

FOR INFORMATION ABOUT OBTAINING A MARRIAGE LICENSE

IDENTIFICATION REQUIREMENTS

1. The applicants must present their social security card along with their unexpired ID (*specifically a Motor Vehicle ID*) at the time of application.
2. Anyone applying for a marriage license that does not have a valid Motor Vehicle I.D. must provide another form of government issued ID, such as a valid passport or a county ID along **with** two (2) forms of proof of residence. Items that will be accepted by this office as proof of residence are as follow:
 - a. Utility bills (*cell phone bills will not be accepted*); tax bill, deed/mortgage, lease (*the lease must be on the company's letterhead*), bank statement, car insurance and registration. Other documentations may also be accepted. Documents provided as proof of residence must be dated, and cannot exceed 90 days from the date of your application.
 - b. If you do not have any documentation(s) showing proof of residence, as mentioned above, a notarized letter from the landlord stating your place of residence will be sufficient. This letter must be supported with documentary proof of ownership, such as a tax bill or a water bill in the owner's name.

ADDITIONAL REQUIRED DOCUMENTS

1. The applicants must appear with a witness when completing the application. The witness must know the couple. The witness should be at least eighteen years of age, and have a valid government issued ID. He/she must speak English fluently.
2. Applicants must know where the ceremony will take place at the time of completing the application. Applicants must provide the following information:
 - a. Date of ceremony
 - b. Address of where the ceremony is to take place
 - c. Name, address and telephone number of the officiant or minister (**this information is required before a marriage application can be issued**)

THE TOWNSHIP OF IRVINGTON DOES NOT HAVE A JUSTICE OF THE PEACE. A DATE, LOCATION AND OFFICIANT IS REQUIRED TO APPLY

3. The marriage license fee is \$28.00. The fee must be in the form of a **money order** or a **certified bank check** made payable to the Township of Irvington. Please be advised that we do not accept cash, personal checks or credit cards.
4. Divorced person(s) must present a copy of the Final Decree of Divorce when applying for a marriage license. The Final Decree of Divorce must be in English. If your Final Decree of Divorce is not in English, it must be translated.
5. Widows and widowers must provide a death certificate for his or her former spouse.

CHECK LIST:

REQUIRED DOCUMENTS FOR APPLICANT A	✓ YES	✓ NO
Valid government issued ID		
Proof of Residence		
Social Security Card		
Divorce papers or certified copy of death certificate (if applicable)		
REQUIRED DOCUMENTS FOR APPLICANT B		
Valid government issued ID		
Proof of Residence		
Social Security Card		
Divorce papers or certified copy of death certificate (if applicable)		
ADDITIONAL INFORMATION REQUIRED		
Witness with a valid ID (the witness must speak and understand English)		
Fee: \$28.00 Money Order		
Date of marriage, location of the ceremony and the name, address and phone number of the minister		

NOTE: All documentations (e.g. birth certificate) in a foreign language must be translated in English.