

REGULAR COUNCIL MEETING
JANUARY 10, 2022

Virtual Zoom Meeting
Irvington, N.J. – Monday Evening
January 10, 2022 - 7:30 P.M.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call

Present: Jamillah Z. Beasley, Vernal C. Cox, Sean C. Evans, Charnette Frederic,
October Hudley, Orlander G. Vick, Renee C. Burgess, President

Absent: None

President Burgess read the Statement of Proper Notice pursuant to the Sunshine Law.

4. Hearing of Citizens on Agenda Items Only limited to three minutes per person and thirty minutes total

There were no requests to be heard.

5. Hearing of Council Members

There were no requests to be heard.

6. Reports & Recommendations of Township Officers, Boards & Commissions

A. Reports

1. Municipal Court – Weekly Summary Report – December 20, 2021 To December 24, 2021
2. Joint Meeting – Letter on 2022 First Quarter Assessment
3. Joint Meeting – Resolution on 2022 First Quarter Assessment
4. Municipal Court - Monthly Mayor's Report For November 2021
5. Municipal Court - Electronic Collections Report - November 2021
6. Municipal Court – Weekly Summary Report – December 26, 2021 To December 31, 2021

7. Reports of Committees

None

8. Ordinances, Bills & Claims

A. Ordinances on First Reading

Hudley - Vick

1. Amend and Supplement Section 620-17 of Revised Code Entitled

Parking Restricted For Residents; Parking Permit Required; Fee

**AN ORDINANCE AMENDING AND SUPPLEMENTIN SECTION 620-17 ENTITLED
“PARKING RESTRICTED FOR RESIDENTS; PARKING PERMIT REQUIRED; FEE.**

Adopted

B. Ordinances on Second Reading

None

C. Bills & Claims

Cox - Evans

1. Bill Lists

RESOLVED THAT THE BILLS AND CLAIMS AGAINST THE TOWNSHIP OF IRVINGTON FOR A PERIOD JANUARY 10, 2022, AS ENUMERATED ON THIS LIST FOR MATERIALS, SUPPLIES AND SERVICES FURNISHED, DELIVERED AND/OR PERFORMED HAVE BEEN CERTIFIED BY THE DEPARTMENTS AS CORRECT, EACH CLAIM AND PURCHASE ORDER HAVE BEEN VERIFIED AND REVIEWED FOR THE AVAILABILITY OF FUNDS, ACCURACY OF ACCOUNT CODING AND COMPLETENESS BY THE ADMINISTRATION, THEREFORE:

BE IT RESOLVED, BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON THAT THE FOLLOWING BE PAID BY THE CHIEF FINANCIAL OFFICER

BILL LIST	\$458,468.93
-----------	--------------

Adopted

2. Payrolls

[NOTE: The payrolls were never submitted by the Payroll Division]

9. Resolutions and Motions

A. Resolutions

Frederic – Cox

1. Authorize Acceptance Of A Donation Of 1,000 Non-Perishable Food Items From Rodney Management Group

**A RESOLUTION ACCEPTING A DONATION OF NON-PERISHABLE FOOD ITEMS
FROM RODNEY MANAGEMENT LLC**

MINUTES - REGULAR COUNCIL MEETING – JANUARY 10, 2022 – PAGE 3

WHEREAS, Rodney Management LLC has graciously offered to donate nonperishable food items to the Health Department; and

WHEREAS, the food will be distributed at the Holiday Health Fair; and

WHEREAS, it is in the Township's best interest to accept the donation.

NOW, THEREFORE, BE IT RESOLVED by the Township of Irvington, County of Essex, New Jersey as follows:

1. The Township accepts the donation for the purposes set forth above and thanks Rodney Management LLC for its generosity and service to the Township.

