

**TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX
NEW JERSEY**

**REPORT ON
EXAMINATION OF ACCOUNTS
FOR THE YEAR 2019**

**SAMUEL KLEIN AND COMPANY
CERTIFIED PUBLIC ACCOUNTANTS**

TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX, NEW JERSEY

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PART I
REPORT ON EXAMINATION
FINANCIAL STATEMENTS
NOTES TO FINANCIAL STATEMENTS
AND SUPPLEMENTARY EXHIBITS
YEAR ENDED DECEMBER 31, 2019

SAMUEL KLEIN AND COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members
of the Township Council
Township of Irvington
Irvington, New Jersey 07111

Report on the Financial Statements

We have audited the financial statements - regulatory basis of the various funds and account groups of the Township of Irvington, in the County of Essex, as of and for the years then ended December 31, 2019 and 2018 and the related notes to the financial statements, as listed in the foregoing table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements - regulatory basis in accordance with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements - regulatory basis based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements - regulatory basis are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements - regulatory basis. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements - regulatory basis, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements - regulatory basis in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements - regulatory basis.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, these financial statements - regulatory basis have been prepared in conformity with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to demonstrate compliance with the modified accrual basis, with certain exceptions, and the budget laws of New Jersey. The effects on the financial statements - regulatory basis of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "*Basis for the Adverse Opinion on U.S. Generally Accepted Accounting Principles*" paragraph, the financial statements - regulatory basis referred to in the first paragraph, do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2019 and 2018, and the results of its operations for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements - regulatory basis referred to above, present fairly, in all material respects, the financial position of the various funds of the Township of Irvington at December 31, 2019 and 2018, and the results of operations and changes in fund balance, where applicable, of such funds, thereof for the years then ended, in accordance with accounting principles on the basis of financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in Note 1.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements - regulatory basis that collectively comprise the Township's financial statements - regulatory basis. The supplementary schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements - regulatory basis. The accompanying schedule of expenditures of federal awards is not a required part of the financial statements - regulatory basis, and is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Uniform Guidance.

The supplementary schedules and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements - regulatory basis. Such information has been subjected to the auditing procedures applied in the audit of the financial statements - regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements - regulatory basis or to the financial statements themselves, and other additional procedures in accordance with auditing standards and the schedule of expenditures of federal awards generally accepted in the United States of America. In our opinion, the supplementary schedules are fairly stated, in all material respects, in relation to the financial statements - regulatory basis taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 26, 2021 on our consideration of the Township of Irvington's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Irvington's internal control over financial reporting and compliance.



SAMUEL KLEIN AND COMPANY
CERTIFIED PUBLIC ACCOUNTANTS



JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey
February 26, 2021

TOWNSHIP OF IRVINGTON
CURRENT FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

A
Sheet #1

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
<u>Regular Fund</u>			
Cash - Treasurer	A-4	\$12,535,585.39	\$11,330,960.04
Cash Held by State of New Jersey	A-5	5,779,183.94	4,750,413.06
Change Funds	A-6	478.00	478.00
Due from State of New Jersey:			
Tax Exemptions (Ch. 20, P.L. 1971)	A-7	42,509.79	31,275.75
Prepaid Debt Service	A-12	31,781.06	31,781.06
		<u>18,389,538.18</u>	<u>16,144,907.91</u>
Receivables with Full Reserves:			
Delinquent Property Taxes	A-8	868,648.82	1,478,709.96
Tax Title Liens	A-9	13,831,161.46	15,563,543.76
Property Acquired for Taxes - Assessed			
Valuation	A-10	2,877,300.00	2,877,300.00
Sewer User Charges	A-11	874,043.19	724,867.29
Sewer User Liens	A-11	637,109.28	1,143,000.50
Other Municipal Liens Receivable	A-13	64,507.43	64,507.43
Revenue Accounts Receivable	A-15	445,739.86	454,872.49
Other Receivables	A-36	263,078.74	636,405.78
Tax Overpayments Refunded Receivable	A-31	67,126.34	31,372.01
Interfunds Receivable	A-16	3,078,027.31	1,817,539.83
		<u>23,006,742.43</u>	<u>24,792,119.05</u>
Deferred Charges:			
Emergency Authorization (N.J.S.A. 40A:4-47)	A-17	2,965,372.34	2,494,336.66
Overexpenditure of Appropriations	A-17	1,686,396.38	419,376.05
Overexpenditure of Appropriation Reserves	A-17		146,842.67
Special Emergency Authorization	A-18	1,971,595.28	2,873,449.78
		<u>6,623,364.00</u>	<u>5,934,005.16</u>
		<u>48,019,644.61</u>	<u>46,871,032.12</u>
<u>Grant Fund</u>			
Interfunds Receivable	A-27	229,009.91	
Unidentified Expenditures		789,212.57	
Grants Receivable	A-32	8,450,880.90	4,045,578.29
Deferred Charges:			
Expenditures Without Appropriations	A-37		444,785.63
		<u>9,469,103.38</u>	<u>4,490,363.92</u>
		<u>\$57,488,747.99</u>	<u>\$51,361,396.04</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

A
Sheet #2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
<u>Regular Fund</u>			
Appropriation Reserves:			
Encumbered	A-3,19	\$ 1,797,335.72	\$ 1,078,664.22
Unencumbered	A-3,19	1,243,298.60	1,137,382.12
Due to Tax Sale Bidder	A-4	206,560.31	
Accounts Payable	A-20	451,900.12	308,071.82
Reserve for Revaluation	A-21	5,155.33	5,155.33
Reserve for Terminal Payout	A-14		660,059.89
Interfunds Payable	A-16	1,990,473.25	871,928.03
Due to Special Improvement District	A-22	681,023.49	679,551.53
Tax Overpayments	A-23	1,183,087.92	1,640,920.88
Prepaid Taxes	A-24	498,795.81	352,226.69
Sewer Rent Overpayments	A-25	11,654.93	10,530.52
Due to County for PILOT	A-26	7,083.71	1,281.70
County Taxes Payable	A-28	74,896.69	50,176.52
Codification of Ordinances	A-35	1,887.00	8,856.00
Special Emergency Note	A-38	2,081,912.00	2,602,392.00
Tax Anticipation Note	A-30	7,500,000.00	4,500,000.00
		<u>17,735,064.88</u>	<u>13,907,197.25</u>
Reserve for Receivables		23,006,742.43	24,792,119.05
Fund Balance	A-1	7,277,837.30	8,171,715.82
		<u>48,019,644.61</u>	<u>46,871,032.12</u>
<u>Grant Fund</u>			
Interfunds Payable	A-27	2,396,838.80	2,408,626.61
Appropriated Reserves for Grants	A-33	6,753,186.38	1,362,641.94
Unappropriated Reserves	A-34	319,078.20	719,095.37
		<u>9,469,103.38</u>	<u>4,490,363.92</u>
		<u>\$57,488,747.99</u>	<u>\$51,361,396.04</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON
CURRENT FUND

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS

A-1

	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	A-2	\$ 3,929,369.90	\$ 2,990,000.00
Miscellaneous Revenue Anticipated	A-2	38,098,970.15	31,702,819.62
Receipts from Delinquent Taxes	A-2a	3,676,492.16	2,077,578.44
Receipts from Current Taxes	A-2a	102,728,692.09	98,588,643.53
Nonbudget Revenue	A-2b	925,713.39	906,265.73
Other Credits to Income:			
Interfunds Returned	A-16		437,583.41
Appropriation Reserves Lapsed	A-19	762,863.03	358,481.12
Cancelled Reserve for Grants	A-33	149,648.87	
Other Receivables Collected	A-36	13,970.86	23,416.21
Tax Abatements Overpayments Cancelled			5,076.15
Accounts Payable Cancelled	A-20	430.54	
Tax Overpayments Cancelled	A-23	684,994.58	7,664.78
Total Revenues		<u>150,971,145.57</u>	<u>137,097,528.99</u>
<u>Expenditures</u>			
Budget Appropriations	A-3	121,799,220.67	107,833,985.29
Tax Overpayments Refunded			
Receivable	A-4	35,754.33	16,977.45
Interfund Advances	A-16	1,260,487.48	
Cancelled Grant Fund Receivables	A-32	1,046,460.71	
Prior Year Revenue Refund	A-23	618,514.41	699,668.61
Special Improvement District Taxes	A-22	454,013.96	453,850.48
County Taxes	A-28	9,913,442.35	9,810,744.48
Local District School Tax	A-29	17,459,529.00	17,459,529.00
Total Expenditures		<u>152,587,422.91</u>	<u>136,274,755.31</u>
Excess in Revenue			822,773.68
Deficit in Revenue		(1,616,277.34)	
Adjustments to Income before Surplus:			
Expenditures Included Above Which Are			
By Statute Deferred Charges to Budget			
of Succeeding Year	A-3,17	<u>4,651,768.72</u>	<u>3,200,689.60</u>
Statutory Excess to Fund Balance		3,035,491.38	4,023,463.28
<u>Fund Balance</u>			
Balance January 1	A	<u>8,171,715.82</u>	<u>7,138,252.54</u>
		11,207,207.20	11,161,715.82
Decreased by:			
Utilized as Anticipated Revenue	Above	<u>3,929,369.90</u>	<u>2,990,000.00</u>
Balance December 31	A	<u>\$ 7,277,837.30</u>	<u>\$ 8,171,715.82</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF REVENUE - REGULATORY BASIS

A-2
Sheet #1

	Ref.	Anticipated Budget	Added by 40A:4-87	Realized	Excess or (Deficit)
Fund Balance Appropriated	A-1	\$ 3,929,369.90	\$	\$ 3,929,369.90	\$
<u>Miscellaneous Revenue</u>					
Alcoholic Beverage Licenses	A-15	62,000.00		68,944.00	6,944.00
Other Licenses	A-15	240,000.00		260,096.74	20,096.74
Fees and Permits	A-15	1,205,409.43		1,383,311.13	177,901.70
Municipal Court Fines and Costs	A-15	2,790,000.00		3,169,527.21	379,527.21
Interest and Costs on Taxes	A-15	2,078,954.46		1,776,057.84	(302,896.62)
Parking Meters	A-15	182,000.00		197,269.76	15,269.76
Sewer User Charges	A-11	5,450,867.09		5,372,831.62	(78,035.47)
Cablevision Franchise Fee	A-15	335,000.00		474,639.68	139,639.68
Consolidated Municipal Property Tax Relief	A-15	2,683,342.00		2,683,342.00	
Energy Receipts Tax	A-15	8,957,827.00		8,957,827.00	
Uniform Construction Code Fees	A-15	830,000.00		656,944.00	(173,056.00)
Uniform Fire Safety Act	A-15	40,000.00		63,681.17	23,681.17
Joint Sewer Maintenance	A-15	507,699.03		507,699.03	
Payment in Lieu of Taxes	A-15	167,500.00		505,679.01	338,179.01
Sale of Township-Owned Property	A-15	824,700.00		508,270.00	(316,430.00)
Rental Income	A-15	66,500.00		81,250.05	14,750.05
Agreement with the Irvington Board of Education - Police	A-15	108,100.00		115,000.00	6,900.00
General Capital Surplus	A-15	63,964.65		63,964.65	
State School Building Aid Allowance	A-15	2,059,741.00		1,948,894.00	(110,847.00)
Assignment/Special Tax Lien Sale Auction	A-15	1,624,602.00		1,052,770.02	(571,831.98)
Irvington Hospital Development Fee	A-15	45,000.00			(45,000.00)
		<u>30,323,206.66</u>		<u>29,847,998.91</u>	<u>(475,207.75)</u>
<u>Grants:</u>					
Clean Communities - 2019 Program		92,027.82		92,027.82	
Municipal Alliance on Alcohol and Drugs		41,580.00		41,580.00	
Safe and Secure Communities Program		90,000.00		90,000.00	
State of New Jersey Health CLIPP Grant 2019		551,000.00		551,000.00	
Housing Opportunities for People with AIDS		298,720.00		298,720.00	
Housing Opportunities for People with AIDS - Unappropriated		171,664.14		171,664.14	
Housing and Urban Development: HUD/ Lead Program			3,300,000.00	3,300,000.00	
State of New Jersey Department of Health: Child Adolescents Program CLEP		568,000.00		568,000.00	
Child Summer Food Program		262,265.63		262,265.63	
Child Summer Food Program - 2018 Unappropriated		55,320.33		55,320.33	
Investor Savings Foundation - Recreation Program		4,500.00		4,500.00	
State of New Jersey Health CLIPP - Unappropriated		168,126.76		168,126.76	
Essex County: SSH/TANF		125,000.00		125,000.00	
SSH/Homeless Program			76,667.00	76,667.00	
CSBG 2019 Block Grant		239,000.00		239,000.00	
SSH Block Grant - Unappropriated		8,180.57		8,180.57	
CSBG - Unappropriated		20,244.66		20,244.66	
Edward Byne Memorial JAG Grant (2017)		507,426.00		507,426.00	
Edward Byne Memorial JAG Grant (2018)		469,829.00		469,829.00	
N.J. Department of Transportation: 2019 Resurfacing Program		1,012,585.00		1,012,585.00	
Clean Communities - Unappropriated (2018)		82,472.53		82,472.53	
Body Armor Fund - Unappropriated		12,712.46		12,712.46	
Newark - JAG Police Unappropriated		93,649.34		93,649.34	
	A-16,32	<u>4,874,304.24</u>	<u>3,376,667.00</u>	<u>8,250,971.24</u>	
Total Miscellaneous Revenue	A-1	<u>35,197,510.90</u>	<u>3,376,667.00</u>	<u>38,098,970.15</u>	<u>(475,207.75)</u>
Receipts from Delinquent Taxes	A-2a	<u>3,025,000.00</u>		<u>3,676,492.16</u>	<u>651,492.16</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF REVENUE

A-2
Sheet #2

	<u>Ref.</u>	<u>Anticipated Budget</u>	<u>Added by 40A:4-87</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Amount to be Raised by Taxes for Support of Municipal Budget:					
Local Tax for Municipal Purposes	A-8	\$ 74,691,703.08	\$	\$	\$
Addition to Local District School Tax	A-8	2,748,365.26			
Library Tax	A-8	677,193.54			
Total Amount to be Raised by Taxes for Support of Municipal Budget	A-2a	78,117,261.88		80,665,144.21	2,547,882.33
Total General Revenue		120,269,142.68	3,376,667.00	126,369,976.42	2,724,166.74
Nonbudget Revenue	A-2b			925,713.39	925,713.39
	A-3	\$ 120,269,142.68	\$ 3,376,667.00	\$ 127,295,689.81	\$ 3,649,880.13

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF REVENUE (Continued)
ANALYSIS OF TAX COLLECTIONS - REGULATORY BASIS

A-2a

	<u>Ref.</u>		
<u>Allocation of Current Tax Collections</u>			
2019 Collections	A-1,8		\$ 102,728,692.09
Allocated to:			
County Taxes	A-28	\$ 9,913,442.35	
Local School Taxes	A-29	17,459,529.00	
Special Improvement District Taxes	A-22	<u>454,013.96</u>	
			<u>27,826,985.31</u>
			74,901,706.78
Plus: Appropriation for "Reserve for Uncollected Taxes"	A-3		<u>5,763,437.43</u>
Local Tax for Municipal Purposes	A-2		<u>\$ 80,665,144.21</u>
<u>Receipts from Delinquent Taxes</u>			
Delinquent Taxes	A-8	\$ 350,028.73	
Tax Title Liens	A-9	<u>3,326,463.43</u>	
	A-1,2		<u>\$ 3,676,492.16</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF REVENUE (Continued)
ANALYSIS OF NONBUDGET REVENUE - REGULATORY BASIS

A-2b

Ref.

Nonbudget Revenue

Prior Year Appropriation Refunds and Miscellaneous	\$ 23,379.68
Division of Motor Vehicles - Inspection Fines	26,142.21
Interest on Deposits	161,974.29
Shared Services	60,183.23
Outside Employment of Off-Duty Police Officers:	
Administration Fees	14,697.80
Miscellaneous Refunds	397,677.95
Board of Education Election Contribution	4,209.42
Auction of Property	1,122.03
Health Fees from State of New Jersey	1,830.00
State of New Jersey Senior Citizens Administration	
Fee	1,498.79
Tax Collector's Miscellaneous and Cost of Tax Sale	168,207.99
Federal Reimbursements - FEMA	<u>64,790.00</u>
	<u>A-4</u>
	<u>\$ 925,713.39</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3
Sheet #1

Appropriations	Appropriations		Paid or Charged	Expended		Unexpended Balance Cancelled
	Budget	Modified Budget		Encumbered	Reserved Unencumbered	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>OFFICE OF THE MAYOR</u>						
Mayor's Office:						
Salaries and Wages	\$ 582,162.38	\$ 621,846.43	\$ 621,830.42	\$ 1,661.12	\$ 16.01	\$
Other Expenses	95,000.00	75,000.00	61,573.31		11,765.57	
Irvington Mental Health Center:						
Other Expenses	9,000.00	9,000.00	9,000.00			
Planning Board:						
Salaries and Wages	23,973.04	25,200.48	25,200.48			
Other Expenses	12,500.00	11,272.56	6,361.20	775.00	4,136.36	
Office of Emergency Management:						
Salaries and Wages	35,000.00	35,000.00	35,000.00			
Division of Community Development and Planning:						
Salaries and Wages	132,243.80	132,243.80	132,053.02		190.78	
Other Expenses	50,000.00	20,000.00	8,989.41	6,065.00	4,945.59	
<u>OFFICE OF THE TOWNSHIP CLERK</u>						
Municipal Clerk:						
Salaries and Wages	386,746.10	405,744.87	405,743.38		1.49	
Other Expenses	46,765.00	42,641.64	29,264.68	12,386.85	990.11	
Elections:						
Salaries and Wages	12,000.00	12,756.22	12,625.88		130.34	
Other Expenses	27,500.00	19,328.92	19,061.92		267.00	
Council's Office:						
Salaries and Wages	322,132.00	322,132.00	322,114.00		18.00	
Other Expenses	32,500.00	32,500.00	25,918.88	2,916.88	3,664.24	
Zoning Board of Adjustment:						
Salaries and Wages	57,536.96	58,874.48	58,874.48		6,662.55	
Other Expenses	17,500.00	16,162.48	9,499.93		1,630.77	
Rent Leveling Board:						
Salaries and Wages	30,000.00	35,769.24	34,138.47			
<u>OFFICE OF THE TAX ASSESSOR</u>						
Tax Assessment Administration:						
Salaries and Wages	177,287.00	177,287.00	177,231.86		55.14	
Other Expenses	20,500.00	18,800.00	4,589.13	8,927.63	5,283.24	

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3
Sheet #2

	<u>Appropriations</u>		<u>Modified Budget</u>	<u>Paid or Charged</u>	<u>Expended</u>		<u>Unexpended Balance Cancelled</u>	<u>Overexpended</u>
	<u>Budget</u>				<u>Encumbered</u>	<u>Reserved Unencumbered</u>		
<u>APPROPRIATIONS WITHIN "CAPS"</u>								
<u>ATTORNEY TO THE TOWNSHIP COUNCIL</u>								
Legislative Research Officer:								
Salaries and Wages	\$ 46,654.00	\$	46,654.00	\$	46,654.00	\$	\$	\$
Other Expenses	1,000.00		1,000.00				1,000.00	
<u>OFFICE OF THE TOWNSHIP ATTORNEY</u>								
Legal Services (Legal Department):								
Salaries and Wages	559,506.00		569,779.59	568,092.09			1,687.50	
Other Expenses	255,000.00		204,726.41	179,730.69	22,927.91		2,057.81	
<u>DEPARTMENT OF ADMINISTRATION</u>								
Office of the Business Administrator:								
Salaries and Wages	478,108.02		478,108.02	570,016.67				91,908.65
Other Expenses	239,399.88		211,399.88	192,066.01	19,333.87			
Other Expenses - Postage	80,000.00		80,000.00	74,063.28		5,936.72		
<u>DEPARTMENT OF POLICE</u>								
Police:								
Salaries and Wages:								
Regular (E)	20,637,272.78		21,783,573.39	22,261,561.86				477,988.47
Other Expenses	858,941.77		818,941.77	653,685.31	165,256.46			
School Guards:								
Salaries and Wages	694,691.40		681,769.16	681,765.71		3.45		
Other Expenses	5,000.00							
Chaplains and Surgeons:								
Salaries and Wages	2,468.96		2,468.96	2,461.94		7.02		
Parking Division:								
Other Expenses	2,000.00							
<u>DEPARTMENT OF FIRE</u>								
Fire:								
Salaries and Wages	12,077,015.00		12,063,468.98	12,063,468.98				
Other Expenses	265,000.00		232,000.00	168,063.81	63,936.19			
Uniform Fire Safety Act:								
Salaries and Wages	10,000.00							
Other Expenses	5,000.00							

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3
Sheet #3

Appropriations	Budget	Modified Budget	Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
				Encumbered	Reserved Unencumbered		
<u>APPROPRIATIONS WITHIN "CAPS"</u>							
<u>DEPARTMENT OF REVENUE AND FINANCE</u>							
Division of Finance:							
Salaries and Wages	\$ 493,647.00	\$ 535,105.16	\$ 535,104.86	\$	\$ 0.30	\$	\$
Other Expenses	185,000.00	160,000.00	96,343.41	18,668.91	44,987.68		
Audit Services	115,000.00	120,000.00			120,000.00		
Insurance:							
Insurance and Surety Bonds	2,075,000.00	1,875,000.00	1,833,082.28	16,152.96	25,764.76		
Worker's Compensation Insurance	1,700,000.00	2,100,591.21	1,700,000.00		400,591.21		
Health Benefits Insurance	15,850,000.00	15,971,381.58	17,053,442.21				
Division of Revenue - Tax Collection:							
Salaries and Wages	398,469.00	438,899.45	438,898.52		0.93		
Other Expenses	65,000.00	65,000.00	52,495.60	1,571.94	10,932.46		
Division of Licenses:							
Salaries and Wages	130,857.00	130,857.00	130,857.00				
Other Expenses	7,500.00	2,167.22	2,167.22				
Division of Purchasing:							
Salaries and Wages	248,998.00	255,124.29	255,123.32		0.97		
Other Expenses	17,500.00	11,373.71	11,160.23		213.48		
<u>DEPARTMENT OF PUBLIC WORKS</u>							
Division of Engineering:							
Salaries and Wages	467,065.00	467,065.00	467,065.00				
Other Expenses	1,275,000.00	1,260,000.00	710,036.35	344,899.16	205,064.49		
Land Rental, Refuse Dumping:							
Other Expenses	3,945,000.00	3,945,000.00	3,612,585.18	332,414.82			
Division of Streets and Sewers:							
Salaries and Wages	839,267.00	919,833.07	919,833.07				
Other Expenses	87,500.00	87,500.00	74,322.35	13,034.33	143.32		
Emergency Sewer Collapse (E)		352,859.26	352,859.26				
Snow Removal:							
Salaries and Wages	80,000.00	82,183.35	77,458.11				
Other Expenses	80,000.00	26,804.73	59.97	20,740.03	4,725.24		
Division of Motorized Equipment:							
Salaries and Wages	150,578.00	177,742.10	177,742.10				
Other Expenses	138,000.00	135,000.00	123,674.74	11,325.26	6,004.73		
							1,082,060.63

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3
Sheet #4

	<u>Appropriations</u>		<u>Modified Budget</u>	<u>Paid or Charged</u>	<u>Expended</u>		<u>Unexpended Balance Cancelled</u>	<u>Overexpended</u>
	<u>Budget</u>				<u>Encumbered</u>	<u>Reserved Unencumbered</u>		
<u>APPROPRIATIONS WITHIN "CAPS"</u>								
<u>DEPARTMENT OF PUBLIC WORKS</u>								
Division of Public Property:								
Salaries and Wages:								
Public Buildings	\$ 823,088.00	\$	915,742.03	\$ 915,738.42	\$	\$	\$	\$
Shade Trees	211,508.00		222,331.99	222,324.73			3.61	7.26
Other Expenses:								
Public Buildings	112,000.00		104,000.00	93,709.92	10,290.08			
Shade Trees	25,000.00		21,000.00	18,218.50	2,781.50			
<u>DEPARTMENT OF HEALTH AND SENIOR SERVICES</u>								
Division of Health:								
Salaries and Wages:								
Health Administration	330,957.00		330,957.00	330,957.00				
Environmental Health	153,315.00		153,315.00	153,315.00				
Nursing	8,881.00		8,881.00	8,881.00				
Other Expenses:								
Health Administration	10,750.00		8,750.00	7,541.08	1,208.92			
Environmental Health	132,000.00		130,000.00	94,892.17	34,008.27		1,099.56	
Nursing	6,150.00		2,150.00	355.06	355.79		1,439.15	
Senior Citizen Center:								
Salaries and Wages	124,500.00		124,500.00	95,337.99			29,162.01	
Other Expenses	8,000.00		8,000.00	6,132.50	934.71		932.79	
<u>DEPARTMENT OF PARKS AND RECREATION</u>								
Division of Parks Maintenance:								
Salaries and Wages	604,296.00		620,253.64	620,253.64				
Other Expenses	18,000.00		18,000.00	17,913.22			86.78	
Division of Recreation:								
Salaries and Wages	355,975.89		345,415.43	345,408.20			7.23	
Other Expenses	64,500.00		60,500.00	52,538.26			7,094.13	
Public Events and Celebration:								
Other Expenses	15,000.00		15,000.00	12,934.49	867.61		2,065.51	
Irvington Municipal Pool:								
Salaries and Wages	35,000.00		35,000.00	35,000.00				
Other Expenses	35,000.00		35,000.00	34,920.72			79.28	

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3
Sheet #5

	<u>Appropriations</u>		<u>Paid or Charged</u>	<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Modified Budget</u>		<u>Encumbered</u>	<u>Reserved Unencumbered</u>	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>DEPARTMENT OF HOUSING</u>						
Housing Services:						
Salaries and Wages	\$ 652,933.00	\$ 652,933.00	\$ 652,923.41	\$ 3,691.60	\$ 9.59	\$
Other Expenses	30,000.00	5,000.00	1,308.40			
<u>MUNICIPAL COURT</u>						
Operations:						
Salaries and Wages	1,351,830.00	1,372,562.35	1,364,395.94		8,166.41	
Other Expenses	125,000.00	145,000.00	118,722.41	23,562.04	2,715.55	
Public Defender (P.L. 1997, c. 256):						
Salaries and Wages	96,704.00	72,704.00	72,457.46		246.54	
Other Expenses	30,000.00					
<u>UNIFORM CONSTRUCTION CODE</u>						
Construction Code Official:						
Salaries and Wages	447,847.14	447,847.14	440,380.19		7,466.95	
Other Expenses	17,000.00	12,400.00	12,069.75	330.25		
<u>UNCLASSIFIED</u>						
Electricity	650,000.00	483,500.00	262,455.98	152,044.02	69,000.00	
Telephone	550,000.00	520,000.00	482,518.80	37,481.20		
Telephone Equipment Lease	35,000.00	35,000.00	69,438.63			
Water	65,000.00	65,000.00	58,080.97	6,163.96	755.07	34,438.63
Fire Hydrant	375,000.00	375,000.00	369,296.88		5,703.12	
Fuel Oil and Gasoline	290,000.00	290,000.00	205,419.86	84,580.14		
Street Lighting	500,000.00	665,500.00	499,439.08	166,060.92		
911 Emergency Transportation	185,000.00	85,000.00	43,723.56		41,276.44	
Severance Liabilities - 5 Year Emergency (E)		1,336,212.47	1,336,212.47			
Total Operations Within "CAPS"	75,112,020.12	78,087,392.46	77,140,227.27	1,587,355.33	1,046,206.24	1,686,396.38
<u>Detail:</u>						
Salaries and Wages	44,270,513.47	47,098,141.09	47,614,500.67		53,537.54	569,897.12
Other Expenses	30,841,506.65	30,989,251.37	29,525,726.60	1,587,355.33	992,668.70	1,116,499.26

