balance

<u>Ordinance Number</u>	<u>Grant</u>	<u>Amount</u>
3480	Green Acres Grant	<u>\$ 149,905.66</u>

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

INTERFUNDS

C-5

	<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>Federal and State Grant Fund</u>	<u>General Trust Fund</u>
Balance December 31, 2014:					
Due From	C	<u>\$ 113,429.08</u>		\$ 113,429.08	
Due To		<u>\$ 1,520,316.87</u>	\$ 477,316.87		\$ 1,043,000.00
Disbursements	C-2	<u>\$ 3,548,223.72</u>	<u>477,316.87</u>	<u>2,283,409.72</u>	<u>787,497.13</u>
Balance December 31, 2015:					
Due From	C	<u>\$ 2,396,838.80</u>	<u>\$ -</u>	<u>\$ 2,396,838.80</u>	
Due (To)	C	<u>\$ 255,502.87</u>			<u>\$ 255,502.87</u>



TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

C-6

	<u>Ref.</u>		
Balance December 31, 2014	C		\$ 97,804,579.13
Increased by:			
Environmental Infrastructure Loan	C-2,12		<u>1,363,458.00</u>
			99,168,037.13
Decreased by:			
Budget Appropriations:			
Green Acres Loan Principal	C-11	\$ 59,947.39	
Environmental Infrastructure Loan Principal	C-12	189,519.38	
Principal on Serial Bonds:			
Type I School	C-13	1,559,475.00	
Municipal Bonds	C-14	<u>5,342,377.50</u>	
			<u>7,151,319.27</u>
Balance December 31, 2015	C		<u>\$ 92,016,717.86</u>

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

C-7

Ordinance Number	Improvement Description	Balance Dec. 31, 2015	Analysis of Balance		
			Expenditures	Bond Anticipation Notes	Unexpended Improvement Authorizations
MC-3124	Joint Sewer Capital Assessment	\$ 237.95	\$ 237.95	\$	\$
MC-3142	Various Capital Improvements	494.70	494.70		
MC-3196	Joint Sewer Capital Assessment	38,165.00	38,165.00		
MC-3208	Demolition of Unsafe Buildings	25,067.00	25,067.00		
MC-3349	Various Capital Improvements	103,473.00	103,473.00		
MC-3354,3374,3376, 3386,3398	Various Capital Improvements	160.00			160.00
MC-3401	Various Redevelopment Plan Activities	150,000.00	144,418.20		5,581.80
MC-3403	Joint Sewer Capital Assessment	853,796.00			853,796.00
MC-3411	Replacement of 911 Telephone System	111,000.00	110,730.11		269.89
MC-3415	Tax Levy Appeals	176,000.00		176,000.00	
MC-3439	Emergency Operations Center - Fire	444,569.18		444,569.18	
MC-3440	Fire Pumper	64,342.00		64,342.00	
MC-3441	Fire Truck Simulator	26,778.00		26,778.00	
MC-3450	Communication Radio System and Equipment	617,500.00	473,551.05		143,948.95
MC-3463	Redevelopment Activities	150,000.00		150,000.00	
MC-3478	Demolition of Unsafe Buildings	923,240.00	828,945.00		94,295.00
MC-3479	Revaluation of Real Property	760,000.00		760,000.00	
MC-3481	Refunding Bonds	385,000.00			385,000.00
MC-3489	Refunding Bonds	6,550,000.00	2,860,911.05		3,689,088.95
MC-3501	Various Redevelopment Activities	150,000.00	684.29		149,315.71
MC-3505	Various Capital Improvements	508,189.00		508,189.00	
MC-3506	Tax Appeals	1,953,500.00		1,949,200.00	4,300.00
MC-3515	Joint Sewer Capital Assessment	536,542.00			536,542.00
MC-3522	Various Capital Improvements	2,788,800.00		2,788,800.00	
		<u>\$17,316,853.83</u>	<u>\$ 4,586,677.35</u>	<u>\$ 6,867,878.18</u>	<u>\$ 5,862,298.30</u>
	<u>Reference</u>	<u>C</u>	<u>C-3</u>	<u>Below</u>	<u>Below</u>
			<u>Ref.</u>		
	Bond Anticipation Notes		C-10	\$ 8,136,167.00	
	Less: Cash on Hand to Pay Notes:				
	Various Ordinance		C-3	<u>1,268,288.82</u>	
			Above	<u>\$ 6,867,878.18</u>	
	Improvement Authorizations Unfunded		C-8		\$ 7,817,483.08
	Less: Unexpended Proceeds of Bond				
	Anticipated Notes Issued -				
	Various Ordinances		C-3		<u>1,955,184.78</u>
			Above		<u>\$ 5,862,298.30</u>

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

IMPROVEMENT AUTHORIZATIONS

C-8

<u>Purpose</u>	<u>Ordinance</u>		<u>Balance</u> <u>Dec. 31, 2014</u>		<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Dec. 31, 2015</u>	
	<u>Number</u>	<u>Amount</u>	<u>Funded</u>	<u>Unfunded</u>		<u>Funded</u>	<u>Unfunded</u>
Various Capital Improvements	3354,3374, 3376,3386,						
	3398	\$ 6,729,950.00	\$ 356,413.54	\$ 160.00	\$	\$ 356,413.54	\$ 160.00
Various Redevelopment Plan Activities	3401	150,000.00		5,581.80			5,581.80
Joint Sewer Capital Assessment	3403	1,630,000.00		853,796.00			853,796.00
Replacement of 911 Telephone System	3411	330,000.00		269.89			269.89
Court Ordered Judgment	3414	5,400,000.00	237,515.10			237,515.10	
Emergency Operations Center - Fire	3439	1,000,000.00		195,622.10	177,464.13		18,157.97
Fire Pumper	3440	750,000.00		19,286.55			19,286.55
Communication Radio System and Equipment	3450	650,000.00		143,948.95			143,948.95
Redevelopment Activities	3463	150,000.00		93,752.06	91,936.57		1,815.49
Tax Levy Appeals	3475	3,555,000.00					
Demolition of Unsafe Buildings	3478	923,240.00		411,240.00	316,945.00		94,295.00
Revaluation of Real Property	3479	800,000.00		92,424.70			92,424.70
Playground Improvements	3480	300,000.00	194,798.82			194,798.82	
Refunding 2013	3481	5,100,000.00	41.35	385,000.00		41.35	385,000.00
Refunding Bonds	3489	53,000,000.00		3,689,088.95			3,689,088.95
Redevelopment Activities	3501	150,000.00		149,315.71			149,315.71
Various Capital Improvements	3505	533,600.00	7,428.13	508,189.00	394,903.80		120,713.33
Tax Appeals	3506	2,436,500.00		44,821.86	41,238.14		3,583.72
Joint Sewer Capital Assessment	3515	1,900,000.00		1,900,000.00	1,363,458.00		536,542.00
Various Capital Improvements	3522	2,935,579.00	53,405.17	2,788,800.00	1,138,702.15		1,703,503.02
			<u>\$ 849,602.11</u>	<u>\$ 11,281,297.57</u>	<u>\$ 3,524,647.79</u>	<u>\$ 788,768.81</u>	<u>\$ 7,817,483.08</u>
	<u>Reference</u>		<u>C</u>	<u>C</u>	<u>C-2</u>	<u>C</u>	<u>C</u>

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

RESERVE FOR GRANTS RECEIVABLE

C-9

	<u>Ref.</u>	
Balance December 31, 2014	C	\$ 77,579.16
Decreased by:		
Applied to Deferred Charges to Future		
Taxation - Unfunded		<u>77,579.16</u>
		<u>\$ -</u>

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

BOND ANTICIPATION NOTES

C-10

	<u>Ordinance Number</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
Tax Appeals	3415	06-22-11	06-20-14 06-19-15	06-19-15 06-17-16	2.125 % 3.25	\$ 352,000.00	\$ 176,000.00	\$ 352,000.00	\$ 176,000.00
Emergency Operations Center - Fire	3439	06-22-11	06-20-14 06-19-15	06-19-15 06-17-16	2.125 3.25	962,179.00	936,858.00	962,179.00	936,858.00
Fire Pumper	3440	06-22-11	06-20-14 06-19-15	06-19-15 06-17-16	2.125 3.25	703,421.00	664,342.00	703,421.00	664,342.00
Fire Truck Simulator	3441	06-22-11	06-20-14 06-19-15	06-19-15 06-17-16	2.125 3.25	210,289.00	202,778.00	210,289.00	202,778.00
Revaluation of Real Property	3479	06-20-14	06-20-14 06-19-15	06-19-15 06-17-16	2.125 3.25	760,000.00	760,000.00	760,000.00	760,000.00
Redevelopment Activities	3510	06-20-14	06-20-14 06-19-15	06-19-15 06-17-16	2.375 3.25	150,000.00	150,000.00	150,000.00	150,000.00
Various Capital Improvements	3505	06-20-14	06-20-14 06-19-15	06-19-15 06-17-16	2.125 3.25	508,189.00	508,189.00	508,189.00	508,189.00
Tax Appeals	3506	06-20-14	06-20-14 06-19-15	06-19-15 06-17-16	2.125 3.25	2,436,500.00	1,949,200.00	2,436,500.00	1,949,200.00
Various Capital Improvements	3522	06-19-15	06-19-15	06-17-16	3.25		2,788,800.00		2,788,800.00
						<u>\$ 6,082,578.00</u>	<u>\$ 8,136,167.00</u>	<u>\$ 6,082,578.00</u>	<u>\$ 8,136,167.00</u>
				<u>Reference</u>		<u>C</u>	<u>Below</u>	<u>Below</u>	<u>C</u>
						<u>Ref.</u>			
				Cash		C-2	\$ 8,136,167.00	\$ 5,351,667.00	
				Paid by Budget Appropriation				730,911.00	
						Above	<u>\$ 8,136,167.00</u>	<u>\$ 6,082,578.00</u>	