Adopted

Burgess – Frederic

2. Authorize Fair and Open Contract for Insurance Brokerage Services for Health Benefits – Fairview Insurance Agency Associates For The 2022 Calendar Year – Vendor Paid Directly From Insurance

**RESOLUTION AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT
FOR HEALTH INSURANCE BROKERAGE SERVICES
FOR CALENDAR YEAR 2022**

WHEREAS, the Request for Proposals for Insurance Brokerage Services for health was publicly advertised in the New Jersey Star Ledger on November 08, 2021 with a deadline for qualification to be submitted on December 01, 2021; and

WHEREAS, one qualification was received and publicly opened; and

WHEREAS, said qualification was referred to the Business Administrator; and

WHEREAS, the qualification satisfied the bid requirement and;

WHEREAS, the Business Administrator has recommended award should be made to the following firm:

Fairview Insurance Agency Associates
25 Fairview Ave, Verona, NJ 07044

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for health Insurance Brokerage Services be awarded Fairview Insurance Agency Associates, 25 Fairview Ave, Verona, NJ 07044 on the basis of their response to the request for proposal meeting the selection criteria and qualifications at no cost to the township, the fees will be paid by brokerage and total compensation will be disclosed to the Township; for one year starting on January 12, 2022 and ending on January 11, 2022; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same.

Adopted

Hudley – Burgess

3. Authorize Fair and Open Contract for Dental Insurance Brokerage Services - Alamo Insurance Group For The 2022 Calendar Year – Fees To Be Paid By The Provider

**RESOLUTION AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT
FOR DENTAL INSURANCE BROKERAGE SERVICES
FOR CALENDAR YEAR 2022**

WHEREAS, the Request for Proposals for Insurance Brokerage Services for dental was publicly advertised in the New Jersey Star Ledger on November 08, 2021 with a deadline for qualifications to be submitted on December 01, 2021; and

WHEREAS, one qualification was received and publicly opened; and

WHEREAS, said qualifications was referred to the Business Administrator; and

WHEREAS, the qualifications satisfied the bid requirement and;

WHEREAS, the Business Administrator has recommended award should be made to the following firm:

Alamo Insurance Group
55 Flanagan Way Secaucus, NJ 07094

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for dental Insurance Brokerage Services be awarded Alamo Insurance Group, 55 Flanagan Way, Secaucus, NJ 07094 on the basis of their response to the request for proposal meeting the selection criteria and qualifications at no cost to the township, the fees will be paid by brokerage and commission fees will be disclosed to the Township; for one year starting on January 01, 2022 and ending on December 31, 2022; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same.

Adopted

Cox – Frederic

4. Authorize Fair and Open Contract for Insurance Prescription Brokerage Services - RD Parisi Associates For The 2022 Calendar Year - Vendor Paid

Directly From Insurance Carrier

**RESOLUTION AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT
FOR INSURANCE PRESCRIPTION BROKERAGE SERVICES
FOR CALENDAR YEAR 2022**

WHEREAS, the Request for Proposals for Insurance Prescription Brokerage was publicly advertised in the New Jersey Star Ledger on November 08, 2021 with a deadline for qualifications to be submitted on December 01, 2021; and

WHEREAS, two qualifications were received and publicly opened; and

WHEREAS, said qualification was referred to the Business Administrator for review and written recommendation; and

WHEREAS, the qualifications satisfied the bid requirement and;

WHEREAS, the Business Administrator has recommended award should be made to the following firm:

RD Parisi Associates
100 Executives Drive, Suite 338 West Orange, NJ 07052

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Insurance Prescription Brokerage services be awarded to RD Parisi Associates, 100 Executives Drive, Suite 338, West Orange, NJ 07052 on the basis of their response to the request for proposal meeting the selection criteria and qualifications at no cost to the township, the fees will be paid by brokerage and said fee will be disclosed to the Township; for one year starting on January 12, 2022 and ending on January 13, 2023; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same.