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3
Sheet #6

Appropriations	Appropriations		Paid or Charged	Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget		Encumbered	Reserved Unencumbered		
APPROPRIATIONS WITHIN "CAPS"							
DEFERRED CHARGES AND STATUTORY EXPENDITURES							
DEFERRED CHARGES							
Expenditure Without Appropriation Grant Fund	\$ 579,447.11	\$ 579,447.11	\$ 444,785.63	\$	\$	\$ 134,661.48	\$
Overexpenditures Appropriations - 2017	373,083.00	373,083.00	373,083.00				
Overexpenditures Appropriations Reserve - 2016	146,842.67	146,842.67	146,842.67				
Overexpenditures Appropriations - 2018	46,293.05	46,293.05	46,293.05				
STATUTORY EXPENDITURES							
Public Employees' Retirement System	1,546,310.00	1,546,310.00	1,546,310.00				
Social Security System (OASI)	1,575,000.00	1,575,000.00	1,575,000.00				
Police and Firemen's Retirement System of N.J.	7,959,275.00	7,959,275.00	7,959,274.02		0.98		
State Unemployment Insurance Fund	365,000.00	365,000.00	223,091.65		141,908.35		
Defined Contribution Retirement Program	89,200.00	79,200.00	76,235.38		2,964.62		
Total Deferred Charges and Statutory Expenditures	12,680,450.83	12,670,450.83	12,390,915.40		144,873.95	134,661.48	
Total Appropriations Within "CAPS"	87,792,470.95	90,757,843.29	89,531,142.67	1,587,355.33	1,191,080.19	134,661.48	1,686,396.38
APPROPRIATIONS EXCLUDED FROM "CAPS"							
OTHER OPERATIONS							
911 Dispatch Services	225,000.00	225,000.00	84,676.36	89,512.23	50,811.41		
Joint Sewer Maintenance	4,895,735.00	4,895,735.00	4,895,735.00				
Maintenance of Free Public Library	1,135,000.00	1,135,000.00	1,133,593.00		1,407.00		
Total Other Operations	6,255,735.00	6,255,735.00	6,114,004.36	89,512.23	52,218.41		
PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES							
Essex County:							
SSH The Homeless	125,000.00	125,000.00	125,000.00				
CSBG	239,000.00	239,000.00	239,000.00				
SSH The Homeless - 2019		76,667.00	76,667.00				
County of Essex - SSH Block Grant - Unappropriated.	8,180.57	8,180.57	8,180.57				
Clean Communities Program	92,027.82	92,027.82	92,027.82				
Investors Savings Foundation	4,500.00	4,500.00	4,500.00				
New Jersey DOT Resurfacing Program	1,012,585.00	1,012,585.00	1,012,585.00				
NJ DOT Child Adolescents Program CLEP	568,000.00	568,000.00	568,000.00				

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3
Sheet #7

<u>Appropriations</u>	<u>Appropriations</u>		<u>Paid or Charged</u>	<u>Expended</u>		<u>Unexpended Balance Cancelled</u>	<u>Overexpended</u>
	<u>Budget</u>	<u>Modified Budget</u>		<u>Encumbered</u>	<u>Reserved</u>		
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>							
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES</u>							
State of New Jersey - CLPP Lead Grant - 2019:							
Grant	\$ 551,000.00	\$ 551,000.00	\$ 551,000.00			\$	\$
Unappropriated	168,126.76	168,126.76	168,126.76				
Police Body Armor Replacement - Unappropriated	12,712.46	12,712.46	12,712.46				
Police JAG Grant - Unappropriated	93,649.34	93,649.34	93,649.34				
Edward Byrne Memorial JAG Grant - 2017	507,426.00	507,426.00	507,426.00				
Edward Byrne Memorial JAG Grant - 2018	469,829.00	469,829.00	469,829.00				
Safe and Secure Communities - 2019	90,000.00	90,000.00	90,000.00				
U.S. Department of Housing and Development: Lead Program		3,300,000.00	3,300,000.00				
Housing Opportunities for People With Aids:							
Grant	298,720.00	298,720.00	298,720.00				
Unappropriated	171,664.14	171,664.14	171,664.14				
Municipal Alliance	41,580.00	41,580.00	41,580.00				
Municipal Alliance Local Share	10,500.00	10,500.00	10,500.00				
Child Summer Food	55,320.33	55,320.33	55,320.33				
Clean Communities	82,472.53	82,472.53	82,472.53				
County Community Service Block Grant - Unappropriated	20,244.66	20,244.66	20,244.66				
Children's Summer Food Program	262,265.63	262,265.63	262,265.63				
Total Public and Private Programs Offset by Revenues	4,884,804.24	8,261,471.24	8,261,471.24				
Total Operations Excluded from "CAPS"	11,140,539.24	14,517,206.24	14,375,475.60	89,512.23	52,218.41		
Detail:							
Other Expenses	11,140,539.24	14,517,206.24	14,375,475.60	89,512.23	52,218.41		
<u>CAPITAL IMPROVEMENTS</u>							
Down Payment on Improvements	400,000.00	400,000.00	400,000.00				
Total Capital Improvements	400,000.00	400,000.00	400,000.00				

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3
Sheet #8

Appropriations	Appropriations		Expended		Unexpended Balance Cancelled	Overexpended
	Budget	Modified Budget	Paid or Charged	Encumbered Reserved Unencumbered		
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>						
<u>MUNICIPAL DEBT SERVICE</u>						
Payment of Bond Principal	\$ 2,300,000.00	\$ 2,300,000.00	\$ 2,300,000.00	\$	\$	\$
Payment of Bond Anticipation Notes and Capital Notes	1,558,126.00	1,558,126.00	1,037,646.00		520,480.00	
Interest on Bonds	2,060,553.00	2,060,553.00	2,060,553.00		78,381.30	
Interest on Notes	416,200.00	416,200.00	337,818.70			
<u>Green Trust Loan Program:</u>						
Loan Repayments of Principal and Interest	62,148.00	62,148.00	62,148.00			
Demolition Loan Repayment	216,017.00	216,017.00	95,548.84	120,468.16		
N.J. Environmental Infrastructure Trust Loan:						
Loan Repayments of Principal and Interest	280,788.00	280,788.00	279,391.47		1,396.53	
Total Municipal Debt Service	6,893,832.00	6,893,832.00	6,173,106.01	120,468.16	600,257.83	
<u>DEFERRED CHARGES</u>						
Emergency Appropriation	2,494,336.66	2,494,336.66	2,494,336.66			
Special Emergency Authorizations - 5 Years	901,854.50	901,854.50	901,854.50			
Deferred Charge to be Raised by Future Taxation:						
General Capital	63,964.65	63,964.65	63,964.65			
Total Deferred Charges Excluded from "CAPS"	3,460,155.81	3,460,155.81	3,460,155.81			
Total Appropriations Excluded from "CAPS" for Municipal Purposes	21,894,527.05	25,271,194.05	24,408,737.42	209,980.39	600,257.83	
<u>FOR LOCAL SCHOOL DISTRICT PURPOSES EXCLUDED FROM CAPS</u>						
<u>Type 1 School District Debt Service:</u>						
Payment of Bond Principal	2,229,838.00	2,229,838.00	2,229,838.00		0.99	
Interest on Bonds	2,588,869.25	2,588,869.25	2,588,868.26		0.99	
	4,818,707.25	4,818,707.25	4,818,706.26			
Total Appropriations Excluded from "CAPS"	26,713,234.30	30,089,901.30	29,227,443.68	52,218.41	600,258.82	
Sub-Total General Appropriations	114,505,705.25	120,847,744.59	118,758,586.35	1,797,335.72	734,920.30	1,686,396.38
Reserve for Uncollected Taxes	5,763,437.43	5,763,437.43	5,763,437.43			
Total General Appropriations	\$ 120,269,142.68	\$ 126,611,182.02	\$ 124,522,023.78	\$ 1,797,335.72	\$ 734,920.30	\$ 1,686,396.38
Reference	A-2		Sheet #9 A-1	A-A-1		A-17

TOWNSHIP OF IRVINGTON
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3
Sheet #9

	<u>Ref.</u>	<u>Modified Budget</u>	<u>Paid or Charged</u>
Adopted Budget	A-2	\$ 120,269,142.68	
Appropriations by 40A:4-87	A-2	3,376,667.00	
Emergency Appropriations	A-17	<u>2,965,372.34</u>	
	Sheet #8	<u>\$ 126,611,182.02</u>	
	<u>Ref.</u>		
Reserve for Uncollected Taxes	A-2a		\$ 5,763,437.43
Cash Disbursements	A-4		<u>102,184,652.23</u>
			107,948,089.66
Cash Held by State	A-5		4,360,553.00
Deferred Charges	A-17		3,060,555.38
Special Emergency Authorization	A-18		901,854.50
Reserve for Grant Programs	A-16,33		<u>8,250,971.24</u>
	Sheet #8		<u>\$ 124,522,023.78</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON
TRUST FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

B
Sheet #1

<u>ASSETS</u>	<u>Ref.</u>	Balance <u>Dec. 31, 2019</u>	Balance <u>Dec. 31, 2018</u>
<u>Animal Control Trust Fund</u>			
Cash	B-1	\$ 8,891.75	\$ 5,604.40
Interfunds	B-6	4,526.40	4,526.40
		<u>13,418.15</u>	<u>10,130.80</u>
<u>Trust</u>			
<u>Other Fund</u>			
Cash	B-1	5,167,547.29	1,810,843.22
Interfunds	B-11	4,473,639.61	4,473,639.61
		<u>9,641,186.90</u>	<u>6,284,482.83</u>
<u>Community Development Block Grant</u>			
Cash	B-1	1,488,093.85	1,099,773.67
Federal Grant Awards Receivable	B-2	4,032,585.73	3,626,895.03
UDAG Loans Receivable	B-3	68,325.28	68,325.28
HUD Home Loans Receivable	B-4	446,649.77	456,768.01
Other Receivables	B-5	467,612.03	467,612.03
		<u>6,503,266.66</u>	<u>5,719,374.02</u>
		<u>16,144,453.56</u>	<u>12,003,856.85</u>
		<u>\$ 16,157,871.71</u>	<u>\$ 12,013,987.65</u>

TOWNSHIP OF IRVINGTON
TRUST FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

B
Sheet #2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2018</u>
<u>Animal Control Trust Fund</u>			
Due to State of New Jersey	B-7	\$ 52.60	\$ 100.20
Reserve for Animal Control Expenditures	B-12	13,365.55	10,030.60
		<u>13,418.15</u>	<u>10,130.80</u>
<u>Trust</u>			
<u>Other Fund</u>			
Due to State of New Jersey	B-7	19,984.60	41,496.60
Other Deposits	B-8	4,314,518.49	2,400,416.28
Payroll Deductions Payable	B-9	1,065,857.55	1,085,569.25
Interfunds	B-11	2,797,266.90	1,798,124.06
Reserve for Developers' Escrow Trust Deposits	B-13	35,347.70	35,347.70
Reserve for Insurance Expenditures	B-15	1,249,176.55	701,682.29
Reserve for State Unemployment Insurance	B-17	159,035.11	221,846.65
		<u>9,641,186.90</u>	<u>6,284,482.83</u>
<u>Community Development Block Grant</u>			
Reserve for UDAG Loans Receivable	B-3	68,325.28	68,325.28
Reserve for HUD Home Loans Receivable	B-4	446,649.77	456,768.01
Due to Department of Housing and Urban Development	B-10	19,838.85	19,838.85
Interfunds	B-11	1,023,420.09	750,287.64
Reserve for Grant Expenditures	B-16	4,759,715.89	4,237,731.55
Reserve for Program Income	B-18	185,316.78	186,422.69
		<u>6,503,266.66</u>	<u>5,719,374.02</u>
		<u>16,144,453.56</u>	<u>12,003,856.85</u>
		<u>\$ 16,157,871.71</u>	<u>\$ 12,013,987.65</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

C

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Cash - Treasurer	C-2	\$ 3,779,176.50	\$ 325,035.90
Grants Receivable	C-4	474,905.66	474,905.66
Loans Receivable	C-5	204,715.92	204,715.92
Interfunds Receivable	C-6	4,158,197.14	2,396,838.80
Capital Lease Program Receivable	C-7	3,720,000.00	
Deferred Charges to Future Taxation:			
Funded	C-8	77,610,165.22	82,647,037.40
Unfunded	C-9	16,136,026.23	7,407,796.88
		<u>\$ 106,083,186.67</u>	<u>\$ 93,456,330.56</u>
 <u>LIABILITIES AND RESERVES</u>			
Bonds Payable:			
Municipal	C-18	\$ 46,415,000.00	\$ 48,715,000.00
School	C-17	27,540,259.00	29,770,096.50
N.J. Environmental Infrastructure Loan			
Payable	C-16	2,252,531.47	2,491,681.91
Green Trust Loans Payable	C-15	460,754.75	516,314.99
Demolition Loan Payable	C-14	941,620.00	1,153,944.00
Bond Anticipation Notes	C-13	10,039,281.00	3,476,927.00
Capital Leases Payable	C-12	3,720,000.00	
Improvement Authorizations:			
Funded	C-11	892,260.81	2,255,801.56
Unfunded	C-11	9,150,572.41	1,613,866.04
Capital Improvement Fund	C-10	225,269.30	225,269.30
Interfunds Payable	C-6	3,735,401.33	2,863,578.30
Fund Balance	C-1	710,236.60	373,850.96
		<u>\$ 106,083,186.67</u>	<u>\$ 93,456,330.56</u>
 Bonds and Notes Authorized but Not Issued	 C-19	 <u>\$ 6,096,745.23</u>	 <u>\$ 3,930,869.88</u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE - REGULATORY BASIS

C-1

	<u>Ref.</u>		
Balance December 31, 2018	C		\$ 373,850.96
Increased by:			
Premium on Bond Anticipation Notes	C-2	\$ 52,724.40	
Improvement Authorizations Cancelled	C-11	<u>347,625.89</u>	
			<u>400,350.29</u>
			774,201.25
Decreased by:			
Anticipated as Revenue in 2019 Current Fund Budget	C-2		<u>63,964.65</u>
Balance December 31, 2019	C		<u><u>\$ 710,236.60</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF IRVINGTON
CAPITAL FIXED ASSETS

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

E

<u>CAPITAL FIXED ASSETS</u>	Balance <u>Dec. 31, 2019</u>	Balance <u>Dec. 31, 2018</u>
Buildings and Construction	\$ 10,903,809.16	\$ 10,483,369.16
Machinery and Equipment	16,093,397.76	14,692,745.49
Land Improvements	<u>4,649,670.00</u>	<u>4,649,670.00</u>
	<u>\$ 31,646,876.92</u>	<u>\$ 29,825,784.65</u>
 <u>RESERVE</u>		
Investments in Capital Fixed Assets	<u>\$ 31,646,876.92</u>	<u>\$ 29,825,784.65</u>

See accompanying notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

TOWNSHIP OF IRVINGTON

NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Township of Irvington is organized as a Council-Mayor municipality under the provisions of N.J.S. 40:69A-115 et seq. The Township is "governed by an elected Council and an elected Mayor, and by such other officers and employees as may be duly appointed. The Council shall consist of seven members, three of which are elected at large by voters of the municipality and shall serve for a term of four years beginning on the first day of July next following their election. The Mayor is also elected directly by the voters of the municipality at the regular municipal election and shall also serve a term of four years beginning the first day of July following the election".

The financial statements - regulatory basis of the Township of Irvington include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township, as required by the provisions of N.J.S. 40A:5-5. The financial statements, however, do not include the operations of the Municipal Library, which is a separate entity subject to a separate examination.

B. Description of Funds

The Governmental Accounting Standards Board ("GASB") is the recognized standard setting body for establishing governmental accounting and financial reporting principles. The GASB establishes three fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

However, the accounting policies of the Township of Irvington conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, and State of New Jersey. These principles are an "Other Comprehensive Basis of Accounting" (OCBOA) which differs from accounting principles generally accepted in the United States of America ("GAAP") for governmental entities. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of Irvington accounts for its financial transactions through the following separate funds and an account which differs from GAAP:

Current Fund - Encompasses resources and expenditures for basic governmental operations. Fiscal activity of Federal and State grant programs are reflected in a segregated section of the Current Fund.

Trust Funds - The records of receipts, disbursements and custodianship of monies in accordance with the purpose for which each account was created are maintained in Trust Funds. These include the Animal Control Trust Fund, General Trust Fund, Insurance Trust Fund and Grant Trust Fund for specific programs. The General Trust Fund encompasses accounts of activity for Payroll Deductions, Special Deposits and other purposes.

General Capital Fund - The receipts and expenditure records for the acquisition of general infrastructure and other capital facilities, other than those acquired in the Current Fund, are maintained in this Fund, as well as related long-term debt accounts.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Description of Funds (Continued)

Capital Fixed Assets - These accounts reflect estimated valuations of land, buildings and certain movable fixed assets of the Township as discussed under the caption of "Basis of Accounting".

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, differ in certain respects from accounting principles generally accepted in the United States of America. The accounting system is maintained on the modified accrual basis with certain exceptions. Significant accounting policies in New Jersey are summarized as follows:

Property Taxes and Other Revenue

Property taxes and other revenue are realized when collected in cash or approved by regulation for accrual from certain sources of the State of New Jersey and the Federal Government. Accruals of taxes and other revenue are otherwise deferred as to realization by the establishment of offsetting reserve accounts. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Grant Revenue

Federal and State grants, entitlements or shared revenue received for purposes normally financed through the Current Fund are recognized when anticipated in the Township of Irvington budget. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual.

Expenditures

Expenditures for general and utility operations are generally recorded on the accrual basis. Unexpended appropriation balances, except for amounts which may have been cancelled by the governing body or by statutory regulation, are automatically recorded as liabilities at December 31st of each year, under the title of "Appropriation Reserves". Amounts unexpended at the end of the second year are lapsed and are recorded as income.

Grant appropriations are charged upon budget adoption to create separate spending reserves.

Budgeted transfers to the Capital Improvement Fund are recorded as expenditures to the extent permitted by law.

Expenditures from Trust and Capital Funds are recorded upon occurrence and charged to accounts statutorily established for specific purposes.

Budget Appropriations for interest on General Capital Long-Term Debt is raised on the cash basis and is not accrued on the records; interest on Utility Debt is raised on the accrual basis and so recorded.

GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Encumbrances

As of January 1, 1986, all local units were required by Technical Accounting Directive No. 85-1, as promulgated by the Division of Local Government Services, to maintain an encumbrance accounting system. The directive states that contractual orders outstanding at December 31st are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting (Continued)

Appropriation Reserves

Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences

Expenditures relating to obligations for unused vested accumulated sick and vacation pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes

Property Acquired for Taxes (Foreclosed Property) is recorded in the Current Fund at the assessed valuation during the year when such property was acquired by deed or foreclosure and is offset by a corresponding reserve account. GAAP requires such property to be recorded in the capital fixed assets account at market value on the date of acquisition. A foreclosed property register is not maintained by the Township.

Self-Insurance Contributions

Contributions to self-insurance funds are charged to budget appropriations. GAAP requires that payments be accounted for as an operating transfer and not as an expenditure.

Interfunds Receivable

Interfunds Receivable in the Current Fund are generally recorded with offsetting reserves which are established by charges to operations. Collections are recognized as income in the year that the receivables are realized. Interfunds Receivable of all other funds is recorded as accrued and are not offset with reserve accounts. Interfunds Receivable of one fund are offset with Interfunds Payable of the opposite fund. GAAP does not require the establishment of an offsetting reserve.

Inventories of Supplies

Materials and supplies purchased by all funds are recorded as expenditures.

An annual inventory of materials and supplies for utilities is required, by regulation, to be prepared by Township personnel for inclusion on Utility Operating Fund Balance Sheets. Annual charges in valuations, offset with a Reserve Account, are not considered as affecting results of operations. Materials and supplies of other funds are not inventoried nor included on their respective balance sheets.

Capital Fixed Assets

In accordance with Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from GAAP, the Township of Irvington has developed a fixed asset accounting and reporting system.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available. Depreciation on utility fixed assets should also be recorded.

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

C. **Basis of Accounting (Continued)**

Capital Fixed Assets (Continued)

Capital fixed assets used in governmental operations (general fixed assets) are accounted for in the Capital Fixed Assets. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Acquisitions of land, buildings, machinery, equipment and other capital assets are recorded on a perpetual fixed asset record.

Vehicles, furniture, equipment and other items are reflected at replacement values at time of inventory preparation. Additions to the established fixed assets are valued at cost.

Depreciation of assets is not recorded as an operating expense of the Township.

D. **Basic Financial Statements**

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Township of Irvington presents the financial statements listed in the table of contents which are required by the Division of Local Government Services and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

E. **Recent Accounting Pronouncements Not Yet Effective**

In June 2017, the Governmental Accounting Standards Board issued GASB Statement No. 87, "Leases". The object of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases usefulness of government's financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract and is effective for reporting periods beginning after December 15, 2019. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

In June 2018, the Governmental Accounting Standards Board issued GASB Statement No. 89, "Accounting for Interest Cost Incurred before the End of a Construction Period". The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. The requirements of this Statement should be applied prospectively. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

In May 2019, the Governmental Accounting Standards Board issued GASB Statement No. 91, "Conduit Debt Obligations". The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Recent Accounting Pronouncements Not Yet Effective (Continued)

In January 2020, the Governmental Accounting Standards Board issued GASB Statement No. 92, "Omnibus 2020". The primary objective of this Statement is to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and adoption of certain GASB statements and is effective for reporting periods beginning after June 15, 2020. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

In March 2020, the Governmental Accounting Standards Board issued GASB Statement No. 93, "Replacement of Interbank Offered Rates". The primary objective of this Statement is to address those and other accounting and financial reporting implications that result from the replacement of an Interbank Offered Rate (IBOR) and is effective for reporting periods beginning after June 15, 2020. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

2. CASH, CASH EQUIVALENTS AND INVESTMENTS

A. Cash and Cash Equivalents

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation (FDIC) or any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund.

The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities which mature or are redeemed within one year. Twenty-five percent of the Fund may be invested in eligible securities which mature within two years provided, however, the average maturity of all investments in the Fund shall not exceed one year. Collateralization of Fund Investments is generally not required.

In addition, by regulation of the Division of Local Government Services, municipalities are allowed to deposit funds in the Municipal Bond Insurance Association (MBIA) through their investment management company, the Municipal Investors Service Corporation.

In accordance with the provisions of the Governmental Unit Deposit Protection Act of New Jersey, ("GUDPA"), public depositories are required to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal five percent of the average daily balance of public funds or

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, The Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

B. Investments

New Jersey statutes permit the Township to purchase the following types of securities:

- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury bills, notes and bonds.
- Government money market mutual funds.
- Any Federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school districts of which the local unit is a part.
- Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
- Local government investment pools, such as New Jersey CLASS, and the New Jersey Arbitrage Rebate Management Program.
- New Jersey State Cash Management Fund.
- Repurchase agreements of fully collateralized securities, subject to special conditions.

In addition, a variety of State laws permit local governments to invest in a wide range of obligations issued by State governments and its agencies.

As of December 31, 2019, the Township had funds on deposit in checking and New Jersey Cash Management accounts. The amount on deposit of the Township's Cash and Cash Equivalents as of December 31, 2019 was \$29,235,637.63. These funds constitute "deposits with financial institutions" as defined by GASB Statement No. 40. There were no securities categorized as investment as defined by GASB Statement No. 40.

3. TAXES AND TAX TITLE LIENS RECEIVABLE

Property assessments are determined on true values and taxes are assessed based upon these values. The residential tax bill includes the levies for the Township, County and School (add any special districts) purposes. Certified adopted budgets are submitted to the County Board of Taxation by each taxing district. The tax rate is determined by the Board upon the filing of these budgets.

The tax bills are mailed by the Tax Collector annually in June and are payable in four quarterly installments due the first of August and November of the current year and a preliminary billing due the first of February and May of the subsequent year. The August and November billings represent the third and fourth quarter installments and are calculated by taking the total year tax levy less the preliminary first and second quarter installments due February and May. The preliminary levy is based on one-half of the current year's total tax.

Tax installments not paid by the above due dates are subject to interest penalties determined by a resolution of the governing body. The rate of interest in accordance with the aforementioned resolution is 8% per annum on the first \$1,500.00 of delinquency and 18% on any delinquency in excess of \$1,500.00. The resolution also sets a grace period of ten days before interest is calculated. In addition, any delinquency in excess of \$10,000.00 at the end of the calendar year is subject to a 6% penalty on the unpaid balance.

Taxes unpaid on the 11th day of the eleventh month in the fiscal year when the taxes became in arrears are subject to the tax sale provisions of the New Jersey statutes. The municipality may institute in rem foreclosure proceedings after six months from the date of the sale if the lien has not been redeemed.

3. TAXES AND TAX TITLE LIENS RECEIVABLE (Continued)

The following is a five year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years:

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Tax Rate	<u>\$ 5.814</u>	<u>\$5.701</u>	<u>\$5.675</u>	<u>\$5.552</u>	<u>\$5.423</u>
Apportionment of Tax Rate:					
Municipal	\$ 4.119	\$4.011	\$3.949	\$3.869	\$3.737
Library	0.037	0.036	0.038	0.038	0.041
County	0.526	0.523	0.566	0.568	0.587
School	1.115	1.115	1.105	1.060	1.040
County Open Space	0.017	0.016	0.017	0.017	0.018

Assessed Valuations

<u>Year</u>	<u>Amount</u>
2019	\$1,813,167,542.00
2018	1,811,399,500.00
2017	1,808,725,086.00
2016	1,822,763,569.00
2015	1,857,415,749.00

Comparison of Tax Levies

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2019	\$ 106,695,176.57	\$ 102,728,192.09	96.28 %
2018	104,283,399.02	98,555,759.27	94.50
2017	103,417,047.18	98,597,500.12	95.34
2016	101,826,069.43	96,714,202.87	94.97
2015	101,306,007.15	95,885,988.99	94.64

Delinquent Taxes and Tax Liens

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2019	\$13,831,161.46	\$ 868,648.82	\$ 14,699,810.28	13.77 %
2018	15,563,543.76	696,447.59	16,259,991.35	15.59
2017	22,504,754.20	750,612.08	23,255,366.28	22.61
2016	23,758,612.08	750,612.08	24,509,224.16	24.06
2015	21,919,060.68	774,262.69	22,693,323.37	22.40 *

*Based upon a tax levy for six months for transition year requirements.

4. SPECIAL IMPROVEMENT DISTRICT

Two special improvement districts, the Springfield Avenue Center Special Improvement District and the Camptown Business Improvement District were established by ordinances of the Township of Irvington adopted on November 25, 1997 and November 9, 2000, respectively. These districts were established in accordance with the provisions of N.J.S.A. 40:56-65 for the purposes of promoting the economic and general welfare of the district and the Township and to make improvements designated to increase the safety and attractiveness of the district to prospective businesses.

Tax levies were calculated on individual tax rates based on the fiscal year budgetary requirements for each district.

5. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens, on the basis of the last assessed valuation of such properties in the year of acquisition, was as follows:

<u>Year</u>	<u>Amount</u>
2019	\$ 2,877,300.00
2018	2,877,300.00
2017	2,877,300.00
2016	2,877,300.00
2015	2,877,300.00

6. SEWER CHARGE ACCOUNTS RECEIVABLE

The Township of Irvington maintains a Utility Account within the Current Fund for the billing and collection of sewer rents. The Township is divided into six sections for the purposes of billings which are done once a year.

A comparison of sewer rent billings and collections for the past five years are as follows:

<u>Year</u>	<u>Billing</u>	<u>Collections</u>
2019	\$ 5,429,176.88	\$ 5,191,851.69
2018	5,670,532.55	5,450,867.09
2017	5,739,863.47	5,992,710.11
2016	5,543,546.69	5,200,553.91
2015	5,532,970.41	5,030,786.17

The sums of billings and collections include interest penalties in undetermined amounts. Realization of prior year unpaid balances are also included in the collections above.

7. PENSION PLANS

Description of Systems

Substantially all of the Township's full-time employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Public Employees' Retirement System (PERS) or the Police and Firemen's Pension Fund (PFRS):

7. PENSION PLANS (Continued)

Description of Systems (Continued)

Public Employees' Retirement System:

The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to the Division's Comprehensive Annual Financial Report (CAFR), which can be found at <http://www.nj.gov/treasury/pensions/financial-reports.shtml>.

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after twenty-five (25) years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

Tier	Definition
1	Members who were enrolled prior to July 1, 2017
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of $1/55^{\text{th}}$ of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of $1/60^{\text{th}}$ of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tier 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 or more years of service credit before age 62 and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Police and Firemen's Retirement System:

The Police and Firemen's Retirement System (PFRS) is a cost-sharing multiple-employer defined benefit plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PFRS, please refer to Division's Comprehensive Annual Financial Report (CAFR), which can be found at <http://www.nj.gov/treasury/pensions/financial-reports.shtml>.

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement as well as death and disability benefit. All benefits vest after ten years of service, except disability benefits, which vest after four years of service.

7. PENSION PLANS (Continued)

Description of Systems (Continued)

Police and Firemen's Retirement System:

The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (Tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years, but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Contributions Required to be Made

The contribution policy for PERS is set by N.J.S.A. 43:15A and for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Employee contributions for 2019 were increased to seven and 50/100th percent (7.50%) for PERS and 10% for PFRS of the employee's base wages. Employer's contributions are actuarially determined annually by the Division of Pensions.

The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 is an option for local employers of PERS and PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

The Township's contributions to the plan for the past three (3) years are as follows:

	<u>PERS</u>		
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Covered Payroll	\$ 11,829,384	\$ 10,774,567	\$ 10,326,779
Actuarial Contribution Requirements	1,512,610	1,472,016	1,286,091
Total Contributions Employer Share	1,512,610	1,472,016	1,286,091
Percent of Covered Employee - Payroll	12.79%	13.66%	12.45%
Employee's Share	857,361	806,124	750,818
Percent of Covered Payroll	7.25%	7.48%	7.27%

All contributions were equal to the required contributions for each of the three (3) years, respectively.

Due to the employee contribution percent changing July 1st of every year, the percent of covered payroll is an average of the first two quarters and the last two quarters of the year.

7. PENSION PLANS (Continued)

Contributions Required to be Made (Continued)

Pension (PERS) Accrual

The Township is required to report on its financial statements on an "Other Comprehensive Basis of Accounting" (OCBOA) Regulatory Basis, which does not require an accrual for its obligations inclusive of pension. If the Township were required to reflect the obligation under Generally Accepted Accounting Principles (GAAP) then an accrual for the PERS obligation due April 1, 2020 would be needed in the amount of \$1,512,610.00 since the obligation relates to the period December 31, 2019 and prior. The accrual (under GAAP) would affect the fund balance at year end.

