

SPECIAL COUNCIL MEETING
JANUARY 3, 2023

Virtual Zoom Meeting
Irvington, N.J.
Tuesday Evening
January 3, 2023 – 5:30 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call

Present: Darlene Brown, Vernal C. Cox, Sean C. Evans, Charnette Frederic, October
Hudley, Orlander G. Vick, Jamillah Z. Beasley, President

Absent: None

President Beasley read the statement of proper notice pursuant to the Sunshine Law.

3. Resolutions

Cox - Vick A. Authorize Temporary Appropriation for Calendar Year 2023 Debt Service

**Township Of Irvington
2023 Temporary Budget - Debt Service
Resolution**

WHEREAS, N.J.S. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt services

required for the coming fiscal year providing that such resolution in not made earlier than at last ten days of the preceding fiscal year, and

WHEREAS, the date of this resolution is subsequent to the date, and

WHEREAS, principal and interest will be due on various dates from January 1, 2023 to December 31, 2023, inclusive on sundry bonds issued and outstanding:

NOW, THEREFORE, BE IT RESOLVED BY THE Council of the Township Of Irvington, in the County of Essex, State of New Jersey, that the following appropriations be made to cover the period from January 1, 2023 to December 31, 2023 inclusive:

<u>MUNICIPAL DEBT SERVICE</u>	<u>2023</u>
Down Payment on Capital Improvements	-
Capital Improvement Fund	-

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Payment of Bond Principal	2,875,000.00
Interest on Bonds	1,147,401.00
Payment of Note Principal	1,095,669.95
Interest on Notes	240,715.00
Green Trust Loan Program:	-
Payment of Principal and Interest	62,148.19
Demolition Loan Repayment	96,016.96
NJ Environmental Infrastructure Trust Loan Principal & Interest	203,718.77
County of Essex Capital Lease	569,900.80
Emergency Storm	-
Total Municipal Debt Service	6,290,570.67

<u>TYPE ONE SCHOOL DEBT</u>	-
Payment of Bond Principal	1,909,722.50
Interest on Bonds	3,944,371.75
Total Type One School Debt	5,854,094.25

Adopted

Vick – Hudley B. Authorize Temporary Appropriation for Calendar Year 2023

<u>APPROPRIATIONS WITHIN "CAPS"</u>	
	<u>CY-23</u>
<u>OFFICE OF THE MAYOR</u>	<u>Temp Budget</u>
Mayor's Office:	
Salaries and Wages	318,412.45
Other Expenses	59,375.00
Irvington Mental Health Center:	-
Other Expenses	2,362.50
Planning Board:	-
Salaries and Wages	8,075.61
Other Expenses	6,798.75
Office of Emergency Management:	-
Salaries and Wages	9,371.25
Other Expenses	-
Community Planning & Development	-
Salaries and Wages	64,966.02
Other Expenses	13,125.00
Total Office of the Mayor	482,486.58
<u>OFFICE OF THE TOWNSHIP CLERK</u>	-
Township Clerk's Office:	
Salaries and Wages	113,081.39

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Other Expenses	14,175.00
Elections:	-
Salaries and Wages	6,562.50
Other Expenses	33,468.75
Council's Office:	-
Salaries and Wages	88,084.21
Other Expenses	13,125.00
	-
Board of Adjustment:	-
Salaries and Wages	15,636.60
Other Expenses	5,407.50
Rent Leveling Board:	-
Salaries and Wages	13,125.00
Other Expenses	-
Total Office of the Township Clerk	302,665.95
<u>OFFICE OF THE TAX ASSESSOR</u>	-
Municipal Tax Assessor:	
Salaries and Wages	52,107.94
Other Expenses	5,381.25
Total Office of the Tax Assessor	57,489.19
<u>ATTORNEY TO TOWNSHIP COUNCIL</u>	-
Legislative Research Officer:	
Salaries and Wages	12,774.04
Other Expenses	420.00
Total Attorney to Township Council	13,194.04
<u>OFFICE OF THE TOWNSHIP ATTORNEY</u>	-
Township Attorney:	
Salaries and Wages	181,790.18
Other Expenses	91,875.00
Total Office of the Township Attorney	273,665.18
<u>DEPARTMENT OF ADMINISTRATION</u>	-
Office of the Business Administrator:	
Salaries and Wages	209,572.44
Other Expenses	66,858.75
Other Expenses - Postage	26,250.00
Total Department of Administration	302,681.19

