



I rvington Neighborhood
mprovement Corporation

Tony Vauss
Mayor

Mrs. Deborah F. Simpkins
Executive Director

Utility Assistance

Program consumers or a member of their household must have an account in his/her name with a utility company or proof of responsibility to make utility payments, such as cancelled checks or receipts in his/her name from a utility company.

- _____ Identification-3 forms of identification for every adult and child in household (i.e.. birth certificate, driver's license, social security, green card, armed forces, passport, etc.)
- _____ Current lease-**Must be signed by all parties**
- _____ Copy of Current Rent Receipts (2 months)
- _____ Shut-off notice
- _____ PSEG 12 month payment history, it must also show the amount needed to continue or restore service
- _____ Proof of income, i.e. current pay stubs, SSI award letter, unemployment statement
- _____ Proof of Burden

***** Please note: All documents are required in order to process your case. If you are missing any document (s) that is not included at the time of your pre-scheduled appointment, it will delay the processing of your case and you will be provided with a new appointment date.**

Appointment Date: _____

Time: _____

Case Manager: _____

Intake Staff Signature: _____