	PFRS		
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Covered Payroll	\$ 26,191,845	\$ 26,090,332	\$ 25,515,732
Actuarial Contribution Requirements	7,790,857	7,453,492	7,024,247
Total Contributions Employer Share	7,790,857	7,453,492	7,024,247
Percent of Covered Employee - Payroll	29.75%	28.57%	27.53%
Employee's Share	2,640,634	2,646,673	2,551,573
Percent of Covered Payroll	10.08%	10.14%	10.00%

All contributions were equal to the required contributions for each of the three (3) years, respectively.

Pension (PFRS) Accrual

The Township is required to report on its financial statements on an "Other Comprehensive Basis of Accounting" (OCBOA) Regulatory Basis, which does not require an accrual for its obligations inclusive of pension. If the Township were required to reflect the obligation under Generally Accepted Accounting Principles (GAAP) then an accrual for the PFRS obligation due April 1, 2020 would be needed in the amount of \$7,790,857.00 since the obligation relates to the period December 31, 2019 and prior. The accrual (under GAAP) would affect the fund balance at year end.

Public Employees' Retirement System (PERS)

The information for PERS was abstracted from State of New Jersey Public Employees' Retirement System Schedules of Employer Allocations and Schedules of Pension Amounts by Employer as of June 30, 2019 and June 30, 2018, Independent Auditor's Report dated June 5, 2020 and May 15, 2019, respectively.

The Township's reported liability of \$28,019,594.00 and \$29,138,367.00 for its proportionate share of the net pension liability at December 31, 2019 and December 31, 2018, respectively. The net pension liability was measured as of June 30, 2019 and June 30, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of those dates. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined.

	(Measurement Date)	
	<u>2019</u>	<u>2018</u>
Local Group Share	\$ 18,143,832,135	\$ 19,689,501,539
Township's Proportionate Percentage	0.1555047339%	0.1479893593%
Difference - Decrease	0.0075153746%	0.1354461977%

7. PENSION PLANS (Continued)

Public Employees' Retirement System (PERS) (Continued)

For the year ended December 31, 2019, the Township's recognizable pension expense was \$3,896,056.00. At December 31, 2019, the Township reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes in Assumptions	\$ 2,797,859	\$ 9,725,512
Net Difference Between Expected and Actual Experience	502,915	123,778
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investment		442,300
Changes in Proportion	4,136,200	688,197
Township Contribution Subsequent to Year End	<u>1,512,610</u>	
Total	<u>\$ 8,949,584</u>	<u>\$ 10,979,787</u>

The \$8,949,584.00 reported as deferred outflows of resources related to pensions resulting from entities' contributions subsequent to the measurement date (i.e. for the Township year ending December 31, 2019, the plan measurement date is June 30, 2019) will be recognized as a reduction of the net pension liability in the Township year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense based on local share as follows:

<u>Year Ended December 31,</u>	<u>Amount</u>
2020	\$ (112,996)
2021	(809,078)
2022	(2,624,634)
2023	(2,343,646)
2024	(1,100,462)

Additional Information:

Collective (local employers) balances at June 30, 2019 and June 30, 2018 are as follows:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Collective Deferred Outflows of Resources:		
Local Group	\$ 3,149,522,616	\$ 4,684,852,302
Collective Deferred Inflows of Resources:		
Local Group	7,645,087,574	7,646,736,226
Collective Net Pension Liability:		
Local Group	18,143,832,135	19,689,501,539
Township's Proportion (of Local Group)	0.1555047339 %	0.0014798936 %

7. PENSION PLANS (Continued)

Contributions Required to be Made (Continued)

Actuarial Assumptions

The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which rolled forward to June 30, 2019. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation Rate:	2.75 Percent
Price	3.25 Percent
Wage	
Salary Increases:	
Through 2026	2.00-6.00 Percent (Based on Service)
Thereafter	3.00-7.00 Percent (Based on Service)
Investment Rate of Return	7.00 Percent

Mortality Rates

Preretirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for male and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

7. PENSION PLANS (Continued)

Public Employees' Retirement System (PERS) (Continued)

Long-Term Rate of Return (Continued)

Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00 %	4.67 %
Cash Equivalents	5.00	2.00
U.S. Treasuries	5.00	2.68
Investment Grade Credit	10.00	4.25
High Yield	2.00	5.37
Private Credit	6.00	7.92
Real Assets	2.50	9.31
Real Estate	7.50	8.33
US Equity	28.00	8.26
Non-U.S. Developed Markets Equity	12.50	9.00
Emerging Markets Equity	6.50	11.37
Private Equity	12.00	10.85

Discount Rate

The discount rate used to measure the total pension liability was 6.28% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on 100% of actuarially determined contributions for the local employer. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057.

Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of (*measurement dates*) June 30, 2019 and June 30, 2018, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

7. **PENSION PLANS (Continued)**

Public Employees' Retirement System (PERS) (Continued)

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate (Continued)

	December 31, 2019 (Measurement Date June 30, 2019)		
	At 1% Decrease (5.28%)	At Current Discount Rate (6.28%)	At 1% Increase (7.28%)
Township's Proportionate Share of the Pension Liability	<u>\$ 35,639,521</u>	<u>\$ 28,214,518</u>	<u>\$ 21,957,901</u>
	December 31, 2018 (Measurement Date June 30, 2018)		
	At 1% Decrease (4.66%)	At Current Discount Rate (5.66%)	At 1% Increase (6.66%)
Township's Proportionate Share of the Pension Liability	<u>\$ 36,638,139</u>	<u>\$ 29,138,367</u>	<u>\$ 22,846,538</u>

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees' Retirement System (PERS) or by visiting their website at www.state.nj.us/treasury/pensions.

Police and Firemen's Retirement System (PFRS)

The information for PFRS was abstracted from State of New Jersey Police and Firemen's Retirement System Schedules of Employer Allocations and Schedules of Pension Amounts by Employer as of June 30, 2019 and June 30, 2018 Independent Auditor's Report dated June 5, 2020 and May 15, 2019, respectively.

The Township reported liability net of the Special Funding situation, as \$94,388,369.00 and \$103,164,026.00 for its proportionate share of the net pension liability at December 31, 2019 and December 31, 2018, respectively. The net pension liability was measured as of June 30, 2019 and June 30, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of those dates. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined.

	(Measurement Date)	
	2019	2018
Local Group Share	\$ 14,170,193,618	\$ 15,369,699,278
Township's Proportionate Percentage	0.7712875235%	0.7623906647%
Difference - Decrease	0.008896859%	0.0312930078%

7. PENSION PLANS (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

For the year ended December 31, 2019, the Township's recognizable pension expense was \$28,582,217.00. At December 31, 2019, the Township reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes in Assumptions	\$ 3,234,273	\$ 30,505,586
Net Difference Between Expected and Actual Experience	796,763	597,592
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investment		1,278,937
Changes in Proportion	2,132,465	3,685,768
Township Contribution Subsequent to Year End	<u>7,790,857</u>	
Total	<u>\$ 13,954,358</u>	<u>\$ 36,067,883</u>

The \$13,954,358.00 reported as deferred outflows of resources related to pensions resulting from entities' contributions subsequent to the measurement date (i.e. for the Township year ending December 31, 2019, the *plan measurement date* is June 30, 2019) will be recognized as a reduction of the net pension liability in the Township for the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense based on local share is as follows:

<u>Year Ended December 31</u>	<u>Amount</u>
2020	\$ (4,948,389)
2021	(10,387,456)
2022	(7,356,495)
2023	(3,626,252)
2024	(2,032,487)

7. PENSION PLANS (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Additional Information:

Collective (local employers) balances at June 30, 2019 and June 30, 2018 are as follows:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Collective Deferred Outflows of Resources:		
Local Group	\$ 1,198,936,924	\$ 1,988,215,695
Collective Deferred Inflows of Resources:		
Local Group	4,874,748,912	4,286,994,294
Collective Net Pension Liability:		
Local Group	14,170,193,618	15,369,699,278
Less: Special Funding Situation	<u>1,932,374,825</u>	<u>1,838,050,687</u>
	<u>\$ 12,237,818,793</u>	<u>\$ 13,531,648,591</u>
Township's Proportion (of Local Group)	0.7712875235%	0.7936836725%

A special funding situation exists for the local employers of the Police and Firemen's Retirement System of New Jersey. The State of New Jersey, as a nonemployer, is required to pay the additional costs incurred by local employers under Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The June 30, 2019 State special funding situation net pension liability amount of \$1,932,374,825 is the accumulated difference between the annual actuarially determined State obligation under the special funding situation and the actual State contribution through the valuation date. Since the local employers do not contribute under this legislation directly to the plan (except for employer required contribution amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local employers related to this legislation. However, the notes to the financial statements of the local employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net pension liability that is associated with the local participating employer.

Actuarial Assumptions

The collective total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which rolled forward to June 30, 2019. This actuarial valuation used the following assumptions:

Inflation Rate:	
Price	2.75 Percent
Wage	3.25 Percent
Salary Increases:	
Through all Future Years	3.25 - 15.25 Percent (Based on Years of Service)
Investment Rate of Return	7.00 Percent

7. PENSION PLANS (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Mortality Rates

Preretirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00 %	4.67 %
Cash Equivalents	5.00	2.00
U.S. Treasuries	5.00	2.68
Investment Grade Credit	10.00	4.25
High Yield	2.00	5.37
Private Credit	6.00	7.92
Real Assets	2.50	9.31
Real Estate	7.50	8.33
U.S. Equity	28.00	8.26
Non-U.S. Developed Markets Equity	12.50	9.00
Emerging Markets Equity	6.50	11.37
Private Equity	12.00	10.85

7. PENSION PLANS (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 6.85% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019 based on the *Bond Buyer* Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2076. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2076, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of The Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability inclusive of the Special Funding situation of the participating employers as of (*measurement dates*) June 30, 2019, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is one percentage point lower or one percentage-point higher than the current rate:

December 31, 2019 (Measurement Date June 30, 2019)			
	At 1% Decrease (5.85%)	At Current Discount Rate (6.85%)	At 1% Increase (7.85%)
Township's Proportionate Share of the Pension Liability	<u>\$ 147,724,222</u>	<u>\$ 109,292,935</u>	<u>\$ 77,485,509</u>
December 31, 2018 (Measurement Date June 30, 2018)			
	At 1% Decrease (5.51%)	At Current Discount Rate (6.51%)	At 1% Increase (7.51%)
Township's Proportionate Share of the Pension Liability	<u>\$ 156,827,078</u>	<u>\$ 117,177,152</u>	<u>\$ 84,473,187</u>

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System or by visiting their website at www.state.nj.us/treasury/pensions.

8. DEFINED CONTRIBUTION RETIREMENT PROGRAM

Description of System

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. The program provides eligible members, with a minimum base salary of \$1,500.00 or more, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. If the eligible elected or appointed official will earn less than \$5,000.00 annually, the official may choose to waive participation in the DCRP for that office or position.

The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee and employer and through investment earnings. It is similar to a Deferred Compensation Program where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment options provided by the employer.

The law requires that three classes of employees enroll in the DCRP, detailed as follows:

- All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service may remain in the Public Employees' Retirement System (PERS).
- A Governor appointee with the advice and consent of the Legislature or who serves at the pleasure of the Governor only during that Governor's term of office.
- Employees enrolled in the PERS on or after July 1, 2007 or employees enrolled in the PERS after May 21, 2010 who earn salary in excess of established "maximum compensation" limits.
- Employees otherwise eligible to enroll in the PERS on or after November 2, 2008 who do not earn the minimum salary for PERS Tier 3, but who earn salary of at least \$5,000.00.
- Employees otherwise eligible to enroll in the PERS after May 21, 2010, who do not work the minimum number of hours per week required for PERS Tier 4 or Tier 5 enrollment (32 hours per week) but who earn salary of at least \$5,000.00 annually.

Notwithstanding the foregoing requirements other employees, who hold a professional license or certificate or meet other exceptions, are permitted to remain to join or remain in PERS.

Contributions Required and Made

Contributions made by employees for DCRP are currently at 5.5% of their base wages. Member contributions are matched by a 3.0% employer contribution. In addition, employees contributed for Group Term Life Insurance. There is no matching employer contribution required.

During the year 2019, there were seventy-two (72) to one hundred-one (101) employees enrolled in the DCRP.

Contributions to the Plan for the past four (4) years are as follows:

<u>Year</u>	<u>Township</u>	<u>Employees' Contributions</u>	
		<u>DCRP</u>	<u>Group Term Life Insurance</u>
2019	\$ 61,005.13	\$111,677.27	\$ 21,319.94
2018	40,476.46	80,090.80	15,085.35
2017	42,837.22	90,124.60	
2016	27,951.00	55,902.45	

9. POST-EMPLOYMENT BENEFITS OTHER THAN PENSION

Plan Description

The Township of Irvington, by contractual agreement, provides medical benefits to Township employees who retire in accordance with the Police and Firemen's Retirement System. The Township also provides medical coverage to surviving spouses and their eligible dependents of any officer retiring with 25 years or more of service. Such coverage expires when the spouse becomes eligible for Medicare at which time the Township will pay the Part B premium.

In addition, by resolution of the Township Council, the Township provides medical benefits to other retired employees with 25 years of service and to their surviving spouses and eligible dependents. The Township will also reimburse the retired employee for Medicare Part B premiums when they become eligible for Medicare.

The Township will also provide medical coverage to employees that retire on disability prior to obtaining 25 years of service at discounted rates.

Actuarial Valuation

An actuarial valuation for the annual payment for currently retired employees and the future costs for these employees is \$697,757.00 as of December 31, 2019.

10. MUNICIPAL DEBT

The Local Bond Law governs the issuance of bonds and notes to finance general capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Pursuant to N.J.S.A. 40A:2-8, bond anticipation notes, which are issued to temporarily finance capital projects, cannot be renewed past the third anniversary unless an amount equal to at least the first legal requirement is paid prior to each anniversary and must be paid off within ten years and five months or retired by the issuance of bonds.

Summary of Municipal Debt (Excluding Operating and School Debt)

	<u>Year 2019</u>	<u>Year 2018</u>	<u>Year 2017</u>
<u>Issued</u>			
General:			
Serial Bonds	\$46,415,000.00	\$ 48,715,000.00	\$ 42,417,187.50
Loans Payable	3,654,906.22	4,161,940.90	3,936,131.75
Bond Anticipation Notes	10,039,281.00	3,476,927.00	10,630,614.00
	<u>60,109,187.22</u>	<u>56,353,867.90</u>	<u>56,983,933.25</u>
 <u>Authorized but Not Issued</u>			
General:			
Bonds and Notes	<u>6,096,745.23</u>	<u>3,930,869.88</u>	<u>7,306,875.88</u>
 Total Debt	<u>66,205,932.45</u>	<u>60,284,737.78</u>	<u>64,290,809.13</u>
 Less: Pension Refunding Bonds (N.J.S.A. 40A:2-52)	125,000.00	170,000.00	205,000.00
Cash on Hand to Pay Notes	<u>125,000.00</u>	<u>170,000.00</u>	<u>281,000.00</u>
 Net Bonds and Notes Issued and Authorized but Not Issued	<u>\$66,080,932.45</u>	<u>\$ 60,114,737.78</u>	<u>\$ 64,009,809.13</u>

10. MUNICIPAL DEBT (Continued)

Summary of Statutory Debt Condition - Annual Debt Statement

The summary statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 3.277%:

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 27,540,259.00	\$ 27,540,259.00	\$
General Debt	<u>66,205,932.45</u>	<u>125,000.00</u>	<u>66,080,932.45</u>
	<u>\$ 93,746,191.45</u>	<u>\$ 27,665,259.00</u>	<u>\$ 66,080,932.45</u>

Net Debt, \$66,080,932.45 divided by Equalized Valuation Basis per N.J.S. 40A:2-2 as amended, \$2,016,764,723.66 equals 3.277%.

Borrowing Power Under N.J.S. 40A:2-6 as Amended

3 1/2% of Equalized Valuation Basis	\$ 70,586,765.33
Net Debt	<u>66,080,932.45</u>
Remaining Borrowing Capacity	<u>\$ 4,505,832.88</u>

The foregoing debt information is in agreement with the Revised Annual Debt Statement filed by the Chief Financial Officer.

Long-Term Debt

Long-Term Debt at December 31, 2019 is as follows:

Municipal Bonds

General Obligation Refunding Bonds, Series 2012: \$8,288,000, 2012 Qualified Bonds due in annual installments of \$540,000 through April 2020, interest at 2.70%.	\$ 540,000.00
General Obligation Refunding Bonds, Series 2013A: \$3,555,000, 2012 Qualified Bonds due in annual installments of \$510,000 through 2012, interest at 5.00%.	510,000.00
General Obligation Refunding Bonds, Series 2013B: \$4,715,000, 2013 Qualified Bonds due in annual installments of \$60,000 to \$65,000 through April 2021, interest at 4.538% to 4.994%.	125,000.00
Fiscal Year Adjustment Refunding Term Bonds, Series 2014A-1: \$21,095,000, 2014 Qualified Bonds due in annual installments of \$3,800,000 to \$4,660,000 through July 2033, interest at 5.00%.	21,095,000.00
General Improvement Refunding Bonds, Series 2014A: \$9,720,000, 2014 Qualified Bonds due in annual installments of \$1,760,000 to \$2,140,000 through July 2033, interest at 5.00%.	9,720,000.00
General Obligation Refunding Bonds, Series 2016: \$6,535,000, 2016 Qualified Bonds due in annual installments of \$1,430,000 to \$1,505,000 through January 2023, interest at 2.38%.	5,875,000.00
General Improvement Bonds, Series 2018: \$9,360,000, 2014 Qualified Bonds due in annual installments of \$830,000 to \$1,080,000 through July 2033, interest at 3.00% to 4.00%.	8,550,000.00
	<u>\$ 46,415,000.00</u>

10. MUNICIPAL DEBT (Continued)

Long-Term Debt (Continued)

Municipal Bonds (Continued)

Green Acres Trust Loan

Expansion of Orange Park:

\$250,000.00, 2006 Loan Due in Semi-Annual Installments of
\$7,592.39 to \$8,221.40 through March 2024, Interest at 2.0%. \$ 71,128.62

Irvington Township Orange Avenue:

\$225,000.00, 2007 Loan Due in Semi-Annual Installments of
\$6,168.44 to \$7,232.98 through March 2028, Interest at 2.0%. 113,687.07

Irvington Township Playground Improvements:

\$250,000.00, 2008 Loan Due in Semi-Annual Installments of
\$6,628.89 to \$7,695.97 through July 2027, Interest at 2.0%. 114,400.55

Irvington Township Playground Improvements:

\$300,000.00, 2010 Loan Due in Semi-Annual Installments of
\$7,692.31 through April 2030, Interest at 2.0%. 161,538.51

\$ 460,754.75

N.J. Environmental Infrastructure Trust Loan

Loan agreements were entered into by the Township of Irvington with the New Jersey Department of Environmental Protection for various improvements with interest rates of 3.00% to 5.00%. Loans payable at December 31, 2019 in the amount of \$2,252,531.44 are detailed as follows:

	<u>Total</u>	<u>Year 2002</u>	<u>Year 2006</u>	<u>Year 2010</u>	<u>Year 2015</u>
Trust Share	\$ 870,000.00	\$125,000.00	\$150,000.00	\$255,000.00	\$ 340,000.00
Fund Share	<u>1,382,531.44</u>	<u>105,637.33</u>	<u>330,273.14</u>	<u>211,780.08</u>	<u>734,840.89</u>
	<u>\$2,252,531.44</u>	<u>\$230,637.33</u>	<u>\$480,273.14</u>	<u>\$466,780.08</u>	<u>\$1,074,840.89</u>

Demolition Loan

Demolition of unsafe buildings:

\$923,240, 2014 Loan, Due in Installments of \$92,324
through July 2024, Interest at 4.00%. \$ 461,620.00

\$600,000, 2016 Loan, Due in Installments of \$120,000
through July 2023, Interest Free. 480,000.00

\$ 941,620.00

10. MUNICIPAL DEBT (Continued)

Bond Anticipation Notes

Outstanding Bond Anticipation Notes are summarized as follows:

<u>Notes</u>	<u>Interest Rate</u>	<u>Amount</u>
General Capital	3.70%	\$ 9,760,000.00
General Capital	3.95%	279,281.00
		<u>\$ 10,039,281.00</u>

Statutory requirements for providing sums equivalent to legally payable installments for the redemption of notes (Budget Appropriations) and permanent funding (Bond Issues) are summarized as follows:

<u>Notes Issued</u>	<u>Installments Due</u>	<u>Required as of May 1</u>
2013	2019 - 2026	2027
2014	2020 - 2027	2028
2015	2021 - 2028	2029

Bonds and Notes Authorized but Not Issued

	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2018</u>
General Capital Fund:		
General Improvements	<u>\$ 6,096,745.23</u>	<u>\$ 3,930,869.88</u>

School Debt

School debt is deductible up to the extent of 4.0% of the Average Equalized Assessed Valuations of real property for the Local School Debt.

The Board of Education of the Township of Irvington is a Type II school district. The members of the Board of Education are elected by the voters of the school district on the third Tuesday in April. At each annual school election the Board of Education shall submit to the voters of the district the amount of money fixed and determined in its budget, excluding interest and debt redemption charges, to be voted upon for use of the public schools of the district for the ensuing school year.

Type I School Bonds

School Refunding Capital Appreciation Bonds:

\$29,110,713.60, 2003 Series 2003C Bonds, due in annual installments of \$1,618,375.00 to \$2,124,950.00 through July 2026, interest at 5.11% to 5.40%. \$ 13,140,259.00

School Refunding Bonds:

\$15,635,000.00, 2014 Series Bonds, due in annual installments of \$30,000.00 to \$6,655,000.00 through July 2028, interest at 3.375% to 4.00%. 14,400,000.00

\$ 27,540,259.00

10. MUNICIPAL DEBT (Continued)

Schedule of Annual Debt Service for Principal and Interest for Loans and Bonded Debt Issued and Outstanding

Calendar Year	Municipal Bonds		
	Total	Principal	Interest
2020	\$ 5,314,306.00	\$ 3,370,000.00	\$ 1,944,306.00
2021	4,248,250.00	2,375,000.00	1,873,250.00
2022	4,171,841.00	2,370,000.00	1,801,841.00
2023	4,150,260.00	2,420,000.00	1,730,260.00
2024	2,624,875.00	945,000.00	1,679,875.00
2025	2,631,000.00	980,000.00	1,651,000.00
2026	2,636,075.00	1,015,000.00	1,621,075.00
2027	2,635,175.00	1,045,000.00	1,590,175.00
2028	2,637,625.00	1,080,000.00	1,557,625.00
2029	7,100,750.00	5,560,000.00	1,540,750.00
2030	7,137,750.00	5,875,000.00	1,262,750.00
2031	7,114,000.00	6,145,000.00	969,000.00
2032	7,116,750.00	6,435,000.00	681,750.00
2033	7,140,000.00	6,800,000.00	340,000.00
	<u>\$ 66,658,657.00</u>	<u>\$ 46,415,000.00</u>	<u>\$ 20,243,657.00</u>

Calendar Year	Green Trust Loan			N.J. Environmental Infrastructure Trust Loan		
	Total	Principal	Interest	Total	Principal	Interest
2020	\$ 62,148.19	\$ 56,367.75	\$ 5,780.44	\$ 282,335.00	\$ 244,797.50	\$ 37,537.50
2021	62,148.20	57,191.54	4,956.66	274,977.30	241,989.80	32,987.50
2022	62,148.19	58,031.83	4,116.36	301,451.50	272,639.00	28,812.50
2023	62,148.18	58,889.04	3,259.14	203,718.77	179,868.77	23,850.00
2024	53,844.62	51,459.95	2,384.67	199,283.95	178,283.95	21,000.00
2025	45,541.05	43,798.42	1,742.63	208,741.95	190,741.95	18,000.00
2026	45,541.14	44,369.53	1,171.61	203,698.62	188,761.12	14,937.50
2027	45,541.07	44,952.16	588.91	137,167.37	125,167.37	12,000.00
2028	22,689.93	22,617.60	72.33	134,967.37	125,167.37	9,800.00
2029	15,384.62	15,384.62		132,767.55	125,167.55	7,600.00
2030	7,692.31	7,692.31		79,389.38	73,989.38	5,400.00
2031				78,389.38	73,989.38	4,400.00
2032				77,389.38	73,989.38	3,400.00
2033				81,389.38	78,989.38	2,400.00
2034				80,189.57	78,989.57	1,200.00
	<u>\$ 484,827.50</u>	<u>\$ 460,754.75</u>	<u>\$ 24,072.75</u>	<u>\$ 2,475,856.47</u>	<u>\$ 2,252,531.47</u>	<u>\$ 223,325.00</u>

10. MUNICIPAL DEBT (Continued)

Calendar Year	Urban and Rural Centers Unsafe Building Demolition Bond Loan		
	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2020	\$ 216,016.96	\$ 212,324.00	\$ 3,692.96
2021	216,016.96	212,324.00	3,692.96
2022	216,016.96	212,324.00	3,692.96
2023	216,016.96	212,324.00	3,692.96
2024	96,016.96	92,324.00	3,692.96
	<u>\$ 960,084.80</u>	<u>\$ 941,620.00</u>	<u>\$ 18,464.80</u>

Calendar Year	Type 1 School Bonds		
	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2020	\$ 6,047,506.25	\$ 2,654,950.00	\$ 3,392,556.25
2021	6,026,306.25	2,522,250.00	3,504,056.25
2022	5,855,106.75	2,029,241.50	3,825,865.25
2023	5,854,094.25	1,909,722.50	3,944,371.75
2024	6,003,081.25	1,845,110.00	4,157,971.25
2025	6,002,068.75	1,740,610.00	4,261,458.75
2026	6,001,018.75	1,648,375.00	4,352,643.75
2027	7,004,968.75	6,535,000.00	469,968.75
2028	6,896,243.75	6,655,000.00	241,243.75
	<u>\$55,690,394.75</u>	<u>\$ 27,540,259.00</u>	<u>\$28,150,135.75</u>

The above Schedule of Type I School District Debt is a direct liability of the Township.

11. LEASES

In 2019, the Township entered into a Lease agreement for various equipment funded through Essex County Improvement Authority. The principal and interest are provided in the Current Fund Budget as follows:

Calendar Year	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2020	\$ 558,705.00	\$ 402,000.00	\$156,705.00
2021	569,900.00	404,000.00	165,900.00
2022	569,700.00	424,000.00	145,700.00
2023	569,500.00	445,000.00	124,500.00
2024	569,250.00	467,000.00	102,250.00
2025	363,900.00	285,000.00	78,900.00
2026	364,650.00	300,000.00	64,650.00
2027	364,650.00	315,000.00	49,650.00
2028	364,900.00	331,000.00	33,900.00
2029	364,350.00	347,000.00	17,350.00
	<u>\$ 4,659,505.00</u>	<u>\$ 3,720,000.00</u>	<u>\$939,505.00</u>

12. FUND BALANCES APPROPRIATED

	<u>Fiscal Year</u>	<u>Balance Year Ended</u>	<u>Budgets of Succeeding Year</u>
Current Fund:	2019	\$ 7,277,837.30	\$ 1,500,000.00
	2018	8,171,715.82	3,692,785.69
	2017	7,138,252.54	2,990,000.00
	2016	6,123,732.40	
	2015	4,518,742.80	

13. INTERFUND RECEIVABLES AND PAYABLES

As of December 31, 2019, interfund receivables and payables that resulted from various interfund transactions were as follows:

	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
Current Fund	\$ 3,078,027.31	\$ 2,341,777.56
Grant Fund	580,314.22	2,396,838.80
Animal Control Trust Fund	4,526.40	
Other Trust Fund	4,473,639.61	2,797,266.90
Community Development Block Grant Trust Fund		1,023,420.09
General Capital Fund	<u>4,158,197.14</u>	<u>3,735,401.33</u>
	<u>\$ 12,294,704.68</u>	<u>\$ 12,294,704.68</u>

14. DEFERRED COMPENSATION PLAN

The Township of Irvington offers its employees a deferred compensation plan created in accordance with the provisions of N.J.S. 43:15B-1 et seq., and the Internal Revenue Code, Section 457. The plan, available to all municipal employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until terminations, retirement, death or unforeseeable emergency.

Statutory and regulatory requirements governing the establishment and operation of Deferred Compensation Plans have been codified in the New Jersey Administrative Code under the reference N.J.A.C. 5:37.

The "Small Business Job Protective Act of 1996" revised several provisions of Section 457 of the Internal Revenue Code. A provision of the act required that all existing plans be modified to provide that the funds be held for the exclusive benefit of the participating employees and their beneficiaries. The Township of Irvington authorized such modifications to their plan by resolution of the Township Council.

The Deferred Compensation Plan is administered by the Hartford Variable Annuity Life Insurance Company, Nationwide and City Street Incorporated.

15. RISK MANAGEMENT

Self-insurance funds for Workers' Compensation and Health Benefits were established by resolutions of the Township Council on December 31, 1981 and July 12, 1983, respectively. The Township of Irvington is self-insured to the extent of deductibles for excess insurance coverage.