Adopted

Frederic – Beasley

5. Authorize Fair and Open Contract for General Liability, Workers Compensation, Property Casualty and Risk Services Insurance Brokerage Services - Conner Strong and Buckelew For The 2022 Calendar Year – Applicable Commission To Be Paid by Carriers

**RESOLUTION AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT
FOR INSURANCE BROKERAGE SERVICES (GENERAL LIABILITY, WORKER'S
COMPENSATION, PROPERTY CASUALTY & RISK SERVICES) FOR CALENDAR YEAR
2022**

MINUTES - REGULAR COUNCIL MEETING – JANUARY 10, 2022 – PAGE 6

WHEREAS, the Request for Proposals for Insurance Brokerage Services (General Liability, Worker's Compensation, Property Casualty & Risk Services) was publicly advertised in the New Jersey Star Ledger on November 08, 2021 with a deadline for qualification to be submitted on December 01, 2021; and

WHEREAS, one qualification was received and publicly opened; and

WHEREAS, said qualifications were referred to the Business Administrator; and

WHEREAS, the qualifications satisfied the RFP requirement and;

WHEREAS, the Business Administrator has recommended award should be made to the following firm:

CONNER STRONG & BUCKELEW
9 CAMPUS DRIVE, PARSIPPANY, NJ 07054

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Insurance Brokerage Services (General Liability, Worker's Compensation, Property Casualty & Risk Services) be awarded to Conner Strong & Buckelew., 9 Campus Drive, Parsippany, NJ 07054 on the basis of their response to the request for proposal. Vendor will be paid by applicable commission to be paid by the carriers, which will be disclosed to the Township on a quarterly basis; for one year starting on January 01, 2022 and ending on December 31, 2022; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same.

Adopted

Burgess - Frederic

6. Authorize Contract for Animal Control Services – Washington Humane Society T/A St. Hubert's Animal Welfare Center- January 1, 2022 to December 31, 2022 – Not To Exceed \$98,000.00

RESOLUTION TO AWARD AN NON FAIR AND OPEN CONTRACT FOR ANIMAL CONTROL SERVICE

WHEREAS, the Township of Irvington, in the County of Essex and State of New Jersey, is in need of a Animal Control service; and

WHEREAS, the Township would like to retain Washington Humane Society T/A St. Hubert's Animal Welfare Center; and

MINUTES - REGULAR COUNCIL MEETING – JANUARY 10, 2022 – PAGE 7

WHEREAS, Washington Humane Society T/A St. Hubert's Animal Welfare Center has provide the Township with a proposal to provide this service for one year for the amount of \$98,000.00; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:44A-20.4 the vendor has completed the required Pay to Play forms; and

WHEREAS, the C-271 Political Contribution Disclosure forms were on file in the Office of the Municipal Clerk and Purchasing Agent; and

WHEREAS, the Township would like to award a Non Fair and Open contract to Washington Humane Society T/A St. Hubert's Animal Welfare Center of 575 Woodland Ave, Madison, NJ 07940; and

WHEREAS, the term of this contract will start on January 01, 2022 until December 31, 2022; and

WHEREAS, Washington Humane Society T/A St. Hubert's Animal Welfare Center has completed and submitted a Business Entity Disclosure Certification which certifies that the organization has not made any reportable contributions to a political or candidate committee in the Township of Irvington in the previous one year, and that the contract will prohibit the Washington Humane Society T/A St. Hubert's Animal Welfare Center, Professional Service from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the Municipal Council of the Township of Irvington authorizes the award of a non-fair and open contract to Washington Humane Society T/A St. Hubert's Animal Welfare Center of 575 Woodland Ave, Madison, NJ 07940 for an amount not to exceed \$98,000.00; and,

BE IT FUTHER RESLOVED that the required certification of availability of funds C2100163 in the amount of \$24,500.00 from account number 1-01-27-335-335-176 has been obtained from the Chief Financial Officer and the remaining balance of \$73,500.00 will be certified upon the adoption of the 2021 budget; and,

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract, and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT FURTHER RESOLVED, notice of this action shall be published in newspapers as required by law by the Municipal Clerk.