<u>DEPARTMENT OF POLICE</u>	-
Police:	
Salaries and Wages	5,433,323.97
Other Expenses	308,437.50
<u>APPROPRIATIONS WITHIN "CAPS"(continue)</u>	-
School Guards:	-
Salaries and Wages	151,158.53
Other Expenses	131.25
Chaplains and Surgeons:	-
Salaries and Wages	669.38
Parking Division:	-
Other Expenses	131.25
Total Department of Police	5,893,851.87
<u>DEPARTMENT OF FIRE</u>	-
Fire:	
Salaries and Wages	3,176,049.91
Other Expenses	138,337.50
Uniform Fire Safety	-
Salaries and Wages	2,625.00
Other Expenses	1,312.50
Total Department of Fire	3,318,324.91
<u>DEPARTMENT OF REVENUE AND FINANCE</u>	-
Division of Finance:	
Salaries and Wages	153,040.91
Other Expenses:	-
Administration of Finance	39,900.00
Auditing	40,687.50
Insurance:	-
General Liability	600,000.00
Workers Comp	700,000.00
Employers Group Health	7,500,000.00
Division of Revenue-Tax Collection:	-
Salaries and Wages	159,621.00
Other Expenses	17,587.50
Division of Licenses:	-
Salaries and Wages	26,930.13
Other Expenses	2,100.00
Division of Central Purchasing:	-
Salaries and Wages	87,862.69
Other Expenses	7,743.75
Total Department of Revenue and Finance	9,335,473.48

DEPARTMENT OF PUBLIC WORKS	-
Division of Engineering:	
Salaries and Wages	185,961.56
Other Expenses	121,137.50
	-
Land Rental, Refuse Dumping:	-
Other Expenses	3,000,000.00
Division of Streets and Sewers:	-
Salaries and Wages	280,478.45
Other Expenses	85,312.50
Snow Removal:	-
Salaries and Wages	122,400.00
Other Expenses	235,000.00
Division of Motorized Equipment:	-
Salaries and Wages	77,803.24
Other Expenses	60,375.00
Division of Public Property:	-
Salaries and Wages:	-
Public Buildings	288,628.73
Shade Tree	73,379.26
Other Expenses:	-
Public Buildings	70,875.00
Shade Tree	14,437.50
Total Department of Public Works	4,615,788.74
DEPARTMENT OF HEALTH AND WELFARE	-
Division of Health:	
Salaries and Wages:	
Health Administration	57,863.46
Environmental Health	24,281.25
Nursing	3,382.84
Other Expenses:	-
Health Administration	7,875.00
Environmental Health	30,187.50
Nursing	315.00
Senior Citizen Center:	-
Salaries and Wages	22,082.81
Other Expenses	2,362.50
Total Department of Health and Welfare	148,350.36
DEPARTMENT OF PARKS AND RECREATION	-

Division of Park Maintenance:	
Salaries and Wages	238,719.34
Other Expenses	98,700.00
Division of Recreation:	-
Salaries and Wages	77,911.69
Other Expenses	15,225.00
Public Events and Celebration:	-
Other Expenses	3,937.50
Irvington Municipal Pool:	-
Salaries and Wages	16,065.00
Other Expenses	10,762.50
Total Department of Parks and Recreation	461,321.02
<u>DEPARTMENT OF HOUSING</u>	-
Housing Services:	
Salaries and Wages	153,219.35
Other Expenses	4,331.25
Total Department of Housing Services	157,550.60
<u>MUNICIPAL COURT</u>	-
Municipal Court	
Salaries and Wages	384,715.93
Other Expenses	32,985.75
Total Municipal Court	417,701.68
<u>PUBLIC DEFENDER</u>	-
Public Defender	
Salaries and Wages	25,085.60
Other Expenses	1,968.75
Total Public Defender	25,085.60
<u>UNIFORM CONSTRUCTION CODE</u>	-
Construction Code Official:	
Salaries and Wages	131,605.69
Other Expenses	4,593.75
Total Construction Services	136,199.44
<u>UNCLASSIFIED</u>	-
Utilities:	
Electricity, Gas	170,625.00
Telephone and Telegraph	154,875.00
Telephone Lease System	13,125.00