15. RISK MANAGEMENT (Continued)

During the year ended December 31, 2019, activity of these funds are shown on Exhibit B-15.

Excess insurance coverage currently in force is carried for Workers' Compensation and Health Benefits with specified limits detailed as follows:

Workers' Compensation:

1. Specific Loss:

The Township can pay no more than \$500,000.00 for any one accident or occurrence. Above that amount, insurance coverage will pay further benefits to the extent of \$7,000,000.00.

Health Benefits:

1. Specific Loss:

The Township can pay no more than \$175,000.00 for any one accident or occurrence. Above that amount, insurance coverage will pay further benefits to the extent of \$825,000.00.

2. Aggregate Loss:

Total losses exceeding was estimated at \$25,573,068.92 for the year ended December 31, 2019 and will be covered by insurance to the extent of \$1,000,000.00.

There have been no provisions included in the financial statements for claims incurred but not reported as of December 31, 2019.

In addition, the Township of Irvington is self-insured with respect to state unemployment compensation claims under the State reimbursement method and there was a report dated June 5, 2020 that indicated estimated cost for net post-employment benefits (OPEB) under GASB No.45 as of December 31, 2019 in the amount of \$697,757.00.

16. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING YEARS BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2019, the following deferred charges are shown on the Current Fund balance sheet:

	Balance <u>Dec. 31, 2019</u>	2020 Budget <u>Appropriation</u>	To be Raised in Budgets of Succeeding <u>Years</u>
Current Fund:			
Emergency Appropriations	\$ 2,965,372.34	\$ 2,965,372.34	\$
Special Emergency Authorization (N.J.S. 40A:4-53)	1,971,595.28	734,806.77	1,236,788.51
Overexpenditure of Appropriations	<u>2,546,943.96</u>		<u>2,546,943.96</u>
	<u>\$ 7,483,911.58</u>	<u>\$ 3,700,179.11</u>	<u>\$ 3,783,732.47</u>

17. CASH HELD BY STATE OF NEW JERSEY

The amount of \$5,779,183.94 represents the Township's share for debt service for the period January 1, 2020 to June 30, 2020 that was allocated under the Qualified Bond Act by the State of New Jersey for the Calendar Year 2020.

18. CONTINGENT LIABILITIES

a. Compensated Absences

The policy of the Township of Irvington concerning unused sick and vacation days, as well as compensating time, is summarized as follows:

- a) Upon separation (not retirement) an employee would be compensated for any unused vacation days and any compensatory time accumulated but nothing for unused sick days.
- b) In cases of prolonged illness, an employee would be paid up to the number of sick days accumulated.
- c) Upon retirement, an employee (except for police and fire) would be paid for one-half of his accumulated sick days, limited to \$8,500.00, plus payment, in full, for unused vacation days and compensatory time.

The future liability for compensated absences was estimated at \$9,714,132.98. This amount was not verified by audit.

Provisions for the above are not reflected on the financial statements of the Township.

b. Tax Appeals

Assessed Valuations for the last several years were subject to approximately one hundred sixty-five (165) tax appeals pending in the Tax Court of New Jersey on December 31, 2019. The estimated liability on the tax appeals per the Tax Assessor is undeterminable.

Judgments favorable to the taxpayers generally extend to two years following the year judged and would also subject the Township to a liability for statutory interest on the amount of taxes refunded from the date of payment to the date of refund (R.S. 54:3-27.2).

County taxes paid on the reductions in assessed valuations are subject to credits against the County tax levy of the year subsequent to the year in which the appeals are adjudicated.

c. Federal and State Awards

The Township participates in several federal and state grant programs which are governed by various rules and regulations of the grantor agencies; therefore to the extent that the Township has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectibility of any related receivable at December 31, 2019, may be impaired. In the opinion of management, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provisions have been recorded in the accompanying statutory basis financial statements for such contingencies.

d. Due to State of New Jersey

A restructuring of Irvington Township's school bonds occurred in 2002 and 2003. The Township received debt service aid for these school bonds between 2002 and 2007 based on the pre-refinancing principal and interest payments. A state aid overpayment in the amount of \$8,156,849.86, which is to be refunded to the State, was the result of the pre-financing payment schedule being utilized. The repayment method will consist of annual payments in the amount of \$407,842.00 over a period of twenty years which began in fiscal year 2009 which was deducted from the Township's debt service aid.

18. CONTINGENT LIABILITIES (Continued)

e. Arbitrage Rebate Calculation

In 1985, under the Tax Reform Act, the Arbitrage Rebate Law went into effect requiring issuers of tax-exempt debt obligations to rebate to the Federal Government all of the earnings in excess of the yield on investments or proceeds of such debt issuances (the "Rebate Arbitrage"). The Rebate Regulations apply to obligations issued after August 31, 1986. The arbitrage rebate liability must be calculated every installment computation date (last day of the fifth bond year) or earlier if the bonds are retired, defeased or refunded and pay at least 90% of the rebatable arbitrage (plus any earnings thereon) within 90 days from such date.

f. Payments in Lieu of Taxes (PILOT)

Under N.J.S.A. 40A:20-12, each municipality is required to annually remit to the County five percent (5%) of the annual service charge for each long-term PILOT financial agreement entered into by the municipality.

g. Litigation

The Township Attorney's letter indicates that at the current time, we do not have any cases that may be of significant exposure to the Township.

19. SECONDARY MARKET DISCLOSURE

Solely for purposes of complying with Rule 1602-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the requirements in accordance with Paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the municipality shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof various financial documents relating to the financial conditions of the Municipal Securities Rulemaking Board through the Electronic Municipal Access Data Port (the "MSRB").

20. SUBSEQUENT EVENT

The Township of Irvington has evaluated subsequent events that occurred after the balance sheet date, but before February 26, 2021, and it was determined that the following item requires disclosure:

Due to the impact of the COVID-19 pandemic, the Township of Irvington implemented several policies to protect the health and safety of its employees and citizens. It is anticipated that certain revenues will not be realized to the extent it was budgeted for in fiscal year 2020.

If the loss in revenue in the Current Fund Budget causes a deficit in operations, the deficit would be raised as a deferred charge in succeeding year's budget.

SUPPLEMENTARY DATA

TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX
SCHEDULE OF TOWNSHIP CONTRIBUTIONS
PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)
LAST SIX (6) FISCAL YEARS*

Year	Contractually required contribution	Contributions in relation to the contractually required contribution	Contribution deficiency (excess)	Township's covered- employee payroll	Contributions as a percentage of covered-employee payroll
2019	\$ 1,512,610	\$ 1,512,610	None	\$ 11,829,384	12.79%
2018	1,472,016	1,472,016	None	10,774,567	13.66%
2017	1,286,091	1,286,091	None	10,326,779	12.45%
2016	1,231,937	1,231,937	None	9,583,215	12.86%
2015	1,160,455	1,160,455	None	8,784,217	13.21%
2014	1,040,269	1,040,269	None	8,923,387	11.66%

Note: Only the last six (6) years of information are presented as GASB 68 was implemented during fiscal year ended June 30, 2015. Eventually a full ten (10) years schedule will be compiled.

TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX
SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE TOWNSHIP'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)
LAST SIX (6) FISCAL YEARS*

Year	Township's proportion of the net pension liability (asset)	Township's proportionate share of the net pension liability (asset)	Township's covered- employee payroll	Township's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2019	0.1555047339	\$ 28,019,594	\$ 11,829,384	236.86%	56.27%
2018	0.1479893593	29,138,367	10,774,567	270.44%	53.60%
2017	0.1369260913	31,874,205	10,326,779	308.66%	48.10%
2016	0.1256106417	30,466,029	9,583,215	317.91%	40.14%
2015	0.1357182548	26,355,254	8,784,217	300.03%	47.92%
2014	0.1407660484	26,386,392	8,923,387	295.70%	52.08%

Note: Only the last six (6) years of information are presented as GASB 68 was implemented during fiscal year ended June 30, 2015. Eventually a full ten (10) years schedule will be compiled.

Notes to Required Supplementary Information:

Benefit Changes - There were none.

Changes of Assumptions - The discount rate changed from 5.66% as of June 30, 2018 to 6.28% as of June 30, 2019.

TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX
SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE TOWNSHIP'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
POLICE AND FIREMAN RETIREMENT SYSTEM (PFRS)
LAST SIX (6) FISCAL YEARS*

Year	Township's proportion of the net pension liability (asset)	Township's proportionate share of the net pension liability (asset)	Township's covered- employee payroll	Township's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2019	0.7712875235 %	\$ 94,388,369	\$ 26,191,845	360.37 %	65.00 %
2018	0.7623906647	103,164,026	26,090,332	395.41	62.48
2017	0.7936836725	122,529,415	25,515,732	480.21	58.61
2016	0.7850281287	149,960,453	25,608,647	585.59	47.99
2015	0.7946219221	132,356,313	25,148,741	526.29	52.01
2014	0.7672992252	105,451,995	25,333,600	416.25	58.70

Note: Only the last six (6) years of information are presented as GASB 68 was implemented during fiscal year ended June 30, 2015. Eventually a full ten (10) years schedule will be compiled.

Notes to Required Supplementary Information:

Benefit Changes - There were none.

Changes of Assumptions - The discount rate changed from 6.51% as of June 30, 2018 to 6.85% as of June 30, 2019.

TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX
SCHEDULE OF TOWNSHIP CONTRIBUTIONS
POLICE AND FIREMAN RETIREMENT SYSTEM (PFRS)
LAST SIX (6) FISCAL YEARS*

Year	Contractually required contribution	Contributions in relation to the contractually required contribution	Contribution deficiency (excess)	Township's covered- employee payroll	Contributions as a percentage of covered-employee payroll
2019	\$ 7,790,857	\$ 7,790,857	None	\$ 26,191,845	29.75%
2018	7,453,492	7,453,492	None	26,090,332	28.57%
2017	7,024,247	7,024,247	None	25,515,732	27.53%
2016	6,975,328	6,975,328	None	25,608,647	27.24%
2015	5,893,388	5,893,388	None	25,148,741	23.43%
2014	5,787,187	5,787,187	None	25,333,600	22.84%

Note: Only the last six (6) years of information are presented as GASB 68 was implemented during fiscal year ended June 30, 2015. Eventually a full ten (10) years schedule will be compiled.

TOWNSHIP OF IRVINGTON
CURRENT FUND

CASH RECEIPTS AND DISBURSEMENTS - TREASURER

A-4

	<u>Ref.</u>	<u>Regular Fund</u>	<u>Grant Fund</u>
Balance December 31, 2018	A	\$ 11,330,960.04	\$
Increased by Receipts:			
Due to Tax Sale Bidder	A	\$ 206,560.31	\$
Nonbudget Revenue	A-2b	925,713.39	
Due from State of New Jersey	A-7	82,515.96	
Taxes Receivable	A-8	102,561,263.09	
Tax Title Liens	A-9	3,315,388.89	
Sewer User Charges	A-11	5,179,636.08	
Sewer User Charges Liens	A-11	180,979.93	
Revenue Accounts Receivable	A-15	19,085,843.41	
Interfunds	A-16	11,943,018.80	
Tax Overpayments	A-23	319,842.43	
Prepaid Taxes	A-24	492,713.01	
Sewer Rent Overpayments	A-25	11,654.93	
Due to County for Payment in Lieu of Taxes	A-26	5,802.01	
Interfunds	A-27		3,159,186.19
Tax Anticipation Note	A-30	7,500,000.00	
Grants Receivable	A-32		2,207,081.79
Local Match	A-33		10,500.00
Reserve for Grants - Unappropriated	A-34		192,108.96
Other Receivables	A-36	13,970.86	
Expenditures Without Appropriations	A-37		444,785.63
Special Emergency Note	A-38	2,081,912.00	
		<u>153,906,815.10</u>	<u>6,013,662.57</u>
		165,237,775.14	6,013,662.57
Decreased by Disbursements:			
Unidentified Expenditures	A		789,212.57
Budget Appropriations	A-3	102,184,652.23	
Tax Overpayments Refunded Receivable	A-31	35,754.33	
Reserve for Terminal Payout	A-14	660,059.89	
Interfunds	A-16	12,981,772.90	
Appropriation Reserves	A-19	1,198,549.47	
Accounts Payable	A-20	110,375.00	
Due to Special Improvement District	A-22	452,542.00	
Tax Overpayments	A-23	620,871.75	
Interfunds	A-27		2,854,476.38
County Taxes	A-28	9,888,722.18	
Local District School Taxes	A-29	17,459,529.00	
Tax Anticipation Note	A-30	4,500,000.00	
Grants Appropriated	A-33		2,369,973.62
Reserve for Codification of Ordinances	A-35	6,969.00	
Special Emergency Note	A-38	2,602,392.00	
		<u>152,702,189.75</u>	<u>6,013,662.57</u>
Balance December 31, 2019	A	<u>\$ 12,535,585.39</u>	<u>\$ -</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

CASH HELD BY STATE OF NEW JERSEY

A-5

	<u>Ref.</u>	
Balance December 31, 2018	A	\$ 4,750,413.06
Increased by:		
Anticipated State Aid Revenue	A-15	<u>5,389,323.88</u>
		10,139,736.94
Decreased by:		
Current Appropriations	A-3	<u>4,360,553.00</u>
Balance December 31, 2019	A	<u><u>\$ 5,779,183.94</u></u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

CHANGE FUND

A-6

	<u>Ref.</u>	
Balance December 31, 2018	A	<u>\$ 478.00</u>
Balance December 31, 2019	A	<u><u>\$ 478.00</u></u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

DUE (TO)/FROM STATE OF NEW JERSEY
PER CHAPTER 20, P.L. 1971

A-7

	<u>Ref.</u>		
Balance December 31, 2018:			
Due From	A		\$ 31,275.75
Decreased by:			
Exemptions per Tax Billings		\$93,500.00	
Deductions Allowed by Tax Collector		<u>250.00</u>	
	A-8		<u>93,750.00</u>
			<u>125,025.75</u>
Increased by:			
Collections	A-4		<u>82,515.96</u>
Balance December 31, 2019:			
Due From	A		<u>\$ 42,509.79</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

A-8

<u>Year</u>	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>2019</u> <u>Levy</u>	<u>Collections</u> <u>2019</u>	<u>Overpayments</u> <u>Applied</u>	<u>Cancelled</u>	<u>Tax</u> <u>Title Liens</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
FY 2011	\$ 10,892.49	\$	\$	\$	\$ 4,587.75	\$	\$ 6,304.74
TY 2011	7,988.04				4,660.39		3,327.65
2012	23,894.72				0.32		6,426.01
2013	36,488.03		17,468.39				7,002.45
2014	66,447.03		29,485.58				35,292.37
2015	105,533.73		31,154.66				70,871.02
2016	120,213.62		34,662.71				90,989.77
2017	324,989.93		29,223.85				91,195.15
2018	782,262.37		1,448.21	1,017.65	231,328.92		195,980.54
	<u>1,478,709.96</u>		<u>201,392.41</u>	<u>4,175.27</u>	<u>364,919.42</u>	<u>15,794.73</u>	<u>507,389.70</u>
			<u>344,835.81</u>	<u>5,192.32</u>	<u>605,496.80</u>	<u>15,794.73</u>	<u>361,259.12</u>
			<u>102,310,177.28</u>	<u>66,288.12</u>	<u>782,441.93</u>	<u>2,822,783.43</u>	
			<u>\$ 352,226.69</u>	<u>\$ 71,481.04</u>	<u>\$ 1,387,938.73</u>	<u>\$ 2,838,578.16</u>	<u>\$ 868,648.82</u>
			<u>\$ 352,226.69</u>	<u>A-2a, A-23</u>	<u>Reserve</u>	<u>A-9</u>	<u>A</u>
<u>Reference</u>	<u>A</u>	<u>Below</u>	<u>A-2a, 24</u>	<u>A-2a, Below</u>			

<u>Ref.</u>	<u>Ref.</u>
Cash Collections	A-4, Above
Due from State of New Jersey	A-7
	Above
	<u>\$ 102,655,013.09</u>

ANALYSIS OF PROPERTY TAX LEVY

<u>Tax Yield</u>	<u>Ref.</u>	<u>Tax Levy</u>	<u>Ref.</u>
General Property Tax		Local School District	A-29
Added and Omitted Tax		Addition to Local District School	
6% Tax Penalty		Tax (Budget)	A-2
			\$ 17,459,529.00
			<u>2,748,365.26</u>
			\$ 20,207,894.26
Special Improvement		County Taxes:	
District Taxes		County Tax	
		Added Tax	A-28
			9,838,545.64
			<u>74,896.71</u>
			9,913,442.35
		Special Improvement District Taxes	
		Local Taxes for Municipal Purposes (Budget)	A-22
		Library Taxes	A-2
		Additional Taxes Levied and Tax Penalty	A-2
			454,013.96
			74,691,703.08
			677,193.54
			<u>750,929.38</u>
			76,573,839.96
			<u>\$ 106,695,176.57</u>
			Above

TOWNSHIP OF IRVINGTON
CURRENT FUND

TAX TITLE LIENS

A-9

	<u>Ref.</u>		
Balance December 31, 2018	A		\$15,563,543.76
Increased by:			
Transferred from Taxes Receivable	A-8	\$ 2,838,578.16	
Interest and Costs on Tax Sale of			
December 27, 2019	Reserve	<u>159,635.00</u>	
			<u>2,998,213.16</u>
			18,561,756.92
Decreased by:			
Collections	A-4	3,315,388.89	
Tax Overpayments Applied	A-23	<u>11,074.54</u>	
	A-2a	<u>3,326,463.43</u>	
Cancelled		<u>1,404,132.03</u>	
			<u>4,730,595.46</u>
Balance December 31, 2019	A		<u><u>\$13,831,161.46</u></u>

PROPERTY ACQUIRED FOR TAXES
ASSESSED VALUATION

A-10

	<u>Ref.</u>	
Balance December 31, 2018	A	<u>\$ 2,877,300.00</u>
Balance December 31, 2019	A	<u><u>\$ 2,877,300.00</u></u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

SEWER USER CHARGES RECEIVABLE

A-11

	<u>Ref.</u>	<u>Total</u>	<u>Sewer User Charges</u>	<u>Sewer Liens</u>
Balance December 31, 2018	A	\$ 1,867,867.79	\$ 724,867.29	\$ 1,143,000.50
Increased by:				
Sewer Charges (Includes Interest)		5,429,176.68	5,429,176.68	
Transferred from Sewer User Charges Receivable	A-11	88,149.09		88,149.09
Interest and Costs on Tax Sale of December 27, 2019	Reserve	54,527.06		54,527.06
		<u>7,439,720.62</u>	<u>6,154,043.97</u>	<u>1,285,676.65</u>
Decreased by:				
Collections	A-4	5,360,616.01	5,179,636.08	180,979.93
Tax Overpayments Applied	A-23	1,685.09	1,685.09	
Sewer Overpayments Applied	A-25	10,530.52	10,530.52	
	A-2	5,372,831.62	5,191,851.69	180,979.93
Cancelled		467,587.44		467,587.44
Transferred to Sewer Liens Receivable	A-11	88,149.09	88,149.09	
		<u>5,928,568.15</u>	<u>5,280,000.78</u>	<u>648,567.37</u>
Balance December 31, 2019	A	<u>\$ 1,511,152.47</u>	<u>\$ 874,043.19</u>	<u>\$ 637,109.28</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

PREPAID DEBT SERVICE

A-12

	<u>Ref.</u>	
Balance December 31, 2018	A	<u>\$ 31,781.06</u>
Balance December 31, 2019	A	<u><u>\$ 31,781.06</u></u>

OTHER MUNICIPAL LIENS RECEIVABLE

A-13

	<u>Ref.</u>	
Balance December 31, 2018	A	<u>\$ 64,507.43</u>
Balance December 31, 2019	A	<u><u>\$ 64,507.43</u></u>

RESERVE FOR TERMINAL PAYOUT

A-14

	<u>Ref.</u>	
Balance December 31, 2018	A	\$ 660,059.89
Decreased by:		
Disbursements	A-4	<u>660,059.89</u>
		<u><u>\$ -</u></u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

REVENUE ACCOUNTS RECEIVABLE

A-15

	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Accrued</u>	<u>Collections</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Revenue and Finance</u>					
Alcoholic Beverage Licenses	A-2	\$	\$ 68,944.00	\$ 68,944.00	\$
Other Licenses	A-2		260,096.74	260,096.74	
Fees and Permits	A-2		1,383,311.13	1,383,311.13	
Municipal Court - Fines and Costs	A-2	285,875.60	3,131,652.06	3,169,527.21	248,000.45
Interest and Costs on Taxes	A-2		1,776,057.84	1,776,057.84	
Parking Meters	A-2		197,269.76	197,269.76	
Cablevision Fee Franchise	A-2		474,639.68	474,639.68	
Consolidated Municipal Property Tax Relief	A-2		2,683,342.00	2,683,342.00	
Energy Receipts Tax	A-2		8,957,827.00	8,957,827.00	
State School Building Aid Allowance	A-2		1,948,894.00	1,948,894.00	
Construction Code Official Fees	A-2		656,944.00	656,944.00	
Uniform Fire Safety Act	A-2		63,681.17	63,681.17	
Joint Sewer Maintenance	A-2		507,699.03	507,699.03	
Payment in Lieu of Taxes	A-2	168,996.89	534,421.53	505,679.01	197,739.41
Sale of Town-Owned Property	A-2		508,270.00	508,270.00	
Rental Income	A-2		81,250.05	81,250.05	
Agreement with the Irvington Board of Education	A-2		115,000.00	115,000.00	
General Capital Surplus	A-2		63,964.65	63,964.65	
Assignment/Special Tax Lien Sale Auction	A-2		1,052,770.02	1,052,770.02	
		<u>\$ 454,872.49</u>	<u>\$ 24,466,034.66</u>	<u>\$ 24,475,167.29</u>	<u>\$ 445,739.86</u>
	<u>Reference</u>	<u>A</u>	<u>Reserve</u>	<u>Below</u>	<u>A</u>

Ref.

Cash Receipts		\$ 19,085,843.41
Cash Held by State of New Jersey	A-4	
	A-5	5,389,323.88
	Above	\$ 24,475,167.29

TOWNSHIP OF IRVINGTON
CURRENT FUND

INTERFUNDS

A-16

	Ref.	Total	Grant Fund	Animal Control Trust Fund	General Trust Fund	CDBG Trust Fund	General Capital Fund
Balance December 31, 2018:							
Due From	A, Below	\$ 1,817,539.83	\$ 11,787.81		\$ 1,793,702.66	\$ 12,049.36	\$ 871,823.03
Due To	A	\$ 871,928.03		\$ 105.00			
Cancellation of Grants Receivable	A-27	1,046,460.71	1,046,460.71				
Budget Appropriations	A-3	8,250,971.24	8,250,971.24				
Cash Receipts	A-4	11,943,018.80	2,854,476.38		8,199,007.11		889,535.31
		21,240,450.75	12,151,908.33		8,199,007.11		889,535.31
Anticipated Revenue	A-2	8,250,971.24	8,250,971.24				
Cancellation of Grant Reserves							
Appropriated	A-27	149,648.87	149,648.87		9,198,149.95	273,132.45	
Cash Disbursements	A-4	12,630,468.59	3,159,186.19		9,198,149.95	273,132.45	
		21,031,088.70	11,559,806.30				
Balance December 31, 2019:							
Due From	A, Below	\$ 3,078,027.31			\$ 2,792,845.50	\$ 285,181.81	\$ 1,761,358.34
Due To	A	\$ 2,341,777.56	\$ 580,314.22	\$ 105.00			
Analysis of Net Interfund Account							
Credit to Operations							
Balance December 31, 2019 (Due From)	Above	\$ 3,078,027.31					
Balance December 31, 2018 (Due From)	Above	1,817,539.83					
Net Charge to Operations	A-1	\$ 1,260,487.48					

TOWNSHIP OF IRVINGTON
CURRENT FUND

DEFERRED CHARGES

A-17

	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
Emergency Authorization	\$ 2,494,336.66	\$ 2,965,372.34	\$ 2,494,336.66	\$ 2,965,372.34
Overexpenditure of Appropriations:				
2018	419,376.05		419,376.05	
2019		1,686,396.38		1,686,396.38
Overexpenditure of Appropriation Reserves	<u>146,842.67</u>		<u>146,842.67</u>	
	<u>\$3,060,555.38</u>	<u>\$4,651,768.72</u>	<u>\$3,060,555.38</u>	<u>\$4,651,768.72</u>
<u>Reference</u>	<u>A</u>	<u>Below</u>	<u>A-3</u>	<u>A</u>
	<u>Ref.</u>			
Emergency Appropriation	A-3	\$ 2,965,372.34		
Overexpenditures of 2019 Appropriation	A-3	<u>1,686,396.38</u>		
	Above	<u>\$4,651,768.72</u>		

TOWNSHIP OF IRVINGTON
CURRENT FUND

DEFERRED CHARGES
N.J.S.A. 40A:4-53 SPECIAL EMERGENCY

A-18

<u>Date</u> <u>Authorized</u>	<u>Purpose</u>	<u>Net Amount</u> <u>Authorized</u>	<u>1/5 of</u> <u>Net Amount</u> <u>Authorized</u>	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Budget</u> <u>Appropriation</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
10-14-14	Codification of Ordinance	\$ 22,140.00	\$ 4,428.00	\$ 4,428.00	\$ 4,428.00	\$
12-09-14	Terminal Payout	813,098.60	162,619.72	162,614.32	162,614.32	
04-04-15	Severance	1,238,000.00	247,600.00	495,200.00	247,600.00	247,600.00
12-27-17	Severance	1,892,973.97	355,194.79	1,551,147.57	355,200.21	1,195,947.36
12-18-18	Severance	660,059.89	132,011.97	660,059.89	132,011.97	528,047.92
				<u>\$2,873,449.78</u>	<u>\$901,854.50</u>	<u>\$1,971,595.28</u>
	<u>Reference</u>			<u>A</u>	<u>A-3</u>	<u>A</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

APPROPRIATION RESERVES

A-19
Sheet #1

	<u>Balance</u> <u>Dec. 31, 2018</u>		<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Expended</u>		<u>Balance</u> <u>Lapsed</u>
	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash</u> <u>Disbursed</u>	<u>Accounts</u> <u>Payable</u>	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>OFFICE OF THE MAYOR</u>						
Mayor's Office:						
Salaries and Wages		\$ 325.31	\$ 325.31		\$	\$ 325.31
Other Expenses	1,731.13	99.11	1,830.24	1,799.06		31.18
Irvington Medical Health Center:						
Other Expenses		3,831.64	3,831.64	3,831.64		
Planning Board:						
Salaries and Wages		546.48	546.48			546.48
Other Expenses	1,756.47	223.80	1,980.27	1,756.47		223.80
Office of Emergency Management:						
Other Expenses	8,891.69		8,891.69	8,891.69		
Division of Community Development and Planning:						
Salaries and Wages		26,927.49	14,453.96			14,453.96
Other Expenses	4,727.47		4,727.47	1,199.47		3,528.00
<u>OFFICE OF THE TOWNSHIP CLERK</u>						
Municipal Clerk:						
Salaries and Wages		2,208.31				
Other Expenses	572.55	5,737.96	6,310.51	4,868.71		1,441.80
Elections:						
Salaries and Wages		480.91	480.91			480.91
Council's Office:						
Salaries and Wages		24,592.89	24,592.89			24,592.89
Other Expenses	2,250.00		2,250.00	2,250.00		
Zoning Board of Adjustment:						
Salaries and Wages		1,617.67	1,617.67			1,617.67
Other Expenses	5,727.32	133.68	5,861.00	3,233.14	2,000.00	627.86
<u>OFFICE OF THE TAX ASSESSOR</u>						
Tax Assessment Administration:						
Salaries and Wages		6,210.07				
Other Expenses	356.16	124.04	1,980.20	350.21		1,629.99

TOWNSHIP OF IRVINGTON
CURRENT FUND

APPROPRIATION RESERVES

A-19
Sheet #2

	<u>Balance</u> <u>Dec. 31, 2018</u>		<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Expended</u>		<u>Balance</u> <u>Lapsed</u>
	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash</u> <u>Disbursed</u>	<u>Accounts</u> <u>Payable</u>	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>ATTORNEY TO THE TOWNSHIP COUNCIL</u>						
Legislative Research Officer:						
Salaries and Wages	\$	\$ 1,432.70	\$	\$		\$
<u>OFFICE OF THE TOWNSHIP ATTORNEY</u>						
Legal Services (Legal Department):						
Salaries and Wages		72,137.67				
Other Expenses	28,056.32	31,603.84	89,660.16	66,310.53	10,000.00	13,349.63
<u>DEPARTMENT OF ADMINISTRATION</u>						
Office of the Business Administrator:						
Salaries and Wages		7,643.92	7,000.00	(367.46)		7,367.46
Other Expenses	24,836.89	1,902.69	64,239.58	55,542.55	6,779.00	1,918.03
Other Expenses - Postage		3,106.13	3,106.13	919.50		2,186.63
<u>DEPARTMENT OF POLICE</u>						
Police:						
Salaries and Wages:						
Regular		8,737.25				
Other Expenses		6,704.50	157,974.11	67,636.42		90,337.69
Chaplains and Surgeons:						
Salaries and Wages	79,769.61	75.76	75.76			75.76
<u>DEPARTMENT OF FIRE</u>						
Fire:						
Salaries and Wages		143,713.45				
Other Expenses		6,905.59	96,433.68	8,322.33		88,111.35
Uniform Fire Safety Act:						
Salaries and Wages	18,328.09	10,000.00	10,000.00			10,000.00