Adopted

Burgess – Frederic

7. Authorize Change Order To Contract Authorizing Payroll Services to Add Geofencing Software – Balance Point – Additional 6% Equaling \$11,948.10, Total Amended Contract Price \$211,647.46

A RESOLUTION AUTHORIZING A CHANGE ORDER FOR PAYROLL SERVICES

MINUTES - REGULAR COUNCIL MEETING – JANUARY 10, 2022 – PAGE 8

WHEREAS, a contract was awarded to Balance Point, by resolution number DA 21-0809-32, in the amount of \$199,699.36 for payroll service; and,

WHEREAS, the Business Administrator would like to increase this service contract as a result of adding geofencing software; and,

WHEREAS, this additional request will increase the service contract by \$11,948.10; and,

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that an additional \$11,948.10 will be paid to Balance Point., 65 Harristown road, Glen Rock, NJ 07452 for geofencing protocol; and,

THEREFORE, BE IT RESOLVED, that the Mayor be and is hereby authorized to execute Change Order #1 with Balance Point., 65 Harristown road, Glen Rock, NJ 07452 for geofencing protocol, increasing the total contract to \$211,647.46. An overall increase of \$11,948.10/ 6%; and,

BE IT RESOLVED, that the required certification of availability of funds C2100165 in the amount of \$11,948.10 from account number 1-01-20-100-100-299 has been obtained from the Chief Financial Officer.

Adopted

Vick – Frederic

8. Establish Handicapped Parking Space in Front of 27 Cummings Street

WHEREAS, N.J.S.A. 39:4-197.5 provides that a Municipality may by resolution provide for a restricted parking space in front of residence for use by any person who has been issued a special vehicle identification card pursuant to the provisions of N.J.S.A. 39:4-205, when using a motor vehicle on which is displayed a certificate, for which a special vehicle identification card has been issued pursuant to N.J.S.A. 39:4-206; and

WHEREAS, a request has been made for restricted parking space in front of 27 Cummings; and

NOW, THEREFORE BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a parking space restricted for use by any person who has been issued a special vehicle identification card pursuant to the provisions of N.J.S.A. 39:4-205, when using a motor vehicle on which is displayed a certificate, for which a special vehicle identification card has been issued pursuant to N.J.S.A. 39:4-206, be established in front of 27 Cummings Street; and

BE IT FURTHER RESOLVED that the Department of Public Works is directed to place a sign designating said handicapped parking space.

Adopted

Burgess – Beasley

9. Authorize Grant Application for Flemington Camp - \$3,000,000.00

WHEREAS, the Township of Irvington desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$3,000,000.00 to carry out a project (Irvington Camp Flemington) for the development of Camp Flemington into a campground and retreat facility:

BE IT THEREFORE RESOLVED,

- 1) that the Township of Irvington does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Irvington and the New Jersey Department of Community Affairs, and

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)

Anthony Tony Vauss
Mayor

(signature)

Musa Malik, Esq.
Business Administrator

Adopted

Burgess - Frederic

10. Authorize Contract for Auditing Services – Samuel Klein & Co. –
Not to Exceed \$146,275.00 - January 01, 2022 To December 31, 2022

**RESOLUTION AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE
CONTRACT FOR AUDITING SERVICES FOR CALENDAR YEAR 2022**

WHEREAS, the Request for Proposals for professional auditing service was publicly advertised in the New Jersey Star Ledger on November 08, 2021 with a deadline for proposals to be submitted on December 01, 2021; and

WHEREAS, one qualification was received and publicly opened; and

WHEREAS, said qualification was referred to the Chief Financial Officer (CFO); and

WHEREAS, the qualification satisfied the bid requirement and;

WHEREAS, the Chief Financial officer has recommended award should be made to the following firm:

Samuel Klein & Co.
550 Broad Street, 11th Floor
Newark, N.J. 07102

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for auditing services be awarded to Samuel Klein & Company, 550 Broad Street, Newark, NJ 07102 on the basis of their response to the request for proposal meeting the selection criteria and qualifications, for an amount not to exceed \$146,275.00, for the Statutory Audit \$128,125.00, \$7,500.00 for the review of the Annual Financial Statement, \$1,650.00 for the review of the Annual Debt Service and \$9,000.00 for Assistance with the Budget Preparation, a total contract amount not to exceed \$146,275.00 starting on January 01, 2022 until December 31, 2022; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT RESOLVED that the required certification of availability of funds C21000168 in the amount of \$38,397.19.00 charged to account number 1-01-20-135-135-298 has been obtained from the Chief Financial Officer and the remaining balance for this contract will be certified upon the adoption of the 2022 budget.