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

GREEN TRUST LOANS PAYABLE

C-11  
Sheet #1

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>				
Orange Park Expansion	05/08/97	\$ 226,886.00		\$		\$ 7,461.27	\$ 7,461.27	\$
Irvington Township Playground Improvements	03/12/06	250,000.00	03/12/16	7,011.35				
			09/12/16	7,081.47				
			03/12/17	7,152.28				
			09/12/17	7,223.80				
			03/12/18	7,296.04				
			09/12/18	7,369.00				
			03/12/19	7,442.69				
			09/12/19	7,517.12				
			03/12/20	7,592.29				
			09/12/20	7,668.21				
			03/12/21	7,744.90				
			09/12/21	7,822.35				
			03/12/22	7,900.57				
			09/12/22	7,979.57				
			03/12/23	8,059.37				
			09/12/23	8,139.96				
			03/12/24	8,221.40	2.00%	143,037.50	13,815.13	129,222.37

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

GREEN TRUST LOANS PAYABLE

C-11  
Sheet #2

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>				
Irvington Township Playground Improvements	01/05/08	\$ 250,000.00	01/05/16	\$ 6,121.67				
			07/05/16	6,182.89				
			01/05/17	6,244.72				
			07/05/17	6,307.16				
			01/05/18	6,370.24				
			07/05/18	6,433.94				
			01/05/19	6,498.28				
			07/05/19	6,563.26				
			01/05/20	6,628.89				
			07/05/20	6,695.18				
			01/05/21	6,762.13				
			07/05/21	6,829.76				
			01/05/22	6,898.05				
			07/05/22	6,967.03				
			01/05/23	7,036.70				
			07/05/23	7,107.07				
			01/05/24	7,178.14				
			07/05/24	7,249.92				
			01/05/25	7,322.42				
			07/05/25	7,395.65				
			01/05/26	7,469.60				
			07/05/26	7,544.30				
			01/05/27	7,619.74				
			07/05/27	7,695.97	2.00%	\$ 177,184.82	\$ 12,062.11	\$ 165,122.71



TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

GREEN TRUST LOANS PAYABLE

C-11  
Sheet #3

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>				
Irvington Township Orange Avenue	03/15/2007	\$ 225,000.00	03/12/16	\$ 5,696.45				
			09/12/16	5,753.42				
			03/12/17	5,810.95				
			09/12/17	5,869.06				
			03/12/18	5,927.75				
			09/12/18	5,987.03				
			03/12/19	6,046.90				
			09/12/19	6,107.37				
			03/12/20	6,168.44				
			09/12/20	6,230.12				
			03/12/21	6,292.43				
			09/12/21	6,355.35				
			03/12/22	6,418.90				
			09/12/22	6,483.09				
			03/12/23	6,547.92				
			09/12/23	6,613.40				
			03/12/24	6,679.54				
			09/12/24	6,746.33				
			03/12/25	6,813.80				
			09/12/25	6,881.93				
			03/12/26	6,950.75				
			09/12/26	7,020.26				
			03/12/27	7,090.46				
			09/12/27	7,161.37				
			03/12/28	7,232.98	2.00%	\$ 172,110.26	\$ 11,224.26	\$ 160,886.00

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

GREEN TRUST LOANS PAYABLE

C-11  
Sheet #4

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>				
Irvington Township Playground Improvements	10/23/10	\$ 300,000.00	04/23/16	\$ 7,692.31				
			10/23/16	7,692.31				
			04/23/17	7,692.31				
			10/23/17	7,692.31				
			04/23/18	7,692.31				
			10/23/18	7,692.31				
			04/23/19	7,692.31				
			10/23/19	7,692.31				
			04/23/20	7,692.31				
			10/23/20	7,692.31				
			04/23/21	7,692.31				
			10/23/21	7,692.31				
			04/23/22	7,692.31				
			10/23/22	7,692.31				
			04/23/23	7,692.31				
			10/23/23	7,692.31				
			04/23/24	7,692.31				
			10/23/24	7,692.31				
			04/23/25	7,692.31				
			10/23/25	7,692.31				

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

GREEN TRUST LOANS PAYABLE

C-11  
Sheet #5

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>				
Irvington Township Playground Improvements	10/23/10	\$ 300,000.00	04/23/26	\$ 7,692.31	2.00%			
			10/23/26	7,692.31				
			04/23/27	7,692.31				
			10/23/27	7,692.31				
			04/23/28	7,692.31				
			10/23/28	7,692.31				
			04/23/29	7,692.31				
			10/23/29	7,692.31				
			04/23/30	7,692.31				
						<u>\$ 238,461.61</u>	<u>\$ 15,384.62</u>	<u>\$ 223,076.99</u>
						<u>\$ 738,255.46</u>	<u>\$ 59,947.39</u>	<u>\$ 678,308.07</u>
					<u>Reference</u>	<u>C</u>	<u>C-6</u>	<u>C</u>

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-12  
Sheet #1

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>					
Trust Share	11/07/02	\$ 550,000.00	09/01/2016	\$30,000.00	5.00%				
			09/01/2017	35,000.00	5.00				
			09/01/2018	35,000.00	5.00				
			09/01/2019	35,000.00	5.00				
			09/01/2020	40,000.00	5.00				
			09/01/2021	40,000.00	5.00				
			09/01/2022	45,000.00	4.75	\$ 290,000.00	\$	\$ 30,000.00	\$ 260,000.00
Fund Share	11/07/02	581,028.00	02/01/2016	4,240.30	*				
			08/01/2016	23,981.76	*				
			02/01/2017	3,746.76	*				
			08/01/2017	26,778.46	*				
			02/01/2018	3,170.97	*				
			08/01/2018	26,202.67	*				
			02/01/2019	2,595.17	*				
			08/01/2019	25,626.88	*				
			02/01/2020	2,019.38	*				
			08/01/2020	28,341.33	*				
			02/01/2021	1,361.33	*				
			08/01/2021	27,683.28	*				
			02/01/2022	703.28	*				
			08/01/2022	45,528.73	*	251,189.42		29,209.12	221,980.30

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-12  
Sheet #2

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>					
Trust Share	11/09/06	\$ 315,000.00	09/01/2016	\$15,000.00	5.00 %				
			09/01/2017	15,000.00	4.00				
			09/01/2018	15,000.00	4.00				
			09/01/2019	20,000.00	4.00				
			09/01/2020	20,000.00	4.00				
			09/01/2021	20,000.00	4.125				
			09/01/2022	20,000.00	4.125				
			09/01/2023	20,000.00	4.250				
			09/01/2024	20,000.00	5.00				
			09/01/2025	25,000.00	5.00				
			09/01/2026	25,000.00	5.00	\$ 230,000.00	\$	\$ 15,000.00	\$ 215,000.00
Fund Share	11/09/06	901,191.00	02/01/2016	8,553.39	*				
			08/01/2016	36,520.91	*				
			02/01/2017	7,854.21	*				
			08/01/2017	35,821.72	*				
			02/01/2018	7,294.85	*				
			08/01/2018	35,262.37	*				
			02/01/2019	6,735.50	*				
			08/01/2019	44,025.52	*				
			02/01/2020	5,989.70	*				
			08/01/2020	43,279.72	*				
			02/01/2021	5,243.90	*				
			08/01/2021	42,533.92	*				

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-12  
Sheet #3

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>					
Fund Share	11/09/06	\$ 901,191.00	02/01/2022	\$ 4,474.80	*				
			08/01/2022	41,764.82	*				
			02/01/2023	3,705.69	*				
			08/01/2023	40,995.71	*				
			02/01/2024	2,913.28	*				
			08/01/2024	40,203.30	*				
			02/01/2025	1,981.03	*				
			08/01/2025	48,593.55	*				
			02/01/2026	990.51	*				
			08/01/2026	47,603.24	*	\$ 558,814.32	\$	\$ 46,472.68	\$ 512,341.64
Trust Share	03/10/10	395,000.00	08/01/2016	20,000.00	5.00%				
			08/01/2017	20,000.00	5.00				
			08/01/2018	20,000.00	5.00				
			08/01/2019	20,000.00	4.00				
			08/01/2020	20,000.00	5.00				
			08/01/2021	20,000.00	3.00				
			08/01/2022	25,000.00	4.00				
			08/01/2023	25,000.00	4.00				
			08/01/2024	25,000.00	4.00				
			08/01/2025	25,000.00	4.00				
			08/01/2026	25,000.00	3.50				
			08/01/2027	30,000.00	4.00				
			08/01/2028	30,000.00	4.00				
			08/01/2029	30,000.00	4.00	350,000.00		15,000.00	335,000.00

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-12  
Sheet #4

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>					
Fund Share	03/10/10	\$ 381,204.00	02/01/2016	\$ 7,059.33	*				
			08/01/2016	14,118.66	*				
			02/01/2017	7,059.33	*				
			08/01/2017	14,118.66	*				
			02/01/2018	7,059.33	*				
			08/01/2018	14,118.66	*				
			02/01/2019	7,059.33	*				
			08/01/2019	14,118.66	*				
			02/01/2020	7,059.33	*				
			08/01/2020	14,118.66	*				
			02/01/2021	7,059.33	*				
			08/01/2021	14,118.66	*				
			02/01/2022	7,059.33	*				
			08/01/2022	14,118.66	*				
			02/01/2023	7,059.33	*				
			08/01/2023	14,118.66	*				
			02/01/2024	7,059.33	*				
			08/01/2024	14,118.66	*				
			02/01/2025	7,059.33	*				
			08/01/2025	14,118.66	*				
			02/01/2026	7,059.33	*				
			08/01/2026	14,118.66	*				
			02/01/2027	7,059.33	*				
			08/01/2027	14,118.66	*				
			02/01/2028	7,059.33	*				
			08/01/2028	14,118.66	*				
			02/01/2029	7,059.33	*				
			08/01/2029	14,118.84	*	\$ 317,670.03	\$	\$ 21,177.99	\$ 296,492.04
Fund Share	08/01/15	963,458.00	02/01/2016	16,329.79	*				
			08/01/2016	32,659.59	*				
			02/01/2017	16,329.79	*				
			08/01/2017	32,659.59	*				
			02/01/2018	16,329.79	*				
			08/01/2018	32,659.59	*				
			02/01/2019	16,329.79	*				
			08/01/2019	32,659.59	*				
			02/01/2020	16,329.79	*				
			08/01/2020	32,659.59	*				
			02/01/2021	16,329.79	*				
			08/01/2021	32,659.59	*				



TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-12  
Sheet #5

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>					
Fund Share	08/01/15	\$ 963,458.00	02/01/2022	\$ 16,329.79	*				
			08/01/2022	32,659.59	*				
			02/01/2023	16,329.79	*				
			08/01/2023	32,659.59	*				
			02/01/2024	16,329.79	*				
			08/01/2024	32,659.59	*				
			02/01/2025	16,329.79	*				
			08/01/2025	32,659.59	*				
			02/01/2026	16,329.79	*				
			08/01/2026	32,659.59	*				
			02/01/2027	16,329.79	*				
			08/01/2027	32,659.59	*				
			02/01/2028	16,329.79	*				
			08/01/2028	32,659.59	*				
			02/01/2029	16,329.79	*				
			08/01/2029	32,659.59	*				
			02/01/2030	16,329.79	*				
			08/01/2030	32,659.59	*				
			02/01/2031	16,329.79	*				
			08/01/2031	32,659.59	*				
			02/01/2032	16,329.79	*				
			08/01/2032	32,659.59	*				
			02/01/2033	16,329.79	*				
			08/01/2033	32,659.59	*				
			02/01/2034	16,329.79	*				
			08/01/2034	32,659.78	*	\$	\$ 963,458.00	\$ 32,659.59	\$ 930,798.41
Trust Share	08/1/15	400,000.00	02/01/2016		5.00%				
			08/01/2016	15,000.00	5.00				
			02/01/2017		5.00				
			08/01/2017	15,000.00	5.00				
			02/01/2018		5.00				
			08/01/2018	15,000.00	5.00				
			02/01/2019		5.00				
			08/01/2019	15,000.00	5.00				
			02/01/2020		5.00				
			08/01/2020	15,000.00	5.00				
			02/01/2021		5.00				
			08/01/2021	15,000.00	5.00				
			02/01/2022		5.00				
			08/01/2022	20,000.00	5.00				



TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

TYPE I SCHOOL BONDS

C-13

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Paid</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>				
School Refunding Capital	07/15/03	\$ 29,110,713.60	7/15/16	\$ 1,362,375.00	4.74 %			
			7/15/17	1,795,360.00	4.84			
			7/15/18	1,771,252.10	4.93			
			7/15/19	1,699,837.50	5.02			
			7/15/20	2,124,950.00	5.11			
			7/15/21	1,992,250.00	5.19			
			7/15/22	1,999,241.50	5.26			
			7/15/23	1,879,722.50	5.31			
			7/15/24	1,815,110.00	5.36			
			7/15/25	1,710,610.00	5.39			
			7/15/26	1,618,375.00	5.40	\$ 21,213,558.60	\$ 1,444,475.00	\$ 19,769,083.60
School Refunding	08/20/14	15,635,000.00	7/15/16	30,000.00	3.00			
			7/15/17	30,000.00	3.00			
			7/15/18	530,000.00	4.00			
			7/15/19	530,000.00	4.00			
			7/15/20	530,000.00	4.00			
			7/15/21	530,000.00	4.00			
			7/15/22	30,000.00	3.375			
			7/15/23	30,000.00	3.375			
			7/15/24	30,000.00	3.375			
			7/15/25	30,000.00	3.50			
			7/15/26	30,000.00	3.50			
			7/15/27	6,535,000.00	3.50			
			7/15/28	6,655,000.00	3.625	15,635,000.00	115,000.00	15,520,000.00
						<u>\$ 36,848,558.60</u>	<u>\$ 1,559,475.00</u>	<u>\$ 35,289,083.60</u>
					<u>Reference</u>	<u>C</u>	<u>C-6</u>	<u>C</u>

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

MUNICIPAL BONDS

C-14  
Sheet #1

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Paid</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>				
Fiscal Year Adjustment Refunding (Noncallable)	07/15/03	\$ 8,490,000.00	07/15/16	\$ 1,255,000.00	5.140 %	\$ 2,450,000.00	\$ 1,195,000.00	\$ 1,255,000.00
General Improvement Refunding (Qualified) (Callable)	07/15/06	10,837,090.40	07/15/16	782,288.00	*			
			07/15/17	2,215,238.30	*			
			07/15/18	1,572,187.50	*	5,448,091.30	878,377.50	4,569,713.80
General Improvement Bonds	11/20/07	9,067,000.00	01/01/16	300,000.00	5.00			
			01/01/17	300,000.00	5.00			
			01/01/18	300,000.00	5.00			
			01/01/19	300,000.00	5.00			
			01/01/20	1,350,000.00	5.00			
			01/01/21	1,410,000.00	5.00			
			01/01/22	1,475,000.00	5.00			
			01/01/23	1,532,000.00	4.50	7,267,000.00	300,000.00	6,967,000.00
General Obligation Refunding Bonds (Qualified)	04/27/12	8,288,000.00	04/01/16	1,228,000.00	2.70			
			04/01/17	1,228,000.00	2.70			
			04/01/18	540,000.00	2.70			
			04/01/19	540,000.00	2.70			
			04/01/20	540,000.00	2.70	5,480,000.00	1,404,000.00	4,076,000.00

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

MUNICIPAL BONDS

C-14  
Sheet #2

	Date of Issue	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2014	Paid	Balance Dec. 31, 2015
			Dec. 31, 2015					
			Date	Amount				
General Obligation Refunding Bonds (Qualified), Series 2013A	04/18/13	\$ 3,555,000.00	04/01/16	\$ 510,000.00	4.00 %			
			04/01/17	505,000.00	4.00			
			04/01/18	510,000.00	4.50			
			04/01/19	505,000.00	4.75			
			04/01/20	510,000.00	5.00	\$ 3,045,000.00	\$ 505,000.00	\$ 2,540,000.00
General Obligation Refunding Bonds (Qualified), Series 2013B	04/18/13	4,715,000.00	04/01/16	1,165,000.00	3.202			
			04/01/17	1,285,000.00	3.578			
			04/01/18	35,000.00	3.928			
			04/01/19	45,000.00	4.288			
			04/01/20	60,000.00	4.538			
			04/01/21	65,000.00	4.994	3,715,000.00	1,060,000.00	2,655,000.00
Fiscal Year Adjustment Refunding Term Bonds - Series 2014A-1 (Qualified) (Callable)	8/20/14	21,095,000.00	07/15/29	3,800,000.00	5.00			
			07/15/30	4,025,000.00	5.00			
			07/15/31	4,210,000.00	5.00			
			07/15/32	4,400,000.00	5.00			
			07/15/33	4,660,000.00	5.00	21,095,000.00		21,095,000.00
General Improvement Refunding Bonds - Series 2014A-2 (Qualified) (Callable)	8/20/14	9,720,000.00	07/15/29	1,760,000.00	5.00			
			07/15/30	1,850,000.00	5.00			
			07/15/31	1,935,000.00	5.00			
			07/15/32	2,035,000.00	5.00			
			07/15/33	2,140,000.00	5.00	9,720,000.00		9,720,000.00
						\$ 58,220,091.30	\$ 5,342,377.50	\$ 52,877,713.80
Reference						C	C-6	C

\*The Bonds will not bear current interest "accredited value" paid at maturity.

TOWNSHIP OF IRVINGTON  
GENERAL CAPITAL FUND

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

C-15

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2015</u>	<u>Balance Dec. 31, 2014</u>
MC-3124	Joint Sewer Capital Assessment	\$ 237.95	\$ 237.95
MC-3142	Various Capital Improvements	494.70	494.70
MC-3196	Joint Capital Sewer Assessment	38,165.00	38,165.00
MC-3208	Demolition of Unsafe Buildings	25,067.00	25,067.00
MC-3349	Various Capital Improvements	103,473.00	103,473.00
MC-3354/3374/3376			
3386/3398	Various Capital Improvements	160.00	160.00
MC-3401	Various Redevelopment Plan Activities	150,000.00	150,000.00
MC-3403	Joint Sewer Capital Assessment	853,796.00	853,796.00
MC-3411	Replacement of 911 Telephone System	111,000.00	111,000.00
MC-3450	Communication Radio System and Equipment	617,500.00	617,500.00
MC-3463	Redevelopment Activities		150,000.00
MC-3478	Demolition of Unsafe Buildings	923,240.00	923,240.00
MC-3481	Refunding Bonds	385,000.00	385,000.00
MC-3489	Refunding Bonds	6,550,000.00	6,550,000.00
MC-3501	Various Redevelopment Activities	150,000.00	
MC-3515	Joint Sewer Capital Assessment	536,542.00	1,900,000.00
MC-3522	Various Capital Improvements		2,788,800.00
		<u>\$ 10,444,675.65</u>	<u>\$ 14,596,933.65</u>
	<u>Reference</u>	<u>C</u>	<u>C</u>

**PART II**  
**REPORT ON INTERNAL CONTROL**  
**SINGLE AUDIT ATTACHMENTS**  
**ROSTER OF OFFICIALS**  
**LETTER OF TRANSMITTAL, COMMENTS AND RECOMMENDATIONS**  
**(MANAGEMENT LETTER)**  
**YEAR ENDED DECEMBER 31, 2015**



# **SAMUEL KLEIN AND COMPANY**

CERTIFIED PUBLIC ACCOUNTANTS

550 BROAD STREET, 11TH FLOOR  
NEWARK, N.J. 07102-9969  
PHONE (973) 624-6100  
FAX (973) 624-6101

36 WEST MAIN STREET, SUITE 303  
FREEHOLD, N.J. 07728-2291  
PHONE (732) 780-2600  
FAX (732) 780-1030

## **REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

### **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Members  
of the Township Council  
Township of Irvington  
Irvington, New Jersey 07111

We have audited the financial statements - regulatory basis of the various funds of the Township of Irvington, in the County of Essex, as of and for the years ended December 31, 2015 and December 31, 2014, and the related notes to the financial statements - regulatory basis and have issued our report thereon dated March 31, 2017. These financial statements - regulatory basis have been prepared in conformity with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements - regulatory basis, we considered the Township of Irvington's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements - regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Township's financial statements - regulatory basis will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider Finding Number 2015-1, described in Part II of the accompanying Schedule of Findings and Questioned Costs, to be a material weakness in internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and other deficiencies, Finding Number 2015-2 that we consider to be a significant deficiency.