TOWNSHIP OF IRVINGTON
CURRENT FUND

A-19
Sheet #3

APPROPRIATION RESERVES

	<u>Balance</u> <u>Dec. 31, 2018</u>		<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Expended</u>		<u>Balance</u> <u>Lapsed</u>
	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash</u> <u>Disbursed</u>	<u>Accounts</u> <u>Payable</u>	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>DEPARTMENT OF REVENUE AND FINANCE</u>						
Division of Finance:						
Salaries and Wages		\$ 7,869.17	\$ 5,999.99	\$	\$	\$ 5,999.99
Other Expenses	16,023.07	4,058.76	60,081.83	57,959.54		2,122.29
Audit Services		110,000.00	110,000.00		110,000.00	
Insurance:						
Insurance and Surety Bonds	250.00	119,810.08	120,060.08	(4,022.00)		124,082.08
Worker's Compensation Insurance		14,780.97	14,780.97			14,780.97
Health Benefits Insurance	110,250.27		110,250.27	110,250.27	0.00	
<u>DEPARTMENT OF REVENUE AND FINANCE</u>						
Division of Revenue - Tax Collection:						
Salaries and Wages		9,593.22				2,675.74
Other Expenses	7,984.05	529.27	42,513.32	39,837.58		
Division of Licenses:						
Other Expenses	73.01	47.42	120.43	73.01		47.42
Division of Central Purchasing:						
Salaries and Wages		881.27				
Other Expenses	172.63	21.12	193.75	142.63		51.12
<u>DEPARTMENT OF PUBLIC WORKS</u>						
Division of Engineering:						
Salaries and Wages		27,214.13				
Other Expenses	246,803.84	2,756.35	289,560.19	238,258.39	8,737.60	42,564.20
Land Rental, Refuse Dumping:						
Other Expenses	250,393.30	35,504.68	285,897.98	229,632.55	55,583.93	681.50

TOWNSHIP OF IRVINGTON
CURRENT FUND

A-19
Sheet #4

APPROPRIATION RESERVES

	<u>Balance</u> <u>Dec. 31, 2018</u>		<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Expended</u>		<u>Balance</u> <u>Lapsed</u>
	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash</u> <u>Disbursed</u>	<u>Accounts</u> <u>Payable</u>	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>DEPARTMENT OF PUBLIC WORKS</u>						
Division of Streets and Sewers:						
Other Expenses	\$ 21,979.18	\$ 251.70	\$ 22,230.88	\$ 540.00	\$	\$ 21,690.88
Snow Removal:						
Salaries and Wages		27,401.33	27,401.33			27,401.33
Other Expenses	13,146.04		13,146.04	13,146.02		0.02
Division of Motorized Equipment:						
Other Expenses	7,050.18	988.64	8,038.82	4,789.60		3,249.22
Division of Public Property:						
Salaries and Wages:						
Public Buildings		97,676.93	97,676.93			97,676.93
Shade Trees		8,306.11				
Other Expenses:						
Public Buildings	15,839.75	2,872.97	18,712.72	13,281.59	3,546.40	1,884.73
Shade Trees	2,750.50	373.65	3,124.15	3,122.72		1.43
<u>DEPARTMENT OF HEALTH AND WELFARE</u>						
Division of Health:						
Other Expenses:						
Health Administration	2,572.04	590.72	3,162.76	636.58		2,526.18
Environmental Health	9,255.00	37,572.12	46,827.12	36,900.66		9,926.46
Nursing	3,182.35	810.44	3,992.79	468.50		3,524.29
Division of Senior Citizen Services:						
Other Expenses	2,552.29		2,552.29	110.00		2,442.29
<u>DEPARTMENT OF PARKS AND RECREATION</u>						
Division of Parks Maintenance:						
Other Expenses	2,000.00	1,469.01	3,469.01	1,492.72		1,976.29

TOWNSHIP OF IRVINGTON
CURRENT FUND

A-19
Sheet #5

APPROPRIATION RESERVES

APPROPRIATIONS WITHIN "CAPS"

DEPARTMENT OF PARKS AND RECREATION

Division of Recreation:

Salaries and Wages

Other Expenses

Public Events and Celebration:

Other Expenses

Irvington Municipal Pool:

Other Expenses

DEPARTMENT OF HOUSING

Housing Services:

Salaries and Wages

Other Expenses

MUNICIPAL COURT

Operations:

Salaries and Wages

Other Expenses

Public Defender (P.L.1997, c. 256):

Other Expenses

UNIFORM CONSTRUCTION CODE

Construction Code Official:

Salaries and Wages

Other Expenses

	<u>Balance</u> <u>Dec. 31, 2018</u>		<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Expended</u>		<u>Balance</u> <u>Lapsed</u>
	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash</u> <u>Disbursed</u>	<u>Accounts</u> <u>Payable</u>	
\$						
1,467.61	\$	22.70	\$	\$		\$
		181.77		304.44		22.70
						1,344.94
		4,891.00				
						4,891.00
2,915.72		9.88		2,920.72		
						4.88
943.70		13,073.01				
		1,363.98				8,307.68
		30,957.66				
2,810.40		848.33		(15,600.00)		46,557.66
				3,505.59		15,153.14
800.00		1,800.00		400.00		2,200.00
3,558.48		38,206.18				
		583.57		1,803.04		2,339.01

TOWNSHIP OF IRVINGTON
CURRENT FUND

APPROPRIATION RESERVES

A-19
Sheet #6

	<u>Balance</u> <u>Dec. 31, 2018</u>		<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Expended</u>		<u>Balance</u> <u>Lapsed</u>
	<u>Encumbered</u>	<u>Unencumbered</u>		<u>Cash</u> <u>Disbursed</u>	<u>Accounts</u> <u>Payable</u>	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>UNCLASSIFIED</u>						
Electricity	\$ 75,354.71	\$ -	\$ 75,354.71	\$ 52,413.49	\$ 22,941.22	\$
Telephone	46,765.67	52,627.54	99,393.21	96,527.96		2,865.25
Water	2,167.53		2,167.53	787.77		1,379.76
Fire Hydrant	25,848.19		25,848.19		25,848.19	
Fuel Oil and Gasoline	14,462.47	6,980.00	21,442.47	18,845.57		2,596.90
Street Lighting	3,091.04		3,091.04	3,059.57		31.47
<u>STATUTORY EXPENDITURES</u>						
State Unemployment Insurance Fund		34,516.70	34,516.70	34,516.70		1,901.65
Police and Firemen's Retirement System of N.J.		1,901.65	1,901.65			770.22
Social Security System (OASI)		770.22	770.22			2,578.31
Defined Contribution Retirement Program		2,578.31	2,578.31			
<u>OTHER OPERATIONS</u>						
911 Dispatch Services		67,666.70	67,666.70	25,900.00		
<u>GREEN TRUST LOAN PROGRAM</u>						
Loan Repayment of Principal and Interest	9,197.50		9,197.50		9,197.50	
	<u>\$ 1,078,664.22</u>	<u>\$ 1,137,382.12</u>	<u>\$ 2,216,046.34</u>	<u>\$ 1,198,549.47</u>	<u>\$ 254,633.84</u>	<u>\$ 762,863.03</u>
<u>Reference</u>	<u>A</u>	<u>A</u>		<u>A-4</u>	<u>A-20</u>	<u>A-1</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

ACCOUNTS PAYABLE

A-20

	<u>Ref.</u>		
Balance December 31, 2018	A		\$ 308,071.82
Increased by:			
Commitments	A-19		<u>254,633.84</u>
			562,705.66
Decreased by:			
Cancelled	A-1	\$ 430.54	
Payments	A-4	<u>110,375.00</u>	
	A-4		<u>110,805.54</u>
Balance December 31, 2019	A		<u><u>\$ 451,900.12</u></u>

RESERVE FOR REVALUATION

A-21

	<u>Ref.</u>		
Balance December 31, 2018	A		<u>\$ 5,155.33</u>
Balance December 31, 2019	A		<u><u>\$ 5,155.33</u></u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

DUE TO SPECIAL IMPROVEMENT DISTRICT

A-22

	<u>Ref.</u>		
Balance December 31, 2018	A		\$ 679,551.53
Increased by:			
Special Improvement District Tax			
Levy		\$ 452,150.13	
Added Special Improvement District			
Taxes		<u>1,863.83</u>	
	A-1,2a,8		<u>454,013.96</u>
			1,133,565.49
Decreased by:			
Payments	A-4		<u>452,542.00</u>
Balance December 31, 2019	A		<u>\$ 681,023.49</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

TAX OVERPAYMENTS

A-23

	<u>Ref.</u>		
Balance December 31, 2018	A		\$ 1,640,920.88
Increased by:			
Refund of Prior Years' Revenue -			
Tax Appeals	A-1	\$ 618,514.41	
Collections	A-4	<u>319,842.43</u>	
			<u>938,356.84</u>
			2,579,277.72
Decreased by:			
Refunded	A-4	620,871.75	
Applied to Taxes Receivable	A-8	71,481.04	
Applied to Sewer User Charges Receivable	A-11	1,685.09	
Applied to Tax Title Liens Receivable	A-9	11,074.54	
Applied to Prepaid Taxes	A-24	6,082.80	
Cancelled	A-1	<u>684,994.58</u>	
			<u>1,396,189.80</u>
Balance December 31, 2019	A		<u>\$ 1,183,087.92</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

PREPAID TAXES

A-24

	<u>Ref.</u>		
Balance December 31, 2018	A		\$ 352,226.69
Increased by:			
Collections	A-4	\$ 492,713.01	
Transferred from Tax Overpayments	A-23	<u>6,082.80</u>	
			<u>498,795.81</u>
			851,022.50
Decreased by:			
Applied	A-8		<u>352,226.69</u>
Balance December 31, 2019	A		<u><u>\$ 498,795.81</u></u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

SEWER RENT OVERPAYMENTS

A-25

	<u>Ref.</u>	
Balance December 31, 2018	A	\$ 10,530.52
Increased by:		
Collections	A-4	<div style="display: flex; justify-content: space-between;"> 11,654.93 <u>22,185.45</u> </div>
Decreased by:		
Overpayments Applied to Sewer User		
Charges Receivable	A-11	<div style="display: flex; justify-content: space-between;"> 10,530.52 <u>10,530.52</u> </div>
Balance December 31, 2019	A	<div style="display: flex; justify-content: space-between;"> \$ 11,654.93 <u><u>\$ 11,654.93</u></u> </div>

DUE TO COUNTY FOR PAYMENT IN LIEU OF TAXES

A-26

	<u>Ref.</u>	
Balance December 31, 2018	A	\$ 1,281.70
Increased by:		
Collections	A-4	<div style="display: flex; justify-content: space-between;"> 5,802.01 <u>5,802.01</u> </div>
Balance December 31, 2019	A	<div style="display: flex; justify-content: space-between;"> \$ 7,083.71 <u><u>\$ 7,083.71</u></u> </div>

TOWNSHIP OF IRVINGTON
GRANT FUND

INTERFUNDS

A-27

	<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>General Capital Fund</u>
Balance December 31, 2018:				
Due To	A	<u>\$ 2,408,626.61</u>	<u>\$ 11,787.81</u>	<u>\$2,396,838.80</u>
Miscellaneous Anticipated				
Revenue	A-2	8,250,971.24	8,250,971.24	
Cash Receipts	A-4	3,159,186.19	3,159,186.19	
Paid by Current Fund	A-33	351,304.31	351,304.31	
Cancellation of Grant Reserves				
Appropriated and Unappropriated	A-33	<u>149,648.87</u>	<u>149,648.87</u>	
		<u>11,911,110.61</u>	<u>11,911,110.61</u>	
Decreased by:				
Budget Appropriations	A-3	8,250,971.24	8,250,971.24	
Cancellation of Grants Receivable	A-32	1,046,460.71	1,046,460.71	
Cash Disbursements	A-4	<u>2,854,476.38</u>	<u>2,854,476.38</u>	
		<u>12,151,908.33</u>	<u>12,151,908.33</u>	
Balance December 31, 2019:				
Due From	A	<u>\$ 229,009.91</u>	<u>\$ 229,009.91</u>	
Due To	A	<u>\$ 2,396,838.80</u>		<u>\$2,396,838.80</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

COUNTY TAXES PAYABLE

A-28

	<u>Ref.</u>		
Balance December 31, 2018	A		\$ 50,176.52
Increased by:			
2019 Levy		\$ 9,838,545.64	
Added County Taxes		<u>74,896.71</u>	
	A-1,2a,8		<u>9,913,442.35</u>
			<u>9,963,618.87</u>
Decreased by:			
Payments	A-4		<u>9,888,722.18</u>
Balance December 31, 2019	A		<u><u>\$ 74,896.69</u></u>

LOCAL DISTRICT SCHOOL TAX

A-29

	<u>Ref.</u>		
Increased by:			
Levy - Calendar Year 2019	A-1,2a,8		\$ 17,459,529.00
Decreased by:			
Payments	A-4		<u>17,459,529.00</u>
			<u><u>\$ -</u></u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

TAX ANTICIPATION NOTE

A-30

	<u>Ref.</u>	
Balance December 31, 2018	A	\$ 4,500,000.00
Increased by:		
Cash Receipts	A-4	<u>7,500,000.00</u>
		12,000,000.00
Decreased by:		
Payments	A-4	<u>4,500,000.00</u>
Balance December 31, 2019	A	<u><u>\$ 7,500,000.00</u></u>

TAX OVERPAYMENTS REFUNDED RECEIVABLE

A-31

	<u>Ref.</u>	
Balance December 31, 2018	A	\$ 31,372.01
Decreased by:		
Disbursements	A-4	<u>35,754.33</u>
Balance December 31, 2019	A	<u><u>\$ 67,126.34</u></u>

TOWNSHIP OF IRVINGTON
GRANT FUND

GRANTS RECEIVABLE

A-32

	Balance Dec. 31, 2018	Realized in 2019	Collections	Cancelled	Balance Dec. 31, 2019
Children's Summer Food Service Program	\$	\$ 262,265.63	\$ 262,265.63	\$	\$
Children's Summer Food Service Program - 2018		55,320.33	55,320.33		
Clean Communities		92,027.82	92,027.82		
Clean Communities - Unappropriated		82,472.53	82,472.53		
Safe and Secure Program		90,000.00	90,000.00		
Investor Savings Foundation (Recreation)		4,500.00			4,500.00
Essex County:					
Open Space	120,394.56				120,394.56
SSH/TANF	8,307.30	125,000.00	133,307.30		
CSBG - 2019		239,000.00	164,345.44		74,654.56
SSH the Homeless		76,667.00			76,667.00
SSH Block Grant - Unappropriated		8,180.57	8,180.57		
Service Block Grant - Unappropriated		20,244.66			20,244.66
FEMA Safer Grant - Fire Department	476,379.30		476,379.30		
FEMA Safer Grant - Fire Department Improvements	24,281.97				24,281.97
Housing Opportunities for People with AIDS	142,512.45		142,512.45		
Housing Opportunities for People with AIDS		298,720.00	172,613.17		126,106.83
Housing Opportunities for People with AIDS - Unappropriated		171,664.14	171,664.14		
Housing and Urban Development - Lead Program		3,300,000.00			3,300,000.00
Newark - JAG Police Grant - Unappropriated		93,649.34	93,649.34		
Newark - JAG Police Grant - 2018		469,829.00			469,829.00
Newark - JAG Police Grant - 2017		507,426.00	138,461.84		368,964.16
Essex County:					
Municipal Alliance on Alcoholism and Drug Abuse		41,580.00	21,219.54		20,360.46
New Jersey Department of Environmental Protection:					
Forestry Grant	3,302.00				3,302.00
Green Communities Grant	3,000.00				3,000.00
New Jersey Health Officers' Association:					
ACCHO	17,904.00				17,904.00
Shaping Grant	12,000.00				12,000.00
New Jersey Transportation Trust Fund Authority:					
38th Street (FY 2004)	65,000.00				65,000.00
Clinton Avenue (FY 2000)	179,343.77				179,343.77
Columbia Avenue (FY 2002)	83,541.77				83,541.77
Eastern Parkway (FY 2007)	89,738.00				89,738.00
Grove Street (FY 2000)	26,000.00				26,000.00
Smith Street (FY 2001)	49,911.89				49,911.89
Nye Avenue (CY 2013)	74,475.00				74,475.00
Washington and Clinton Avenues (FY 2004)	85,000.00				85,000.00
Civic West (FY 2010)	1,579.29				1,579.29
Paine Avenue (FY 2011)	149,890.72				149,890.72
Park Place (CY 2015)	137,146.38				137,146.38
2019 Resurfacing Program		1,012,585.00			1,012,585.00
Obey the Signs	3,750.00		2,544.30		1,205.70
Body Armor Fund - Unappropriated		12,712.46	12,712.46		
State of New Jersey - DOH Adolescents Program CLEP		568,000.00			568,000.00
Department of Health Assistance - Health Coalition	10,000.00				10,000.00
State of New Jersey - CLIPP Grant - Unappropriated		168,126.76	168,126.76		
State of New Jersey - CLIPP Grant (2019)		551,000.00	511,405.00		39,595.00
HUD - Transitional Housing	18,084.00			18,084.00	
Hurricane Sandy Temporary Worker	19,254.62			19,254.62	
Hurricane Sandy Temporary Worker (2013/2014)	507.72			507.72	
Irvington Youth Violent Prevention Initiative	110,087.00			110,087.00	
Office of Juvenile Justice Delinquent Prevention	58,434.52			58,434.52	
Local Disaster Preparedness	200,000.00			200,000.00	
Police Institute of Rutgers University - Rutgers					
Cease Fire	286,853.40			286,853.40	
Statewide Livable Communities:					
Local Library Aid	9,203.75			9,203.75	
Capital Improvements	144,364.00				144,364.00
Urban Enterprise Zone Authority	1,435,330.88			344,035.70	1,091,295.18
	<u>\$ 4,045,578.29</u>	<u>\$ 8,250,971.24</u>	<u>\$ 2,799,207.92</u>	<u>\$ 1,046,460.71</u>	<u>\$ 8,450,880.90</u>

Reference

A

A-2.27

A-4

A-1.16.27

A

Ref.

Collections
Unappropriated Reserves
Realized

A-4

\$ 2,207,081.79

A-34

592,126.13

Above

\$ 2,799,207.92

TOWNSHIP OF IRVINGTON
GRANT FUND

RESERVE FOR GRANTS - APPROPRIATED

A-33

	Balance Dec. 31, 2018	Increase	Expended	Cancelled	Balance Dec. 31, 2019
Children's Summer Food Service	\$	\$ 55,320.33	\$ 55,320.33	\$	\$
Children's Summer Food Service		262,265.63	211,427.30		50,838.33
Clean Communities:					
2019		92,027.82	32,129.85		59,897.97
Unappropriated		82,472.53	82,472.53		
Essex County:					
CSBG		239,000.00	167,040.22		71,959.78
CSBG - Unappropriated		20,244.66	16,494.14		3,750.52
SSH Block Grant - Unappropriated		8,180.57	8,180.57		
SSH The Homeless		125,000.00	100,420.47		24,579.53
SSH The Homeless -2019		76,667.00	76,667.00		
SSBG					
Open Space	143,428.05				143,428.05
FEMA Safer Grant - Fire Department	444,813.40		444,813.40		
Green Acres Playground Improvements	51,622.53				51,622.53
Housing Opportunities for People with AIDS:					
Grant		298,720.00	75,883.89		222,836.11
Unappropriated		171,664.14	171,664.14		
HUD - Lead Program		3,300,000.00			3,300,000.00
Law and Public Safety Grant	1,722.56			1,722.56	
Municipal Alliance for Alcoholism and Drug Abuse:					
State Aid - 2019		41,580.00	15,200.51		26,379.49
Local Match - 2019		10,500.00	10,500.00		
Law and Public Safety Grant	16,000.00			16,000.00	
New Jersey Department of Environmental Protection:					
Forestry Grant	6,490.00				6,490.00
Green Communities Grant	3,000.00				3,000.00
New Jersey Department of Transportation:					
Clinton Avenue	12,456.18				12,456.18
Grove Street	100,000.00				100,000.00
Smith Street (FY 01)	324.42				324.42
Smith Street (FY 08)	5,372.98				5,372.98
Cordier Street	1,398.50				1,398.50
Columbia Avenue	113,900.72				113,900.72
38th Street	9,641.37				9,641.37
Eastern Parkway	29,269.05		27,483.76		1,785.29
Civic West	2,000.00				2,000.00
Paine Avenue (FY 11)	120,535.04				120,535.04
Park Place (CY 2015)	52,257.59				52,257.59
2019 Resurfacing Program		1,012,585.00			1,012,585.00
Body Armor Fund	50,334.60	12,712.46			63,047.06
Police Institute of Rutgers University:					
Cease Fire Partnership	33,114.33			33,114.33	
Recycling Tonnage Grant					
Robert Wood Johnson Foundation	134.89				134.89
Newark - JAG Police Grant 2016	66,013.75		62,258.81		3,754.94
Newark - JAG Police Grant - Unappropriated		93,649.34	93,649.34		
Edward Byrne Memorial JAG Grant - 2017		507,426.00	174,897.97		332,528.03
Edward Byrne Memorial JAG Grant - 2018		469,829.00	70,275.00		399,554.00
Safe and Secure Communities - 2019		90,000.00	90,000.00		
State of New Jersey:					
CLIPP Grant - Unappropriated		168,126.76	168,126.76		
Child Adolescents Program - CLEP		568,000.00	557,513.94		10,486.06
CLIPP Lead Grant - 2019 Grant		551,000.00	8,858.00		542,142.00
Investors Savings Foundation - Recreation		4,500.00			4,500.00
Statewide Livable Communities:					
Local Library Aid	4,347.71			4,347.71	
Urban Enterprise Zone Authority	94,464.27			94,464.27	
	<u>\$ 1,362,641.94</u>	<u>\$ 8,261,471.24</u>	<u>\$ 2,721,277.93</u>	<u>\$ 149,648.87</u>	<u>\$ 6,753,186.38</u>

Reference

A

A-3,27

Below

A-1,11,27

A

Ref.

Budget Appropriation
Cash Disbursement
Paid by Current Fund

A-3
A-4
A-27

\$ 8,250,971.24

10,500.00

\$

2,369,973.62

351,304.31

Above

\$ 8,261,471.24

\$

2,721,277.93

TOWNSHIP OF IRVINGTON
GRANT FUND

RESERVE FOR GRANTS - UNAPPROPRIATED

A-34

	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Increase</u>	<u>Revenue in</u> <u>2019 Budget</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
Body Armor Replacement	\$ 12,712.46	\$ 15,878.78	\$ 12,712.46	\$ 15,878.78
Clean Communities	82,472.53		82,472.53	
Children's Summer Food Program	55,320.33	41,662.64	55,320.33	41,662.64
Law and Safety Grant	8,122.64			8,122.64
CLIPP Grant	227,242.00		168,126.76	59,115.24
Click It or Ticket	5,236.70			5,236.70
Newark JAG Police Grant	93,649.34		93,649.34	
Housing Opportunities for People with AIDS	171,664.14		171,664.14	
State of New Jersey Health - CLPP Program	34,250.00			34,250.00
Robert Wood Johnson		2,351.00		2,351.00
County of Essex:				
CSBG Block Grant -2016/2017	20,244.66			20,244.66
CSBG Block Grant -2018		124,806.54		124,806.54
Social Service for the Homeless -				
SSH/SSBG Grant		7,410.00		7,410.00
Community Service SSH Grant				
(July 1, 2016 - June 30, 2017)	<u>8,180.57</u>		<u>8,180.57</u>	
	<u>\$ 719,095.37</u>	<u>\$ 192,108.96</u>	<u>\$ 592,126.13</u>	<u>\$ 319,078.20</u>
<u>Reference</u>	<u>A</u>	<u>A-4</u>	<u>A-32</u>	<u>A</u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

RESERVE FOR CODIFICATION OF ORDINANCES

A-35

	<u>Ref.</u>		
Balance December 31, 2018	A		\$ 8,856.00
Decreased by:			
Payments	A-4		<u>6,969.00</u>
Balance December 31, 2019	A		<u><u>\$ 1,887.00</u></u>

OTHER RECEIVABLES

A-36

	<u>Ref.</u>		
Balance December 31, 2018	A		\$ 636,405.78
Decreased by:			
Collections	A-1,4	\$ 13,970.86	
Cancellations		<u>359,356.18</u>	
			<u>373,327.04</u>
Balance December 31, 2019	A		<u><u>\$ 263,078.74</u></u>

TOWNSHIP OF IRVINGTON
GRANT FUND

DEFERRED CHARGES
EXPENDITURES WITHOUT APPROPRIATIONS

A-37

	<u>Ref.</u>	
Balance December 31, 2018	A	\$ 444,785.63
Decreased by:		
Receipts	A-4	<u>444,785.63</u>
		<u><u>\$ -</u></u>

TOWNSHIP OF IRVINGTON
CURRENT FUND

SPECIAL EMERGENCY NOTE

A-38

	<u>Ref.</u>	
Balance December 31, 2018	A	\$ 2,602,392.00
Increased by:		
Receipts	A-4	<u>2,081,912.00</u>
		4,684,304.00
Decreased by:		
Disbursements	A-4	<u>2,602,392.00</u>
Balance December 31, 2019	A	<u><u>\$ 2,081,912.00</u></u>

TOWNSHIP OF IRVINGTON
TRUST FUND

CASH RECEIPTS AND DISBURSEMENTS - TREASURER

B-1

	<u>Ref.</u>	<u>Animal Trust Fund</u>	<u>Other Trust Fund</u>	<u>Trust Fund CDBG</u>
Balance December 31, 2018	B	\$ 5,604.40	\$ 1,810,843.22	\$ 1,099,773.67
Increased by Receipts:				
Federal Grant Awards Receivable	B-2	\$	\$	\$ 1,108,289.30
HUD Home Loans Receivable	B-4			10,118.24
Due to State Agencies	B-7	637.80	36,262.00	
Other Deposits	B-8		12,447,637.48	
Payroll Deductions	B-9		30,793,597.26	
Interfunds	B-11		999,142.84	273,132.45
Reserve for Animal Control Expenditures	B-12	3,962.95		
Reserve for Outside Employment of Off-Duty Police Officers	B-14		1,542,230.25	
Reserve for Insurance Expenditures	B-15		21,623,166.26	
Reserve for Grant Expenditures	B-16			131,695.25
Reserve for Net Payroll	B-19		32,618,827.89	
		<u>4,600.75</u>	<u>100,060,863.98</u>	<u>1,523,235.24</u>
		10,205.15	101,871,707.20	2,623,008.91
Decreased by Disbursements:				
Due to State Agencies	B-7	685.40	57,774.00	
Other Deposits	B-8		10,533,535.29	
Payroll Deductions Payable	B-9		30,813,308.96	
Reserve for Animal Control Expenditures	B-12	628.00		
Reserve for Outside Employment of Off-Duty Police Officers	B-14		1,542,230.25	
Reserve for Insurance Expenditures	B-15		21,075,672.00	
Reserve for Grant Expenditures	B-16			1,123,690.91
Reserve for State Unemployment Insurance	B-17		62,811.54	
Reserve for Program Income	B-18			11,224.15
Reserve for Net Payroll	B-19		32,618,827.89	
		<u>1,313.40</u>	<u>96,704,159.93</u>	<u>1,134,915.06</u>
Balance December 31, 2019	B	<u>\$ 8,891.75</u>	<u>\$ 5,167,547.27</u>	<u>\$ 1,488,093.85</u>

TOWNSHIP OF IRVINGTON
TRUST FUND

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FEDERAL GRANT AWARDS RECEIVABLE

B-2

	<u>Ref.</u>	<u>Total</u>	<u>Community Development Block Grant</u>	<u>HOME Investment Partnership</u>
Balance December 31, 2018	B	\$3,023,785.53	\$2,527,447.05	\$1,099,447.98
Increased by:				
Grant Awards	B-16	<u>1,513,980.00</u>	<u>1,105,103.00</u>	<u>408,877.00</u>
		5,140,875.03	3,632,550.05	1,508,324.98
Decreased by:				
Collections	B-1	<u>1,108,289.30</u>	<u>1,002,844.86</u>	<u>105,444.44</u>
Balance December 31, 2019	B	<u><u>\$4,032,585.73</u></u>	<u><u>\$2,629,705.19</u></u>	<u><u>\$1,402,880.54</u></u>

TOWNSHIP OF IRVINGTON
TRUST FUND

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
UDAG LOANS RECEIVABLE

B-3

	<u>Ref.</u>	
Balance December 31, 2018	B	<u>\$68,325.28</u>
Balance December 31, 2019	B	<u><u>\$68,325.28</u></u>

Analysis of Balance

<u>Date of Loan</u>	<u>Loan Number</u>	<u>Amount</u>
10/18/79	1	\$11,636.92
08/01/83	4	5,254.17
07/01/92	7	9,058.08
05/16/95	8	7,565.13
03/31/03	13	<u>34,810.98</u>
		<u><u>\$68,325.28</u></u>

