



## DEPARTMENT OF ECONOMIC DEVELOPMENT AND GRANTS OVERSIGHT

Irvington Township Municipal Building

Honorable Tony Vauss  
Mayor

1 Civic Square, Room 102  
Irvington, New Jersey 07111  
973.399.6658 | F. 973.399.5433

Genia C. Philip, Esq.  
Director

[gphilip@irvingtonnj.org](mailto:gphilip@irvingtonnj.org) [www.irvington.net](http://www.irvington.net)

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The Clean Communities Program was created in 1986 with funding from taxes levied on the sale of litter generating products. Funds are awarded annually by the Department of Environmental Protection to each county and municipality.

Clean Community Funds are to be used for litter pickup and removal programs as well as to abate graffiti. Funds can also be used for Education Programs to Promote Clean Communities and for Enforcement of Local Anti-littering Laws.

In the past, Mayor Vauss and the Township Municipal Council have used the Clean Communities Funds to implement targeted community cleanup projects managed by the Township.

As a result of COVID-19, the Township was unable to implement a clean-up campaign over the summer and would like to earmark some of the grant funds to be used to implement a more localized community cleanup campaign developed by Municipal Council Members in partnership with Community Groups.

In order to receive funding under the grant, community clean up organizers must complete the application and process outlined below.

### TOWNSHIP OF IRVINGTON

Department of Economic Development and Grants Oversight in collaboration with the Neighborhood Preservation and Irvington Health Departments



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**CLEAN COMMUNITIES APPLICATION  
(For Individuals or Entities)**

Date Application Completed: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Contact Email: \_\_\_\_\_

**I. Description of the Proposed Community Clean Up Initiative:**

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**II. Clean Up Location: (List Ward and All Streets in the Ward that will be included in the Clean Up. Please add cross streets)**

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**III. Mini-Grant Award**



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A total amount of \$1,000.00 can be used per Community Clean up Initiative to cover the cost of materials and supplies to facilitate the cleanup. All items will be purchased by the Township of Irvington using the funds and distributed for the cleanup.

#### IV. Items that the Township will provide

1. Clean Up Materials approved for purchase from the list of materials submitted in this application
2. T-Shirts - to ensure consistent Messaging of all Clean Communities Clean Up Initiatives
3. Pick up of debris and garbage collected
4. Coordination with the Township Media Division to facilitate coverage of the Clean Up Initiative
5. Limited refreshments and snacks
6. Clean Community Coordinator(s) to assist with implementation

#### V. Data Collection

Annual Reports describing the uses of Clean Communities Grant Funds must be collected and submitted to the State Environmental Protection Agency. As such, the following data must be collected for all Community Clean up Initiatives. Community Clean Up and/or Outreach Coordinators will be available to assist local initiatives with the data collection.

1. Number of clean ups
2. Number of participants in each clean up
3. Number of people hours
4. Amount of litter picked up (measured in tons)
5. Amount of litter recycled
6. Road miles covered
7. Acres of public property cleaned

Additionally, all participants will be required to sign a signup sheet to include contact information to ensure we have a record of all volunteers who participated in the clean-up. Participants may also be required to sign a hold harmless agreement to participate.

Please email completed applications to the Department of Economic Development and Grants Oversight a follows: Destani Montford, Outreach and Program Coordinator at: [dmontford@irvingtonnj.org](mailto:dmontford@irvingtonnj.org) or via phone at: (973) 399-6792.