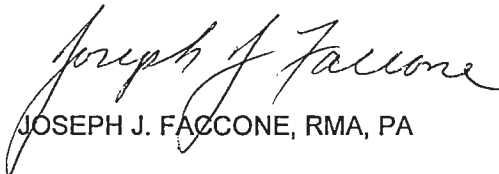
## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements - regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We noted certain matters, however, that we have reported and described in Part II of the accompanying "Report on Examination of Accounts".

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, based on the requirements of the Uniform Guidance and New Jersey OMB's Circular 15-08. Accordingly, this communication is not suitable for any other purpose.

  
SAMUEL KLEIN AND COMPANY  
CERTIFIED PUBLIC ACCOUNTANTS

  
JOSEPH J. FACCONE, RMA, PA

Newark, New Jersey  
March 31, 2017

550 BROAD STREET, 11TH FLOOR  
NEWARK, N.J. 07102-9969  
PHONE (973) 624-6100  
FAX (973) 624-6101

36 WEST MAIN STREET, SUITE 303  
FREEHOLD, N.J. 07728-2291  
PHONE (732) 780-2600  
FAX (732) 780-1030

**REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM, REPORT ON INTERNAL  
CONTROL OVER COMPLIANCE AND REPORT ON THE SCHEDULE OF EXPENDITURES  
OF FEDERAL AND STATE AWARDS REQUIRED BY THE UNIFORM GUIDANCE AND NEW JERSEY  
CIRCULAR OMB 15-08**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Members  
of the Township Council  
Township of Irvington  
Irvington, New Jersey 07111

**Report on Compliance for Each Major Federal and State Program**

We have audited the Township of Irvington in the County of Essex, State of New Jersey, compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *New Jersey State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the Township's major federal and state programs for the year ended December 31, 2015. The Township's major federal and state programs are identified in the *Summary of Auditor's Results* section of the accompanying *Schedule of Findings and Questioned Costs*.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the Township's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance) and New Jersey Circular OMB 15-08 Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. Those standards and the Uniform Guidance and New Jersey Circular OMB 15-08 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and state program occurred. An audit includes examining, on a test basis, evidence about the Township's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination on the Township's compliance.



## Opinion on Each Major Federal and State Program

In our opinion, the Township of Irvington complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2015.

## Report on Internal Control Over Compliance

Management of the Township of Irvington is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Township's internal control over compliance with the types of requirements that could have a direct and material effect on a major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with Uniform Guidance and New Jersey Circular OMB 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Township of Irvington's internal control over compliance.

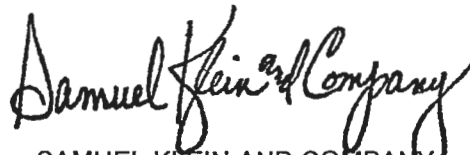
*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal and state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

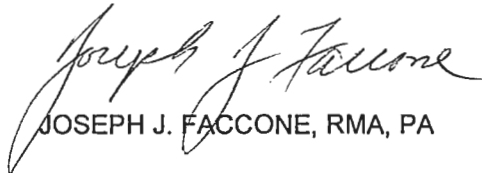
The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing based on the requirements of the Uniform Guidance and New Jersey Circular OMB 15-08. Accordingly, this communication is not suitable for any other purpose.

**Report on Schedule of Expenditures of Federal and State Awards Required by Uniform Guidance and New Jersey OMB Circular 15-08**

We have audited the financial statements - regulatory basis of the Township of Irvington as of and for the year ended December 31, 2015, and have issued our report thereon dated March 31, 2017, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of expenditures of federal and state awards is presented for purposes of additional analysis as required by Uniform Guidance and New Jersey OMB's Circular 15-08 and is not a required part of the financial statements - regulatory basis. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules of expenditures of federal and state awards is fairly stated in all material respects in relation to the financial statements as a whole



SAMUEL KLEIN AND COMPANY  
CERTIFIED PUBLIC ACCOUNTANTS



JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey  
March 31, 2017

TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2015

SCHEDULE A  
Sheet #1

<u>Federal Funding Department</u>	<u>Program</u>	<u>Catalog Number</u>	<u>State Account Number</u>	<u>Program Amount</u>	<u>Funds Received</u>	<u>Expenditures</u>	
						<u>2015 Year</u>	<u>Total</u>
Housing and Urban Development:	Community Development Block Grant:						
	Year 2015	14.218		\$ 917,961.00	\$	\$	\$
	Year 2014	14.218		931,286.00		522,345.89	819,565.92
	Year 2013	14.218		891,563.00	154,084.04		891,563.00
	HOME Investment Partnership Program:						
	Year 2015	14.239		87,754.00			
	Year 2014	14.239		126,072.00			
	Year 2012	14.239		325,281.00			
	Transition Year 2011	14.239		618,586.00	250,994.30	278,787.55	518,945.01
	Transitional Housing:						
	Year 2014	N/A		388,839.00		102,760.83	283,337.71
	Year 2013	N/A		388,839.00			388,839.00
Pass-Through City of Newark:	Housing Opportunities for People with Aids:						
	Year 2015	14.241		354,050.98	167,140.58	354,050.98	354,050.98
Pass-Through County of Essex:	Community Service Block Grant:						
	Year 2015	93.569		62,037.98	36,980.60	61,425.75	61,425.75
	Year 2014	93.569		172,753.00	95,737.48	172,753.00	172,753.00
	County Community SSH Block Grant:						
	Year 2015	93.000		110,000.00	110,000.00	68,725.05	68,725.05
	County Community Services for the Homeless (SSH)			110,000.00	77,267.95	60,290.83	60,290.83

TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2015

SCHEDULE A  
Sheet #2

<u>Federal Funding Department</u>	<u>Program</u>	<u>Catalog Number</u>	<u>State Account Number</u>	<u>Program Amount</u>	<u>Funds Received</u>	<u>Expenditures</u>	
						<u>2015 Year</u>	<u>Total</u>
Department of Transportation:	New Jersey DOT Capital Improvements: Park Place: Year 2015		6320-480-601385-61	\$ 377,637.00	\$	\$ 15,650.00	\$ 15,650.00
U.S. Department of Homeland Security:	FEMA Fire Apparatus Driving Simulator: Fiscal Year 2011	97.083		176,000.00	-	176,000.00	176,000.00
	FEMA Firefighters Assistance: Year 2015			157,878.00	157,878.00	157,878.00	157,878.00
	Prior Year			704,501.96	-	600,000.00	600,000.00
	FEMA Emergency Operations Center			750,000.00	77,579.16	177,464.13	731,842.03
U.S. Department of Justice:	COPS Hiring Recovery Program: Year 2015	16.710		1,000,000.00			
	Year 2012	16.710		1,986,472.00	667,608.00	692,272.00	1,532,020.52
	Secure Our Schools: Prior Years	16.710		77,612.00		56,382.36	56,382.36
					<u>\$1,795,270.11</u>	<u>\$3,496,786.37</u>	<u>\$7,030,694.95</u>

The accompanying notes are an integral part of this schedule.



TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
FOR THE YEAR ENDED DECEMBER 31, 2015

SCHEDULE B

Program	State Account Number	Program Amount	Funds Received	Expended	
				Fiscal Year	Total
<u>Community Affairs</u>					
Municipal Alliance:	2000-475-995120-60				
Year 2015		\$ 84,000.00	\$ 42,565.46	\$ 30,525.34	\$ 30,525.34
Year 2013		25,019.77		2,897.16	25,019.77
<u>Environmental Protection</u>					
Clean Communities:					
Year 2015	4900-765-178910-60	73,000.28	73,000.28	73,000.28	73,000.28
Year 2014	4900-765-178910-60	77,856.31		8,070.06	77,856.31
Recycling Tonnage State Aid:					
Year 2015	4900-752-178810-60	21,729.09	21,729.09	21,729.09	21,729.09
Year 2014	4900-752-178810-60	15,164.06		15,164.06	15,164.06
Prior Years	4900-752-178810-60	198,673.25		3,911.56	198,673.25
<u>Health</u>					
Shaping New Jersey Mini-Grant:					
Year 2015		22,000.00		4,173.96	4,173.96
Year 2014		10,000.00	10,000.00	10,000.00	10,000.00
State Health Service:					
Prior Years		7,796.81		377.78	2,003.73
Child and Adolescent Health Program:					
Prior Years		9,956.64		8,352.56	8,352.56
State of New Jersey CLPP Grant:					
Year 2015		165,000.00	119,827.00	83,186.53	83,186.53
Prior Years		165,000.00		155,648.25	165,000.00
Lead Based Paint Abatement: (PORSCHÉ)					
Prior Years		17,881.58		11,731.03	13,737.81
Lead Poison Prevention:					
Prior Years		114,625.17			114,625.17
Healthy Mothers/Healthy Babies:					
Prior Years		38,872.00		38,872.00	38,872.00
Health Community Development:					
Prior Year		79,104.34		63,515.27	71,562.94
<u>Criminal Justice</u>					
Police Body Armor:					
Year 2015	1020-718-066-1020-001	13,152.62			
Prior Years	1020-718-066-1020-001	128,301.14	13,152.62	23,467.80	89,849.90
<u>Transportation</u>					
New Jersey Transit - Shuttle:					
Prior Years		26,456.40		26,456.40	26,456.40
Street Paving:					
Prior Years		10,807.15		10,807.15	10,807.15
<u>Department of Agriculture</u>					
Children Summer Food Program:					
Year 2015		255,524.13	121,421.28		225,723.95
Prior Years		351,752.57		225,723.95	177,543.65
			<u>\$ 401,695.73</u>	<u>\$ 817,610.23</u>	<u>\$ 1,483,863.85</u>

The accompanying notes are an integral part of this schedule.

**TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX, NEW JERSEY**

**NOTES TO THE SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS  
AND STATE FINANCIAL ASSISTANCE FOR THE YEAR 2015**

**1. GENERAL**

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance presents the activity of all federal and state programs of the Township of Irvington, County of Essex, New Jersey. All federal and state financial assistance received directly from federal and state agencies as well as federal and state financial assistance, passed-through other government agencies, is included on the Schedules of Expenditures of Federal Awards and State Financial Assistance.

**2. BASIS OF ACCOUNTING**

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance are presented on the prescribed basis of accounting, modified accrual basis with certain exceptions, prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with the budget laws of New Jersey, which is a comprehensive basis of accounting, other than generally accepted accounting principles. The basis of accounting, with exception, is described in Note 1 to the Township's regulatory basis financial statements.