TOWNSHIP OF IRVINGTON
TRUST FUND

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
HUD HOME LOANS RECEIVABLE

B-4

	<u>Ref.</u>	
Balance December 31, 2018	B	\$456,768.01
Decreased by:		
Collections	B-1,18	<u>10,118.24</u>
Balance December 31, 2019	B	<u>\$446,649.77</u>

OTHER RECEIVABLES

B-5

	<u>Ref.</u>	
Balance December 31, 2018	B	<u>\$467,612.03</u>
Balance December 31, 2019	B	<u>\$467,612.03</u>

Analysis of Balance

New Visions Community Development	\$ 84,000.00
Crest New Construction	6,823.87
455 South 21st Street	38,380.00
Topaz Housing Development	79,000.00
Topaz Management	199,408.16
Phoenix Fox LLC	<u>60,000.00</u>
	<u>\$467,612.03</u>

TOWNSHIP OF IRVINGTON
TRUST FUND

ANIMAL CONTROL TRUST FUND
INTERFUNDS

B-6

	<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>General Trust Fund</u>
Balance December 31, 2018: Due From	B	<u>\$4,526.40</u>	<u>\$105.00</u>	<u>\$4,421.40</u>
Balance December 31, 2019: Due From	B	<u><u>\$4,526.40</u></u>	<u><u>\$105.00</u></u>	<u><u>\$4,421.40</u></u>

TOWNSHIP OF IRVINGTON
TRUST FUND

DUE TO STATE OF NEW JERSEY

B-7

	<u>Ref.</u>	Animal Control Trust Fund	Trust Other Fund			
			<u>Total</u>	<u>Building Construction Fees</u>	<u>Marriage License Fees</u>	<u>Burial Fees</u>
Balance December 31, 2018	B	<u>\$ 100.20</u>	<u>\$41,496.60</u>	<u>\$15,417.60</u>	<u>\$25,748.00</u>	<u>\$331.00</u>
Increased by:						
Collections	B-1	<u>637.80</u>	<u>36,262.00</u>	<u>27,052.00</u>	<u>9,205.00</u>	<u>5.00</u>
		<u>738.00</u>	<u>77,758.60</u>	<u>42,469.60</u>	<u>34,953.00</u>	<u>336.00</u>
Decreased by:						
Payments	B-1	<u>685.40</u>	<u>57,774.00</u>	<u>35,849.00</u>	<u>21,925.00</u>	
Balance December 31, 2019	B	<u>\$ 52.60</u>	<u>\$19,984.60</u>	<u>\$ 6,620.60</u>	<u>\$13,028.00</u>	<u>\$336.00</u>

TOWNSHIP OF IRVINGTON
TRUST FUND

OTHER DEPOSITS

B-8

	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
Public Defender	\$ 25,701.42	\$ 7,753.79	\$ 5,400.00	\$ 28,055.21
Lien Redemptions	831,653.46	7,427,541.13	7,784,894.40	474,300.19
Performance Bonds	23,700.00			23,700.00
Recycling Trust	4,496.88	26,711.42	20,000.00	11,208.30
Security Deposit	18,566.89			18,566.89
Essex County - Confiscated Funds	44,116.74	61,394.59	4,765.30	100,746.03
Parking Offense Adjudication Act	175,951.72	41,870.00	11,000.00	206,821.72
Recreation Activities	17,681.01	55,634.91	56,985.64	16,330.28
Federal Forfeiture Funds - Police	7,268.82	13,599.42	17,221.53	3,646.71
Escrow Deposits	400,601.56	174,309.50	231,938.66	342,972.40
Premium on Tax Sale	782,937.15	3,847,986.18	1,611,950.54	3,018,972.79
Tax Sale Auction		771,465.98	771,465.98	
Senior Citizen Fund Raising - Donations	7,746.06			7,746.06
Fire Department FIRSTEC	7,500.00			7,500.00
Municipal Court DWI	4,700.33			4,700.33
Economic Development	265.07	7,565.00	6,282.31	1,547.76
Police Armor Vest Donations	633.00			633.00
Police Donations	1,065.23	155.00	500.00	720.23
Municipal Court Bail Forfeitures	9,833.01	4,184.95		14,017.96
Irvington Day Donations	176.57	2,471.23	2,647.80	
Drug Enforcement Agency	26,851.85			26,851.85
Donations INIC	1,454.00	2,287.50	2,950.00	791.50
Miscellaneous	1,918.51		133.11	1,785.40
Street Opening Deposit	5,597.00	2,706.88	5,400.00	2,903.88
	<u>\$2,400,416.28</u>	<u>\$12,447,637.48</u>	<u>\$10,533,535.27</u>	<u>\$4,314,518.49</u>

Reference

B

B-1

B-1

B

TOWNSHIP OF IRVINGTON
TRUST FUND

PAYROLL DEDUCTIONS PAYABLE

B-9

	<u>Ref.</u>	
Balance December 31, 2018	B	\$ 1,085,569.25
Increased by:		
Payroll Deductions	B-1	<u>30,793,597.26</u> 31,879,166.51
Decreased by:		
Payments	B-1	<u>30,813,308.96</u>
Balance December 31, 2019	B	<u><u>\$ 1,065,857.55</u></u>

Analysis of Balance

Public Employees' Retirement System	\$ 130,738.26
Police and Firemen's Retirement System	324,972.86
Other Deductions	<u>610,146.43</u>
	<u><u>\$ 1,065,857.55</u></u>

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
DUE TO DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

B-10

	<u>Ref.</u>	
Balance December 31, 2018	B	<u>\$ 19,838.85</u>
Balance December 31, 2019	B	<u><u>\$ 19,838.85</u></u>

B-11

		Other Trust Fund			Trust Fund		
		Total	Current Fund	Animal Control Trust Fund	Community Development Block Grant Trust	General Capital Fund	Other Trust Fund
Balance December 31, 2018:							
Due From	B	\$4,473,639.61			\$738,238.28	\$3,735,401.33	
Due (To)	B	\$1,798,124.06	\$1,793,702.66	\$4,421.40			\$738,238.28
Receipts	B-1	\$999,142.84	\$999,142.84				
Balance December 31, 2019:							
Due From	B	\$4,473,639.61			\$738,238.28	\$3,735,401.33	
Due (To)	B	\$2,797,266.90	\$2,792,845.50	\$4,421.40			\$738,238.28

TOWNSHIP OF IRVINGTON
TRUST FUND

RESERVE FOR ANIMAL CONTROL EXPENDITURES

B-12

	<u>Ref.</u>	
Balance December 31, 2018	B	\$10,030.60
Increased by:		
Collections:		
Dog License Fees	B-1	<div style="display: flex; justify-content: flex-end;"> <div style="text-align: right; margin-right: 10px;">3,962.95</div> <div style="border-top: 1px solid black; width: 50px;"></div> </div>
		13,993.55
Decreased by:		
Disbursements	B-1	<div style="display: flex; justify-content: flex-end;"> <div style="text-align: right; margin-right: 10px;">628.00</div> <div style="border-top: 1px solid black; width: 50px;"></div> </div>
Balance December 31, 2019	B	<div style="display: flex; justify-content: flex-end;"> <div style="text-align: right; margin-right: 10px;">\$13,365.55</div> <div style="border-top: 1px solid black; border-bottom: 3px double black; width: 50px;"></div> </div>

License Revenue

<u>Year</u>	
2018	\$ 3,343.80
2019	<div style="display: flex; justify-content: flex-end;"> <div style="text-align: right; margin-right: 10px;">3,962.95</div> <div style="border-top: 1px solid black; width: 50px;"></div> </div>
Maximum Fund Balance	<div style="display: flex; justify-content: flex-end;"> <div style="text-align: right; margin-right: 10px;">\$12,782.75</div> <div style="border-top: 1px solid black; border-bottom: 3px double black; width: 50px;"></div> </div>

TOWNSHIP OF IRVINGTON
TRUST FUND

RESERVE FOR DEVELOPERS' ESCROW TRUST DEPOSITS

B-13

	<u>Ref.</u>	
Balance December 31, 2018	B	<u>\$ 35,347.70</u>
Balance December 31, 2019	B	<u><u>\$ 35,347.70</u></u>

RESERVE FOR OUTSIDE EMPLOYMENT
OF OFF-DUTY POLICE OFFICERS

B-14

	<u>Ref.</u>	
Increased by:		
Collections	B-1	\$1,542,230.25
Decreased by:		
Cash Disbursements	B-1	<u>1,542,230.25</u>
		<u><u>\$ -</u></u>

TOWNSHIP OF IRVINGTON
TRUST FUND

RESERVE FOR INSURANCE EXPENDITURES

B-15

	<u>Ref.</u>	<u>Total</u>	<u>Health Benefits</u>	<u>General Liability</u>	<u>Workers' Compensation</u>
Balance December 31, 2018	B	\$ 701,682.29	\$ 4,829.63	\$ 389,614.39	\$ 307,238.27
Increased by:					
Collections	B-1	21,623,166.26	18,861,360.01	913,408.52	1,848,397.73
		<u>22,324,848.55</u>	<u>18,866,189.64</u>	<u>1,303,022.91</u>	<u>2,155,636.00</u>
Decreased by:					
Insurance Claims	B-1	<u>21,075,672.00</u>	<u>18,781,104.59</u>	<u>955,753.76</u>	<u>1,338,813.65</u>
Balance December 31, 2019	B	<u>\$ 1,249,176.55</u>	<u>\$ 85,085.05</u>	<u>\$ 347,269.15</u>	<u>\$ 816,822.35</u>

TOWNSHIP OF IRVINGTON
TRUST FUND

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESERVE FOR GRANT EXPENDITURES

						<u>B-16</u>
	<u>Ref.</u>	<u>Total</u>	<u>Community Development Block Grant</u>	<u>HOME Investment Partnership</u>	<u>UDAG Revolving Loan</u>	
Balance December 31, 2018	B	<u>\$4,237,731.55</u>	<u>\$2,757,777.81</u>	<u>\$1,415,150.90</u>	<u>\$64,802.84</u>	
Increased by:						
Void Checks	B-1	131,695.25	131,695.25			
Grant Awards	B-2	<u>1,513,980.00</u>	<u>1,105,103.00</u>	<u>408,877.00</u>		
		<u>1,645,675.25</u>	<u>1,236,798.25</u>	<u>408,877.00</u>		
Sub-Total		5,883,406.80	3,994,576.06	1,824,027.90	64,802.84	
Decreased by:						
Program Expenditures:						
Cash Disbursed	B-1	<u>1,123,690.91</u>	<u>945,436.96</u>	<u>178,253.95</u>		
Balance December 31, 2019	B	<u>\$4,759,715.89</u>	<u>\$3,049,139.10</u>	<u>\$1,645,773.95</u>	<u>\$64,802.84</u>	

TOWNSHIP OF IRVINGTON
TRUST FUND

RESERVE FOR STATE UNEMPLOYMENT INSURANCE

B-17

	<u>Ref.</u>	
Balance December 31, 2018	B	\$221,846.65
Decreased by:		
Payments	B-1	<u>62,811.54</u>
Balance December 31, 2019	B	<u><u>\$159,035.11</u></u>

TOWNSHIP OF IRVINGTON
TRUST FUND

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
RESERVE FOR PROGRAM INCOME

B-18

	<u>Ref.</u>	<u>Total</u>	<u>HOME Investment Partnership</u>
Balance December 31, 2018	B	\$186,422.69	\$186,422.69
Increased by:			
Program Income	B-4	<u>10,118.24</u>	<u>10,118.24</u>
		196,540.93	196,540.93
Decreased by:			
Program Expenditures:			
Cash Disbursed	B-1	<u>11,224.15</u>	<u>11,224.15</u>
Balance December 31, 2019	B	<u><u>\$185,316.78</u></u>	<u><u>\$185,316.78</u></u>

TOWNSHIP OF IRVINGTON
TRUST FUND

RESERVE FOR NET PAYROLL

B-19

	<u>Ref.</u>	
Increased by:		
Cash Receipts	B-1	\$32,618,827.89
Decreased by:		
Payments	B-1	<u>32,618,827.89</u>
		<u><u>\$ -</u></u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

CASH RECEIPTS AND DISBURSEMENTS

C-2

	<u>Ref.</u>		
Balance December 31, 2018	C		\$ 325,035.90
Increased by Receipts:			
Premium on Bond Anticipation Notes	C-1	\$ 52,724.10	
Deferred Charges - Unfunded		63,964.65	
Down Payments on Improvements	C-11	400,000.00	
Bond Anticipation Notes	C-13	<u>10,039,281.00</u>	
			<u>10,555,969.75</u>
			10,881,005.65
Decreased by Disbursements:			
Improvement Authorizations	C-11	3,709,048.49	
Capital Fund Balance Anticipated in			
2019 Current Fund Budget	C-1	63,964.65	
Interfunds	C-6	889,535.31	
Bond Anticipation Notes	C-13	<u>2,439,281.00</u>	
			<u>7,101,829.45</u>
Balance December 31, 2019	C		<u>\$ 3,779,176.20</u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

ANALYSIS OF CASH

C-3

<u>Ordinance Number</u>	<u>Account</u>	<u>Balance Dec. 31, 2019</u>
	Fund Balance	\$ 710,236.60
	Interfunds Receivable	(4,158,197.14)
	Interfunds Payable	3,735,401.33
	Capital Improvement Fund	225,269.30
	<u>Improvement Authorizations</u>	
MC-3349	Various Capital Improvements	\$ (103,473.00)
MC-3489	Refunding Bonds	(2,860,911.05)
MC-3401	Various Redevelopment Plan Activities	(150,000.00)
MC-3439	Emergency Operation Center - Fire	(248.18)
MC-3450	Communication Radio System and Equipment	(14,274.90)
MC-3480	Playground Improvements	44,893.16
MC-3501	Redevelopment Activities	45,196.19
MC-3505	Various Capital Improvements	106,508.46
MC-3522	Various Capital Improvements	18,569.70
MC-3580	Various Capital Improvements	219,919.64
MC-3581	40th Street Park Upgrades	(235,483.36)
MC-3586	Demolition of Unsafe Buildings	102,293.25
MC-3674	Various Capital Improvements	<u>6,093,476.50</u>
		<u>\$ 3,779,176.50</u>
	<u>Reference</u>	<u>C</u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

GRANTS RECEIVABLE

C-4

	<u>Ref.</u>	
Balance December 31, 2018	C	<u>\$ 474,905.66</u>
Balance December 31, 2019	C	<u><u>\$ 474,905.66</u></u>

Analysis of Balance

<u>Ordinance Number</u>	<u>Grant</u>	<u>Amount</u>
3581	Green Acres Grant	\$ 325,000.00
3480	Green Acres Grant	<u>149,905.66</u>
		<u><u>\$ 474,905.66</u></u>

LOANS RECEIVABLE

C-5

	<u>Ref.</u>	
Balance December 31, 2018	C	<u>\$ 204,715.92</u>
Balance December 31, 2019	C	<u><u>\$ 204,715.92</u></u>

Analysis of Balance

<u>Ordinance Number</u>	<u>Loan</u>	<u>Amount</u>
3478	Demolition	\$ 12,349.27
3586	Demolition	<u>192,366.65</u>
		<u><u>\$ 204,715.92</u></u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

INTERFUNDS

C-6

	<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>Federal and State Grant Fund</u>	<u>General Trust Fund</u>
Balance December 31, 2018:					
Due From	C	<u>\$ 3,268,661.83</u>	<u>\$ 871,823.03</u>	<u>\$ 2,396,838.80</u>	
Due To	C	<u>\$ 3,735,401.33</u>			<u>\$ 3,735,401.33</u>
Disbursements	C-2	<u>\$ 889,535.31</u>	<u>\$ 889,535.31</u>		
Balance December 31, 2019:					
Due From	C	<u>\$ 4,158,197.14</u>	<u>\$ 1,761,358.34</u>	<u>\$ 2,396,838.80</u>	
Due To	C	<u>\$ 3,735,401.33</u>			<u>\$ 3,735,401.33</u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

CAPITAL LEASE PROGRAM RECEIVABLE

C-7

	<u>Ref.</u>	
Increased by:		
Capital Lease Program - ECIA	C-12	<u>\$ 3,720,000.00</u>
Balance December 31, 2019	C	<u><u>\$ 3,720,000.00</u></u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

C-8

	<u>Ref.</u>		
Balance December 31, 2018	C		\$ 82,647,037.40
Decreased by:			
Budget Appropriations:			
Demolition Loan Principal	C-14	\$ 212,324.00	
Green Acres Loan Principal	C-15	55,560.24	
Environmental Infrastructure Loan Principal	C-16	239,150.44	
Principal on Serial Bonds:			
Type I School	C-17	2,229,837.50	
Municipal Bonds	C-18	<u>2,300,000.00</u>	
			<u>5,036,872.18</u>
Balance December 31, 2019	C		<u>\$ 77,610,165.22</u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

C-9

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2019</u>	<u>Expenditures</u>	<u>Analysis of Balance</u>	
				<u>Bond Anticipation Notes</u>	<u>Unexpended Improvement Authorizations</u>
MC-3349	Various Capital Improvements	\$ 103,473.00	\$ 103,473.00	\$	\$
MC-3401	Various Redevelopment Plan Activities	150,000.00	150,000.00		
MC-3439	Emergency Operations Center - Fire	248.18	248.18		
MC-3450	Communication Radio System and Equipment	147,500.00	14,274.90		133,225.10
MC-3463	Various Redevelopment Activities	144,827.00		144,827.00	
MC-3489	Refunding Bonds	2,860,911.05	2,860,911.05		
MC-3501	Various Redevelopment Activities	134,454.00		134,454.00	
MC-3522	Various Capital Improvements	139,613.00			139,613.00
MC-3584	Refunding Bonds	465,000.00			465,000.00
MC-3630	Refunding of Tax Appeals	2,160,000.00		2,160,000.00	
MC-3674	Various Capital Improvements	7,600,000.00		7,600,000.00	
MC-3675	Joint Meeting Capital Improvements	2,230,000.00			2,230,000.00
		<u>\$ 16,136,026.23</u>	<u>\$ 3,128,907.13</u>	<u>\$ 10,039,281.00</u>	<u>\$ 2,967,838.10</u>
	<u>Reference</u>	<u>C</u>	<u>C-3</u>	<u>C-13</u>	<u>Below</u>
				<u>Ref.</u>	
	Improvement Authorizations - Unfunded			C-11	\$ 9,150,572.41
	Less: Unexpended Proceeds of Bond				
	Anticipation Notes Issued -				
	Various Ordinances			C-3	<u>6,182,734.31</u>
				Above	<u>\$ 2,967,838.10</u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

CAPITAL IMPROVEMENT FUND

C-10

	<u>Ref.</u>	
Balance December 31, 2018	C	<u>\$ 225,269.30</u>
Balance December 31, 2019	C	<u><u>\$ 225,269.30</u></u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

IMPROVEMENT AUTHORIZATIONS

C-11

Purpose	Number	Ordinance Date	Amount	Balance Dec. 31, 2018		2019 Authorizations	Paid or Charged	Cancelled	Balance Dec. 31, 2019	
				Funded	Unfunded				Funded	Unfunded
Various Capital Improvements	3354, 3374, 3376, 3386, 3398	06/02/09	\$ 6,729,950.00	\$	\$ 160.00	\$	\$	\$ 160.00	\$	\$
Various Redevelopment Plan Activities	3401	06/23/09	150,000.00		5,581.80		5,581.80			
Replacement of 911 Telephone System	3411	11/25/09	330,000.00	269.89				269.89		
Court-Ordered Judgment	3414	01/27/10	5,400,000.00	237,515.10				237,515.10		
Fire Pumper	3440	05/24/11	750,000.00	19,286.55				19,286.55		
Communication Radio System and Equipment	3450	09/13/11	650,000.00		133,225.10					133,225.10
Redevelopment Activities	3463	04/24/12	150,000.00		1,815.49		1,815.49			
Demolition of Unsafe Buildings	3478	12/18/12	923,240.00	12,349.27					12,349.27	
Revaluation of Real Property	3479	12/18/12	800,000.00	90,513.00				90,513.00		
Playground Improvements	3480	12/18/12	300,000.00	194,798.82						
Refunding 2013	3481	01/15/13	5,100,000.00	41.35				41.35		
Redevelopment Activities	3501	08/06/13	150,000.00	9,281.01						
Various Capital Improvements	3505	11/13/13	533,600.00	106,508.48			59,650.20		106,508.48	89,257.81
Tax Appeals	3506	11/25/13	2,436,500.00		3,583.72		3,583.72			
Various Capital Improvements	3522	12/15/14	2,935,579.00	21,569.70			3,000.00		18,569.70	139,613.00
Various Capital Improvements	3580	08/16/16	4,415,220.00	1,222,840.88			1,002,921.24		219,919.64	
40th Street Park Improvements	3581	08/16/16	325,000.00	45,455.00					45,455.00	
Refunding Bonds	3584	09/13/16	7,000,000.00		465,000.00					465,000.00
Demolition of Unsafe Buildings	3586	10/25/16	600,000.00	295,372.51					295,372.51	
Refunding of Tax Appeals	3630	12/27/27 *	2,700,000.00		725,259.93		725,259.93			6,093,476.50
Various Capital Improvements	3674	01/16/19	8,000,000.00			8,000,000.00	1,906,523.50			2,230,000.00
Joint Meeting Capital Improvements	3675	01/16/19	2,230,000.00			2,230,000.00				
				\$ 2,255,801.56	\$ 1,613,866.04	\$ 10,230,000.00	\$ 3,709,048.49	\$ 347,785.89	\$ 696,174.60	\$ 9,150,572.41
			Reference	C	C	Below	C-2	Below	C	C
			Capital Fund Balance		Ref					
			Deferred Charges to Future Taxation - Unfunded		C-1	\$		\$ 347,625.89		
			Down Payments on Improvements		C-9	9,830,000.00		160.00		
					C-2	400,000.00				
					Above	\$ 10,230,000.00		\$ 347,785.89		

*Approved by Local Finance Board 2/2018

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

CAPITAL LEASE PROGRAM PAYABLE

C-12

	<u>Ref.</u>	
Increased by:		
Loan Agreement for Capital Equipment Program	C-7	<u>\$ 3,720,000.00</u>
Balance December 31, 2019	C	<u><u>\$ 3,720,000.00</u></u>

See Notes to the Financial Statements (Number 11) for the Analysis of Loan Payments.

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

BOND ANTICIPATION NOTES

C-13

Ordinance Number	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2018	Increase	Decrease	Balance Dec. 31, 2019
Redevelopment Activities	3463	06-16-16	05-22-18 05-22-19	5.00% 3.95	\$ 150,000.00	\$ 144,827.00	\$ 150,000.00	\$ 144,827.00
Redevelopment Activities	3501	06-20-14	05-22-18 05-22-19	5.00 3.95	139,627.00	134,454.00	139,627.00	134,454.00
Tax Appeals	3506	06-20-14	05-22-18	3.70	487,300.00		487,300.00	
Refunding of Tax Appeals	3630	05-22-18	05-22-19	3.70	2,700,000.00	2,160,000.00	2,700,000.00	2,160,000.00
Various Capital Improvements	3674	05-22-19	05-21-20	3.70		7,600,000.00		7,600,000.00
					<u>\$ 3,476,927.00</u>	<u>\$ 10,039,281.00</u>	<u>\$ 3,476,927.00</u>	<u>\$ 10,039,281.00</u>
					<u>C</u>	<u>Below</u>	<u>Below</u>	<u>C</u>
					Ref.			
Cash					C-2	\$ 10,039,281.00	\$ 2,439,281.00	
Paid by Budget Appropriation							1,037,646.00	
					Above	\$ 10,039,281.00	\$ 3,476,927.00	

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

C-14

DEMOLITION LOAN PAYABLE

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2018</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2019</u>
			<u>Date</u>	<u>Amount</u>				
Demolition of Unsafe Buildings and Structures	02/10/14	\$ 923,240.00	02/10/20 - 02/10/24	\$ 92,324.00	4.00%	\$ 553,944.00	\$ 92,324.00	\$ 461,620.00
Demolition of Unsafe Buildings and Structures	09/09/16	600,000.00	09/02/20 - 09/02/23	120,000.00	*	600,000.00	120,000.00	480,000.00
					<u>Reference</u>	<u>C</u>	<u>C-8</u>	<u>C</u>
						<u>\$ 1,153,944.00</u>	<u>\$ 212,324.00</u>	<u>\$ 941,620.00</u>

*Interest Free

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

GREEN TRUST LOANS PAYABLE

C-15
Sheet #1

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2019</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2018</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2019</u>
			<u>Date</u>	<u>Amount</u>				
Irvington Township Playground Improvements	03/12/06	\$ 250,000.00	03/12/20	\$ 7,592.29	2.00%	\$ 86,088.43	\$ 14,959.81	\$ 71,128.62
			09/12/20	7,668.21				
			03/12/21	7,744.90				
			09/12/21	7,822.35				
			03/12/22	7,900.57				
			09/12/22	7,979.57				
			03/12/23	8,059.37				
			09/12/23	8,139.96				
			03/12/24	8,221.40				
Irvington Township Playground Improvements	01/05/08	\$ 250,000.00	01/05/20	6,628.89	2.00%	\$ 127,462.09	13,061.54	114,400.55
			07/05/20	6,695.18				
			01/05/21	6,762.13				
			07/05/21	6,829.76				
			01/05/22	6,898.05				
			07/05/22	6,967.03				
			01/05/23	7,036.70				
			07/05/23	7,107.07				
			01/05/24	7,178.14				
			07/05/24	7,249.92				
			01/05/25	7,322.42				
			07/05/25	7,395.65				
			01/05/26	7,469.60				
			07/05/26	7,544.30				
			01/05/27	7,619.74				
			07/05/27	7,695.97				

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

GREEN TRUST LOANS PAYABLE

C-15
Sheet #2

Purpose	Date of Issue	Original Issue	Maturities of Loans Outstanding		Interest Rate	Balance Dec. 31, 2018	Decrease	Balance Dec. 31, 2019
			<u>Date</u>	<u>Amount</u>				
Irvington Township Orange Avenue	03/15/2007	\$ 225,000.00	03/12/20	\$ 6,168.44				
			09/12/20	6,230.12				
			03/12/21	6,292.43				
			09/12/21	6,355.35				
			03/12/22	6,418.90				
			09/12/22	6,483.09				
			03/12/23	6,547.92				
			09/12/23	6,613.40				
			03/12/24	6,679.54				
			09/12/24	6,746.33				
			03/12/25	6,813.80				
			09/12/25	6,881.93				
			03/12/26	6,950.75				
			09/12/26	7,020.26				
			03/12/27	7,090.46				
			09/12/27	7,161.37				
			03/12/28	7,232.98		2.00%	\$ 125,841.34	\$ 12,154.27

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

GREEN TRUST LOANS PAYABLE

C-15
Sheet #3

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2018</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2019</u>
			<u>Date</u>	<u>Amount</u>				
Irvington Township Playground Improvements	10/23/10	\$ 300,000.00	04/23/20	\$ 7,692.31				
			10/23/20	7,692.31				
			04/23/21	7,692.31				
			10/23/21	7,692.31				
			04/23/22	7,692.31				
			10/23/22	7,692.31				
			04/23/23	7,692.31				
			10/23/23	7,692.31				
			04/23/24	7,692.31				
			10/23/24	7,692.31				
			04/23/25	7,692.31				
			10/23/25	7,692.31				
			04/23/26	7,692.31				
			10/23/26	7,692.31				
			04/23/27	7,692.31				
			10/23/27	7,692.31				
			04/23/28	7,692.31				
			10/23/28	7,692.31				
			04/23/29	7,692.31				
			10/23/29	7,692.31				
			04/23/30	7,692.31				
					2.00%	\$ 176,923.13	\$ 15,384.62	\$ 161,538.51
						<u>\$ 516,314.99</u>	<u>\$ 55,560.24</u>	<u>\$ 460,754.75</u>
					<u>Reference</u>	<u>C</u>	<u>C-8</u>	<u>C</u>

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-16
Sheet #1

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding Dec. 31, 2019</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2018</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2019</u>
			<u>Date</u>	<u>Amount</u>				
Trust Share	11/07/02	\$ 550,000.00	09/01/2020	\$ 40,000.00	5.00 %			
			09/01/2021	40,000.00	5.00			
			09/01/2022	45,000.00	4.75	\$ 160,000.00	\$ 35,000.00	\$ 125,000.00
Fund Share	11/07/02	581,028.00	02/01/2020	2,019.38	*			
			08/01/2020	28,341.33	*			
			02/01/2021	1,361.33	*			
			08/01/2021	27,683.28	*			
			02/01/2022	703.28	*			
			08/01/2022	45,528.73	*	133,859.38	28,222.05	105,637.33
Trust Share	11/09/06	315,000.00	09/01/2020	20,000.00	4.00			
			09/01/2021	20,000.00	4.125			
			09/01/2022	20,000.00	4.125			
			09/01/2023	20,000.00	4.250			
			09/01/2024	20,000.00	5.00			
			09/01/2025	25,000.00	5.00			
			09/01/2026	25,000.00	5.00	170,000.00	20,000.00	150,000.00