Adopted

Burgess - Beasley 11. Ratify Agreement With Union County to Permit an Irvington Police Recruit to Attend the Union County John H. Stamler Police Academy For Training Purposes

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, N.J.

RESOLUTION RATIFYING AN AGREEMENT WITH UNION COUNTY TO PERMIT IRVINGTON POLICE RECRUIT TO ATTEND THE UNION COUNTY JOHN H. STAMLER POLICE ACADEMY.

WHEREAS, the Township of Irvington hired one (1) Police Recruit, Rogerson Audige, who will enroll in the basic course for Police Officers on January 21, 2022; and

WHEREAS, it is necessary for the new Police Recruit, Rogerson Audige to attend a training academy certified by the State of New Jersey; and

WHEREAS, the Union County John H. Stamler Police Academy located at 1776 Raritan Road, Scotch Plains, NJ 07076 has the facilities to satisfy the Township's training needs; and

WHEREAS, the cost of training is two thousand eighty dollars (\$2,080) per police recruit [Out-of-County]; and

WHEREAS, the number of Police Recruits training at the Academy does not exceed a maximum of one (1) Police Recruit for a total cost of two thousand eighty dollars (\$2,080); and

WHEREAS, Police Recruit Rogerson Audige will commence training at the Academy on January 21, 2022;

WHEREAS, the N.J.S.A. 40A:11-5(2) authorizes agreements between government agencies without public advertising:

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that the agreement with Union County to permit an Irvington police recruit to attend the Union County John H. Stamler Police Academy, as stated aforesaid, is hereby ratified.

Adopted

10. Communication and Petitions

A. Communications

1. Essex County Tax Board – Hearing Procedures for 2022 Tax Appeals

11. Pending Business

None

ALCOHOLIC BEVERAGE CONTROL BOARD

January 10, 2022

1. Chair Cox calls the Meeting to Order

Roll Call

2. New Business

Cox – Hudley

A. Rescind Renewal of LVJ Planning Consumption License for the 2021-2022 Licensing Year - Advertising Requirements Not Met

WHEREAS, on November 10, 2021, the Township of Irvington received notice that LVJ was granted a Special Ruling, which grants relief pursuant to: N.J.S.A. 33:1-12.18 for LVJ Planning LLC, License No. 0709-3-075-005. This relief was for the 2021-2022 licensing year; and

WHEREAS, the advertising requirements were never completed; and

WHEREAS, as a result, the State ABC has requested that the renewal of the Plenary Retail Consumption License No. 0709-33-075-005, issued to LVJ Planning, Inc. for the 2021-2022 licensing year be rescinded.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL, ACTING AS THE ALCOHOLIC BEVERAGE CONTROL BOARD OF THE TOWNSHIP OF IRVINGTON, that the renewal of Plenary Consumption License 0709-33-075-005, issued to LVJ Planning Inc., for the 2021-2022 licensing year be rescinded (Resolution Number ABC 21-1122-25); and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be transmitted to the State of New Jersey, Division of Alcoholic Beverage Control.

Adopted

3. Adjournment

12. Miscellaneous

A. General Hearing of Citizens and Council Members limited to three minutes per person (MUST SIGN UP IN ADVANCE OF MEETING)

Council Members Hudley and Council President Burgess spoke.

13. Adjournment

There being no further business, the meeting was adjourned at 7:40 P.M.

Renee C. Burgess, Council President

Harold E Wiener, Municipal Clerk