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Fire Hydrants	138,547.50
Water	17,318.44
Gasoline	131,250.00
Street Lighting	196,875.00
Prior Year Salary Adjustments	-
Emergency Dispatch Services (Transportation)	48,562.50
Tax Appeals'	-
Total Unclassified	871,178.44

Total Operations Within "CAPS"	26,813,008.27
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<u>Deferred Charges & Statutory Expenditures</u>	-
Social Security System (OASI)	466,265.63
State Unemployment Insurance Fund	82,595.63
Fund Administrative Cost	-
Public Employees Retirement System	-
Police & Firemen's Retirement System	-
DCRPS	26,776.97
Judgments	-
Deferred Charges Grants Over	-
Expenditures W/O Approp.	-
Grant Expenditures W/O Approp.	-
Deferred Charges - WC & GL	-
Cash Deficit Preceding Year	-
Total Deferred Charges & Statutory Exp	575,638.22

Total Appropriations Within "CAPS"	27,388,646.48
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<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>	-
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<u>OTHER OPERATIONS</u>	-
Joint Sewer Maintenance	1,276,337.24
Maintenance of Free Public Library	321,667.50
911 Dispatch Services	59,062.50
	-
Total Other Operations	1,657,067.24

<u>APPROPRIATIONS EXCLUDED from "CAPS"(continue)</u>	-
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Total Grants	-
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Total Operations Excluded from "CAPS"	<u>1,657,067.24</u>
<u>MUNICIPAL DEBT SERVICE</u>	<u>-</u>
Down Payment on Capital Improvements	-
Total Municipal Debt Service	-
Total Appropriations Excluded from "CAPS"	
for Municipal Purposes	1,657,067.24
<u>TYPE ONE SCHOOL DEBT</u>	<u>-</u>
Total Type One School Debt	-
Total Appropriations Excluded from "CAPS"	1,657,067.24
Reserve for Uncollected Taxes	-
Total General Appropriations	<u>29,045,713.73</u>

At the request of Council Member Frederic, Mr. Ra’Oof briefly went over the above two items

Adopted

Cox - Brown C. Award Bid – Payroll Services – Prime Point - Not to Exceed
 \$128,945.00 for the First Year and \$102,980.00 for the Second Year –
 January 03, 2023 Until January 03, 2025

RESOLUTION AUTHORIZING A BID FOR PAYROLL SERVICES

WHEREAS, bid for Municipal Payroll services was publicly advertised in the New Jersey Star Ledger on November 30, 2022 with a deadline for bids to be submitted on December 14, 2022; and

WHEREAS, one bid was received and publicly opened; and

WHEREAS, said bid was referred to the Chief Financial Officer (CFO) and the Business Administrator; and

WHEREAS, the bid satisfied the bid requirement; and

WHEREAS, the Business Administrator has recommended award should be made to Prime Point LLC, 2 Springside Road, Westhampton, NJ 08060 for two years.

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Municipal Payroll services be awarded to Prime Point LLC, 2 Springside Road, Westhampton, NJ 08060 on the basis of their lowest, responsive, responsible bid for an amount not to exceed \$ \$128,945.00 for the first year and

\$102,980.00 for the second year starting on January 03, 2023 until January 03, 2025; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT RESOLVED that the required certification of availability of funds C22-0138 in the amount of \$10,000.00 from account numbers 2-01-20-100-100-256 has been obtained from the Chief Financial Officer and the remaining balance of \$221,925.00 will be certified upon the adoption of the 2023 and 2023 budget.

At the request of Council Members Frederic, Vick and Council President Beasley, Mr. Malik went over the details of the above resolution.

Adopted

4. General Hearing of Citizens and Council Members limited to three minutes per person

There were no requests to be heard.

5. Adjournment

There being no further business, the meeting adjourned at 5:42 P.M.

Jamillah Z. Beasley, Council President

Harold E. Wiener, Municipal Clerk