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-16
Sheet #2

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans Outstanding</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2018</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2019</u>
			<u>Date</u>	<u>Amount</u>				
Fund Share	11/09/06	\$ 901,191.00	02/01/2020	\$ 5,989.70	*	\$ 381,034.19	\$ 50,761.05	\$ 330,273.14
			08/01/2020	43,279.72	*			
			02/01/2021	5,243.90	*			
			08/01/2021	42,533.92	*			
			02/01/2022	4,474.80	*			
			08/01/2022	41,764.82	*			
			02/01/2023	3,705.69	*			
			08/01/2023	40,995.71	*			
			02/01/2024	2,913.28	*			
			08/01/2024	40,203.30	*			
			02/01/2025	1,981.03	*			
			08/01/2025	48,593.55	*			
			02/01/2026	990.51	*			
			08/01/2026	47,603.24	*			
Trust Share	03/10/10	395,000.00	08/01/2020	20,000.00	5.00	275,000.00	20,000.00	255,000.00
			08/01/2021	20,000.00	3.00			
			08/01/2022	25,000.00	4.00			
			08/01/2023	25,000.00	4.00			
			08/01/2024	25,000.00	4.00			
			08/01/2025	25,000.00	4.00			
			08/01/2026	25,000.00	3.50			
			08/01/2027	30,000.00	4.00			
			08/01/2028	30,000.00	4.00			
			08/01/2029	30,000.00	4.00			

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

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N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-16
Sheet #3

Purpose	Date of Issue	Original Issue	Maturities of Loans Outstanding		Interest Rate	Balance Dec. 31, 2018	Decrease	Balance Dec. 31, 2019
			Date	Amount				
Fund Share	03/10/10	\$ 381,204.00	02/01/2020	\$ 7,059.33	*			
			08/01/2020	14,118.66	*			
			02/01/2021	7,059.33	*			
			08/01/2021	14,118.66	*			
			02/01/2022	7,059.33	*			
			08/01/2022	14,118.66	*			
			02/01/2023	7,059.33	*			
			08/01/2023	14,118.66	*			
			02/01/2024	7,059.33	*			
			08/01/2024	14,118.66	*			
			02/01/2025	7,059.33	*			
			08/01/2025	14,118.66	*			
			02/01/2026	7,059.33	*			
			08/01/2026	14,118.66	*			
			02/01/2027	7,059.33	*			
			08/01/2027	14,118.66	*			
			02/01/2028	7,059.33	*			
			08/01/2028	14,118.66	*			
			02/01/2029	7,059.33	*			
			08/01/2029	14,118.84	*			
						\$ 232,958.07	\$ 21,177.99	\$ 211,780.08

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-16
Sheet #4

Purpose	Date of Issue	Original Issue	Maturities of Loans		Interest Rate	Balance Dec. 31, 2018	Decrease	Balance Dec. 31, 2019
			Date	Outstanding Dec. 31, 2019 Amount				
Fund Share	08/01/15	\$ 963,458.00	02/01/2020	\$ 16,329.79	*			
			08/01/2020	32,659.59	*			
			02/01/2021	16,329.79	*			
			08/01/2021	32,659.59	*			
			02/01/2022	16,329.79	*			
			08/01/2022	32,659.59	*			
			02/01/2023	16,329.79	*			
			08/01/2023	32,659.59	*			
			02/01/2024	16,329.79	*			
			08/01/2024	32,659.59	*			
			02/01/2025	16,329.79	*			
			08/01/2025	32,659.59	*			
			02/01/2026	16,329.79	*			
			08/01/2026	32,659.59	*			
			02/01/2027	16,329.79	*			
			08/01/2027	32,659.59	*			
			02/01/2028	16,329.79	*			
			08/01/2028	32,659.59	*			
			02/01/2029	16,329.79	*			
			08/01/2029	32,659.59	*			
			02/01/2030	16,329.79	*			
			08/01/2030	32,659.59	*			
			02/01/2031	16,329.79	*			
			08/01/2031	32,659.59	*			
			02/01/2032	16,329.79	*			
			08/01/2032	32,659.59	*			
			02/01/2033	16,329.79	*			
			08/01/2033	32,659.59	*			
			02/01/2034	16,329.79	*			
			08/01/2034	32,659.78	*			
						\$ 783,830.27	\$ 48,989.38	\$ 734,840.89

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE

C-16
Sheet #5

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2018</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2019</u>
			<u>Date</u>	<u>Outstanding Dec. 31, 2019 Amount</u>				
Trust Share	08/01/15	\$ 400,000.00	08/01/2020	\$ 15,000.00	5.00 %			
			08/01/2021	15,000.00	5.00			
			08/01/2022	20,000.00	5.00			
			08/01/2023	20,000.00	5.00			
			08/01/2024	20,000.00	5.00			
			08/01/2025	20,000.00	5.00			
			08/01/2026	20,000.00	5.00			
			08/01/2027	25,000.00	4.00			
			08/01/2028	25,000.00	4.00			
			08/01/2029	25,000.00	4.00			
			08/01/2030	25,000.00	4.00			
			08/01/2031	25,000.00	4.00			
			08/01/2032	25,000.00	4.00			
			08/01/2033	30,000.00	4.00			
			08/01/2034	30,000.00	4.00			
						\$ 355,000.00	\$ 15,000.00	\$ 340,000.00
						<u>\$ 2,491,681.91</u>	<u>\$ 239,150.47</u>	<u>\$ 2,252,531.44</u>
					<u>Reference</u>	<u>C</u>	<u>C-8</u>	<u>C</u>

*Interest Free

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

TYPE I SCHOOL BONDS

C-17

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2018	Paid	Balance Dec. 31, 2019
			Date	Amount				
School Refunding Capital	07/15/03	\$ 29,110,713.60	7/15/20	\$ 2,124,950.00	5.11 %			
			7/15/21	1,992,250.00	5.19			
			7/15/22	1,999,241.50	5.26			
			7/15/23	1,879,722.50	5.31			
			7/15/24	1,815,110.00	5.36			
			7/15/25	1,710,610.00	5.39			
			7/15/26	1,618,375.00	5.40	\$ 14,840,096.50	\$ 1,699,837.50	\$ 13,140,259.00
School Refunding	08/20/14	15,635,000.00	7/15/20	530,000.00	4.00			
			7/15/21	530,000.00	4.00			
			7/15/22	30,000.00	3.375			
			7/15/23	30,000.00	3.375			
			7/15/24	30,000.00	3.375			
			7/15/25	30,000.00	3.50			
			7/15/26	30,000.00	3.50			
			7/15/27	6,535,000.00	3.50			
			7/15/28	6,655,000.00	3.625	14,930,000.00	530,000.00	14,400,000.00
						C	C-8	C
						Reference		

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

MUNICIPAL BONDS

C-18
Sheet #1

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding Dec. 31, 2019		Interest Rate	Balance Dec. 31, 2018	Paid	Balance Dec. 31, 2019
			Date	Amount				
General Obligation Refunding Bonds (Qualified)	04/27/12	\$ 8,288,000.00	04/01/20	\$ 540,000.00	2.70 %	\$ 1,080,000.00	\$ 540,000.00	\$ 540,000.00
General Obligation Refunding Bonds (Qualified), Series 2013A	04/18/13	3,555,000.00	04/01/20	510,000.00	5.00	1,015,000.00	505,000.00	510,000.00
General Obligation Refunding Bonds (Qualified), Series 2013B	04/18/13	4,715,000.00	04/01/20 04/01/21	60,000.00 65,000.00	4.538 4.994	170,000.00	45,000.00	125,000.00
Fiscal Year Adjustment Refunding Term Bonds, Series 2014A-1 (Qualified) (Callable)	08/20/14	21,095,000.00	07/15/29 07/15/30 07/15/31 07/15/32 07/15/33	3,800,000.00 4,025,000.00 4,210,000.00 4,400,000.00 4,660,000.00	5.00 5.00 5.00 5.00 5.00	21,095,000.00		21,095,000.00
General Improvement Refunding Bonds, Series 2014A-2 (Qualified) (Callable)	08/20/14	9,720,000.00	07/15/29 07/15/30 07/15/31 07/15/32 07/15/33	1,760,000.00 1,850,000.00 1,935,000.00 2,035,000.00 2,140,000.00	5.00 5.00 5.00 5.00 5.00	9,720,000.00		9,720,000.00

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

MUNICIPAL BONDS

C-18
Sheet #2

	Maturities of Bonds					Interest Rate	Balance Dec. 31, 2018	Paid	Balance Dec. 31, 2019
	Date of Issue	Original Issue	Outstanding Dec. 31, 2019						
			Date	Amount					
General Improvement Refunding (Qualified)	11/04/16	\$ 6,535,000.00	01/01/20	\$ 1,430,000.00	2.380	%			
			01/01/21	1,455,000.00	2.380				
			01/01/22	1,485,000.00	2.380				
			01/01/23	1,505,000.00	2.380	\$ 6,275,000.00	\$ 400,000.00	\$ 5,875,000.00	
General Improvement Bonds, Series 2018	06/01/18	9,360,000.00	06/01/20	830,000.00	4.000				
			06/01/21	855,000.00	4.000				
			06/01/22	885,000.00	4.000				
			06/01/23	915,000.00	4.000				
			06/01/24	945,000.00	3.000				
			06/01/25	980,000.00	3.000				
			06/01/26	1,015,000.00	3.000				
			06/01/27	1,045,000.00	3.000				
			06/01/28	1,080,000.00	3.125	9,360,000.00	810,000.00	8,550,000.00	
						<u>\$ 48,715,000.00</u>	<u>\$ 2,300,000.00</u>	<u>\$ 46,415,000.00</u>	
						C	C-8	C	
Reference									

*The Bonds will not bear current interest "accreted value" paid at maturity.

TOWNSHIP OF IRVINGTON
GENERAL CAPITAL FUND

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

C-19

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2018</u>
MC-3124	Joint Sewer Capital Assessment	\$	\$ 237.95
MC-3142	Various Capital Improvements		494.70
MC-3196	Joint Capital Sewer Assessment		38,165.00
MC-3208	Demolition of Unsafe Buildings		25,067.00
MC-3349	Various Capital Improvements	103,473.00	103,473.00
MC-3354/3374/3376			
3386/3398	Various Capital Improvements		160.00
MC-3401	Various Redevelopment Plan Activities	150,000.00	150,000.00
MC-3439	Emergency Operations Center	248.18	248.18
MC-3450	Communication Radio System and Equipment	147,500.00	147,500.00
MC-3489	Refunding Bonds	2,860,911.05	2,860,911.05
MC-3522	Various Capital Improvements	139,613.00	139,613.00
MC-3584	Refunding Bonds	465,000.00	465,000.00
MC-3675	Joint Meeting Capital Improvements	2,230,000.00	
		<u>\$ 6,096,745.23</u>	<u>\$ 3,930,869.88</u>
	<u>Reference</u>	<u>C</u>	<u>C</u>

PART II
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
SINGLE AUDIT ATTACHMENTS
ROSTER OF OFFICIALS
GENERAL COMMENTS, FINDINGS AND RECOMMENDATIONS
YEAR ENDED DECEMBER 31, 2019

SAMUEL KLEIN AND COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members
of the Township Council
Township of Irvington
Irvington, New Jersey 07111

We have audited the financial statements - regulatory basis of the various funds of the Township of Irvington, in the County of Essex, as of and for the years ended December 31, 2019 and December 31, 2018, and the related notes to the financial statements - regulatory basis and have issued our report thereon dated February 26, 2021. These financial statements - regulatory basis have been prepared in conformity with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements - regulatory basis, we considered the Township of Irvington's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements - regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Township's financial statements - regulatory basis will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider Finding Number 2019-1, described in Part II of the accompanying Schedule of Findings and Questioned Costs, to be a material weakness in internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and other deficiencies, Finding Number 2019-2 and Number 2019-3 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements - regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We noted certain matters, however, that we have reported and described in Part II of the accompanying "Report on Examination of Accounts".

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing and not to provide an opinion on the effectiveness of the Township of Irvington's internal control or on compliance. This report is an integral part of the audit performed in accordance with *Government Auditing Standards* in considering the Township of Irvington's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


SAMUEL KLEIN AND COMPANY
CERTIFIED PUBLIC ACCOUNTANTS


JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey
February 26, 2021

SAMUEL KLEIN AND COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM, AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

The Honorable Mayor and Members
of the Township Council
Township of Irvington
Irvington, New Jersey 07111

Report on Compliance for Each Major Federal Program

We have audited the Township of Irvington in the County of Essex, State of New Jersey, compliance with the types of compliance requirements described in the Uniform Guidance that could have a direct and material effect on each of the Township's major federal programs for the year ended December 31, 2019. The Township's major federal programs are identified in the *Summary of Auditor's Results* section of the accompanying *Schedule of Findings and Questioned Costs*.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Township's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Township's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the Township's compliance.

Opinion on Each Major Federal Program

In our opinion, the Township of Irvington complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2019.

Report on Internal Control Over Compliance

Management of the Township of Irvington is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Township's internal control over compliance with the types of requirements that could have a direct and material effect on a major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Township of Irvington's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal and state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this communication is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by Uniform Guidance

We have audited the financial statements - regulatory basis of the Township of Irvington as of and for the year ended December 31, 2019, and the related notes to the financial statements which collectively comprise the Township's basic financial statements. We have issued our report thereon dated February 26, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements - regulatory basis. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole



SAMUEL KLEIN AND COMPANY
CERTIFIED PUBLIC ACCOUNTANTS



JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey
February 26, 2021

TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2019

SCHEDULE A
Sheet #1

Federal Funding Department	Program	Catalog Number	State Account Number	Program Amount	Funds Received	Expenditures	
						2019 Year	Total
Housing and Urban Development:	Community Development Block Grant:						
	Year 2019	14.218		\$ 1,105,103.00		\$	\$
	Year 2018	14.218		1,133,105.00			
	Year 2017	14.218		981,416.00	589,918.81	820,321.27	159,260.75
	Year 2016	14.218		955,920.00	412,926.05	125,115.69	955,920.00
HOME Investment Partnership Program:							
	Year 2019	14.239		408,877.00	105,444.44		
	Year 2018	14.239		447,581.00			
	Year 2017	14.239		254,349.00			
	Year 2016	14.239		313,619.00			
	Year 2015	14.239		87,754.00			
	Year 2014	14.239		126,072.00			
	Year 2012	14.239		325,281.00		153,941.56	153,941.56
	Transition Year 2011	14.239		618,586.00		35,536.54	618,586.00
Passed-Through City of Newark:	Housing Opportunities for People with Aids:						
	Year 2019	14.241		298,720.00	172,613.17	171,664.14	171,664.14
	Year 2018	14.241		308,720.00	308,720.00		308,720.00
	Year 2017	14.241		294,019.00	5,456.59		294,019.00
Passed-Through County of Essex:	Community Service Block Grant:						
	Year 2019	93.569		239,000.00	164,345.44	72,901.36	72,901.36
	Year 2018	93.569		30,000.00		30,000.00	30,000.00
	Year 2017	93.569		262,466.00		80,633.00	262,466.00
County Community SSH Block Grant:							
	Year 2019	93.000		125,000.00	125,000.00	100,420.47	100,420.47
	Year 2017	93.000		90,000.00	8,307.30		90,000.00
	Year 2015	93.000		153,998.00	8,180.57	8,180.57	112,073.46
County Community Services for the Homeless (SSH):							
	Year 2019			76,667.00		76,667.00	76,667.00

TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2019

SCHEDULE A
Sheet #2

Federal Funding Department	Program	Catalog Number	State Account Number	Program Amount	Funds Received	Expenditures	
						2019 Year	Total
Department of Transportation:	New Jersey DOT Capital Improvements:						
	Eastern Parkway:						
	Year 2007		6320-480-601385-61	\$ 300,000.00	\$	\$ 27,483.76	\$ 298,214.71
U.S. Department of Homeland Security:	FEMA Safer Grant	97.083		1,433,170.00	476,379.30	444,813.40	1,433,170.00
	Justice Assistance (JAG):						
Passed-Through City of Newark: U.S. Department of Justice:	Year 2018			93,649.34	232,111.18		73,215.24
	Year 2017			79,907.58		62,258.81	
						\$ 1,264,500.61	\$ 5,171,362.73

The accompanying notes are an integral part of this schedule.

**TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX, NEW JERSEY**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2019**

1. GENERAL

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal programs of the Township of Irvington, County of Essex, New Jersey for the year ended December 31, 2019. All federal and state financial assistance received directly from federal agencies as well as federal and state financial assistance, passed-through other government agencies, is included on the Schedule of Expenditures of Federal Awards. The information in this schedule is presented in accordance with the requirements of Uniform Guidance. Because this schedule presents only a selected portion of the operations of the Township, it is not intended to and does not present the financial position of the Township.

2. BASIS OF ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards is presented on the prescribed basis of accounting, modified accrual basis with certain exceptions, prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with the budget laws of New Jersey, which is a comprehensive basis of accounting, other than generally accepted accounting principles. The basis of accounting, with exception, is described in Note 1 to the Township's regulatory basis financial statements.

3. RELATIONSHIP TO FINANCIAL STATEMENTS

Amounts reported in the accompanying schedule agree with amounts reported in the Township's financial statements. These amounts are reported in either the Current Fund, Grant Fund, Trust Fund or General Capital Fund. Matching contributions expended by the Township in accordance with terms of the various grants are not reported in the accompanying schedule.

TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX, NEW JERSEY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR 2019

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:

Modified

Internal control over financial reporting:

Material weakness(es) identified?

√ Yes No

Significant deficiency(ies) identified?

√ Yes None
Reported

Noncompliance material to financial statements noted?

√ Yes No

Federal Awards

Internal Control over major federal programs:

Material weakness(es) identified?

 Yes √ No

Significant deficiency(ies) identified?

 Yes √ None
Reported

Type of auditor's report issued on compliance
for major programs:

Unmodified

Any audit findings disclosed that are required to
be reported in accordance with Uniform Guidance?

√ Yes No

Identification of major federal programs:

CFDA Number(s)

Name of Federal Program or Cluster

97.083

Federal Emergency Management Agency

14.218

Community Development Block Grant

Dollar threshold used to distinguish between Type A and
Type B Programs:

\$750,000.00

Auditee qualified as low-risk auditee?

 Yes √ No

State Awards

N/A

**TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX, NEW JERSEY**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR 2019
(Continued)**

Section II - Financial Statement Audit - Reported Findings Under *Government Auditing Standards*

Finding 2019-1:

Condition:

The Township maintains a computerized general ledger for all funds. As of December 31, 2019, the General Ledger for all funds did not agree with various subsidiary ledgers. Cash receipts as posted contained numerous errors and did not agree with the Collector's reports, department turnovers or bank reconciliations. In addition, cash disbursements were not recorded and/or incorrectly posted.

In our judgment, this finding is considered to be a material weakness.

Criteria:

Technical Accounting Directive No. 85-3, issued by the State of New Jersey, Division of Local Government Services, requires all municipalities to establish and maintain a general ledger. Provisions of the "Single Audit Act", and Generally Accepted Accounting Procedures, also require the use of a general ledger. The general ledger is the official permanent financial record of the local unit and provides a summary of all financial transactions. It supports the "fund" basis of accounting as prescribed by the State of New Jersey.

Cause:

These deficiencies appear to be as a result of a general lack of oversight control and accountability in regards to the General Ledger.

Effect:

Precludes the Chief Financial Officer from proving control totals to the detail for all major accounts within all funds of the Township. The major accounts include Cash and Cash Equivalents, Taxes Receivable, Improvement Authorizations, Appropriations, Appropriation Reserves, Interfunds, Other Reserves and Liabilities.

Recommendations:

That General Ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.

That consideration should also be given to documenting all procedures in the Finance Office to enhance the operations.

**TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX, NEW JERSEY**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR 2019
(Continued)**

**Section II - Financial Statement Audit - Reported Findings Under *Government Auditing Standards*
(Continued)**

Finding 2019-2:

Condition:

Our review of cash reconciliations noted the following:

- Cash reconciliations for various accounts contained numerous reconciling items which were carried forward each month without change.
- Cash reconciliations were not in agreement with general ledger balances.
- Outstanding check listings contained numerous errors.
- It appears that the bank reconciliations were not prepared on a timely basis.

In our judgment, this finding is considered to be a significant deficiency.

Criteria:

Cash reconciliations are required to be prepared on a monthly basis and be in agreement with general ledger balances.

Cause:

The lack of proper review and control by Township officials.

Effect:

Possible misappropriation of funds.

Recommendations:

That more care be exercised in the preparation of Township cash reconciliations.

That cash reconciliations be prepared on a timely basis.

**TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX, NEW JERSEY**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR 2019
(Continued)**

**Section II - Financial Statement Audit - Reported Findings Under *Government Auditing Standards*
(Continued)**

Finding 2019-3:

Condition:

Our review of the Grant Fund General Ledger noted the following:

- Individual detailed Budgets for Grants were not recorded.
- Expenditures for Salaries and Wages were not recorded on a monthly basis.
- Salaries and Wages for individual Grants were posted in December, 2019 and in some cases not identified to an individual Grant.

In our judgement, this finding is considered to be a significant deficiency.

Criteria:

As required by all Grant agreements:

Detailed Budgets be recorded in the Township's Financial Records.

Salaries and Wages are required to be posted on a monthly basis.

Cause:

These deficiencies appear to be a result of a general lack of accountability for all Grants.

Effect:

Possible misappropriation and/or overexpenditure of an individual Grant.

Recommendations:

That detailed Budgets for all individual Grants be recorded.

That Salaries and Wages disbursed be recorded on a monthly basis.

**TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX, NEW JERSEY**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR 2019
(Continued)**

Section III - Federal Awards and State Financial Assistance - Findings and Questioned Costs

NONE

**TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX, NEW JERSEY**

**SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
FOR THE YEAR 2019**

Section IV - Summary Schedule of Prior Year Audit Findings:

Finding 2018-1, 2017-1:

Condition:

The Township maintains a computerized general ledger for all funds. As of December 31, 2018, the general ledger did not agree with various subsidiary ledgers. Cash receipts, as posted, contained numerous errors and did not agree with collector's reports, department turnovers or bank reconciliations.

In our judgment this finding is considered to be a material weakness.

Recommendation:

That all General Ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.

That consideration should also be given to documenting all procedures in the Finance Office to enhance the operations.

Current Year Status:

Unchanged.

**TOWNSHIP OF IRVINGTON
COUNTY OF ESSEX, NEW JERSEY**

**SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
FOR THE YEAR 2019
(Continued)**

Section IV - Summary Schedule of Prior Year Audit Findings: (Continued)

Finding 2018-2, 2017-2:

Condition:

Our review of cash reconciliations noted the following:

- Cash reconciliations for various accounts contained numerous reconciling items which were carried forward each month without change.
- Cash reconciliations were not in agreement with general ledger balances.
- Outstanding check listings contained numerous errors.
- It appears that the bank reconciliations were not prepared on a timely basis.

In our judgment this finding is considered to be a significant deficiency.

Recommendations:

That more care be exercised in the preparation of Township cash reconciliations.

That cash reconciliations be prepared on a timely basis.

Current Year Status:

Unchanged.

**ROSTER OF OFFICIALS AND CERTAIN EMPLOYEES
AND REPORT ON SURETY BONDS**

FOR THE YEAR 2019

The following officials were in office during the period under review:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>
Anthony Tony Vauss	Mayor	
David Lyons	Council President to August 11, 2019	
Renee C. Burgess	Council President from October 15, 2019 Council Member and 1 st Vice President to October 15, 2019	
October Hudley	Council Member and 1 st Vice President from October 15, 2019 Council Member	
Charnette Frederic	Council Member and 2 nd Vice President from October 15, 2019 Council Member to October 15, 2019	
Sandra Jones	Council Member and 2 nd Vice President to March 21, 2019	
Jamillah Z. Beasley	Council Member from April 22, 2019	
Paul Inman	Council Member	
Vernal C. Cox, Sr.	Council Member	
Orlander Glen Vick	Council Member from September 9, 2019	
Musa A. Malik	Business Administrator Acting Director of Revenue and Finance	
Harold E. Wiener	Township Clerk	
Faheem Ra'Oof	Certified Finance Officer	
Beverly Baytops	Acting Tax Collector, Tax Searcher and Supervisor of Fee Collections	
Chandra R. Cole	Chief Judge	
Ramon Rivera	Township Attorney	

The Township did not provide Surety Bond Certificates for audit.

It is recommended that the Township have all Surety Bond Certificates available for audit.

Contracts and Agreements Required to be Advertised for (N.J.S. 40A:11-4 - as Amended)

N.J.S. 40A:11-4a states "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

It is pointed out that the governing body of the Township has the responsibility of determining whether the expenditures in any category will exceed the threshold set for the fiscal year and, where question arises as to whether any contract or agreement might result in violation of the statute, the opinion of the Township Attorney should be sought before a commitment is made.

The threshold was \$40,000.00 for 2019.

Notwithstanding N.J.S.A. 40A:11-3a, P.L. 2005, Chapter 51 and N.J.S.A. 19:44A-20.5, known as the "Pay-to-Play Law" provides that a municipality is prohibited from executing any contract in excess of \$17,500.00, on or after January 1, 2006, to a business entity that made certain reportable contributions to any municipal committee of a political party if a member of that party is in office as a member of the governing body of the municipality when the contract is awarded unless proposals or qualifications are solicited through a fair and open process.

It is further noted that contracts between \$17,500.00 and the municipal bidding threshold, known as "window contracts", can be issued by resolution of the governing body without competitive bidding if a non-fair and open process is implemented which prohibits reportable contributions by the business entity.

The minutes indicate that bids were requested by public advertising for the following items:

- Repair of Sewer Jet Equipment
- Proprietary Software for Records Management
- Computer Servers
- Pool Chemicals
- Architectural, Mechanical, Engineering, Redevelopment, and Budget Consultants Services
- Demolition and Replacement of Coit Street Dome
- Purchase of Vehicles, Equipment and Safety Gear - Various Departments
- Renovations to Various Playgrounds
- Summer Food Services
- Emergency Sewer Repairs
- Computer IT Support Services
- Solid Waste
- Animal Control Service
- Speed Hump Installation
- Lease of Office Space
- Lease of Street Sweepers with Licensed Operators

The minutes indicate that proposals were solicited for professional services in accordance with the provisions of N.J.S.A. 19:44A-20.5.

It was noted during our test of expenditures that there were several items and/or services purchased prior to purchase orders being Issued.

It is recommended that purchase orders be issued prior to goods and/or services being rendered.

Collection of Interest on Delinquent Taxes

N.J.S. 54:4-67, as amended, provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes on or before the date when they would become delinquent.

The Governing Body on January 1, 1981 adopted the following resolution authorizing interest to be charged on delinquent taxes.

"WHEREAS, the Legislature of the State of New Jersey has amended the Revised Statutes of New Jersey so that municipalities may increase the interest rate of delinquent taxes; and

WHEREAS, the Township of Irvington may establish the interest rate for delinquent taxes paid; and

WHEREAS, by extending the eight percent tax delinquency rate to the first \$1,500.00 rather than to the first \$1,000.00 the Township of Irvington recognizes the depressed state of the economy and in recognition of the necessity of the Township of Irvington in assisting the small property owner in maintaining his tax payments; and

WHEREAS, in this time of high interest rates the Township of Irvington finds it necessary to discourage the borrowing of tax money from the Township of Irvington at less than market rate by the failure of a large property owner to pay on a timely basis.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that, effective as of the date listed in this Resolution, the interest rate for delinquent taxes shall be 8% on the first \$1,500.00 taxes delinquent more than ten calendar days following the date upon which the same became payable and 18% per annum on any amount in excess of \$1,500.00 taxes delinquent more than ten calendar days following the date upon which the same became payable and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of the actual payment; and

BE IT FURTHER RESOLVED that said Resolution shall become effective as of January 1, 1981."

On June 10, 1991 the Governing Body also adopted the following resolution:

"WHEREAS, Governor Florio has recently signed into law Bills that change the amount of interest rate or penalties capable of being charged on account of delinquent taxes and sewer as well as the amount required to redeem Tax Sale Certificates; and

WHEREAS, the amendment to N.J.S.A. 54:4-67 the Governing Body may, at its discretion, establish an additional penalty of 6% of the delinquency in excess of \$10,000.00 and said delinquency is now to be calculated on the sum of all taxes and sewer from year to year and not on an individual year basis; and

WHEREAS, said amendment to N.J.S.A. 54:5-61, a municipality holding a Tax Sale Certificate may charge a 2% penalty on the amount due over \$200.00 up to \$5,000.00, 4% up to \$10,000.00 and 6% in excess of \$10,000.00. These penalties are effective as of March 29, 1991, and are respectively applicable to all Tax Sale Certificates presently held by the Township as well as those which may be subsequently required by the Township as a result of future Tax Sales;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the Tax Collector is hereby directed to implement the aforesaid penalties per the amendments to N.J.S.A. 54:4-67 and N.J.S.A. 54:5-61."

Our review of the records of the Tax Collector indicated that interest for taxes was generally collected in accordance with the provisions of the foregoing resolutions.

Collection of Interest on Delinquent Sewer Charges

The Governing Body on December 13, 1977 adopted Ordinance Number MC 2517 establishing the liability per payment of sewer charges and the interest thereon. This ordinance was subsequently amended on August 14, 1979 by Ordinance Number MC 2575 to read as follows:

"BE IT ORDAINED by the Municipal Council of the Township of Irvington:

Section 1. All charges established and provided for herein shall be assessed against the owners of the property from which said sewage or waste water emanates, respectively, and shall be collected annually by the Township of Irvington, New Jersey, and shall be paid by the user on or before August 15.