**3. RELATIONSHIP TO FINANCIAL STATEMENTS**

Amounts reported in the accompanying schedule agree with amounts reported in the Township's financial statements. These amounts are reported in either the Current Fund, General Capital Fund or Trust Fund. Matching contributions expended by the Township in accordance with terms of the various grants are not reported in the accompanying schedule.

TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX, NEW JERSEY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR 2015

**Section I - Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued:

Modified

Internal control over financial reporting:

Material weakness(es) identified?

√ Yes        No

Significant deficiency(ies) identified?

√ Yes        None  
Reported

Noncompliance material to financial statements noted?

√ Yes        No

**Federal Awards**

Internal Control over major federal programs:

Material weakness(es) identified?

       Yes √ No

Significant deficiency(ies) identified?

       Yes √ None  
Reported

Type of auditor's report issued on compliance  
for major programs:

Unmodified

Any audit findings disclosed that are required to  
be reported in accordance with 2 CFR 500.516(a)?

√ Yes        No

Identification of major federal programs:

CFDA Number(s)

Name of Federal Program or Cluster

14-239

Home Investment Partnership

14.218

Community Development Block Grant

16.710

COPS Hiring Recovery Program

Dollar threshold used to distinguish between Type A and  
Type B Programs:

\$750,000.00

Auditee qualified as low-risk auditee?

       Yes √ No

TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX, NEW JERSEY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR 2015  
(Continued)

**Section I - Summary of Auditor's Results (Continued)**

**State Awards**

Internal Control over major state programs:

Material weakness(es) identified?	_____	Yes	<u>✓</u>	No
Control deficiency(ies) identified?	_____	Yes	<u>✓</u>	None Reported
Significant deficiency(ies) identified not considered to be material weaknesses?	_____	Yes	<u>✓</u>	None Reported

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with N.J. OMB Circular 15-08 listed in Section III of the Schedule?

✓ Yes \_\_\_\_\_ No

Identification of major state programs:

Account Number(s)

Name of State Program or Cluster

Unknown  
Unknown

Summer Food Program  
CLPP Grants

Dollar threshold used to distinguish between Type A and Type B Programs

\$750,000.00

Auditee Qualified as low-risk auditee

\_\_\_\_\_ Yes ✓ No

TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX, NEW JERSEY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR 2015  
(Continued)

**Section II - Financial Statement Audit - Reported Findings Under Government Auditing Standards**

***Finding 2015-1:***

*Condition:*

The Township maintains a computerized general ledger for all funds. As of December 31, 2015, the General Ledger did not agree with various subsidiary ledgers. Cash receipts as posted contained numerous errors and did not agree with the Collector's reports, department turnovers or bank reconciliations.

In our judgment, this finding is considered to be a material weakness.

*Criteria:*

Technical Accounting Directive No. 85-3, issued by the State of New Jersey, Division of Local Government Services, requires all municipalities to establish and maintain a general ledger. Provisions of the "Single Audit Act", and Generally Accepted Accounting Procedures, also require the use of a general ledger. The general ledger is the official permanent financial record of the local unit and provides a summary of all financial transactions. It supports the "fund" basis of accounting as prescribed by the State of New Jersey.

*Cause:*

These deficiencies appear to be as a result of a general lack of oversight control and accountability in regards to the General Ledger.

*Effect:*

Precludes the Chief Financial Officer from proving control totals to the detail for all major accounts within all funds of the Township. The major accounts include Cash and Cash Equivalents, Taxes Receivable, Improvement Authorizations, Appropriations, Appropriation Reserves, Interfunds, Other Reserves and Liabilities.

*Recommendations:*

That General Ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.

That consideration should also be given to documenting all procedures in the Finance Office to enhance the operations.

TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX, NEW JERSEY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR 2015  
(Continued)

**Section II - Financial Statement Audit - Reported Findings Under *Government Auditing Standards***  
**(Continued)**

***Finding 2015-2:***

*Condition:*

Our review of cash reconciliations noted the following:

- Cash reconciliations for various accounts contained numerous reconciling items which were carried forward each month without change.
- Cash reconciliations were not in agreement with general ledger balances.
- Outstanding check listings contained numerous errors.
- It appears that the bank reconciliations were not prepared on a timely basis.

In our judgment, this finding is considered to be a significant deficiency.

*Criteria:*

Cash reconciliations are required to be prepared on a monthly basis and be in agreement with general ledger balances.

*Cause:*

The lack of proper review and control by Township officials.

*Effect:*

Possible misappropriation of funds.

*Recommendations:*

That more care be exercised in the preparation of Township cash reconciliations.

That cash reconciliations be prepared on a timely basis.

**TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX, NEW JERSEY**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR 2015  
(Continued)**

**Section III - Federal Awards and State Financial Assistance - Findings and Questioned Costs**

**NONE**



TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX, NEW JERSEY

SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
FOR THE YEAR 2015

**Section IV - Summary Schedule of Prior Year Audit Findings:**

***Finding 2013-1, 2014-1:***

*Condition:*

The Township maintains a computerized general ledger for all funds. As of December 31, 2015, the general ledger did not agree with various subsidiary ledgers. Cash receipts, as posted, contained numerous errors and did not agree with collector's reports, department turnovers or bank reconciliations.

In our judgment this finding is considered to be a material weakness.

*Recommendation:*

That general ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.

That consideration should also be given to documenting all procedures in the Finance Office to enhance the operations.

*Current Year Status:*

Unchanged.

TOWNSHIP OF IRVINGTON  
COUNTY OF ESSEX, NEW JERSEY

SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
FOR THE YEAR 2015  
(Continued)

**Section IV - Summary Schedule of Prior Year Audit Findings: (Continued)**

***Finding 2013-2, 2014-2:***

*Condition:*

Our review of cash reconciliations noted the following:

- Cash reconciliations for various accounts contained numerous reconciling items which were carried forward each month without change.
- Cash reconciliations were not in agreement with general ledger balances.
- Outstanding check listings contained numerous errors.
- It appears that the bank reconciliations were not prepared on a timely basis.

In our judgment this finding is considered to be a significant deficiency.

*Recommendations:*

That more care be exercised in the preparation of Township cash reconciliations.

That cash reconciliations be prepared on a timely basis.

*Current Year Status:*

Unchanged.

**ROSTER OF OFFICIALS AND CERTAIN EMPLOYEES  
AND REPORT ON SURETY BONDS  
FOR THE YEAR 2015**

The following officials were in office during the period under review:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>
Anthony Tony Vauss	Mayor	
Charnette Frederic	President	
Andrea McElroy	Council Member	
Renee C. Burgess	Council Member and 1 <sup>st</sup> Vice President	
Sandra Jones	Council Member and 2 <sup>nd</sup> Vice President	
Paul Inman	Council Member	
David Lyons	Council Member	
Vernal C. Cox, Sr.	Council Member	
October Hudley	Council Member	
Musa A. Malik	Business Administrator	
Harold E. Wiener	Township Clerk	
Faheem Ra'Oof	Director of Revenue and Finance	25,000.00
Beverly Baytops	Tax Collector, Tax Searcher and Supervisor of Sewer Fee Collections	220,000.00
Anthony Atwell	Chief Judge	
Ramon Rivera	Township Attorney	

Travelers Casualty and Surety Company of America Public Employee Dishonesty - Per Employee is \$250,000.00.

# **SAMUEL KLEIN AND COMPANY**

CERTIFIED PUBLIC ACCOUNTANTS

550 BROAD STREET, 11TH FLOOR  
NEWARK, N.J. 07102-9969  
PHONE (973) 624-6100  
FAX (973) 624-6101

36 WEST MAIN STREET, SUITE 303  
FREEHOLD, N.J. 07728-2291  
PHONE (732) 780-2600  
FAX (732) 780-1030

The Honorable Mayor and Members  
of the Township Council  
Township of Irvington  
Irvington, New Jersey 07111

Mesdames and Gentlemen:

We have audited the financial statements – regulatory basis, Federal and State Financial Assistance Programs and supplemental schedules and data of the

## **TOWNSHIP OF IRVINGTON COUNTY OF ESSEX**

for the years ended December 31, 2015 and December 31, 2014 and have issued our report thereon. As part of our audit, we reviewed and tested the municipality's system of internal accounting control to the extent we considered necessary to evaluate the system as required by auditing standards generally accepted in the United States of America; by the Division of Local Government Services of the Department of Community Affairs, State of New Jersey; by the *Government Auditing Standards* issued by the U.S. General Accounting Office; and by the provisions of the "Single Audit Act of 1984". Compliance requirements were also reviewed in accordance with the requirements of the aforementioned standards and guidelines or, where applicable, the terms and conditions of particular grant agreements and as approved by the Cognizant Audit Agency.

Our comments with respect to the audit, internal control, and any error, omission, irregularity, violation of law, discrepancy or other nonconformity to the law or regulation found during the audit are herewith set forth.

### **Contracts and Agreements Required to be Advertised for (N.J.S. 40A:11-4 - as Amended)**

N.J.S. 40A:11-4a states "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

It is pointed out that the governing body of the Township has the responsibility of determining whether the expenditures in any category will exceed the threshold set for the fiscal year and, where question arises as to whether any contract or agreement might result in violation of the statute, the opinion of the Township Attorney should be sought before a commitment is made.

The threshold was \$36,000.00 through June 30, 2015 and \$40,000.00 thereafter.

Notwithstanding N.J.S.A. 40A:11-3a, P.L. 2005, Chapter 51 and N.J.S.A. 19:44A-20.5, known as the "Pay-to-Play Law" provides that a municipality is prohibited from executing any contract in excess of \$17,500.00, on or after January 1, 2006, to a business entity that made certain reportable contributions to any municipal committee of a political party if a member of that party is in office as a member of the governing body of the municipality when the contract is awarded unless proposals or qualifications are solicited through a fair and open process.

It is further noted that contracts between \$17,500.00 and the municipal bidding threshold, known as "window contracts", can be issued by resolution of the governing body without competitive bidding if a non-fair and open process is implemented which prohibits reportable contributions by the business entity.