Section 2. Such charges shall draw the same interest from the time they become due as taxes upon real estate in the municipality and shall be a lien upon the premises until paid, and the municipality shall have the same remedies for the collection thereof, with interest, costs and penalties as it has by law for the collection of taxes upon real estate.

Section 3. All sums collected under the terms of this Article shall be applied by the Township of Irvington, New Jersey, for reimbursement of such sums advanced by it to the Joint Meeting as the result of estimates made and assessments levied by said Joint Meeting for the cost of operation and maintenance of the joint trunk sewer and treatment works, including appurtenances, as set forth in S1671-8 hereof."

Our review of the records of the Tax Collector indicated that interest on delinquent sewer bills was generally collected in accordance with the provisions of the foregoing ordinance.

Tax Title Liens

A tax sale was conducted on December 27, 2019 for the Year 2019.

The tax sale was not complete.

The following comparison is made of the number of Tax Title Liens Receivable for the following periods ended:

<u>Year</u>	<u>Number of Liens</u>
2019	723
2018	663
2017	789

Recourse to all means provided by the statutes should be taken to realize or eliminate tax title liens through collection or foreclosure in order to return such property to a tax paying basis.

At December 31, 2019, the Financial Records maintained for Tax Title Liens by the Tax Collector listed twenty-six (26) properties that were deeded to the Township and approved by Council Resolution that remain on the Financial Records of the Tax Collector. Also, there are twenty-six (26) properties that were sold at various Township Tax Sale Auctions that remain on the Tax Collector's Records.

Tax Collector

During 2019, the Tax Office did not accurately maintain a cash receipts book and/or prepare monthly cash reports. In addition, a list of uncollectible taxes report was not prepared and presented to the Municipal Council, as required by R.S. 54:4-91 and 91-1.

Overpayments for taxes that have been refunded by the Department of Finance were not posted on the records maintained by the Tax Office in a timely manner. As a result there were three (3) instances whereby the Tax Office authorized a tax refund previously paid to the taxpayer. In addition, there were numerous instances where the Tax Office did not correctly record all State Tax Court Judgments and the refund of taxes on a timely basis. We found that various monthly reports were prepared from the records maintained by the Tax Office, whereby the ending balance of one month was not the beginning balance of the subsequent month.

We found that numerous adjustments were posted to the Tax Collector's Records for various clerical errors on the date the clerical errors previously occurred and not recorded on the date discovered. This caused various Tax Reports submitted for audit to be constantly changing.

In addition, a cash report for 2019 was not in agreement with the individual tax reports. We noted that adjustment reports provided for audit were not in agreement with the status audit totals for taxes, tax title liens, sewer charges, sewer lien charges and special charges.

Our review of prior years' taxes receivable indicated that the Tax Collector's Office has not reviewed annually all open filings of bankruptcy.

The Tax Office did not generate any reports on a monthly basis which resulted in the amounts collected per the Tax Collector's cash report and agreeing with individual computer reports.

A review of various adjusted reports indicated that adjustments for cash received from one year were combined with multi-entries of several years. In addition, a condensed lien report was prepared by the Tax Officer that included taxes, special improvements, senior citizens, cost of sale, clean up receivables and special charges. The amounts listed by various properties should be reported in their respective receivable reports.

For 2019, bank reconciliations were not accurately performed.

There were several months whereby all funds collected by the Tax Office were not remitted to the Finance Office on a monthly basis..

It was noted that authorized installment tax payment plans approved by resolutions of the Township's governing body were not reviewed by the Tax Department for compliance.

A resolution approved by Township Council for the cancellation of Tax Overpayments was not recorded on the Tax Collector's Records.

It is recommended:

That a complete tax sale be held.

That the Tax Office maintain an accurate cash receipt book and prepare monthly cash reports.

That the Tax Office file and present a list of the uncollectible taxes report to the Municipal Council.

That the Tax Office record all tax refunds disbursed for the year in a timely manner.

That the Tax Office collect all excess tax overpayments refunded.

That the Tax Office receive additional training for the proper use of the tax software program.

That the Tax Office cash receipts report be proven to all receivable reports on a monthly basis.

That the Tax Office prepare adjustment reports to be reconciled to all receivable reports on a monthly basis.

That the Tax Office review all receivable reports for items eligible to be collected.

That the Tax Office prepare all receivable reports on a monthly basis.

That the Tax Office properly classify charges to their various receivable reports.

That monthly bank reconciliations be accurately performed.

That all resolutions adopted by the Township Council for the Collector's Office be recorded.

That the Tax Office date all adjustments on the date of discovery and not the date when the clerical error occurred.

That all funds collected by the Tax Office be transferred to the Finance Office on a monthly basis.

That authorized installment tax payment plans be reviewed by the Tax Department for compliance with approved resolutions.

That the Tax Office obtain the necessary documents to transfer all the deeded properties to Township-owned property.

Payment in Lieu of Taxes (P.I.L.O.T.)

A review of the 2019 Valuations of Properties, the Tax Collector's separate billings and collections, and the detailed listings of 2019 Unpaid Taxes Receivable at December 31, 2019 indicated that:

Several Properties were separately billed by the Tax Office and included in the 2019 Tax Levy.

Payments received by the Tax Office for Payments in Lieu of Taxes (P.I.L.O.T.) were recorded in the Tax Collector's cash receipts computerized ledger as Municipal Payment Account (402) and Payment in Lieu of Taxes

It is recommended:

That the Tax Collector's Office review its accounting policies and procedures that allows for the accurate billings of the Payment in Lieu of Taxes (P.I.L.O.T.)

That the Tax Collector's Office accurately record the collection of revenue for the Payment in Lieu of Taxes (P.I.L.O.T.)

Special Improvement Districts

The Township of Irvington established by ordinance two special improvement districts known as the Camptown Business Improvement District and the Springfield Avenue Center Special Improvement District. As required by provisions of each ordinance, an annual budget must be prepared and submitted to the Township Council for approval. Subsequent to the adoption of the budget, a tax rate is required to be used in the calculation of a special assessment tax for each commercial property located within the district.

It is further noted that district assessed valuations and tax rates were forwarded to the Essex County Board of Taxation for appropriate disclosure.

Revenue Collection Departments

The following exceptions were noted during the course of our audit of the Township Revenue Departments:

Turnovers of revenue collections in the Fire Department, Police Department, Public Works Department, Housing Department, Licensing Department, Zoning Department and Construction Code Official were not in compliance with the provisions of N.J.S.A. 40A:5-15 "*Deposits of Funds Paid to the Local Unit*".

Cash Receipts Books for the Taxi Unit, Police Department, Housing Department, Licensing Department and Economic Development Department were not available for audit.

Marriage License fees were not submitted to the State of New Jersey on a timely basis.

Funds collected through on-line system payments for Housing and Licensing Departments were not recorded in their respective cash receipts books.

Comments with respect to the Construction Code Official are detailed as follows:

- Quarterly DCA Training Fee Reports were not submitted to the State of New Jersey on a timely basis.
- Permit fee logs, monthly reports and turnover slips were not in agreement. Additionally, monthly reports and permit fee logs were not mathematically correct.
- Consecutively numbered permits are not issued for fees that are not required to be included on the State Permit Fee Logs.
- The Uniform Construction Code Report was filed in 2020 with the State of New Jersey for the Year 2019. The amounts reported on the Uniform Construction Code Report were in agreement with the financial records maintained by the Department of Finance after audit adjustments.

The Public Works Department prepared invoices for violations for lot clearing and maintenance. However, the invoices were neither remitted to various property owners nor recorded by the Tax Office

It is recommended:

That the Fire Department, Police Department, Public Works Department, Housing Department, Licensing Department, Zoning Department and Construction Code Official comply with the provisions of N.J.S.A. 40A:5-15.

That cash receipts books for the Taxi Unit, Police Department, Housing Department, Licensing Department and Economic Development Department be maintained and available for audit.

That marriage license fees be remitted on a timely basis.

That funds collected through on-line system payments for all departments be recorded in their respective cash receipt books.

That the DCA Training Fees collected by the Construction Code Official be submitted to the State of New Jersey on a timely basis.

That the Construction Permit Report and the Transaction Audit Report prepared by the Construction Code Official be in agreement on a monthly basis.

That more care be exercised by the Construction Code Official in the preparation of Permit Fee Logs, Monthly Reports and Turnover Forms.

That the Construction Code Official issue consecutively numbered permits for all fees collected.

That all invoices issued for lot clearings and maintenance violations be remitted to the various property owners and recorded by the Tax Office.

Cash

Deposits:

Funds collected by the Finance Department were not deposited in accordance with the provisions of N.J.S.A. 40A:5-15.

Outstanding Checks:

A review of the Township's bank reconciliations revealed numerous checks actually cashed in previous months remained on the Township's outstanding checklist as of December 31, 2019 for the Current Fund and Other Trust Fund.

Bank Accounts:

Our review of the cash accounts for the Current, Animal Control, Trust and Capital Funds has indicated that the Township maintains approximately twenty-four (24) bank accounts. There are several bank accounts that have been inactive for a number of years. The Township's administration should review inactive bank accounts.

Cash Reconciliations:

Our review of cash reconciliations noted the following:

- Cash reconciliations for the various accounts contained numerous reconciling items which were carried forward each month without change.
- Cash reconciliations were not in agreement with general ledger balances.
- Outstanding checklisting contained numerous errors.
- Postage, bank service charges and rental fees associated with credit card transactions of the Municipal Court were not recorded and classified as expenditures.
- Bank reconciliations were not prepared on a monthly and timely basis.

It is recommended:

That the Finance Department comply with the provisions of N.J.S.A. 40A:5-15.

That more care be exercised in recording and classifying expenditures.

That outstanding checklists be accurately prepared on a monthly basis.

That more care be exercised in the preparation of Township cash reconciliations.

That cash reconciliations be prepared on a monthly and timely basis.

Other Items

We noted that goods and services were paid by wire transfers. Payment of expenditures by wire transfers are not in conformity with the Payment of Claims Ordinance and not listed on the resolutions approved by Township Council.

We noted that revenues collected through the on-line system for all departments were neither recorded accurately nor on a monthly basis by the Department of Finance.

It is recommended:

That the Payment of Claims Ordinance be reviewed as to determine whether the payment of expenditures by wire transfers be allowed.

That the resolution for payment of claims include expenditures by wire transfer.

That all revenue collected through the on-line system be accurately recorded on a monthly basis.

General Ledger

Technical Accounting Directive No. 85-3, issued by the State of New Jersey, Division of Local Government Services, requires all municipalities to establish and maintain a general ledger. Provisions of the "Single Audit Act" and Generally Accepted Accounting Procedures also require the use of a general ledger. The general ledger is the official permanent financial record of the local unit and provides a summary of all financial transactions. It supports the "fund" basis of accounting as prescribed by the State of New Jersey.

The Township maintains a computerized general ledger for all funds. As of December 31, 2019, the general ledger did not agree with the various subsidiary ledgers. Cash receipts and disbursements, as posted, contained numerous errors and did not agree with the Collector's reports, department turnovers or bank reconciliations.

Adjustments for the following were not summarized for appropriate general ledger entry:

- County and State Board Judgments
- Overpayments
- Senior Citizen and Veteran Deductions
- Municipal Cancellations

When the internal operations do not allow management or employees to prevent or detect a misstatement of the financial statements on a timely basis, a control deficiency exists. Control deficiencies may either be a significant deficiency or a material weakness. By definition, a material weakness "is a combination of control deficiencies that adversely affects the entity's ability to initiate, authorize, record, process or report financial data reliably such that there is more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected", except for the tax levy, there were no tax adjustments recorded in the general ledger.

During 2019, the Township accepted additional funding for several grants. However, amendments for the additional funding were not prepared and included in the Municipal Budget.

The aforementioned comments regarding internal control can be classified as a material weakness and are reported as such under the Single Audit Section of this report.

It is recommended:

That General Ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.

That consideration be given to documenting all procedures in the Finance Office to enhance the operations.

That additional funding for grants approved by the Township Council be appropriated and recorded in the Municipal Budget.

Grant Fund

General:

A detail of Federal, State, County and Local grants receivable and appropriations are reflected on Exhibits A-32 and A-33. As of December 31, 2019, there were grants receivable in the sum of \$8,450,880.90 and unexpended grant appropriations in the sum of \$7,104,490.69. In addition, the detail computer report for Grant Fund was not in agreement with the audited balances.

Grant Expenditure Report:

The detailed computer report for Federal and State Grants was not in agreement with the audited balance.

It is recommended that the detailed computer report for Federal and State Grants be reconciled to master controls.

There are Encumbered funds that are over one (1) year old that should be reviewed and properly liquidated.

It is recommended that all Encumbered amounts in the detailed computer report for the Grant Fund be reviewed and properly liquidated.

Animal Control Trust Fund

Our examination of Animal Control records indicated the following deficiencies:

A cash receipts book was not accurately maintained.

New Jersey State Dog Registration Fees are payable thirty (30) days after collection. Monthly reports were filed by the License Bureau. It was noted that the reports filed were neither accurate nor on a timely basis.

Turnover of revenue collections in the Animal Control were not in compliance with the provisions of N.J.S.A. 40A:5-15 "Deposits of Funds Paid to the Local Unit."

Tags were issued out of sequence.

Fees collected for the Cat Licenses were not identified in the cash receipts book maintained.

It is recommended:

That a cash receipts book be accurately maintained for animal control fees.

That the monthly State Dog Report be filed accurately and on a timely basis by the License Bureau.

That tags/licenses be issued in numerical sequence.

That fees collected for the Cat Licenses be separately recorded in the cash receipt book.

Other Trust Fund

Due to State of New Jersey

Amounts Due to the State of New Jersey for Building Construction, Marriage and Burial Fees, as detailed on Exhibit B-8 herein, have remained unpaid for several years.

It is recommended that certain amounts Due to the State of New Jersey be reviewed for propriety and appropriate action taken as to payment or cancellation.

Other Deposits

Premium on tax sale and lien redemptions, reflected on Exhibit B-8 herein, do not have detailed supporting documentation.

It is recommended that a detailed list for premiums on the tax sale and lien redemptions be maintained.

Outside Employment of Off-Duty Police Officers

Our review of the records for the Outside Employment of Off-Duty Police Officers noted the following comments:

- Records for Off-Duty Police Officers are maintained by the Irvington Police Department.
- Collections received by the Police Department and transferred to the Township are not reconciled to the corresponding payroll expenditures.

It is recommended:

That collections for Off-Duty Police Fees be reconciled to corresponding payroll expenditures.

Escrow Deposits

A list of escrow deposits was not available for audit.

It is recommended that the detailed listing supporting the escrow deposits be available for audit.

CDBG Trust Fund

A review by HUD officials of certain projects resulted in disallowed costs for six (6) projects. As a result, a receivable in the amount of \$467,612.03 has been established for the disallowed costs.

It is recommended:

That the Township review the projects for proper disposition.

Urban Development Action Grant (Recycled Loan Program):

An examination of the activity of the Urban Development Action Grant Loans receivable revealed eight (8) loans currently open of which five (5) are in default. These loans total \$68,325.28 and appear on Exhibit B-3.

It is recommended that certain Urban Development Action Grant Loans be reviewed and appropriate action taken as to collection or cancellation.

General Capital Fund

In accordance with regulations of the Local Finance Board, capital ordinances over five years old cannot finance expenditures from cash not provided from its own resources. As of the date of this report, there is one ordinance over five years old that has a deficit in cash. The Township has a plan to fund the unfunded improvement authorization over the next several years.

Payroll

The Township of Irvington has contracted with a third party payroll vendor to prepare the payroll and maintain certain payroll records. A review of the filed reports and the final payroll report indicated that all the filed reports were not in agreement with the final payroll report. Should the Township be assessed any penalties, we were informed by Township officials, that the vendor would be responsible. The vendor is required to pay deductions on behalf of the Township from funds transferred by the Township to the vendor's payroll account.

An audit of the service provider's payroll account was not provided to the Township nor did our staff prepare such an audit. We did review certain records provided to the Township. It should be noted however, that we could not verify required payments to Federal and State agencies made by the service vendor.

The Local Finance Board has adopted rules and regulations regarding third-party payroll vendors which are summarized in N.J.A.C. 5:30-17 and further provides authority for local governments to hire payroll service vendors to disburse funds to payroll agencies on behalf of the local unit.

In addition, Local Finance Notice 2009-18 has offered additional safeguards with respect to third party payroll services.

Comments with respect to the Net Payroll and Payroll Agency accounts are detailed as follows:

- Exhibit B-9, Payroll Deductions Payable, reflects other deductions in the sum of \$610,146.43 as of December 31, 2019.
- Payroll deposits were not in agreement with the payroll requirements on a monthly basis.

It is recommended:

That effort be made to identify the other deductions and appropriate action be taken.

That all payroll reports filed with Federal and State agencies be in agreement with the payroll reports.

Other Post-Employment Benefits

Local Finance Notice 2007-15 requires local units that provide non-pension benefits to retired employees, such as health insurance coverage, prescription or other benefits, to disclose the annual payment for currently retired employees and future cost for those employees in the Notes to the Financial Statements.

Those municipalities that are not members of the State Health Benefits Plan or other cost-sharing plans must obtain an actuarially calculated post-employment benefit on a periodic basis for inclusion in the Notes to the Financial Statements.

The Township of Irvington maintains private health coverage and provides certain retired employees with post-employment benefits which require appropriate disclosure in the Notes to the Financial Statements in accordance with regulations promulgated by the Local Finance Board.

Budget Expenditures

In verifying expenditures, test computations were made on claims approved and paid. No attempt was made in this connection to establish proof of rendition, character or extent of services, nor quantities, nature, propriety of prices or receipt of materials, these elements being left necessarily to internal review in connection with approval of claims.

Several Council Approved Transfers. Chapter 159 Amendments and Emergency Resolutions for the year 2019 were not recorded in the Budget Account Status/Transaction Audit Trail dated September 2, 2020. In addition, the approved Resolution for Emergencies was not in agreement with amounts recorded by the Finance Report.

There were several expenditures not recorded in the appropriation budgetary reports. This resulted in overexpenditures in several budgetary line items.

During 2019, the Finance Department transferred expenditures to the Grant Fund from the 2019 Municipal Budget. It appears that Salaries and Wages in the amount of \$661,354.22 and Other Expenses in the amount of \$127,858.35 have not been charged to any Federal, State or Local Grants.

It is recommended:

That all expenditures be recorded in the appropriate budgetary reports.

That the expenditures transferred from the Municipal Budget to the Grant Fund be identified.

That all Council Approved Resolutions that effect Budgetary Line Items be accurately recorded.

Interfunds

The balance sheets of the various funds as of December 31, 2019 reflect Interfunds Receivable and Payable. Subsequent to year end, efforts should be undertaken to review and liquidate the interfunds that have occurred.

The cause of these interfunds relate to interest earned but not remitted to the corresponding fund, disbursements made by one fund on behalf of another fund, misposting of cash receipts and lack of transferring budget revenue and/or appropriations from one fund to another.

In the case of the Current Fund, the effect of the Interfunds not being liquidated is a charge to operations (Fund Balance) and a decrease in surplus available. In other funds, the Interfunds do not represent charges to operations but should be liquidated regardless since each fund's cash requirements should stand on their own.

It is recommended that all Interfunds be liquidated on a current basis.

Municipal Court

Comments with respect to the Municipal Court are as follows:

Our tests revealed the following exceptions:

The December 2019 Monthly Management Report was examined and the following items were noted:

All tickets that have been assigned must be issued within six (6) months. The Tickets Assigned Not Issued Report indicated that two thousand thirty (2,030) tickets were not issued within six (6) months.

The Tickets Issued but Not Assigned Report indicated that three hundred ninety-eight (398) tickets were issued but not assigned.

The General Account and Bail Account cash receipts and disbursement books reflected numerous clerical errors, whereby adjustments to the cash receipts and disbursement books are made in subsequent months.

The Township's ending balance for POAA does not agree to the Court's records.

Checks dated by the 15th of each month to the Township were not turned over to the Finance Office as required by N.J.S.A 40A:5-15.

The Time Payment Report, Police Bail Log and Receipt Book were not available for audit.

Municipal Court personnel surety bonds were not available for audit.

It is recommended:

That Tickets Assigned but Not Issued in excess of six (6) months be reviewed for proper disposition.

That follow-up procedures be implemented for tickets whether issued or assigned.

That more care be utilized in the posting of the General Account and the Bail Account cash books.

That the Finance Office and Municipal Court POAA records be in agreement.

That checks dated by the 15th of each month be turned over to the Township as required by N.J.S.A 40A:5-15.

That the Time Payment Report, Police Bail Log and Receipt Book be available for audit.

That Municipal Court personnel surety bonds be available for audit.

Corrective Action Plan

In accordance with regulations promulgated by the Single Audit Act and the Division of Local Government Services, all municipalities are required to prepare and submit to the Division of Local Government Services, a Corrective Action Plan with regard to audit deficiencies. This plan must be approved by formal resolution of the Governing Body and submitted within 60 days from the date the audit is received. A Corrective Action Plan was prepared and submitted for items found in the 2018 Report on Examination of Accounts. However, the Corrective Action Plan was neither prepared nor adopted within 60 days.

It is recommended that a Corrective Action Plan be prepared and submitted within 60 days after each yearly Report on Examination of Accounts is received.

Status of Prior Years' Audit Recommendations

A review was performed on all prior years' recommendations and corrective action was taken on all with the exception of those recommendations marked with an asterisk.

Miscellaneous

In verifying expenditures, test computations were made on claims approved and paid. No attempt was made in this connection to establish proof of rendition, character or extent of services, nor quantities, nature, propriety of prices or receipt of materials, these elements being left necessarily to internal review in connection with approval of claims.

Revenue and receipts were established and verified as to source and amount only insofar as the local records permitted.

A statutory report on the operations of the Municipal Court was prepared as part of our examination and copies were filed, under a separate cover, with the New Jersey Administrative Office of the Courts, Division of Local Government Services, the Municipal Court and the Township Clerk.

The comments and recommendations appearing in this report were reviewed with the Director of Revenue and Finance at an exit conference.

One copy of this report is filed with the New Jersey Division of Local Government Services.

A summary or synopsis of this report was prepared for publication and filed with the Township Clerk.

RECOMMENDATIONS

	<u>PAGE</u>
 <u>Single Audit - Financial Statement</u>	
* That all General Ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.	144
* That consideration should also be given to documenting all procedures in the Finance Office to enhance the operations.	144
* That more care be exercised in the preparation of Township cash reconciliations.	145
* That cash reconciliations be prepared on a timely basis.	145
That detailed Budgets for all individual Grants be recorded.	146
That Salaries and Wages disbursed be recorded on a monthly basis.	146
 <u>General</u>	
That the Township have all Surety Bond Certificates available for audit.	150
* That purchase orders be issued prior to goods and/or services being rendered.	151
* That a complete tax sale be held.	154
* That the Tax Office maintain an accurate cash receipt book and prepare monthly cash reports.	154
* That the Tax Office file and present a list of uncollectible taxes report to the Municipal Council.	154
* That the Tax Office record all tax refunds disbursed for the year in a timely manner.	154
* That the Tax Office collect all excess tax overpayments refunded.	154
* That the Tax Office receive additional training for the proper use of the tax software program.	154
* That the Tax Office cash receipts report be proven to all receivable reports on a monthly basis.	154
* That the Tax Office prepare adjustment reports to be reconciled to all receivable reports on a monthly basis.	154
* That the Tax Office review all receivable reports for items eligible to be collected.	154
* That the Tax Office prepare all receivable reports on a monthly basis.	154
* That the Tax Office properly classify charges to their various receivable reports.	154
* That monthly bank reconciliations be accurately performed.	154
That all resolutions adopted by the Township Council for the Collector's Office be recorded.	154

RECOMMENDATIONS
(Continued)

	<u>PAGE</u>
<u>General (Continued)</u>	
That the Tax Office date all adjustments on the date of discovery and not the date when the clerical error occurred.	155
* That all funds collected by the Tax Office be transferred to the Finance Office on a monthly basis.	155
* That authorized installment tax payment plans be reviewed by the Tax Department for compliance with approved resolutions.	155
* That the Tax Office obtain the necessary documents to transfer all the deeded properties to Township-owned property.	155
That the Tax Collector's Office review its accounting policies and procedures that allows for the accurate billings of the Payment in Lieu of Taxes (P.I.L.O.T.).	155
That the Tax Collector's Office accurately record the collection of revenue for the Payment in Lieu of Taxes (P.I.L.O.T.).	155
* That the Fire Department, Police Department, Public Works Department, Housing Department, Licensing Department, Zoning Department, and Construction Code Official comply with the provisions of N.J.S.A. 40A:5-15.	156
* That cash receipts books for the Taxi Unit, Police Department, Housing Department, Licensing Department and Economic Development Department be maintained and available for audit.	156
* That marriage license fees be remitted on a timely basis.	156
That funds collected through on-line system payments for all departments be recorded in their respective cash receipt books.	156
* That the DCA Training Fees collected by the Construction Code Official be submitted to the State of New Jersey on a timely basis.	156
* That the Construction Permit Report and the Transaction Audit Report prepared by the Construction Code Official be in agreement on a monthly basis.	156
* That more care be exercised by the Construction Code Official in the preparation of Permit Fee Logs, Monthly Reports and Turnover Forms.	156
* That the Construction Code Official issue consecutively numbered permits for all fees collected.	166
That all invoices issued for lot clearings and maintenance violations be remitted to the various property owners and recorded by the Tax Office.	156
* That the Finance Department comply with the provisions of N.J.S.A. 40A:5-15.	157
* That more care be exercised in recording and classifying expenditures.	157
* That outstanding checklists be accurately prepared on a monthly basis.	157

RECOMMENDATIONS
(Continued)

	<u>PAGE</u>
<u>General (Continued)</u>	
* That more care be exercised in the preparation of Township cash reconciliations.	157
* That cash reconciliations be prepared on a monthly and timely basis.	157
That the Payment of Claims Ordinance be reviewed as to determine whether the payment of expenditures by wire transfers be allowed.	157
That the resolution for payment of claims include expenditures by wire transfer.	157
* That all revenue collected through the on-line system be accurately recorded on a monthly basis.	157
* That General Ledgers be properly maintained for all funds and reconciled monthly to detailed subsidiary ledgers.	158
* That consideration be given to documenting all procedures in the Finance Office to enhance the operations.	158
That additional funding for grants approved by the Township Council be appropriated and recorded in the Municipal Budget.	158
* That the detailed computer report for Federal and State Grants be reconciled to master controls.	158
* That all Encumbered amounts in the detailed computer report for the Grant Fund be reviewed and properly liquidated.	158
* That a cash receipts book be accurately maintained for animal control fees.	159
* That the monthly State Dog Report be filed accurately and on a timely basis by the License Bureau.	159
That tags/licenses be issued in numerical sequence.	159
That fees collected for the Cat Licenses be separately recorded in the cash receipt book.	159
* That certain amounts Due to the State of New Jersey be reviewed for propriety and appropriate action taken as to payment or cancellation.	159
* That a detailed list for premiums on the tax sale and lien redemptions be maintained.	159
* That collections for Off-Duty Police Fees be reconciled to corresponding payroll expenditures.	159
* That the detailed listing supporting the escrow deposits be available for audit.	160
* That the Township review the projects for proper disposition.	160
* That certain Urban Development Action Grant Loans be reviewed and appropriate action taken as to collection or cancellation.	160

RECOMMENDATIONS
(Continued)

	<u>PAGE</u>
<u>General (Continued)</u>	
That effort be made to identify the other deductions and appropriate action be taken.	160
That all payroll reports filed with Federal and State agencies be in agreement with the payroll reports.	160
* That all expenditures be recorded in the appropriate budgetary reports.	161
That the expenditures transferred from the Municipal Budget to the Grant Fund be identified.	161
That all Council Approved Resolutions that effect Budgetary Line Items be accurately recorded.	161
That all Interfunds be liquidated on a current basis.	161
<u>Municipal Court</u>	
* That Tickets Assigned but Not Issued in excess of six (6) months be reviewed for proper disposition.	162
* That follow-up procedures be implemented for tickets whether issued or assigned.	162
* That more care be utilized in the posting of the General Account and the Bail Account cash books.	162
* That the Finance Office and Municipal Court POAA records be in agreement.	162
That checks dated by the 15 th of each month be turned over to the Township as required by N.J.S.A. 40A:5-15.	162
That the Time Payment Report, Police Bail Log and Receipt Book be available for audit.	162
That Municipal Court personnel surety bonds be available for audit.	162
<u>Corrective Action Plan</u>	
That a Corrective Action Plan be prepared and submitted within 60 days after each yearly Report on Examination of Accounts is received.	162

*Repeated from prior year.

The foregoing comments and resultant recommendations are not of sufficient materiality whereby they would affect our ability to express an opinion on the financial statements taken as a whole.

We shall be pleased to confer on any questions that might arise with respect to any matters in this report.

We desire to express our appreciation for the assistance and courtesies rendered by the Township officials and employees during the course of this examination.



SAMUEL KLEIN AND COMPANY
CERTIFIED PUBLIC ACCOUNTANTS



JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey
February 26, 2021