The minutes indicate that bids were requested by public advertising for the following items:

- Improvements to Various Municipal Buildings
- Demolition of Various Properties
- Telecommunication and Data Service
- Private Debt Collections
- Summer Food Services
- Pothole Repairs
- Construction and Leasing of Land for Two (2) Automated Teller Machines
- Vehicle Repairs
- Roof Replacement
- Construction of Speed Bumps
- Exterior Painting of Municipal Building
- Recyclables

The minutes indicate that proposals were solicited for professional services in accordance with the provisions of N.J.S.A. 19:44A-20.5.

It was noted that resolutions authorizing purchasing for goods and/or services under various county cooperative pricing systems did not include the amounts authorized for each vendor.

It is recommended that resolutions for purchases under various county cooperative pricing systems approved by the governing body include the amounts authorized for each approved vendor.

### **Collection of Interest on Delinquent Taxes**

N.J.S. 54:4-67, as amended, provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes on or before the date when they would become delinquent.



The Governing Body on January 1, 1981 adopted the following resolution authorizing interest to be charged on delinquent taxes.

"WHEREAS, the Legislature of the State of New Jersey has amended the Revised Statutes of New Jersey so that municipalities may increase the interest rate of delinquent taxes; and

WHEREAS, the Township of Irvington may establish the interest rate for delinquent taxes paid; and

WHEREAS, by extending the eight percent tax delinquency rate to the first \$1,500.00 rather than to the first \$1,000.00 the Township of Irvington recognizes the depressed state of the economy and in recognition of the necessity of the Township of Irvington in assisting the small property owner in maintaining his tax payments; and

WHEREAS, in this time of high interest rates the Township of Irvington finds it necessary to discourage the borrowing of tax money from the Township of Irvington at less than market rate by the failure of a large property owner to pay on a timely basis.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that, effective as of the date listed in this Resolution, the interest rate for delinquent taxes shall be 8% on the first \$1,500.00 taxes delinquent more than ten calendar days following the date upon which the same became payable and 18% per annum on any amount in excess of \$1,500.00 taxes delinquent more than ten calendar days following the date upon which the same became payable and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of the actual payment; and

BE IT FURTHER RESOLVED that said Resolution shall become effective as of January 1, 1981."

On June 10, 1991 the Governing Body also adopted the following resolution:

"WHEREAS, Governor Florio has recently signed into law Bills that change the amount of interest rate or penalties capable of being charged on account of delinquent taxes and sewer as well as the amount required to redeem Tax Sale Certificates; and

WHEREAS, the amendment to N.J.S.A. 54:4-67 the Governing Body may, at its discretion, establish an additional penalty of 6% of the delinquency in excess of \$10,000.00 and said delinquency is now to be calculated on the sum of all taxes and sewer from year to year and not on an individual year basis; and

WHEREAS, said amendment to N.J.S.A. 54:5-61, a municipality holding a Tax Sale Certificate may charge a 2% penalty on the amount due over \$200.00 up to \$5,000.00, 4% up to \$10,000.00 and 6% in excess of \$10,000.00. These penalties are effective as of March 29, 1991, and are respectively applicable to all Tax Sale Certificates presently held by the Township as well as those which may be subsequently required by the Township as a result of future Tax Sales;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the Tax Collector is hereby directed to implement the aforesaid penalties per the amendments to N.J.S.A. 54:4-67 and N.J.S.A. 54:5-61."

Our review of the records of the Tax Collector indicated that interest for taxes was generally collected in accordance with the provisions of the foregoing resolutions.

### Collection of Interest on Delinquent Sewer Charges

The Governing Body on December 13, 1977 adopted Ordinance Number MC 2517 establishing the liability per payment of sewer charges and the interest thereon. This ordinance was subsequently amended on August 14, 1979 by Ordinance Number MC 2575 to read as follows:

"BE IT ORDAINED by the Municipal Council of the Township of Irvington:

Section 1. All charges established and provided for herein shall be assessed against the owners of the property from which said sewage or waste water emanates, respectively, and shall be collected annually by the Township of Irvington, New Jersey, and shall be paid by the user on or before August 15.

Section 2. Such charges shall draw the same interest from the time they become due as taxes upon real estate in the municipality and shall be a lien upon the premises until paid, and the municipality shall have the same remedies for the collection thereof, with interest, costs and penalties as it has by law for the collection of taxes upon real estate.

Section 3. All sums collected under the terms of this Article shall be applied by the Township of Irvington, New Jersey, for reimbursement of such sums advanced by it to the Joint Meeting as the result of estimates made and assessments levied by said Joint Meeting for the cost of operation and maintenance of the joint trunk sewer and treatment works, including appurtenances, as set forth in S1671-8 hereof."

Our review of the records of the Tax Collector indicated that interest on delinquent sewer bills was generally collected in accordance with the provisions of the foregoing ordinance.

### Tax Title Liens

A tax sale was conducted on December 21, 2015 for the Year 2015.

The tax sale was not complete.

The following comparison is made of the number of Tax Title Liens Receivable for the following periods ended:

<u>Year</u>	<u>Number of Liens</u>
2015	1,249
2014	1,222
2013	1,147

Recourse to all means provided by the statutes should be taken to realize or eliminate tax title liens through collection or foreclosure in order to return such property to a tax paying basis.

### Tax Collector

During 2015, the Tax Office did not accurately maintain a cash receipts book and/or prepare monthly cash reports. In addition, a list of uncollectible taxes and a yearly collection report was not prepared and presented to the Municipal Council, as required by R.S. 54:4-91 and 91-1.

Overpayments for taxes that have been refunded by the Department of Finance were not posted on the records maintained by the Tax Office in a timely manner. In addition, there were numerous instances where the Tax Office did not record all State Tax Court Judgments. We found that various monthly reports were prepared from the records maintained by the Tax Office, whereby the ending balance of one month was not the beginning balance of the subsequent month.



The collection of funds by the Tax Office are recorded by user/batch number for each day in the general ledger. However, the collection of funds posted for one day were combined with several other deposits.

There are tax overpayments from 2002 to 2015 in the stated amount of \$2,554,063.42 that have not been refunded, applied or cancelled.

In addition, a cash report for 2015 was not in agreement with the individual tax reports. We noted that adjustment reports provided for audit were not in agreement with the status audit totals for taxes, tax title liens, sewer charges and sewer lien charges.

Our review of prior years' taxes receivable indicated that the Tax Collector's Office has not reviewed annually all open filings of bankruptcy.

The Tax Office did not generate any reports on a monthly basis which resulted in the amounts collected per the Tax Collector's cash report not agreeing with individual computer reports.

A review of various adjusted reports indicated that adjustments for cash received from one year were combined with multi-entries of several years. In addition, a condensed lien report was prepared by the Tax Officer that included taxes, special improvements, senior citizens, cost of sale and clean up receivables. The amounts listed by various properties should be reported in their respective receivable reports.

For 2015, bank reconciliations were not performed.

The amount collected for the payment of outside lienholders was not disbursed in a reasonable time. There were several instances where amounts collected were not remitted to the outside lienholder for several months.

There were several months whereby all funds collected by the Tax Office were not remitted to the Finance Office.

It was noted that authorized installment tax payment plans approved by resolutions of the Township's governing body were not reviewed by the Tax Department for compliance.

It is recommended:

That a complete tax sale be held.

That the Tax Office maintain an accurate cash receipt book and prepare monthly cash reports.

That the Tax Office file and present a list of uncollectible taxes and a yearly collection report to the Municipal Council.

That the Tax Office record all tax refunds disbursed for the year in a timely manner.

That the Tax Office receive additional training for the proper use of the tax software program.

That bank deposits be in agreement with daily posted receipts.

That tax overpayments over one year old be reviewed and properly liquidated.

That the Tax Office cash receipts report be proven to all receivable reports on a monthly basis.

That the Tax Office prepare adjustment reports and be reconciled to all receivable reports on a monthly basis.

That the Tax Office review all receivable reports for items eligible to be collected.

That the Tax Office prepare all receivable reports on a monthly basis.

That the Tax Office properly classify charges to their various receivable reports.

That monthly bank reconciliations be performed.

That funds collected for payment of outside lienholders be disbursed on a monthly basis.

That all funds collected by the Tax Office be transferred to the Finance Office on a monthly basis.

That authorized installment tax payment plans be reviewed by the Tax Department for compliance with approved resolutions.

### **Special Improvement Districts**

The Township of Irvington established by ordinance two special improvement districts known as the Camptown Business Improvement District and the Springfield Avenue Center Special Improvement District. As required by provisions of each ordinance, an annual budget must be prepared and submitted to the Township Council for approval. Subsequent to the adoption of the budget, a tax rate is required to be used in the calculation of a special assessment tax for each commercial property located within the district.

During our audit, it was noted that a tax rate was not used, rather the special tax assessment was calculated based on 3% or 5% of the tax levy.

It is further noted that district assessed valuations and tax rates should be forwarded to the Essex County Board of Taxation for appropriate disclosure.

It is recommended:

That special improvement district tax rates be calculated each year based on approved budget requirements.

That statistical information with respect to the special improvement districts be filed with the Essex County Board of Taxation.

### **Revenue Collection Departments**

The following exceptions were noted during the course of our audit of the Township Revenue Departments:

Turnovers of revenue collections in the Recreation Department, Fire Department, Police Department, Public Works Department, Housing Department, Legal Department, Purchasing Department and Construction Code Official were not in compliance with the provisions of N.J.S.A. 40A:5-15 *"Deposits of Funds Paid to the Local Unit"*.

The Health Department did not issue prenumbered duplicate receipts on a consistent basis.

The Cash Receipts Book for the Taxi Unit, Police Department, License Department, Housing Department, and the Construction Code Official was not available for audit.

Marriage License fees were not submitted to the State of New Jersey on a timely basis.

We could not determine if the turnovers of revenue collections for the Office of the Business Administrator were in compliance with the provisions of N.J.S.A. 40A:5-15 and it could not be determined if revenue collected by the Office of the Business Administrator was reconciled to records maintained by the Department of Revenue and Finance due to the fact that a cash book, and prenumbered duplicate receipts were not available for audit.

Comments with respect to the Construction Code Official are detailed as follows:

- Quarterly DCA Training Fee Reports were not submitted to the State of New Jersey on a timely basis.
- Permit fee logs, monthly reports and turnover slips were not in agreement. Additionally, monthly reports and permit fee logs were not mathematically correct.

- Consecutively numbered permits are not issued for fees that are not required to be included on the State Permit Fee Logs.
- The fees charged by the Construction Code Official was not in compliance with fee schedules approved by the Township Council.

It is recommended:

That the Recreation Department, Fire Department, Police Department, Public Works Department, Housing Department, Legal Department, Purchasing Department and Construction Code Official comply with the provisions of N.J.S.A. 40A:5-15.

That prenumbered duplicate receipts be issued for all funds collected by the Health Department.

That the cash receipts book for the Taxi Unit, Police Department, License Department, Housing Department and the Construction Code Official be available for audit.

That marriage license fees be remitted on a timely basis.

That the Office of the Business Administrator make the cash book and prenumbered duplicate receipts available in order to determine if revenue collections are in compliance with the provisions of N.J.S.A. 40A:5-15 and reconciliation of the department records to the Department of Revenue and Finance.

That more care be exercised by the Construction Code Official in the preparation of Permit Fee Logs, Monthly Reports and Turnover Forms.

That the Construction Code Official issue consecutively numbered permits for all fees collected.

That the Construction Permit Report and the Transaction Audit Report prepared by the Construction Code Official be in agreement on a monthly basis.

That the DCA Training Fees collected by the Construction Code Official be submitted to the State of New Jersey on a timely basis.

That fees charged by the Construction Code Official be in compliance with fee schedules approved by the Township Council.

## **Cash**

### **Deposits:**

Funds collected by the Finance Department were not deposited in accordance with the provisions of N.J.S.A. 40A:5-15.

### **Outstanding Checks:**

A review of the Township's bank reconciliations revealed numerous checks dated prior to December 31, 2015 for the Current Fund and Other Trust Fund. Checks outstanding in excess of twelve months are considered stale and may not be honored by the bank. Periodically, stale dated checks should be reviewed and cancelled or other appropriate action taken.

### **Bank Accounts:**

Our review of the cash accounts for the Current, Trust and Capital Funds has indicated that the Township maintains approximately twenty-seven (27) bank accounts. There are several bank accounts that have been inactive for a number of years. The Township's administration should review inactive bank accounts.



## Cash Reconciliations:

Our review of cash reconciliations noted the following:

- . Cash reconciliations for the various accounts contained numerous reconciling items which were carried forward each month without change.
- . Cash reconciliations were not in agreement with general ledger balances.
- . Outstanding check listing contained numerous errors.
- . Postage, bank service charges and rental fees associated with credit card transactions of the Municipal Court were not recorded and classified as expenditures.
- . Bank reconciliations were not prepared on a timely basis.

It is recommended:

That the Finance Department comply with the provisions of N.J.S.A. 40A:5-15.

That more care be exercised in recording and classifying expenditures.

That outstanding checks over one year old be reviewed and appropriate action be taken, including a resolution approved by the Municipal Council.

That more care be exercised in the preparation of Township cash reconciliations.

That cash reconciliations be prepared on a timely basis.

## General Ledger

Technical Accounting Directive No. 85-3, issued by the State of New Jersey, Division of Local Government Services, requires all municipalities to establish and maintain a general ledger. Provisions of the "Single Audit Act" and Generally Accepted Accounting Procedures also require the use of a general ledger. The general ledger is the official permanent financial record of the local unit and provides a summary of all financial transactions. It supports the "fund" basis of accounting as prescribed by the State of New Jersey.

The Township maintains a computerized general ledger for all funds. As of December 31, 2015, the general ledger did not agree with the various subsidiary ledgers. Cash receipts and disbursements, as posted, contained numerous errors and did not agree with the Collector's reports, department turnovers or bank reconciliations.

Adjustments for the following were not summarized for appropriate general ledger entry:

- . County and State Board Judgments
- . Overpayments
- . Senior Citizen and Veteran Deductions
- . Municipal Cancellations

When the internal operations do not allow management or employees to prevent or detect a misstatement of the financial statements on a timely basis, a control deficiency exists. Control deficiencies may either be a significant deficiency or a material weakness. By definition, a material weakness "is a combination of control deficiencies that adversely affects the entity's ability to initiate, authorize, record, process or report financial data reliably such that there is more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected", except for the tax levy, there were no tax adjustments recorded in the general ledger.

The aforementioned comments regarding internal control can be classified as a material weakness and are reported as such under the Single Audit Section of this report.

It is recommended:

That General Ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.

That consideration be given to documenting all procedures in the Finance Office to enhance the operations.

#### **Due to State of New Jersey**

Amounts Due to the State of New Jersey for Building Construction, Marriage and Burial Fees, as detailed on Exhibit B-8 herein, have remained unpaid for several years.

It is recommended that certain amounts Due to the State of New Jersey be reviewed for propriety and appropriate action taken as to payment or cancellation.

#### **Other Deposits**

Premium on tax sale and lien redemptions, reflected on Exhibit B-9 herein, does not have detailed supporting documentation.

It is recommended that a detailed list for premium on tax sale and lien redemptions be maintained.

#### **Outside Employment of Off-Duty Police Officers**

Our review of the records for the Outside Employment of Off-Duty Police Officers noted the following comments:

- Records for Off-Duty Police Officers are maintained by the Irvington Police Department.
- Administrative fees are not identified for transfer to the Township.
- Township officials do not record amounts billed by the Police Department.
- Collections received by the Police Department and transferred to the Township are not reconciled to the corresponding payroll expenditures.

It is recommended:

That Off-Duty Police Administrative Fees be identified and transferred to the Township on a regular basis.

That collections for Off-Duty Police Fees be reconciled to corresponding payroll expenditures.

#### **Escrow Deposits**

A list of escrow deposits was not available for audit.

It is recommended that the detailed listing supporting the escrow deposits be available for audit.

### **Animal Control Trust Fund**

Our examination of Animal Control records indicated the following deficiencies:

A cash receipts book was not maintained for funds collected.

New Jersey State Dog Registration Fees are payable thirty (30) days after collection. Reports filed by the License Bureau were not submitted for 2015.

Turnover of revenue collections in the Animal Control were not in compliance with the provisions of N.J.S.A. 40A:5-15 "Deposits of Funds Paid to the Local Unit."

It is recommended:

That a cash receipts book be maintained for animal control fees.

That the monthly State Dog Report be prepared by the License Bureau.

### **Grant Trust Fund**

Administrative costs incurred by the Community Development Block Grant and HUD Home Grant Programs have not been drawn down by the Township since April 8, 2014 to December 31, 2015.

A review by HUD officials of certain projects resulted in disallowed costs for six (6) projects. As a result, a receivable in the amount of \$467,612.03 has been established for the disallowed costs.

It is recommended:

That the Township draw down all eligible administrative costs.

That the Township review the projects for proper disposition.

### **Interfunds**

The balance sheets of the various funds as of December 31, 2015 reflect Interfunds Receivable and Payable. Subsequent to year-end, efforts should be undertaken to review and liquidate the interfunds that have occurred.

The cause of these interfunds relate to interest earned but not remitted to the corresponding fund, disbursements made by one fund on behalf of another fund, misposting of cash receipts and lack of transferring budget revenue and/or appropriations from one fund to another.

In the case of the Current Fund, the effect of the Interfunds not being liquidated is a charge to operations (Fund Balance) and a decrease in surplus available. In other funds, the Interfunds do not represent charges to operations but should be liquidated regardless since each fund's cash requirements should stand on their own.

It is recommended that all Interfunds be liquidated on a current basis.

### **Grant Fund**

General:

A detail of Current Fund grants receivable and appropriations are reflected on Exhibits A-32 and A-33. As of December 31, 2015, there were grants receivable in the sum of \$8,356,169.76, many of which have been uncollected for several years and unexpended grant appropriations in the sum of \$4,659,906.09. In addition, the detail computer report for Grant Fund was not in agreement with the audited balances.

It is recommended that certain Federal and State grants be reviewed and appropriate action taken as to collection, cancellation, expenditure or refund to the sponsoring agency in accordance with findings.

#### Urban Development Action Grant (Recycled Loan Program):

An examination of the activity of the Urban Development Action Grant Loans receivable revealed eight (8) loans currently open of which five (5) are in default. These loans total \$68,325.28 and appear on Exhibit B-3.

It is recommended that certain Urban Development Action Grant loans be reviewed and appropriate action taken as to collection or cancellation.

#### Grant Expenditure Report:

The detailed computer report for Federal and State Grants was not in agreement with the audited balance.

It is recommended that the detailed computer report for Federal and State Grants be reconciled to master controls.

There are Encumbered funds that are over one (1) year old that should be reviewed and properly liquidated.

It is recommended that all Encumbered amounts in the detailed computer report for the Grant Fund be reviewed and properly liquidated.

#### General Capital Fund

In accordance with regulations of the Local Finance Board, capital ordinances over five years old cannot finance expenditures from cash not provided from its own resources. As of the date of this report, there are several ordinances over five years old that have a deficit in cash. The Township has a plan to fund the unfunded improvement authorizations over the next several years.

#### Payroll

The Township of Irvington has contracted with a third party payroll vendor to prepare the payroll and maintain certain payroll records. The vendor is required to pay deductions on behalf of the Township from funds transferred by the Township to the vendor's payroll account.

An audit of the service provider's payroll account was not provided to the Township nor did our staff prepare such an audit. We did review certain records provided to the Township. It should be noted however, that we could not verify required payments of Federal and State agencies made by the service vendor.

The Local Finance Board has adopted rules and regulations regarding third-party payroll vendors which are summarized in N.J.A.C. 5:30-17 and further provides authority for local governments to hire payroll service vendors to disburse funds to payroll agencies on behalf of the local unit.

In addition, Local Finance Notice 2009-18 has offered additional safeguards with respect to third party payroll services.

Comments with respect to the Payroll account are detailed as follows:

- Exhibit B-10, Payroll Deductions Payable, reflects an unidentified balance in the sum of \$362,458.05 as of December 31, 2015.
- As of December 31, 2015, State Unemployment Insurance claims in the sum of \$906,214.78 were unpaid.

It is recommended that effort be made to identify certain unidentified payroll funds and appropriate action be taken.



### Other Post-Employment Benefits

Local Finance Notice 2007-15 requires local units that provide non-pension benefits to retired employees, such as health insurance coverage, prescription or other benefits, to disclose the annual payment for currently retired employees and future cost for those employees in the Notes to the Financial Statements.

Those municipalities that are not members of the State Health Benefits Plan or other cost-sharing plans must obtain an actuarially calculated post-employment benefit on a periodic basis for inclusion in the Notes to the Financial Statements.

The Township of Irvington maintains private health coverage and provides certain retired employees with post-employment benefits which require appropriate disclosure in the Notes to the Financial Statements in accordance with regulations promulgated by the Local Finance Board.

### Expenditures

In verifying expenditures, test computations were made on claims approved and paid. No attempt was made in this connection to establish proof of rendition, character or extent of services, nor quantities, nature, propriety of prices or receipt of materials, these elements being left necessarily to internal review in connection with approval of claims.

There were several expenditures not recorded in the appropriation and appropriation reserves budgetary reports. This resulted in overexpenditures in several budgetary line items.

It is recommended that all expenditures be recorded in the appropriate budgetary reports.

### Municipal Court

Comments with respect to the Municipal Court are as follows:

Our test of the payments revealed the following exceptions:

The December 2015 Monthly Management Report was examined and the following items were noted:

All tickets that have been assigned must be issued within six (6) months. The Tickets Assigned Not Issued Report indicated that 67 tickets were not issued within six (6) months.

The Tickets Issued but Not Assigned Report indicated that 111 tickets were issued but not assigned.

At December 31, 2015, certain year end balances were not in agreement with payments made in 2016, as detailed in the following schedule:

<u>Agency</u>	<u>Balance Dec. 31, 2015</u>	<u>January 2016 Payment</u>	<u>Excess (Deficit)</u>
Municipality	\$ 161,263.81	\$ 160,805.44	\$ (458.37)
Restitution	285.00	265.00	(20.00)

The General Account and Bail Account cash books reflected errors.

Several prenumbered duplicate receipt books issued for bail collected by the Department of Police were not available for review.

A separate Surety Bond was not obtained for Court personnel.

It is recommended:

That Tickets Assigned but Not Issued in excess of six (6) months be reviewed for proper disposition.

That follow-up procedures be implemented for tickets whether issued or assigned.

That payments made in the subsequent year be reviewed and appropriate adjustments be made as required.

That more care be utilized in the posting of the General Account and the Bail Account cash books.

That all prenumbered duplicate receipts for Police bail be available for audit.

That a separate Surety Bond be obtained for Court personnel.

### **Corrective Action Plan**

In accordance with regulations promulgated by the Single Audit Act and the Division of Local Government Services, all municipalities are required to prepare and submit to the Division of Local Government Services, a Corrective Action Plan with regard to audit deficiencies. This plan must be approved by formal resolution of the Governing Body and submitted within 60 days from the date the audit is received. A Corrective Action Plan was prepared and submitted for items found in the 2014 Report on Examination of Accounts.

### **Status of Prior Years' Audit Recommendations**

A review was performed on all prior years' recommendations and corrective action was taken on all with the exception of those recommendations marked with an asterisk.

### **Miscellaneous**

In verifying expenditures, test computations were made on claims approved and paid. No attempt was made in this connection to establish proof of rendition, character or extent of services, nor quantities, nature, propriety of prices or receipt of materials, these elements being left necessarily to internal review in connection with approval of claims.

Revenue and receipts were established and verified as to source and amount only insofar as the local records permitted.

A statutory report on the operations of the Municipal Court was prepared as part of our examination and copies were filed, under a separate cover, with the New Jersey Administrative Office of the Courts, Division of Local Government Services, the Municipal Court and the Township Clerk.

The comments and recommendations appearing in this report were reviewed with the Director of Revenue and Finance at an exit conference.

One copy of this report is filed with the New Jersey Division of Local Government Services.

A summary or synopsis of this report was prepared for publication and filed with the Township Clerk.

## RECOMMENDATIONS

	<u>PAGE</u>
 <u>Single Audit - Financial Statement</u>	
* That General Ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.	145
* That consideration should also be given to documenting all procedures in the Finance Office to enhance the operations.	145
* That more care be exercised in the preparation of Township cash reconciliations.	146
* That cash reconciliations be prepared on a timely basis.	146
 <u>General</u>	
That resolutions for purchases under various county cooperative pricing systems approved by the governing body include the amounts authorized for each approved vendor.	152
* That a complete tax sale be held.	155
* That the Tax Office maintain an accurate cash receipt book and prepare monthly cash reports.	155
* That the Tax Office file and present a list of uncollectible taxes and a yearly collection report to the Municipal Council.	155
* That the Tax Office record all tax refunds disbursed for the year in a timely manner.	155
* That the Tax Office receive additional training for the proper use of the tax software program.	155
* That bank deposits be in agreement with daily posted receipts.	155
* That tax overpayments over one year old be reviewed and properly liquidated.	155
* That the Tax Office cash receipts report be proven to all receivable reports on a monthly basis.	155
* That the Tax Office prepare adjustment reports and be reconciled to all receivable reports on a monthly basis.	155
* That the Tax Office review all receivable reports for items eligible to be collected.	155
* That the Tax Office prepare all receivable reports on a monthly basis.	155
* That the Tax Office properly classify charges to their various receivable reports.	155
* That monthly bank reconciliations be performed.	156
* That funds collected for payment of outside lienholders be disbursed on a monthly basis.	156
* That all funds collected by the Tax Office be transferred to the Finance Office on a monthly basis.	156

**RECOMMENDATIONS**  
**(Continued)**

	<b><u>PAGE</u></b>
<b><u>General (Continued)</u></b>	
That authorized installment tax payment plans be reviewed by the Tax Department for compliance with approved resolutions.	156
* That special improvement district tax rates be calculated each year based on approved budget requirements.	156
* That statistical information with respect to the special improvement districts be filed with the Essex County Board of Taxation.	156
* That the Recreation Department, Fire Department, Police Department, Public Works Department, Housing Department, Legal Department, Purchasing Department and Construction Code Official comply with the provisions of N.J.S.A. 40A:5-15.	157
* That prenumbered duplicate receipts be issued for all funds collected by the Health Department.	157
* That the cash receipts book for the Taxi Unit, Police Department, License Department, Housing Department and the Construction Code Official be available for audit.	157
* That marriage license fees be remitted on a timely basis.	157
* That the Office of the Business Administrator make the cash book and prenumbered duplicate receipts available in order to determine if revenue collections are in compliance with the provisions of N.J.S.A. 40A:5-15 and reconciliation of the department records to the Department of Revenue and Finance.	157
* That more care be exercised by the Construction Code Official in the preparation of Permit Fee Logs, Monthly Reports and Turnover Forms.	157
* That the Construction Code Official issue consecutively numbered permits for all fees collected.	157
* That the Construction Permit Report and the Transaction Audit Report prepared by the Construction Code Official be in agreement on a monthly basis.	157
* That the DCA Training Fees collected by the Construction Code Official be submitted to the State of New Jersey on a timely basis.	157
That fees charged by the Construction Code Official be in compliance with fee schedules approved by the Township Council.	157
* That the Finance Department comply with the provisions of N.J.S.A. 40A:5-15.	158
* That more care be exercised in recording and classifying expenditures.	158
* That outstanding checks over one year old be reviewed and appropriate action be taken, including a resolution approved by the Municipal Council.	158
* That more care be exercised in the preparation of Township cash reconciliations.	158
* That cash reconciliations be prepared on a timely basis.	158

**RECOMMENDATIONS**  
**(Continued)**

**PAGE**

**General (Continued)**

* That General Ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.	159
* That consideration be given to documenting all procedures in the Finance Office to enhance the operations.	159
* That certain amounts Due to the State of New Jersey be reviewed for propriety and appropriate action taken as to payment or cancellation.	159
* That a detailed list for premium on tax sale and lien redemptions be maintained.	159
* That Off-Duty Police Administrative Fees be identified and transferred to the Township on a regular basis.	159
* That collections for Off-Duty Police Fees be reconciled to corresponding payroll expenditures.	159
* That the detailed listing supporting the escrow deposits be available for audit.	159
* That a cash receipts book be maintained for animal control fees.	160
* That the monthly State Dog Report be prepared by the License Bureau.	160
* That the Township draw down all eligible administrative costs.	160
* That the Township review the projects for proper disposition.	160
* That all Interfunds be liquidated on a current basis.	160
* That certain Federal and State grants be reviewed and appropriate action taken as to collection, cancellation, expenditure or refund to the sponsoring agency in accordance with findings.	161
* That certain Urban Development Action Grant loans be reviewed and appropriate action taken as to collection or cancellation.	161
* That the detailed computer report for Federal and State Grants be reconciled to master controls.	161
* That all Encumbered amounts in the detailed computer report for the Grant Fund be reviewed and properly liquidated.	161
* That effort be made to identify certain unidentified payroll funds and appropriate action be taken.	161
That all expenditures be recorded in the appropriate budgetary reports.	162

**RECOMMENDATIONS**  
**(Continued)**

	<b><u>PAGE</u></b>
<b><u>Municipal Court</u></b>	
* That Tickets Assigned but Not Issued in excess of six (6) months be reviewed for proper disposition.	162
* That follow-up procedures be implemented for tickets whether issued or assigned.	163
* That payments made in the subsequent year be reviewed and appropriate adjustments be made as required.	163
* That more care be utilized in the posting of the General Account and the Bail Account cash books.	163
* That all prenumbered duplicate receipts for Police bail be available for audit.	163
* That a separate Surety Bond be obtained for Court personnel.	163

\*Repeated from prior year.

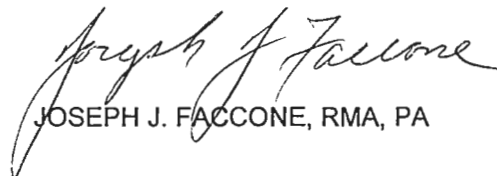
\* \* \*

The foregoing comments and resultant recommendations are not of sufficient materiality whereby they would affect our ability to express an opinion on the financial statements taken as a whole.

We shall be pleased to confer on any questions that might arise with respect to any matters in this report.

We desire to express our appreciation for the assistance and courtesies rendered by the Township officials and employees during the course of this examination.

  
SAMUEL KLEIN AND COMPANY  
CERTIFIED PUBLIC ACCOUNTANTS

  
JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey  
March 31, 2017



